

Monday, September 19, 2022
9:00 a.m.

ADMINISTRATIVE COMMITTEE MEETING
(Supervisors Forster and Brown)

AGENDA

Amador County Administration Center
Conference Room C
810 Court Street
Jackson, California

AGENDA: Off-agenda items must be approved by the Committee pursuant to Section 5496.5 of the California Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action to be taken. Any person(s) may address the Committee upon any subject within the jurisdiction of the Committee; however, any matter that requires action may be referred to staff for a report and recommendation for possible consideration at subsequent Committee meeting(s). Please note - there is a three (3) minute limit per person.

MISCELLANEOUS MATTERS

- 1) **Public Health Department:** Review and possible recommendation relative to a request from the Public Health Department regarding a proposed re-structure of the Public Health Department.

Amador County Public Health Department

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MEMORANDUM

To: Administrative Committee
From: Joanne Hasson
Date: September 19, 2022
Re: **Public Health Departmental Re-Structure**

Public Health is proposing a re-structure of the department. Public Health has received re-occurring funding for the “Future of Public Health” in the amount of \$487,482 annually. The purpose of this grant is retention and development of permanent public health staffing. Our goal is to use this new re-occurring funding in conjunction with existing permanent funding to re-structure the department to achieve the objective of the Future of Public Health grant by; converting temporary staff to permanent staff, hiring new full time permanent staff, and creating opportunity for promotion and thus retention overall within the department. The re-structure would include the following requests.

Convert the following classifications:

- Health Educator (Vacant) to Outreach Specialist
- Health Educator (Vacant as of 10/01/22) to Outreach Technician

Approve a status change from Temporary to Permanent for:

- Administrative Technician
- Administrative Assistant II
- Public Health Nurse (RN)

Post for the following positions;

- 3 Program Managers (One previously approved, two new)
- 1 Outreach Specialist (In place of retiring HE)
- 2 Outreach Technicians (one in place of currently vacant HE, one new)

Attached to this memo is our current organizational chart and an envisioned organizational chart.

Staff Recommendation: Approve re-structure as presented.

Proposed Public Health Organizational Chart (Future State)

