

APPLICATION FOR SPECIAL EVENT ENCROACHMENT PERMIT



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APPLICATION FOR SPECIAL EVENT / PARADE PERMIT

An application must be filed with the Transportation & Public Works Department for any gathering, event, activity or parade on any county road, and/or any publicly owned property, a minimum of 20 days prior to the event.

1. Name of Event: _____
2. Purpose of Event: _____

3. Location Description (also attach a map showing route or exact location): _____

4. Date of Event: _____ Time of Event: _____ to _____
Sponsoring Organization: _____ Day Phone #: _____
(attach by-laws and proof of non-profit status)
5. Applicant Name: _____
Address: _____ City: _____
Day Phone #: _____ Position/Title in above organization: _____
6. Alternate Name: _____ Title: _____
Address: _____ City: _____
Day Phone #: _____
7. Person in Charge at the Event: _____ Day Phone #: _____
8. Anticipated size or number of people at the event, please explain in detail: _____

9. Special needs of your event (music, PA system, animals, rides, entertainment, etc.): _____

10. Will food / beverage / alcohol be served?: YES _____ NO _____
If YES, explain: _____
YOU ARE RESPONSIBLE TO MEET ALL STATE & COUNTY HEALTH CODES.
11. Security Provided for the Event BY: _____
12. Clean Up Plans: _____
13. Comprehensive general liability insurance coverage provided by: _____
WITH THE COUNTY OF AMADOR NAMED AS ADDITIONAL INSURED.
Read "Special Event Encroachment Permit Insurance Requirements"
14. Limits of Liability: _____
15. Other Comments: _____

16. Signature of Applicant: _____ Date: _____