

# Encroachment

## Guide

### What does a permit cost?

Per County Ordinance No. 1656 –

Current permit fee is \$625.00. A Performance Security is also required. This amount shall be 75% of your contractor's estimate to complete the encroachment. The security is to guarantee that the encroachment will be completed per the conditions of your permit. Public Works puts this Security in a Trust Fund until the encroachment is complete and a final inspection is made. At that time the Performance Security will be released back to you in full in approximately 10 to 14 days.

Should your permit expire without a completed encroachment, we reserve the right to finish the job, funded by your security. Any additional costs will be charged to you.



**PUBLIC WORKS  
AGENCY**

**810 Court Street  
Jackson, CA 95642**

**Phone: 209.223.6429**

**Fax: 209.223.6395**

**E-mail: [PublicWorks@co.amador.ca.us](mailto:PublicWorks@co.amador.ca.us)**



**ENCROACHMENTS**

**Understanding  
County Ordinance  
No. 1656**

# Encroachment Guide

## Why Do I Need a Paved Encroachment?

Property owners who access their property from a County maintained road are required to build that access according to County standards.

What are those standards?  
Why do we need them?

How can I understand the County Codes that govern driveways and encroachments?

This guide seeks to answer these questions and more.



## Why? -

Properly built encroachments are needed to protect the edge of the County road, to assure proper drainage, and to assure that you can see a distance at least equal to 10x the speed limit, in each direction, of your road as you enter and exit your property. The dimensions required are to provide safety for you, the travelling public, and for the road. ([Amador County Code Chapter 12.10](#))



## What does it take? -

A typical driveway encroachment should be a hard surface – 5” concrete or 2” asphalt over Aggregate Base. It will have an ‘apron’ at the road edge of 60 feet and will taper down to 10 feet wide.

Paving continues for 25 feet from the edge of the road or property line, whichever is greater. The maximum grade for the first 20 feet must not exceed 5%. Proper drainage is achieved with either a valley (natural) drain or a culvert pipe installation.

## How do I start? -

In order to construct your encroachment, a permit is required. This is so that Public Works can oversee that County right of way is not compromised, and county safety standards are complied with and adhered to. Once you submit application for the permit, a site visit is made to make sure your driveway will work in the spot you’d like. The boundaries will be marked in white paint and your permit will be mailed out with all conditions listed. The permit has an expiration date of one year. If the construction process will take longer than one year, you may request a one-time extension of six months.

([Amador County Standard Plans PW-3 and PW-4](#) are available on the [PWA website](#))

After the initial site review and during construction of your encroachment Public Works will make two inspections. The first one will be after you have placed base rock (or forms for concrete) within the boundaries we have painted. If it is ready, “ok” is painted in white. \*\* Then you may go ahead and put down asphalt or pour concrete. When completed, you will request a final inspection.

**\*\* Please remember to call  
Underground Service Alert  
1-800-227-2600  
48 hours before any excavation.**