

AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

Please Note: All Board of Supervisors meetings are tape-recorded. Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER:

+1-669-900-6833 (alternate phone numbers listed on amadorgov.org)

Access Code: 758 573 6084#

YOU MAY ALSO VIEW AND PARTICIPATE IN THE MEETING USING THIS LINK:

<https://zoom.us/j/7585736084>

The Chairman will call the meeting to order and after Board input, will invite the public to comment via phone/online to receive public comment.

REGULAR MEETING AGENDA

DATE: Tuesday, May 24, 2022
TIME: 9:00 AM
LOCATION: COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

CLOSED SESSION **8:30 A.M.** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

1. CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6.

- 1.a. County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Greg Ramirez, IEDA and Lisa Gaebe, Human Resources Director
Employee Organization: All Units
Suggested Action: Discussion and possible action.

2. CONFIDENTIAL MINUTES:

- 2.a. Confidential Minutes: Review and possible approval of the May 10, 2022 Confidential Minutes.
Suggested Action: Approval.

REGULAR SESSION **9:00 A.M.**

PLEDGE OF ALLEGIANCE:

(AGENDA)

(May 24, 2022)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Items listed on the consent agenda (#8) are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

3. REGULAR AGENDA:

- 3.a. Adoption and presentation of a Resolution recognizing Hospice of Amador and Calaveras for forty years of service to patients and families in the Community.
Suggested Action: Approve Resolution
[Hospice_resol.doc](#)
- 3.b. Resolution recognizing May 2022 as Mental Health Matters Month in Amador County.
Suggested Action: Approve the resolution
[2022 Mental Health Month resolution.docx](#)
- 3.c. Amador Arts Council: Discussion and possible action relative to an update from Ms. Meghan O'Keefe, Amador Arts Executive Director, relative to the accomplishments and activities of the Arts Council in the past year as well as a request for funding in FY 22/23.
**\$3,500 is currently budgeted for the Arts Council for FY 22/23.
Suggested Action: Discussion and possible action
[Amador Board of Supervisors 2022 Presentation.pdf](#)
[Amador Arts P&L 3-17-22 to 5-9-22.pdf](#)
[Amador Arts Council 2022-2023 Budget - Sheet1-3.pdf](#)
- 3.d. Amador Senior Center (ASC): Discussion and possible action relative to a request by Mr. Chris Kalton, ASC Executive Director, to allocate \$15,000.00 which was previously budgeted for Common Ground Senior Services-Meals on Wheels Program, to the ASC's Meals on Wheels Program for fiscal year 2022-2023.
Suggested Action: Pleasure of the Board
[Supervisors letter FY2223.pdf](#)
- 3.e. Argonaut Mine Disaster Centennial Commemoration: Discussion and possible action relative to a request from the Argonaut Mine Disaster Centennial Commemoration Committee for funding from the Tourist Occupancy Tax Funds (TOT) in the amount of \$4,000.00 to cover costs associated with shuttle services to the Argonaut Mine, floral expenses for the cemetery services and stipends for entertainers and living history actors during the commemoration events to be held in August and September of 2022.
Suggested Action: Pleasure of the Board.
[20220518100530.pdf](#)
- 3.f. Senate Bill 828: Discussion and possible action relative to approval of the Chairman's signature on a letter of support for the subject legislation as it relates to the Mental Health Access Improvement Act.
Suggested Action: Approval

[S828 Letter to Feinstein.docx](#)
[s.828 bill.pdf](#)

- 3.g. Minutes: Review and possible approval of the May 10, 2022 Regular Meeting Minutes.
Suggested Action: Approval.
[May 10, 2022 DRAFT Minutes.docx](#)

4. PUBLIC HEARING: **10:30 A.M.**

- 4.a. A proposed ordinance adding chapter 7.44 to the Amador County Code authorizing a pilot program to permit microenterprise home kitchen operations (MEHKOs) throughout the county of Amador
Suggested Action: Waive the first reading of the proposed ordinance and calendar the item for adoption on consent at the June 14, 2022 regular meeting of the Amador County Board of Supervisors.
[ACEHD_Memo to BOS_MEHKOs_May 24 2022.pdf](#)
[ACEHD_BOS_MEHKO Ordinance_May 24 2022.pdf](#)
[ACEHD_Draft MEHKO SOP Template_May 24 2022.pdf](#)
[ACEHD_Food Facility Application_MEHKO_May 24 2022.pdf](#)
[Pre-Adoption summary of MEHKO Ordinance_Ledger May 13 2022.pdf](#)

5. CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

- 5.a. Declaring Local State of Emergency in Amador County Due to Pervasive Tree Mortality.
Suggested Action: Receive and File.
[Tree_Mortality \(1\).doc](#)
- 5.b. Assessor: Roll Correction - approval of P19 base year value transfer values being decreased over \$150,000. All of these reductions are the result of transfers of value in accordance with Prop 19.
Suggested Action: Approve
[ROLL CORRECTIONS.pdf](#)
- 5.c. Probation Department - Juvenile Probation Records Retention Schedule
Suggested Action: Review and approve the proposed revisions to the Juvenile Records Retention Schedule.
[2022 RM3 Probation Department Retention Schedule.pdf](#)
- 5.d. Behavioral Health Agreement with Cal Voices for MomCHAT project to offer mental health services to new mothers
Suggested Action: Approve agreement
[Cal Voices Mom Chat Memo to BOS.pdf](#)
[Cal Voices Mom Chat Agreement signed by contractor.pdf](#)
[CalVOICES Signed Exemption Request 4,13.22.pdf](#)
- 5.e. Megabyte Property Tax System Annual Support Agreement July 01, 2022 - June 30, 2023. (The contract was routed for pre-approval to County Counsel, CAO, IT, GSA, Risk Management, Auditor & Tax Collector)
Suggested Action: Approve
[AGREEMENT MPTS PROPERTY TAX SYSTEM MAINTENANCE.pdf](#)

