

AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

Please Note: All Board of Supervisors meetings are tape-recorded. Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting. Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER:

+1-669-900-6833 (alternate phone numbers listed on amadorgov.org)

Access Code: 758 573 6084#

YOU MAY ALSO VIEW AND PARTICIPATE IN THE MEETING USING THIS LINK:

<https://zoom.us/j/7585736084>

The Chairman will call the meeting to order and after Board input, will invite the public to comment via phone/online to receive public comment.

REGULAR MEETING AGENDA

DATE: Tuesday, December 06, 2022
TIME: 9:00 AM
LOCATION: COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

CLOSED SESSION **8:30 A.M.** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

1. CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6.

- 1.a. County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Greg Ramirez, IEDA and Lisa Gaebe, Human Resources Director
Employee Organization: All Units
Suggested Action: Discussion and possible action.

2. CONFERENCE WITH COUNTY COUNSEL: EXISTING LITIGATION - {Government Code 54956.9(d)}

- 2.a. County of Amador v. Kathleen Allison (CDCR/Mule Creek SP)
U.S. District Court, Eastern District of California, Case No. 2:20-vc-02482-WBS-AC
Suggested Action: Discussion and possible action.

- 2.b. Christine Campbell v. County of Amador, Workers Compensation Claim No. 2017-2001297.
Suggested Action: Discussion and possible action.

3. CONFERENCE WITH COUNTY COUNSEL: ANTICIPATED LITIGATION - {Government Code 54956.9(d) (2)}

- 3.a. Significant exposure to litigation [Government Code 54956.9(d)(2)]
Claim of Renee Samuel; Estate of Michael Wood, Claim No. 22-13
Suggested Action: Discussion and possible action.

4. CONFERENCE WITH COUNTY COUNSEL: INITIATION OF LITIGATION [Government Code 54956.9(d)(4)]

- 4.a. One Case.
Suggested Action: Discussion and possible action.

5. CONFIDENTIAL MINUTES:

- 5.a. Confidential Minutes: Review and possible approval of the November 22, 2022 Confidential Minutes.
Suggested Action: Approval.

REGULAR SESSION **9:00 A.M.**

PLEDGE OF ALLEGIANCE:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

6.REGULAR AGENDA:

- 6.a. Update by the Amador County Health Officer, Dr. Rita Kerr on the COVID-19 situation in Amador County.
Suggested Action: Direction to staff as desired, if any.
- 6.b. Meals on Wheels Program: Update by Mr. Chris Kalton, Executive Director, Amador Senior Center, regarding the subject Program.
Suggested Action: Presentation only.
[ASC - Meals on Wheels.pptx](#)
- 6.c. Minutes: Review and possible approval of the November 22, 2022 Regular Meeting Minutes.

Suggested Action: Approval.

7. CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

- 7.a. Four Bridge Replacement Project
Sixth Amendment to Consultant Services Agreement with Dewberry Engineering Inc.
Suggested Action: Approve and execute Sixth Amendment to Consultant Services Agreement with Dewberry Engineers.
[BOS Packet Dewberry Sixth Amendment.pdf](#)
- 7.b. Carbondale Road over Willow Creek Bridge Replacement Project
First Amendment to Consultant Services Agreement with Mark Thomas & Co., Inc.
Suggested Action: Approve and execute First Amendment to Consultant Services Agreement with Mark Thomas & Co., Inc.
[BOS Packet Mark Thomas First Amendment.pdf](#)
- 7.c. Amador Fire Protection District: Acceptance of the Local Agency Special Tax and Bond Accountability Report for FY Ending 2021-2022.
Suggested Action: Accept Report
[CFD_2006_1_Accountability_Report_SB165_2022.pdf](#)
- 7.d. Budget increase and journal to facilitate the transfer of ARPA funds to the General Fund. These actions have been approved in concept by the BOS previously, but these specific transfers still need to be approved.
Suggested Action: Approve
[Memo Re Budget Increase.pdf](#)
[BI ARPA to GF_11.17.22.pdf](#)
[ARPA Reimbursement to GF_11.22.22.pdf](#)
- 7.e. Budget Increase Department 2750 (Office of Emergency Services) of FY21 Emergency Management Performance Grant - American Rescue Plan Act (EMPG-ARPA) Grant. The increase is to the OES budget from the grant, which is separate from the County's ARPA award. No General Funds are being requested.
Suggested Action: Approval of Budget Increase.
[Budget Increase Request.pdf](#)
- 7.f. Approval of Resolution and Agreement for Administrative Services to create a PARS Section 115 Post-Employment Benefits Trust. This item was discussed and direction given at the 11/22/2022 BOS Meeting.
Suggested Action: Approval of both the the Resolution and the Agreement.
[Agreement for Administrative Services.pdf](#)
[PARS_Resol.doc](#)
[Sample Trustee_Investment Management Fee Schedule.pdf](#)
[PLR.pdf](#)
- 7.g. Assessor Roll Corrections - approval of roll correction values being decreased over \$150,000.
Suggested Action: Approve
[023-070-004-000.pdf](#)

