

The lone Memorial District encourages all who attend the meeting in person to abide by the current Amador County Health guidelines for Covid-19.

REGULAR IONE MEMORIAL DISTRICT MEETING
LOCATION – lone Memorial Hall, 207 S. Amador Street lone CA 95640

Thursday, February 10, 2022 – 6:00 PM

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

Jerry McCarthy, Chair
Richard Wynne, Secretary
Tom Sears, Treasurer
Dave Corsaletti, Director
Weldon Lincoln, Director

- D. STAFF PRESENT:
- E. PUBLIC PRESENT:
- F. PUBLIC COMMENT:

NOTE: This time is reserved for members of the public to address the board on items not appearing on the agenda. A limit of two (2) minutes per speaker and a total of six (6) minutes per topic shall be observed. No discussion is allowed on public comments. The law does not allow any action to be taken, nor extended discussion, on any item not on the agenda. Brown Act 54954.3(b)

Is there any person who wishes to address the board at this time?

- G. APPROVAL OF CONSENT CALENDAR:

Notice to the Public: All matters listed under this category are considered to be routine by the lone Memorial District and will be enacted by one motion. Unless a specific request is made by a Director or the public, the Consent Calendar will not be read. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately.

- 1. Approval Of Agenda
- 2. Minutes Of The Last Regular Meeting
- 3. Financial Reports

- H. SECRETARY COMMUNICATIONS

- I. STAFF REPORT

- 1. Rick
- 2. Crystal

- J. AD HOC COMMITTEE REPORTS

- 1. Rolling Stock (**Chair: Jerry McCarthy;** Bob Gray, Mike Smith)
- 2. ADA (**Chair: Jerry McCarthy;** Weldon Lincoln, Rick Germolus, Dave Corsaletti)

Notice to the public: The public may comment on any agenda item before a vote. Comment is limited to four (4) minutes.

- K. UNFINISHED BUSINESS

- 1. None

- L. NEW BUSINESS

- 1. Board needs to evaluate current contractors using the ABC Test to see who is a contractor and who is an employee. Discussion & possible action
- 2. Board needs to discuss elected board positions and make possible changes to reflect them as employees for tax withholding purposes.
- 3. Discuss whether lone Memorial District should make cleaning supplies available to renters or have them bring their own.
- 4. Discuss policy on Board absentees.
- 5. Discussion on adding line items in budget for Rolling Stock (Consumable Maintenance & Motor Parts, Equipment & Tools) and Veteran Hall Support (flags, furniture, etc...)
- 6. Discussion on AD HOC committee for ADA; adhering to The Brown Act

- M. VFW REPORT

- N. NEXT REGULAR MEETING March 10, 2022 - 6:00 p.m.

- O. ADJOURNMENT

IONE MEMORIAL DISTRICT REGULAR MEETING
LOCATION – Memorial Hall, 207 S. Amador Street Ione CA 95640
Thursday, December 9, 2021 – 6:00 PM / January 13, 2022 meeting cancelled
MINUTES

- A. CALL TO ORDER at 6:00 PM by Jerry McCarthy
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- Jerry McCarthy, Chair
 - Richard Wynne, Secretary (Excused)
 - Tom Sears, Treasurer (Excused)
 - Dave Corsaletti, Director
 - Weldon Lincoln, Director
- D. STAFF MEMBERS PRESENT: Rick Germolus, Crystal LaBarre
- E. PUBLIC PRESENT: 2
- F. PUBLIC COMMENT: None
- G. CONSENT CALENDAR: Moved by Corsaletti to accept as presented; 2nd by Lincoln; Carried 3 Ayes 0 Noes
- 1. Agenda
 - 2. Minutes of the last regular meeting
 - 3. Financial Report
- H. SECRETARY COMMUNICATIONS: Special District Magazines for September/October
- I. STAFF REPORT
- 1. Rick: No water damage. Started on ADA signage.
 - 2. Crystal: Put in request to Amador County to move \$4,000 from 52800 Special District Exp to 52393 Special Projects on 11/12/2021. Christmas Meal Vouchers are ready for distribution. Hall Rentals are full on the weekends for December.
- J. AD HOC COMMITTEE REPORTS
- 1. Rolling Stock (**Chair: McCarthy**; Bob Gray, Mike Smith): Three quarter ton pickup is running and will be in parade on Saturday. Five ton is close to running.
 - 2. ADA (**Chair: Jerry McCarthy**; Weldon Lincoln, Rick Germolus, Dave Corsaletti): Had first orientation meeting. Established a purpose and scope. Determined there will be a maintenance log in the office with progress noted and available for inspection. Goal for next meeting is to consider priorities and recommendations for project manager. Next meeting at 5pm board night.
- K. UNFINISHED BUSINESS : None
- L. NEW BUSINESS:
- 1. Agenda was amended and moved before AD HOC Committee Reports; Presentation of Financial Reports for Fiscal years 2020 & 2021 was led by Susan Bordwell, CPA (Cathy Castillo's Office).
 - A. Ione Memorial District received a good review.
 - B. District needs to add a "Fixed Asset Schedule".
 - C. Board needs to evaluate current contractors using the ABC Test to see who is a contractor and who is an employee.
 - D. Board needs to discuss elected board positions and make changes to reflect them as employees for tax withholding purposes.
 - 2. Give Review performance bonuses for contractors; Motion by Lincoln to accept, 2nd by Corsaletti; Carried 3 Ayes 0 Noes
 - 3. Budget Adjustments as follows:
 - Move \$200 from 52800 (Spec Dept Exp) to 51500 (Insurance)
 - Move \$1,300 from 52800 (Spec Dept Exp) to 51700 (Maintenance of Equipment)
 - Move \$800 from 52800 (Spec Dept Exp) to 52200 (Office Supplies)
 - Motion by Lincoln to accept, 2nd by Corsaletti; 3 Ayes 0 Noes
- M. VFW Report: Jerry McCarthy reported the following:

| REVENUE: | Hall Rental | Security Deposit | Current Secured | Current Unsecured | Del. Supplemental | Interest | State Homeowners | Other | Total |
|-----------|-------------|------------------|-----------------|-------------------|-------------------|-------------|------------------|--------------|--------------|
| July | \$ 705.00 | \$ - | \$ - | \$ - | \$ - | \$ 581.47 | \$ - | \$ - | \$ 1,286.47 |
| August | \$ 755.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 755.00 |
| September | \$ 655.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 655.00 |
| October | \$ 825.00 | \$ - | \$ - | \$ 1,402.05 | \$ - | \$ 510.32 | \$ - | \$ - | \$ 2,737.37 |
| Novemebr | \$ 925.00 | \$ - | \$ 4,956.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,881.00 |
| December | \$ 1,155.00 | \$ - | \$ 43,256.65 | \$ - | \$ - | \$ - | \$ 153.11 | \$ - | \$ 44,564.76 |
| January | \$ 1,055.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,055.00 |
| February | \$ 75.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 75.00 |
| March | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| April | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| May | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| June | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Totals | \$ 6,150.00 | \$ - | \$ 48,212.65 | \$ 1,402.05 | \$ - | \$ 1,091.79 | \$ 153.11 | \$ - | \$ 57,009.60 |
| | | | | | | | | \$ 57,009.60 | |

