

The lone Memorial District encourages all who attend the meeting in person to abide by the current Amador County Health guidelines for Covid-19.

REGULAR IONE MEMORIAL DISTRICT MEETING
LOCATION – lone Memorial Hall, 207 S. Amador Street lone CA 95640

Thursday, March 10, 2022 – 6:00 PM

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

Jerry McCarthy, Chair
Richard Wynne, Secretary
Tom Sears, Treasurer
Dave Corsaletti, Director
Weldon Lincoln, Director

- D. STAFF PRESENT:
- E. PUBLIC PRESENT:
- F. PUBLIC COMMENT:

NOTE: This time is reserved for members of the public to address the board on items not appearing on the agenda. A limit of two (2) minutes per speaker and a total of six (6) minutes per topic shall be observed. No discussion is allowed on public comments. The law does not allow any action to be taken, nor extended discussion, on any item not on the agenda. Brown Act 54954.3(b)
Is there any person who wishes to address the board at this time?

- G. APPROVAL OF CONSENT CALENDAR:

Notice to the Public: All matters listed under this category are considered to be routine by the lone Memorial District and will be enacted by one motion. Unless a specific request is made by a Director or the public, the Consent Calendar will not be read. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately.

- 1. Approval Of Agenda
- 2. Minutes Of The Last Regular Meeting
- 3. Financial Reports

- H. SECRETARY COMMUNICATIONS

- I. STAFF REPORT

- 1. Rick
- 2. Crystal

- J. VFW REPORT

- K. AD HOC COMMITTEE REPORTS

- 1. Rolling Stock (**Chair: Jerry McCarthy;** Bob Gray, Mike Smith)
- 2. ADA (**Chair: Jerry McCarthy;** Weldon Lincoln, Rick Germolus, Bob Gray)

Notice to the public: The public may comment on any agenda item before a vote. Comment is limited to four (4) minutes.

- L. UNFINISHED BUSINESS

- 1. Review new accounts established by County Audit Department and determine which accounts to transfer funds from.

- M. NEW BUSINESS

- 1. Discussion & possible action on quote from Mountain Air to seal plenums on both units, insulate plenums on one unit, seal all registers and returns, and replace or repair one duct.
Bid price: \$800 includes labor, material and tax.

- N. CLOSED SESSION

- 1. Board discussion on grounds manager salary & procedures

- O. OPEN SESSION

- 1. Results of closed session

- P. NEXT REGULAR MEETING April 14, 2022 - 6:00 p.m.

- Q. ADJOURNMENT

IONE MEMORIAL DISTRICT REGULAR MEETING
LOCATION – Memorial Hall, 207 S. Amador Street Ione CA 95640
Thursday, February 10, 2022 – 6:00 PM