- 7.h. Resolution recognizing employees who have reached thirty-five, thirty, twenty-five and twenty years of service with Amador County in 2022.
Suggested Action: Please adopt the resolution and authorize the Chairman to sign.
[Memo- Employee Years of Service.doc](#)
[Resolution Employee Years of Service.docx](#)
- 7.i. General Services Administration (GSA) - Administrative Assistant II Status Change
Suggested Action: Please approve the request to change the GSA Administrative Assistant II from part-time status to full-time status.
[Memo GSA Admin Asst.doc](#)
- 7.j. Social Services Department – Social Services Program Manager
Suggested Action: Please approve the request to recruit and fill the Social Services Program Manager position.
[Memo Social Services Program Manager.doc](#)
- 7.k. Resolution Regarding Salaries and Fringe Benefits for Confidential Employees
Suggested Action: Please adopt the resolution and authorize the chairman to sign the Confidential Resolution.
[Memo -Confidential Unit.doc](#)
[Confidential_Resolution DRAFT 12.6.22.docx](#)
[Confidential_Resolution No Markup 12.6.22.docx](#)
[Confidential 9.18.2022 Pending.pdf](#)
[Confidential 10.23.2022 Pending.pdf](#)
[Accountant I -Confidential DRAFT 12-22.docx](#)
[Administrative Secretary-BOS DRAFT 9-22.docx](#)
- 7.l. Surveying Department-Parcel Map No. 2444 Phase 2 for Larry Andrew Costick, Trustee of the Larry Andrew Costick Revocable Living Trust – 1993 2015-0002201 and Robert L. Hesseltine, Trustee of the Robert L. Hesseltine Family Trust dated April 7, 1999 2021-0007395. This map was previously presented to the Board but did not record due to a change in the language on the map in the Owner’s Certificate. The subject agenda item is a request for approval of Parcel Map No. 2444 Phase 2. The property is located along the south side of Camanche Road at Curran Road. Assessor's Parcel No. 005-250-024 and 005-250-023.
Suggested Action: Adopt the resolution approving Parcel Map No. 2899 Phase 2
[066M077.pdf](#)
[ROA Costick Phase 2 2444.docx](#)
[Costick_Phase_2_updated_Nov_22.pdf](#)
[Assessor's map.pdf](#)
- 7.m. Surveying Department-request to approve a Certificate of Compliance as requested by Gregory B. Lyman and Lucinda Ruth Lyman Husband and Wife. The property involved is located in Fiddletown. Said properties are concurrently in the process of completing a Boundary Line Adjustment. APNs 015-020-022-000.
Suggested Action: Please approve the Resolution and Issue the Certificate of Compliance.
[Certificate of Compliance Lyman.docx](#)
[Exhibit A Legal Lyman final edit.docx](#)
[ROA Lyman.doc](#)
[Lyman_BLA_B_A.pdf](#)
- 7.n. Assessor Roll Corrections - approval of roll correction values being decrease 50% or more

Suggested Action: Approve
[ISEGER.pdf](#)

- 7.o. Resolution Relative to Salaries and Fringe Benefits for Management Employees
Suggested Action: Please adopt and authorize the Chairman to sign the Management Resolution.
[Memo -Management.doc](#)
[Management Salary 9.18.2022.pdf](#)
[Management Salary 1.01.2023.pdf](#)
[Management Salary 10.01.2023.pdf](#)
[Management_Resolution DRAFT 12.6.22.docx](#)
[Management_Resolution No Markup 12.6.22.docx](#)
- 7.p. Building Department: Agreement to Limit Use of Agricultural Structure for AG223003-Rathsack
Suggested Action: Adopt the Resolution and authorize the Chairperson to sign the "Agreement to Limit Uses of Agricultural Structure".
[AG223003_Rathsack.Notorized Agreement.pdf](#)
[AG223003_Rathsack.Resolution.docx](#)
- 7.q. Resolution Regarding Salaries and Fringe Benefits for Mid-Management Employees
Suggested Action: Please adopt and authorize the Chairman to sign the Mid-Management Resolution.
[Memo -Mid-Management.doc](#)
[MidMgmt_Resolution DRAFT 12.6.22.docx](#)
[MidMgmt_Resolution No Markup 12.6.22.docx](#)
[Mid Management Salary 9.18.2022.pdf](#)
[Mid Management Salary 1.01.2023.pdf](#)
[Mid Management Salary 10.01.2023.pdf](#)
- 7.r. Amador Child Care Council (ACCC): Accept the membership appointments of Michelle Pechette, Joni Drake, Chris Tucker and Emma Swett.
Suggested Action: Approve the membership appointments.
[ACCC Membership Applicants.pdf](#)
[ACCC - AMADOR COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL...pdf](#)
- 7.s. Resolution Approving Funding Agreement between Amador County and Pacific Forest and Watershed Lands Stewardship Council (an organization created by PG&E)
Suggested Action: Approve
[Resolution Approving Funding Agreement \(11-30-22\).docx](#)
[Amador Tax Neutrality CAL FIRE agreement.doc](#)
- 7.t. Assessor Roll Corrections - approval of roll correction values being decrease 50% or more
Suggested Action: Approve
[ISEGER.pdf](#)
- 7.u. Consolidated Wage Plan
Suggested Action: Please approve the Consolidated Wage Plan
[Memo -Consolidated Wage Plan.doc](#)
[Consolidated Salaries 12.6.2022.pdf](#)
- 7.v. Assessor Roll Corrections - approval of roll correction values being decreased over \$150,000

Suggested Action: Approve
[023-070-004-000.pdf](#)

- 7.w. Camanche Regional Park Advisory Board: Approval of the reappointment of Ryan Peek to the subject Board for a two year term effective December 6, 2022 and expiring December 5, 2024.