| Date | Acct # | Account | Company/Individual | Purpose | Expense | Acct Total |
|----------|--------|-------------------------|-----------------------------------|--|--------------------|--------------------|
| | 47890 | Reimbursements | | | | \$ - |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | \$ - |
| 12/3/21 | 51400 | Household | Quill | Paper towels for bathroom | \$ 39.66 | |
| 12/17/21 | 51400 | Household | Sierra Janitorial Supply | Paper towels, Toilet Paper, Cleaner, Soap & Bowl Cleaner | \$ 139.87 | |
| | 51400 | Household | | | | \$ 179.53 |
| | 51500 | Insurance & Bonds | | | | \$ - |
| 12/17/21 | 51700 | Maintenance/Equip | Valley Pacific Chevron/Petty Cash | Gas for Yard Equipment | \$ 25.00 | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | \$ 25.00 |
| 12/31/21 | 51760 | Maintenance/Website | Tech Cost Matrix | Q2 21-22 | \$ 65.00 | \$65.00 |
| 12/17/21 | 51800 | Main-Bldgs/Improv | Ione Ace Hardware | Part to repair Mem. Hall Basemnt Doo | \$ 6.99 | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
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| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | \$ 6.99 |
| 12/3/21 | 52200 | Office Supplies | Claypools Home & Gifts/Petty Cash | Stickers for Christmas Meal Vouchers | \$ 9.67 | |
| 12/3/21 | 52200 | Office Supplies | Quill | Ink Cartridges for Printer | \$ 82.71 | |
| 12/3/21 | 52200 | Office Supplies | Staples | (4) Spiral Bound ADA Reports for Committee | \$ 553.46 | |
| 12/10/21 | 52200 | Office Supplies | United States Postal Service | PO Box Fee, Yearly #53 | \$ 54.00 | |
| 12/10/21 | 52200 | Office Supplies | Quill | Stickers for Christmas Meal Vouchers & Ink for Printer | \$ 16.25 | \$ 716.09 |
| 12/10/21 | 52300 | Prof & Spec Serv | Patrick Germolus | Building/Grounds Maint | \$ 725.00 | |
| 12/10/21 | 52300 | Prof & Spec Serv | Township #2 Cemetery District | Administrative Services | \$ 400.00 | |
| 12/10/21 | 52300 | Prof & Spec Serv | Patrick Germolus | Performance Bonus | \$ 362.50 | |
| 12/10/21 | 52300 | Prof & Spec Serv | Crystal LaBarre | Performance Bonus | \$ 200.00 | \$ 1,687.50 |
| 12/10/21 | 52328 | Audits | Cathy Castillo, CPA | Review of financial statements ending June 30, 2020 & 2021 | \$ 4,550.00 | \$ 4,550.00 |
| | 52364 | Training/Conferences | | | | \$ - |
| | 52393 | Special Projects/events | | | | \$ - |
| 12/10/21 | 52483 | Stipends | *C, G, M, S, W | Board Stipends | \$ 500.00 | \$ 500.00 |
| | 52500 | Rents, Leases, Equip | | | | \$ - |
| 12/17/21 | 52700 | Minor Equip | Amazon | (2) 2 Door Enclosed Bulletin Boards, 48"x36" | \$ 870.42 | |
| 12/17/21 | 52700 | Minor Equip | Lowe's | Drive Bit Set, Impact Driver Kit, Pro Retractor | \$ 140.10 | \$ 1,010.52 |
| | 52800 | Spec Dept Exp | | Special Election costs | | \$ - |
| 12/17/21 | 52905 | Travel/Mileage | Rick Germolus | Mileage | \$ 69.44 | \$ 69.44 |
| | 53000 | Utilities | ACES Waste Services | Trash pickup | \$ 131.91 | |
| | 53000 | Utilities | Amador Water Agency | 97-000 | \$ 60.42 | |
| | 53000 | Utilities | Amador Water Agency | 97-001 | \$ 57.19 | |
| 12/10/21 | 53000 | Utilities | AT&T | IMD Phone | \$ 99.66 | |
| 12/10/21 | 53000 | Utilities | AT&T | VFW Phone | \$ 99.66 | |
| 12/10/21 | 53000 | Utilities | City of Ione | Sewer | \$ 122.10 | |
| 12/3/21 | 53000 | Utilities | PG&E | 3 | \$ 308.26 | |
| 12/3/21 | 53000 | Utilities | PG&E | 7 | \$ 60.58 | |
| 12/3/21 | 53000 | Utilities | Volcano Communications | VFW Internet | \$ 99.95 | \$ 1,039.73 |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | \$ - |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | \$ - |
| 12/3/21 | 56200 | Equipment | Riebes Auto Parts | Carb Kit for Dodge M-37, Hose & Clamp for 5- Ton | \$ 55.79 | \$ 55.79 |
| | | | | TOTAL | \$ 9,905.59 | \$ 9,905.59 |