MINUTES

- A. CALL TO ORDER at 6:04 PM by Jerry McCarthy
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- Jerry McCarthy, Chair
 - Richard Wynne, Secretary
 - Tom Sears, Treasurer (Excused)
 - Dave Corsaletti, Director (Excused)
 - Weldon Lincoln, Director
- D. STAFF MEMBERS PRESENT: Rick Germolus, Crystal LaBarre
- E. PUBLIC PRESENT: 2
- F. PUBLIC COMMENT: None
- G. CONSENT CALENDAR: Moved by Wynne to accept as presented; 2nd by Lincoln; Carried 3 Ayes 0 Noes
1. Agenda
 2. Minutes of the last regular meeting
 3. Financial Report
- H. SECRETARY COMMUNICATIONS: CSDA 2022 Professional Catalog, CSDA Finance Corporation Letter, Letter from Fechter & Company
- I. STAFF REPORT
1. Rick: None
 2. Crystal: Adjusted budgets from last meeting. Sign and turn in 700 forms. Thought to open up Facebook/Instagram account for the Memorial Hall. Worked on Fixed Asset Sheet for District according to Financial Review. Attended CSDA Workshop- Brown Act. Contacted C&P Tax Service - \$50 for 1 Employee. New brochures are printed. Jergen's fixed door & track for ice machine. Safeguard inspected for roaches & started treatment and recommends a professional cleaner for the stove/kitchen area.
- J. AD HOC COMMITTEE REPORTS
1. Rolling Stock (**Chair: McCarthy**; Bob Gray, Mike Smith): Mike has been on vacation. Have the pump for the tank & batteries to exchange. Bob Gray is going to purchase 10 ton floor jacks and stands from Harbor Freight. The three quarter ton pickup was in the Christmas Parade.
 2. ADA (**Chair: Jerry McCarthy**; Weldon Lincoln, Rick Germolus, Dave Corsaletti):
 - A. Research Assisted Listening Devices; Motion by McCarthy to accept, 2nd by Wynne; Carried 3 Ayes 0 Noes
 - B. Jerry McCarthy to initiate contact with the City of Ione for mitigation of road in front of Hall for engineering and limitations; Motion by McCarthy, 2nd by Lincoln; Carried 3 Ayes 0 Noes
 - C. Change make-up of committee to have no more than two board members to comply with the Brown Act. Replace Corsaletti (Board member) with Bob Gray. Motion to accept by McCarthy, 2nd by Wynne; Carried 3 Ayes 0 Noes
- K. UNFINISHED BUSINESS : None
- L. NEW BUSINESS:
1. Board determined using the ABC test that Rick Germolus should be an employee, but more information needs to be gathered to put this into action. Motion by Wynne to accept, 2nd by Lincoln; Carried 3 Ayes 0 Noes
 2. Effective March 1, 2022, the Board will no longer receive stipends to adhere to Veteran's Code 1197. Motion to accept by McCarthy, 2nd by Wynne; Carried 3 Ayes 0 Noes
 3. The District shall supply limited cleaning supplies to the renters. Rick Germolus will determine what supplies are stocked in a box for every renter. Motion by Wynne to accept, 2nd by Lincoln; Carried 3 Ayes 0 Noes

4. No action on Board Absentees since the position is an elected.
5. Crystal to work with the county on assigning proper account numbers for Rolling Stock Consumable Maintenance & Equipment (filters, tire, oil, batteries, belts, hoses...), Rolling Stock Durable Maintenance & Equipment (fenders, alternators, motor parts, tools for vehicles...), and VFW Special Requests
6. AD HOC Committee for ADA was already addressed in meeting J.2.C.

M. VFW Report: Bob Gray & Andy Miller reported the following:

1. Bob considers the cabinet account closed. He will finish the backsplash.
2. Waiting for Larry to install the fans.
3. The siding is rotting away.
4. VFW now has an Auxiliary Group with a complete board and 15 members. Getting more active in the community.
5. Need to have Rick call an AC ducting company to give quote on repairs to frame rotted out on plenum.