Suggested Action: Approve the Reappointment.
[Ryan Peek Application.pdf](#)

ADJOURNMENT: UNTIL TUESDAY, DECEMBER 20, 2022 AT 9:00 A.M. (CLOSED SESSION BEGINS AT 8:30 A.M.)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings. Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Greg Ramirez, IEDA and Lisa Gaebe, Human Resources Director

Employee Organization: All Units

Recommendation:

Discussion and possible action.

4/5 vote required:

No

Distribution Instructions:

N/A

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

County of Amador v. Kathleen Allison (CDCR/Mule Creek SP)

U.S. District Court, Eastern District of California, Case No. 2:20-vc-02482-WBS-AC

Recommendation:

Discussion and possible action.

4/5 vote required:

No

Distribution Instructions:

County Counsel, File

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Christine Campbell v. County of Amador, Workers Compensation Claim No. 2017-2001297.

Recommendation:

Discussion and possible action.

4/5 vote required:

No

Distribution Instructions:

Risk Management, County Counsel. File

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Significant exposure to litigation [Government Code 54956.9(d)(2)]

Claim of Renee Samuel; Estate of Michael Wood, Claim No. 22-13

Recommendation:

Discussion and possible action.

4/5 vote required:

No

Distribution Instructions:

County Counsel, File

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

One Case.

Recommendation:

Discussion and possible action.

4/5 vote required:

No

Distribution Instructions:

County Counsel, File

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Confidential Minutes: Review and possible approval of the November 22, 2022 Confidential Minutes.

Recommendation:

Approval.

4/5 vote required:

No

Distribution Instructions:

Board Clerk

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Update by the Amador County Health Officer, Dr. Rita Kerr on the COVID-19 situation in Amador County.

Recommendation:

Direction to staff as desired, if any.

4/5 vote required:

No

Distribution Instructions:

File

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Meals on Wheels Program: Update by Mr. Chris Kalton, Executive Director, Amador Senior Center, regarding the subject Program.

Recommendation:

Presentation only.

4/5 vote required:

No

Distribution Instructions:

N/A

ATTACHMENTS

- [ASC - Meals on Wheels.pptx](#)