*C=Corsaletti, G=Gold, M=McCarthy, S=Sears, W=Wynne

| Date | Acct # | Account | Company/Individual | Purpose | Expense | Acct Total | |
|-----------|--------|-------------------------|---|---|---------------------|---------------------|--|
| 1/14/2022 | 47890 | Reimbursements | Warren Hawkins | Cancel Hall Contract for 2/12/22 | \$ 125.00 | \$ 125.00 | |
| | 51200 | Advertising | | | | | |
| | 51200 | Advertising | | | | | |
| | 51200 | Advertising | | | | \$ - | |
| 12/30/21 | 51400 | Household | Sierra Janitorial Supply | Trash Can Liners | \$ 124.67 | | |
| 1/7/22 | 51400 | Household | Sierra Janitorial Supply | Plastic Bottle | \$ 2.14 | | |
| 1/14/22 | 51400 | Household | Lowes | Waste Basket | \$ 8.98 | \$ 135.79 | |
| | 51500 | Insurance & Bonds | | | | \$ - | |
| | 51700 | Maintenance/Equip | | | | | |
| | 51700 | Maintenance/Equip | | | | | |
| | 51700 | Maintenance/Equip | | | | | |
| | 51700 | Maintenance/Equip | | | | \$ - | |
| | 51760 | Maintenance/Website | | | | \$0.00 | |
| 12/30/21 | 51800 | Main-Bldgs/Improv | Uline | Caution Tape for Step Front Entrance | \$ 84.90 | | |
| 1/14/22 | 51800 | Main-Bldgs/Improv | Ione Ace Hardware | Lighting for back stairs, Weed Killer, gloves & batteries | \$ 186.92 | | |
| 1/14/22 | 51800 | Main-Bldgs/Improv | Lowes | Mini Blinds | | | |
| | 51800 | Main-Bldgs/Improv | | | | | |
| | 51800 | Main-Bldgs/Improv | | | | | |
| | 51800 | Main-Bldgs/Improv | | | | | |
| | 51800 | Main-Bldgs/Improv | | | | | |
| | 51800 | Main-Bldgs/Improv | | | | | |
| | 51800 | Main-Bldgs/Improv | | | | \$ 271.82 | |
| 1/7/22 | 52200 | Office Supplies | USPS | Post Office Box, 12 months | \$ 54.00 | | |
| 1/28/22 | 52200 | Office Supplies | USPS | Refund Post Office Box, 12 months | \$ (54.00) | | |
| | 52200 | Office Supplies | | | | | |
| | 52200 | Office Supplies | | | | \$ - | |
| 1/14/22 | 52300 | Prof & Spec Serv | Patrick Germolus | Building/Grounds Maint | \$ 725.00 | | |
| 1/14/22 | 52300 | Prof & Spec Serv | Township #2 Cemetery District | Administrative Services | \$ 400.00 | | |
| 1/21/22 | 52300 | Prof & Spec Serv | Safeguard Pest Control | Spray for Bugs | \$ 72.00 | | |
| | 52300 | Prof & Spec Serv | | | | \$ 1,197.00 | |
| | 52328 | Audits | | | | \$ - | |
| | 52364 | Training/Conferences | | | | \$ - | |
| | 52393 | Special Projects/events | | | | \$ - | |
| 1/14/22 | 52483 | Stipends | *C, G, M, S, W | Board Stipends | \$ 500.00 | \$ 500.00 | |
| | 52500 | Rents, Leases, Equip | | | | \$ - | |
| 1/14/22 | 52700 | Minor Equip | Ione Ace Hardware | Wrench & Socket Sets, Screwdrivers for Rolling Stock Shop | \$ 317.67 | | |
| 1/2/12022 | 52700 | Minor Equip | Carrot-Top Industries | 4- 8' Oak Flag Poles, 1-Eagle top, 3-Spear Tops | \$ 521.85 | | |
| 1/14/22 | 52700 | Minor Equip | Lowes | Tape Measurer, Christmas Lights for Bell Trailer | \$ 53.34 | \$ 892.86 | |
| | 52800 | Spec Dept Exp | | Special Election costs | | \$ - | |
| | 52905 | Travel/Mileage | | | | \$ - | |
| 1/7/22 | 53000 | Utilities | ACES Waste Services | Dump Run | \$ 19.00 | | |
| 1/14/22 | 53000 | Utilities | ACES Waste Services | Trash Pick-Up | \$ 131.91 | | |
| 1/21/22 | 53000 | Utilities | Amador Water Agency | 97-000 | \$ 63.65 | | |
| 1/21/22 | 53000 | Utilities | Amador Water Agency | 97-001 | \$ 60.42 | | |
| 1/7/22 | 53000 | Utilities | AT&T | IMD Phone | \$ 132.50 | | |
| 1/7/22 | 53000 | Utilities | AT&T | VFW Phone | \$ 132.50 | | |
| 1/14/22 | 53000 | Utilities | City of Ione | Sewer | \$ 122.10 | | |
| 12/30/21 | 53000 | Utilities | PG&E | 3 | \$ 357.34 | | |
| 12/30/21 | 53000 | Utilities | PG&E | 7 | \$ 112.08 | | |
| 1/7/22 | 53000 | Utilities | Volcano Communications | VFW Internet | \$ 99.95 | \$ 1,231.45 | |
| | 56110 | Bldgs & Improv | | | | | |
| | 56110 | Bldgs & Improv | | | | | |
| | 56110 | Bldgs & Improv | | | | \$ - | |
| 1/7/22 | 56180 | Cap Improv Maj Proj | Enoch's Construction | Tear Down old deck, install new deck; Materials & Labor | \$ 9,998.00 | | |
| 1/14/22 | 56180 | Cap Improv Maj Proj | Bob Gray | Reimburse for Costco - 16 Folding Chairs for Veteran's Hall | \$ 379.11 | | |
| | 56180 | Cap Improv Maj Proj | | | | \$ 10,377.11 | |
| 1/14/22 | 56200 | Equipment | Riebes/Napa Auto Parts | 4 Batteries for Rolling Stock & Core Deposits | \$ 845.24 | \$ 845.24 | |
| | | | | TOTAL | \$ 15,451.27 | \$ 15,451.27 | |
| | | | *C=Corsaletti, G=Gold, M=McCarthy, S=Sears, W=Wynne | | | | |