- 5.f. Petty Cash Increase for the Probation Department.
Suggested Action: Approve the increase of petty cash from \$100.00 to \$200.00.
[Petty Cash Memo.pdf](#)
- 5.g. MOU with CDFA for Petroleum Inspections 2021-23 (Fuels, Lubricants & Automotive Products Program – Agreement #22-0102-000-SA)
Suggested Action: It is recommended that the Board of Supervisors authorize the Board Chair to sign the attached Agreement.
[22-23 Petroleum Memo to BOS.pdf](#)
[22-23 Petroleum Agreement Not Executed.pdf](#)
- 5.h. Administrative Match Agreement with the Area 12 Agency on Aging for the 22-23 Fiscal Year.
Suggested Action: Approve the terms of the Agreement and Authorize Chairman to Execute said Agreement.
[Area 12 Agency on Aging Agreement.pdf](#)
- 5.i. Building Department-Limited Density Owner-Built Rural Dwelling / LD222060 - LUNN
Suggested Action: Adopt the resolution and authorize the Chairperson to sign the "Agreement".
[APN Map.pdf](#)
[LD222060-Agreement.Notorized.pdf](#)
[LD222060-Resolution.docx](#)
- 5.j. Authorization of the Chairman's signature on a letter of support for the City of Jackson's requested funding for their Creek Walk project.
Suggested Action: Approval of Chairman's signature
[2022 creek walk scope concept.pdf](#)
[Letter of Support - county-v2.docx](#)
- 5.k. Resolution Honoring Dr. Rita Kerr on her Reception of the Margaret Dalton Golden Acorn Award for 2022.
Suggested Action: Approve the Resolution.
[Rita Kerr Resolution.doc](#)
- 5.l. Resolution Honoring Beth Stanton on her Reception of the Margaret Dalton Golden Acorn Award for 2022.
Suggested Action: Approve the Resolution.
[Beth Stanton Resolution.doc](#)
- 5.m. Retirement resolution recognizing Tina Sealy for her years of service.
Suggested Action: Approve resolution
[Tina Sealy Retirement Resolution.docx](#)
- 5.n. State Route 88 / Pine Grove Improvement Project;
Signing the District 10 Cooperative Agreement 10-0541
Construction Agreement
Suggested Action: 1. Approve Cooperative Agreement; and
2. Authorize Chairman to sign agreement by wet signature or by e-signature*.
*Caltrans is moving to a new Adobe e-signature.
[SR 88 Pine Grove Project Co-op Agreement.pdf](#)
[COOP 10-541 \[EXECUTE\].pdf](#)

- 5.o. Building Department: Agreement to Limit Use of Agricultural Structure for AG222054 - Rombauer
Suggested Action: Adopt the Resolution and authorize the Chairperson to sign the "Agreement to Limit Uses of Agricultural Structure".
[AG222054 - Rombauer.Resolution.docx](#)
[AG222054 - Rombauer.Agreement.Notorized.pdf](#)
[Plot Plan Rombauer Vineyard Building.pdf](#)
- 5.p. Commission on Aging: Acceptance of the resignation of Susan Tomasich from the Commission.
Suggested Action: Accept resignation.
[COA Resignation - Tomasich, Susan.pdf](#)
- 5.q. Social Services Department - Finance Position
Suggested Action: Please approve changing the Finance Technician position allocation to a Finance Assistant I/II position.
[Memo Social Services Finance Asst..doc](#)
- 5.r. Public Health Department – Public Health Program Coordinator
Suggested Action: Please approve the new job description, pay range and reclassify the Administrative Technician to the new Public Health Program Coordinator Classification.
[Memo Public Health - Program Coordinator.doc](#)
[Consolidated Salaries DRAFT 5.24.22.pdf](#)
[GENERAL UNIT Salaries DRAFT 5.24.22.pdf](#)
[Public Health Program Coordinator DRAFT 2. 4-22.doc](#)
- 5.s. Policy 2-910 - Building Access & Identification Cards
Suggested Action: Please approve the changes to Policy 2-910 - Building Access & Identification Cards.
[Building Access & Identification Cards 5.24.22.docx](#)
[Memo -Building Access & Identification Cards Policy.doc](#)
[Building Access & Identification Cards DRAFT 5.24.22.pdf](#)
- 5.t. Behavioral Health Advisory Board: Approval of the appointment of Ms. Heather Mayfield to the Behavioral Health Advisory Board for a three year term ending May 24, 2025.
Suggested Action: Approve appointment
[Mayfield_Application.docx](#)
- 5.u. Historic Cemeteries Board: Approval of the reappointment of Ms. Barbara McMahon to the Amador County Historic Cemeteries Board for a two year term that will expire on May 24, 2024.
Suggested Action: Approval

ADJOURNMENT: UNTIL TUESDAY, JUNE 14, 2022 AT 9:00 A.M. (CLOSED SESSION BEGINS AT 8:30 A.M.)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings. Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.