AMADOR SENIOR CENTER



MEALS ON WHEELS AMERICA

PARTICIPANT
CONTRIBUTION

\$4.00



MEALS

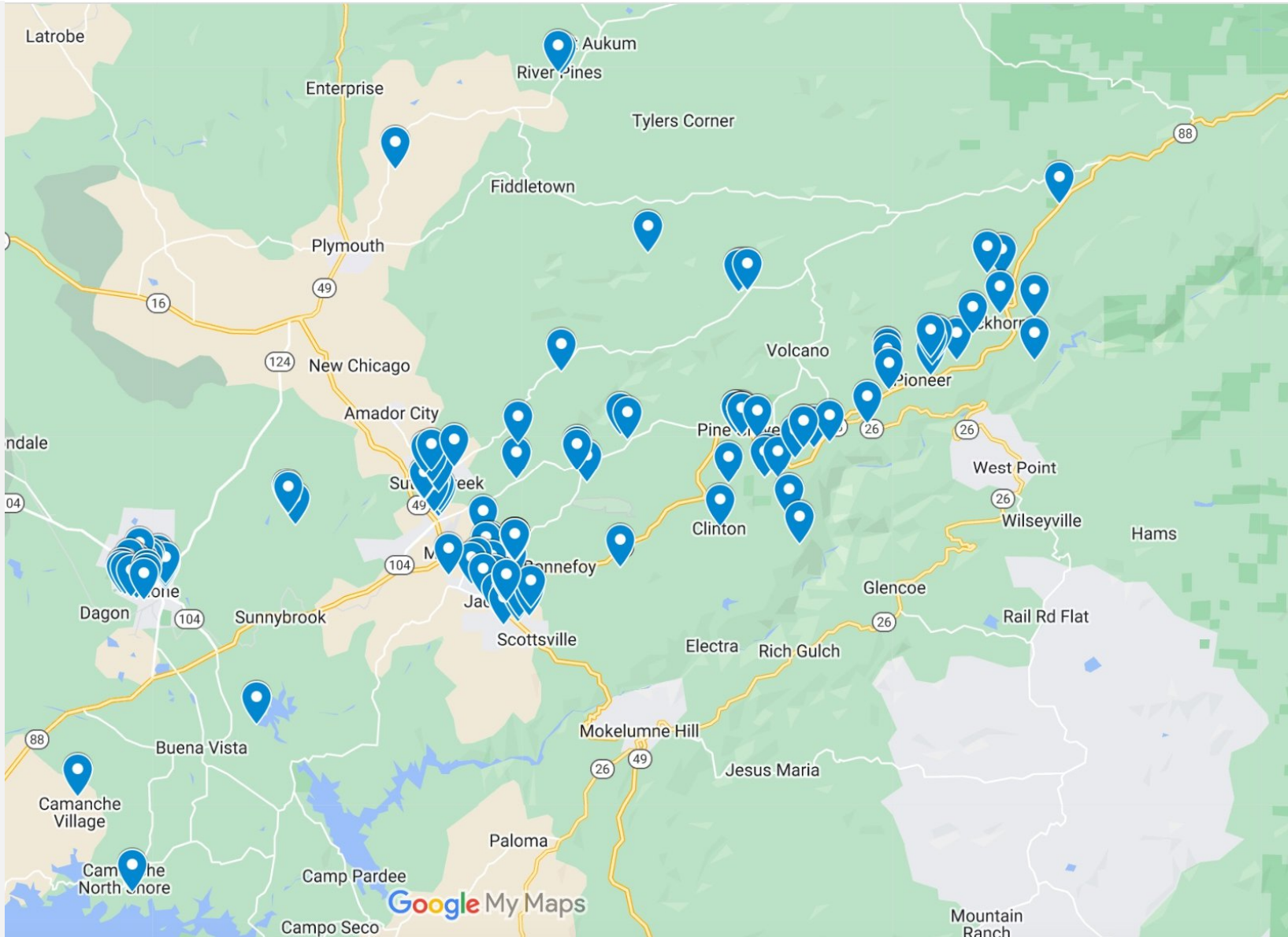
January – 1,525

November – 3,045

Total = 24,593

(Through Nov 30, 2022)





CLIENTS BY ROUTE
AS OF 11/29/22

Ione/Camanche – 47

Jackson – 42

Pine Grove – 27

Sutter Creek – 24

Pioneer/River

Pines/Plymouth - 30

Total = 170 Clients



Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Minutes: Review and possible approval of the November 22, 2022 Regular Meeting Minutes.

Recommendation:

Approval.

4/5 vote required:

No

Distribution Instructions:

Board Clerk

ATTACHMENTS

-

Board of Supervisors Agenda Item Report

Submitting Department: Public Works

Meeting Date: December 6, 2022

SUBJECT

Four Bridge Replacement Project

Sixth Amendment to Consultant Services Agreement with Dewberry Engineering Inc.

Recommendation:

Approve and execute Sixth Amendment to Consultant Services Agreement with Dewberry Engineers.

4/5 vote required:

No

Distribution Instructions:

Normal; Auditor-Controller

ATTACHMENTS

- [BOS Packet Dewberry Sixth Amendment.pdf](#)



AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Public Works Director 

DATE: December 6, 2022

SUBJECT: Four Bridge Replacement Project
Sixth Amendment to Consultant Services Agreement with Dewberry Engineering Inc.

CONTACT: Richard Vela (223-6457)

Overview

This project will replace four bridges on Amador County Roads: Fiddletown Road over North Fork Dry Creek (Br. No. 26C-0021), Bunker Hill Road over Rancheria Creek (Br. No. 26C-0043), Old Amador Road over Rancheria Creek (Br. No. 26C-0042), and Bell Road over Big Indian Creek (Br. No. 26C-0026). The Department has contracted with Dewberry Engineers (formerly Drake Haglan and Associates) to provide environmental clearance and professional engineering services. These services include performing various environmental studies, CEQA/NEPA environmental clearance activities, right-of-way appraisal and acquisition, and final design services. The original agreement was executed on December 18, 2012. In 2018, the agreement was extended four years to December 18, 2022 to allow for time required to deliver the work. The department would like to extend the agreement to December 18, 2026 to allow for time required to deliver the remaining work. Coordination with other agencies has slowed progress on project development, necessitating the time extension. The Bunker Hill Road bridge has been completed, and the remaining bridges are at various stages of project development. The consultant continues its efforts to expeditiously complete its work on the remaining bridges.

Requested Actions:

Approve and execute Sixth Amendment to Consultant Services Agreement with Dewberry Engineers.

Fiscal Impact

The current contract amount is \$2,096,327.30. **This amendment is for time extension only.** No cost increase or additional funds are required for this amendment. The funding source for this project is the Highway Bridge Program (HBP). For each bridge, reimbursement ratio is 88.53% for Fiddletown Road Bridge and 100% for the remaining bridges, generally.

Attachments:

Contract Extension Request Letter dated November 15, 2022

Sixth Amendment to Consulting Services Agreement with Dewberry Engineers



November 15, 2022

Amador County
 Attn: Mark Hopkins, Senior Project Manager
 810 Court Street
 Jackson, CA 95642

RE: Contract Extension for the Amador Four Bridges Project: Fiddletown Road Bridge, Bunker Hill Bridge, Old Amador Road Bridge, and Bell Road Bridge

Dear Mr. Hopkins,

I would like to formally request a four-year contract extension for the above referenced project. Our original contract started December 18, 2012. Per Section 1, Subsection 4, the original contract end date was five years following the date of execution, unless extended in writing by mutual agreement of parties. A previous contract extension extended the contract to 12/18/2022. The requested new end date of the contract will be 12/18/2026.

We have worked through numerous project challenges in recent years, and the three remaining bridges have all completed the Environmental Review phase. Two bridges have minimal right of way work needed to be shovel ready and the last bridge is ready to go to construction next season (spring 2023).

	CEQA/NEPA Clearance	Ready to List (RTL)	Begin Construction
Bunker Hill Road Bridge	Complete	Complete	Complete
Fiddletown Road Bridge	Complete	Complete	Spring 2023
Bell Road Bridge	Complete	Fall 2023	Spring 2024
Old Amador Road Bridge	Complete	Fall 2023	Spring 2025

We appreciate your consideration of this request. If you have any questions or would like further clarification, please call me at your convenience.