N. NEXT REGULAR MEETING March 10, 2022 – 6:00 PM

O. ADJOURNMENT 7:05 PM; It was moved by Wynne to adjourn; 2nd by Lincoln; Carried 3 Ayes 0 Noes

Respectfully Submitted, Crystal LaBarre, Administrative Assistant

| Date | Acct # | Account | Company/Individual | Purpose | Expense | Acct Total |
|-----------|--------|-------------------------|-------------------------------|---|---------------------|---------------------|
| 1/14/2022 | 47890 | Reimbursements | Warren Hawkins | Cancel Hall Contract for 2/12/22 | \$ 125.00 | \$ 125.00 |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | \$ - |
| 12/30/21 | 51400 | Household | Sierra Janitorial Supply | Trash Can Liners | \$ 124.67 | |
| 1/7/22 | 51400 | Household | Sierra Janitorial Supply | Plastic Bottle | \$ 2.14 | |
| 1/14/22 | 51400 | Household | Lowes | Waste Basket | \$ 8.98 | \$ 135.79 |
| | 51500 | Insurance & Bonds | | | | \$ - |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | \$ - |
| | 51760 | Maintenance/Website | | | | \$0.00 |
| 12/30/21 | 51800 | Main-Bldgs/Improv | Uline | Caution Tape for Step Front Entrance | \$ 84.90 | |
| 1/14/22 | 51800 | Main-Bldgs/Improv | Ione Ace Hardware | Lighting for back stairs, Weed Killer, gloves & batteries | \$ 186.92 | |
| 1/14/22 | 51800 | Main-Bldgs/Improv | Lowes | Mini Blinds | \$ 29.88 | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | \$ 301.70 |
| 1/7/22 | 52200 | Office Supplies | USPS | Post Office Box, 12 months | \$ 54.00 | |
| 1/28/22 | 52200 | Office Supplies | USPS | Refund Post Office Box, 12 months | \$ (54.00) | |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | \$ - |
| 1/14/22 | 52300 | Prof & Spec Serv | Patrick Germolus | Building/Grounds Maint | \$ 725.00 | |
| 1/14/22 | 52300 | Prof & Spec Serv | Township #2 Cemetery District | Administrative Services | \$ 400.00 | |
| 1/21/22 | 52300 | Prof & Spec Serv | Safeguard Pest Control | Spray for Bugs | \$ 72.00 | |
| | 52300 | Prof & Spec Serv | | | | \$ 1,197.00 |
| | 52328 | Audits | | | | \$ - |
| | 52364 | Training/Conferences | | | | \$ - |
| | 52393 | Special Projects/events | | | | \$ - |
| 1/14/22 | 52483 | Stipends | *C, G, M, S, W | Board Stipends | \$ 500.00 | \$ 500.00 |
| | 52500 | Rents, Leases, Equip | | | | \$ - |
| 1/14/22 | 52700 | Minor Equip | Ione Ace Hardware | Wrench & Socket Sets, Screwdrivers for Rolling Stock Shop | \$ 317.67 | |
| 1/2/12022 | 52700 | Minor Equip | Carrot-Top Industries | 4- 8' Oak Flag Poles, 1-Eagle top, 3-Spear Tops | \$ 521.85 | |
| 1/14/22 | 52700 | Minor Equip | Lowes | Tape Measurer, Christmas Lights for Bell Trailer | \$ 53.34 | \$ 892.86 |
| | 52800 | Spec Dept Exp | | Special Election costs | | \$ - |
| | 52905 | Travel/Mileage | | | | \$ - |
| 1/7/22 | 53000 | Utilities | ACES Waste Services | Dump Run | \$ 19.00 | |
| 1/14/22 | 53000 | Utilities | ACES Waste Services | Trash Pick-Up | \$ 131.91 | |
| 1/21/22 | 53000 | Utilities | Amador Water Agency | 97-000 | \$ 63.65 | |
| 1/21/22 | 53000 | Utilities | Amador Water Agency | 97-001 | \$ 60.42 | |
| 1/7/22 | 53000 | Utilities | AT&T | IMD Phone | \$ 132.50 | |
| 1/7/22 | 53000 | Utilities | AT&T | VFW Phone | \$ 132.50 | |
| 1/14/22 | 53000 | Utilities | City of Ione | Sewer | \$ 122.10 | |
| 12/30/21 | 53000 | Utilities | PG&E | 3 | \$ 357.34 | |
| 12/30/21 | 53000 | Utilities | PG&E | 7 | \$ 112.08 | |
| 1/7/22 | 53000 | Utilities | Volcano Communications | VFW Internet | \$ 99.95 | \$ 1,231.45 |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | \$ - |
| 1/7/22 | 56180 | Cap Improv Maj Proj | Enoch's Construction | Tear Down old deck, install new deck; Materials & Labor | \$ 9,998.00 | |
| 1/14/22 | 56180 | Cap Improv Maj Proj | Bob Gray | Reimburse for Costco - 16 Folding Chairs for Veteran's Hall | \$ 379.11 | |
| | 56180 | Cap Improv Maj Proj | | | | \$ 10,377.11 |
| 1/14/22 | 56200 | Equipment | Riebes/Napa Auto Parts | 4 Batteries for Rolling Stock & Core Deposits | \$ 845.24 | \$ 845.24 |
| | | | | TOTAL | \$ 15,481.15 | \$ 15,481.15 |