Sincerely,

Dennis Haglan, P.E.
 Vice President

**SIXTH AMENDMENT TO CONSULTING SERVICES AGREEMENT BETWEEN
COUNTY OF AMADOR AND DEWBERRY ENGINEERS INC.**

THIS SIXTH AMENDMENT TO CONSULTING SERVICES AGREEMENT BETWEEN COUNTY OF AMADOR AND DEWBERRY ENGINEERS INC. (this "Sixth Amendment") is made as of December _____, 2022 by and between COUNTY OF AMADOR, a political subdivision of the State of California ("County") and DEWBERRY ENGINEERS INC., a California corporation ("Consultant").

RECITALS

A. County and Consultant executed an agreement (the "Original Agreement") dated as of December 18, 2012 whereby Consultant agreed to provide professional consulting services upon request from County, upon the terms and conditions set forth in the Original Agreement. The Original Agreement was amended by that certain First Amendment to Consulting Services Agreement dated as of February 12, 2013 ("First Amendment"), by that certain Second Amendment to Consulting Services Agreement dated as of January 14, 2014 (Second Amendment"), by that certain Third Amendment to Consulting Services Agreement dated as of August 23, 2016 ("Third Amendment"), by that certain Fourth Amendment to Consulting Services Agreement dated as of March 14, 2017 ("Fourth Amendment"), and by that certain Fifth Amendment to Consulting Services Agreement dated as of March 27, 2018 ("Fifth Amendment"). The Original Agreement, as amended by the First, Second, Third, Fourth and Fifth Amendments, is referred to herein as the "Agreement."

B. County and Consultant desire to modify the Agreement as set forth in this Sixth Amendment.

NOW, THEREFORE, the parties agree as follows:

1. Section 1 TERM; TERMINATION OF AGREEMENT is amended by changing the first sentence to read as follows:

"This Agreement shall commence on the date of execution by County and Consultant shall commence work after notification to proceed by the County's Project Manager and shall terminate on December 18, 2026, unless extended in writing by mutual agreement of the parties."

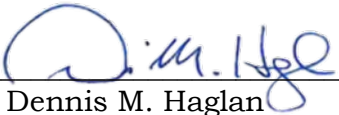
2. Except as set forth in this Sixth Amendment, the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Sixth Amendment as of the date first set forth above.

COUNTY:
COUNTY OF AMADOR

CONSULTANT:
DEWBERRY ENGINEERS INC.

BY: _____
Chairman, Board of Supervisors

BY:  _____
Dennis M. Haglan
Vice President

Federal I.D. No.: 13-0746510

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL
COUNTY OF AMADOR

ATTEST:
CLERK OF THE BOARD OF SUPERVISORS
COUNTY OF AMADOR

BY: _____

BY: _____

Board of Supervisors Agenda Item Report

Submitting Department: Public Works

Meeting Date: December 6, 2022

SUBJECT

Carbondale Road over Willow Creek Bridge Replacement Project

First Amendment to Consultant Services Agreement with Mark Thomas & Co., Inc.

Recommendation:

Approve and execute First Amendment to Consultant Services Agreement with Mark Thomas & Co., Inc.

4/5 vote required:

No

Distribution Instructions:

Normal; Auditor-Controller

ATTACHMENTS

- [BOS Packet Mark Thomas First Amendment.pdf](#)



AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Public Works Director 

DATE: December 6, 2022

SUBJECT: Carbondale Road over Willow Creek Bridge Replacement Project
First Amendment to Consultant Services Agreement with Mark Thomas & Co., Inc.

CONTACT: Richard Vela (223-6457)

Overview

This project will replace the bridge on Carbondale Road over Willow Creek (Br. No. 26C-0030). The Department has contracted with Mark Thomas & Company, Inc. to provide professional engineering services. These services include performing various environmental studies, CEQA/NEPA environmental clearance activities, right-of-way appraisal and acquisition, and final design services. The original agreement was executed on April 9, 2019 with a termination date of April 9, 2023. The department wishes to extend the agreement to April 9, 2025 to allow for time required to deliver the remaining work. Coordination with other agencies has slowed progress on project development, necessitating the time extension. The consultant continues its efforts to expeditiously complete its work.

Requested Actions:

Approve and execute First Amendment to Consultant Services Agreement with Mark Thomas & Co., Inc.

Fiscal Impact

The current contract amount is \$147,130.47. **This amendment is for time extension only.** No cost increase or additional funds are required for this amendment. The funding source for this project is the Highway Bridge Program (HBP).

Attachments:

Contract Extension Request Letter dated November 17, 2022

First Amendment to Consulting Services Agreement with Mark Thomas & Company, Inc.



November 17, 2022

Mr. Mark Hopkins
County of Amador
810 Court Street
Jackson, CA 95642

File: SA-19131

RE: CARBONDALE ROAD OVER WILLOW CREEK BRIDGE REPLACEMENT

Dear Mr. Hopkins:

Mark Thomas is requesting an extension for the above-referenced contract, which will expire on April 9, 2023. Mark Thomas requests to extend the contract date to April 9, 2025.

If you have any questions, please feel free to contact me at (916) 381-9100.

Sincerely,

MARK THOMAS

Julie Passalacqua
Project Manager



**FIRST AMENDMENT TO CONSULTING SERVICES AGREEMENT BETWEEN
COUNTY OF AMADOR AND MARK THOMAS & COMPANY, INC.**

THIS FIRST AMENDMENT TO CONSULTING SERVICES AGREEMENT BETWEEN COUNTY OF AMADOR AND MARK THOMAS & COMPANY, INC. (this "First Amendment") is made as of December _____, 2022 by and between COUNTY OF AMADOR, a political subdivision of the State of California ("County") and MARK THOMAS & COMPANY, INC., a California corporation ("Consultant").

RECITALS

A. County and Consultant executed an agreement (the "Original Agreement") dated as of April 9, 2019 whereby Consultant agreed to provide professional consulting services upon request from County, upon the terms and conditions set forth in the Original Agreement. The Original Agreement is referred to herein as the "Agreement."

B. County and Consultant desire to modify the Agreement as set forth in this First Amendment.

NOW, THEREFORE, the parties agree as follows:

1. Section 4 TERM; TERMINATION OF AGREEMENT is amended by changing the second sentence to read as follows:

"This Agreement shall end on April 9, 2025, unless extended by contract amendment."

2. Except as set forth in this First Amendment, the Agreement shall remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the date first set forth above.

COUNTY:
COUNTY OF AMADOR

CONSULTANT:
MARK THOMAS & COMPANY, INC.

BY: _____
Chairman, Board of Supervisors

BY:  _____

Name: R. Matt Brogan

Title: Principal

Federal I.D. No.: 94-1451490

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL
COUNTY OF AMADOR

ATTEST:
CLERK OF THE BOARD OF SUPERVISORS
COUNTY OF AMADOR

BY: _____

BY: _____

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Amador Fire Protection District: Acceptance of the Local Agency Special Tax and Bond Accountability Report for FY Ending 2021-2022.

Recommendation:

Accept Report

4/5 vote required:

No

Distribution Instructions:

Nicole-AFPD, Auditor, Budget Director

ATTACHMENTS

- [CFD_2006_1_Accountability_Report_SB165_2022.pdf](#)



COUNTY OF AMADOR
COMMUNITY FACILITIES DISTRICT No. 2006-1
(FIRE PROTECTION SERVICES)

**LOCAL AGENCY SPECIAL TAX AND BOND ACCOUNTABILITY
ACT COMPLIANCE (SB 165)
FISCAL YEAR 2021/2022**

KOPPEL & GRUBER
PUBLIC FINANCE

334 VIA VERA CRUZ, SUITE 256
SAN MARCOS
CALIFORNIA 92078

T. 760.510.0290
F. 760.510.0288

LOCAL AGENCY SPECIAL TAX AND BOND ACCOUNTABILITY ACT COMPLIANCE (SB 165)

A. Background

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), an annual report must be filed by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2001 and shall contain a description of the following:

- (1) The amount of funds collected and expended to fund authorized facilities/services in the previous fiscal year.
- (2) The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Section has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2021/2022.

B. Authorized Services

The purpose of CFD No. 2006-1 is to provide for the cost of providing (1) fire protection/paramedic services that are in addition to those provided in the territory within the CFD prior to the formation of CFD No. 2006-1, and (2) incidental expenses related to financing, forming and administering CFD No. 2006-1.

C. Collection of Special Taxes & Expenditures

The following table shows the amount of Special Taxes collected and the expenditures made to fund the authorized services and incidental expenses of CFD No. 2006-1 from July 1, 2021 through June 30, 2022.

ITEM	AMOUNT
BEGINNING BALANCE AS OF JULY 1, 2021	\$74,480.62
<i>Sources of Funds</i>	
Special Tax Collections	\$63,077.09
Interest Earnings	\$334.61
<i>Subtotal Sources of Funds</i>	\$63,411.70
<i>Expenditures</i>	
Administrative Expenses	(\$3,922.88)
Fire Protection/Paramedic Services	(\$45,704.90)
<i>Subtotal Expenditures</i>	(\$49,627.78)
ENDING BALANCE AS OF JUNE 30, 2022	\$88,264.54

Board of Supervisors Agenda Item Report

Submitting Department: Administration

Meeting Date: December 6, 2022

SUBJECT

Budget increase and journal to facilitate the transfer of ARPA funds to the General Fund. These actions have been approved in concept by the BOS previously, but these specific transfers still need to be approved.

Recommendation:

Approve

4/5 vote required:

Yes

Distribution Instructions:

Budget Analyst and Auditor

ATTACHMENTS

- [Memo Re Budget Increase.pdf](#)
- [BI ARPA to GF_11.17.22.pdf](#)
- [ARPA Reimbursement to GF_11.22.22.pdf](#)



**AMADOR COUNTY
ADMINISTRATIVE AGENCY**

County Administration Center
810 Court Street • Jackson, CA 95642-9534
Telephone: (209) 223-6470
Facsimile: (209) 257-0619
Website: www.co.amador.gov.org

MEMORANDUM

TO: Amador County Board of Supervisors

FROM: Kim Holland, Budget Analyst

DATE: November 17, 2022

RE: Budget Increase to ARPA Budget

On September 27, 2022, the Board authorized the transfer of ARPA savings in the amount of \$2.1MM into the recently approved Jail Reserve. Submitted for the Board's review and consideration are the budget increase and journal to provide for the transfer of ARPA funds to the General Fund in advance of the Auditor's transfer to the Jail Reserve

Recommendation:

Approve the budget increase and journal to facilitate the transfer of ARPA funds to the General Fund Jail Reserve.