*C=Corsaletti, G=Gold, M=McCarthy, S=Sears, W=Wynne

| Date | Acct # | Account | Company/Individual | Purpose | Expense | Acct Total |
|---------|--------|-------------------------|-------------------------------|---|--------------|--------------------|
| 2/25/22 | 47890 | Reimbursements | Stephanie Anderson | Refund - Celebration of Life Veteran - Waived Fee | \$ 125.00 | |
| 2/25/22 | 47890 | Reimbursements | Jesse & Linda Hernandez | Refund - Cancelled Hall Rental | \$ 75.00 | \$ 200.00 |
| 2/4/22 | 51200 | Advertising | Canva | Print 150 Brochures, Tri-fold, Color | \$ 78.00 | |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | \$ 78.00 |
| 2/11/22 | 51400 | Household | Ione Plaza Market | Trash Bags | \$ 5.05 | |
| 2/18/22 | 51400 | Household | Ione Plaza Market | Trash Bags | \$ 9.15 | |
| | 51400 | Household | | | | \$ 14.20 |
| | 51500 | Insurance & Bonds | | | | \$ - |
| 2/11/22 | 51700 | Maintenance/Equip | DMV | Registration for 1951 Dodge | \$ 101.00 | |
| 2/18/22 | 51700 | Maintenance/Equip | Jergen's Inc. | Frame/Door Assembly for Ice Machine | \$ 563.26 | |
| 2/25/22 | 51700 | Maintenance/Equip | ARCO | Gas for Yard Equipment | \$ 25.00 | |
| | 51700 | Maintenance/Equip | | | | \$ 689.26 |
| | 51760 | Maintenance/Website | | | | \$0.00 |
| 2/18/22 | 51800 | Main-Bldgs/Improv | Lowes | Mini Blinds for Memorial Hall | \$ 98.28 | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | \$ 98.28 |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | \$ - |
| 2/11/22 | 52300 | Prof & Spec Serv | Patrick Germolus | Building/Grounds Maint | \$ 725.00 | |
| 2/11/22 | 52300 | Prof & Spec Serv | Township #2 Cemetery District | Administrative Services | \$ 400.00 | |
| | 52300 | Prof & Spec Serv | | | | |
| | 52300 | Prof & Spec Serv | | | | \$ 1,125.00 |
| | 52328 | Audits | | | | \$ - |
| | 52364 | Training/Conferences | | | | \$ - |
| 1/28/22 | 52393 | Special Projects/events | Ione Market Plaza | 2021 Veteran's Christmas Meals | \$ 2,427.26 | \$ 2,427.26 |
| 2/11/22 | 52483 | Stipends | *C, G, M, S, W | Board Stipends | \$ 500.00 | \$ 500.00 |
| | 52500 | Rents, Leases, Equip | | | | \$ - |
| 2/18/22 | 52700 | Minor Equip | Lowes | Utility Knife & Screwdriver Set | \$ 30.99 | |
| 2/18/22 | 52700 | Minor Equip | Ione Ace Hardware | Tools for Rolling Stock | \$ 20.79 | |
| 2/18/22 | 52700 | Minor Equip | Ione Ace Hardware | Tools for Memorial Hall | \$ 135.16 | \$ 186.94 |
| | 52800 | Spec Dept Exp | | Special Election costs | | \$ - |
| | 52905 | Travel/Mileage | | | | \$ - |
| 2/11/22 | 53000 | Utilities | ACES Waste Services | Trash pickup | \$ 131.91 | |
| 2/18/22 | 53000 | Utilities | Amador Water Agency | 97-000 | \$ 60.42 | |
| 2/18/22 | 53000 | Utilities | Amador Water Agency | 97-001 | \$ 57.19 | |
| 2/4/22 | 53000 | Utilities | AT&T | IMD Phone | \$ 118.06 | |
| 2/4/22 | 53000 | Utilities | AT&T | VFW Phone | \$ 118.06 | |
| 2/11/22 | 53000 | Utilities | City of Ione | Sewer | \$ 122.10 | |
| 2/4/22 | 53000 | Utilities | PG&E | 3 | \$ 385.70 | |
| 2/4/22 | 53000 | Utilities | PG&E | 7 | \$ 93.26 | |
| 2/11/22 | 53000 | Utilities | Volcano Communications | VFW Internet | \$ 99.95 | \$ 1,186.65 |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | \$ - |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | \$ - |
| | 56200 | Equipment | | | | \$ - |
| | | | | | TOTAL | \$ 6,380.59 |
| | | | | | | \$ 6,380.59 |

*C=Corsaletti, G=Gold, M=McCarthy, S=Sears, W=Wynne