Attachment: Budget Increase
Journal

- BUDGET TRANSFER REQUEST
- OR (CHECK ONLY ONE)
- BUDGET INCREASE REQUEST

DATE: _____

REQUESTED BY: _____

DEPARTMENT: _____

APPROVED BY:

ADMINISTRATIVE OFFICER: _____ Date: _____

ADMINISTRATIVE COMMITTEE: _____ Date: _____

BOARD OF SUPERVISORS: _____ Date: _____

AUDITOR/CONTROLLER: _____ Date: _____ Journal No.: _____

BUDGET APPROPRIATIONS				REVENUE APPROPRIATIONS			
DEPARTMENT #	ACCOUNT #	INCREASE \$	DECREASE \$	FUND/DEPT #	REVENUE #	INCREASE \$	DECREASE \$

REASON FOR THE REQUEST:

BUDGET TRANSFER:

TRANSFERS BETWEEN OBJECTS: SALARIES & BENEFITS TO SERVICES & SUPPLIES - COUNTY ADMINISTRATOR APPROVAL

TRANSFERS WITHIN OBJECTS: OFFICE EXPENSE TO TRAVEL - COUNTY ADMINISTRATOR APPROVAL

FIXED ASSETS: COUNTY ADMINISTRATOR APPROVAL - UNLESS NON BUDGETED FUNDS ARE REQUIRED, THEN BOARD OF SUPERVISORS APPROVAL

BUDGET INCREASE:

TOTAL DOLLARS BUDGET INCREASE - BOARD OF SUPERVISORS APPROVAL

REVENUE APPROPRIATIONS:

IF REVENUE IS BEING TRANSFERRED FROM A DIFFERENT FUND OR A TRUST FUND, IN ADDITION TO THIS FORM, A JOURNAL IS NEEDED TO EXECUTE THE TRANSFER

Revised 7/25/2019

COUNTY OF AMADOR

JACKSON, CALIFORNIA

STANDARD JOURNAL ENTRY

AUDITOR-CONTROLLER'S OFFICE

DATE: 11/17/2022 JE NO: _____

BY: _____

BATCH

APPROPRIATION LEDGER					GENERAL LEDGER			
DESCRIPTION	DEPT/FUND	ACCOUNT	DEBIT	CREDIT	FUND	CASH ACCOUNT	DEBIT	CREDIT
To reimburse the General Fund for the provision of public safety services as outlined in the Final Rule.	7700	101805/58805	2,100,000.00		31100	101805		2,100,000.00
	2753	45565		2,100,000.00	30900	101275	2,100,000.00	
	2753	54361	2,100,000.00		30900	101275		2,100,000.00
	11000	101110/46015		2,100,000.00	11000	101110	2,100,000.00	

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Budget Increase Department 2750 (Office of Emergency Services) of FY21 Emergency Management Performance Grant - American Rescue Plan Act (EMPG-ARPA) Grant. The increase is to the OES budget from the grant, which is separate from the County's ARPA award. No General Funds are being requested.

Recommendation:

Approval of Budget Increase.

4/5 vote required:

No

Distribution Instructions:

ACSO, File; Auditor-Controller

ATTACHMENTS

- [Budget Increase Request.pdf](#)



Board of Supervisors Agenda Item Report

Submitting Department: Amador County Sheriff's Office OES
Meeting Date: December 06, 2022

SUBJECT:

Resolution approving a budget increase of FY21 EMPG-ARPA Grant.

RECCOMENDATIONS:

Request Approval of Budget Increase Department 2750-54142 and 2750-45230 by the amount of \$120,566. FY21 Emergency Management Performance Grant – American Rescue Plan Act is 50% funded by the Federal Government and 50% funded by local matching funds. No General Funds are being requested.

BUDGET TRANSFER REQUEST
 OR (CHECK ONLY ONE)
 BUDGET INCREASE REQUEST

DATE: 11/22/2022

REQUESTED BY: Bryan Middleton - Undersheriff

DEPARTMENT: 2750

APPROVED BY:

ADMINISTRATIVE OFFICER:



Date: 11/22/2022

ADMINISTRATIVE COMMITTEE:

Date: _____

BOARD OF SUPERVISORS:

Date: _____

AUDITOR/CONTROLLER:

Date: _____

Journal No.: _____

BUDGET APPROPRIATIONS				REVENUE APPROPRIATIONS			
DEPARTMENT #	ACCOUNT #	INCREASE \$	DECREASE \$	FUND/DEPT #	REVENUE #	INCREASE \$	DECREASE \$
2750	54142	120,566.00		2750	45230	120,566.00	

REASON FOR THE REQUEST:

Increase Department 2750 Expense line 54142 EMPG-ARPA and Revenue line 45230 by \$120,566.00

No General Funds are being requested.

BUDGET TRANSFER:

TRANSFERS BETWEEN OBJECTS: SALARIES & BENEFITS TO SERVICES & SUPPLIES - COUNTY ADMINISTRATOR APPROVAL

TRANSFERS WITHIN OBJECTS: OFFICE EXPENSE TO TRAVEL - COUNTY ADMINISTRATOR APPROVAL

FIXED ASSETS: COUNTY ADMINISTRATOR APPROVAL - UNLESS NON BUDGETED FUNDS ARE REQUIRED, THEN BOARD OF SUPERVISORS APPROVAL

BUDGET INCREASE:

TOTAL DOLLARS BUDGET INCREASE - BOARD OF SUPERVISORS APPROVAL

REVENUE APPROPRIATIONS:

IF REVENUE IS BEING TRANSFERRED FROM A DIFFERENT FUND OR A TRUST FUND, IN ADDITION TO THIS FORM, A JOURNAL IS NEEDED TO EXECUTE THE TRANSFER

Board of Supervisors Agenda Item Report

Submitting Department: Administration

Meeting Date: December 6, 2022

SUBJECT

Approval of Resolution and Agreement for Administrative Services to create a PARS Section 115 Post-Employment Benefits Trust. This item was discussed and direction given at the 11/22/2022 BOS Meeting.

Recommendation:

Approval of both the the Resolution and the Agreement.

4/5 vote required:

No

Distribution Instructions:

Clerk, Auditor

ATTACHMENTS

- [Agreement for Administrative Services.pdf](#)
- [PARS_Resol.doc](#)
- [Sample Trustee_Investment Management Fee Schedule.pdf](#)
- [PLR.pdf](#)

AGREEMENT FOR ADMINISTRATIVE SERVICES

This agreement (“Agreement”) is made this ____ day of _____, 2022, between Phase II Systems, a corporation organized and existing under the laws of the State of California, doing business as Public Agency Retirement Services and PARS (hereinafter “PARS”) and the [Agency Name] (“Agency”).

WHEREAS, the Agency has adopted the PARS Public Agencies Post-Employment Benefits Trust for the purpose of pre-funding pension obligations and/or Other Post-Employment Benefits (“OPEB”) obligations (“Plan”) and is desirous of retaining PARS as Trust Administrator to the Trust, to provide administrative services.

NOW THEREFORE, the parties agree:

1. **Services.** PARS will provide the services pertaining to the Plan as described in the exhibit attached hereto as “Exhibit 1A” (“Services”) in a timely manner, subject to the further provisions of this Agreement.
2. **Fees for Services.** PARS will be compensated for performance of the Services as described in the exhibit attached hereto as “Exhibit 1B”.
3. **Payment Terms.** Payment for the Services will be remitted directly from Plan assets unless the Agency chooses to make payment directly to PARS. In the event that the Agency chooses to make payment directly to PARS, it shall be the responsibility of the Agency to remit payment directly to PARS based upon an invoice prepared by PARS and delivered to the Agency. If payment is not received by PARS within thirty (30) days of the invoice delivery date, the balance due shall bear interest at the rate of 1.5% per month. If payment is not received from the Agency within sixty (60) days of the invoice delivery date, payment plus accrued interest will be remitted directly from Plan assets, unless PARS has previously received written communication disputing the subject invoice that is signed by a duly authorized representative of the Agency.
4. **Fees for Services Beyond Scope.** Fees for services beyond those specified in this Agreement will be billed to the Agency at the rates indicated in the PARS’ standard fee schedule in effect at the time the services are provided and shall be payable as described in Section 3 of this Agreement. Before any such services are performed, PARS will provide the Agency with a detailed description of the services, terms, and applicable rates for such services. Such services, terms, and applicable rates shall be agreed upon in writing and executed by both parties.
5. **Information Furnished to PARS.** PARS will provide the Services contingent upon the Agency providing PARS the information specified in the exhibit attached hereto as “Exhibit 1C” (“Data”). It shall be the responsibility of the Agency to certify the accuracy, content, and completeness of the Data so that PARS may rely on such information without further audit. It shall further be the responsibility of the Agency to deliver the Data to PARS in such a manner that allows for a reasonable amount of time for the Services to be performed. Unless specified in Exhibit 1A, PARS shall be under no duty to question Data received from the Agency, to compute contributions made to the

Plan, to determine or inquire whether contributions are adequate to meet and discharge liabilities under the Plan, or to determine or inquire whether contributions made to the Plan are in compliance with the Plan or applicable law. In addition, PARS shall not be liable for nonperformance of Services to the extent such nonperformance is caused by or results from erroneous and/or late delivery of Data from the Agency. In the event that the Agency fails to provide Data in a complete, accurate and timely manner and pursuant to the specifications in Exhibit 1C, PARS reserves the right, notwithstanding the further provisions of this Agreement, to terminate this Agreement upon no less than ninety (90) days written notice to the Agency.

6. **Records.** Throughout the duration of this Agreement, and for a period of five (5) years after termination of this Agreement, PARS shall provide duly authorized representatives of Agency access to all records and material relating to calculation of PARS' fees under this Agreement. Such access shall include the right to inspect, audit and reproduce such records and material and to verify reports furnished in compliance with the provisions of this Agreement. All information so obtained shall be accorded confidential treatment as provided under applicable law.
7. **Confidentiality.** Without the Agency's consent, PARS shall not disclose any information relating to the Plan except to duly authorized officials of the Agency, subject to applicable law, and to parties retained by PARS to perform specific services within this Agreement. The Agency shall not disclose any information relating to the Plan to individuals not employed by the Agency without the prior written consent of PARS, except as such disclosures may be required by applicable law.
8. **Independent Contractor.** PARS is and at all times hereunder shall be an independent contractor. As such, neither the Agency nor any of its officers, employees or agents shall have the power to control the conduct of PARS, its officers, employees, or agents, except as specifically set forth and provided for herein. PARS shall pay all wages, salaries, and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them, such as social security, income tax withholding, unemployment compensation, workers' compensation, and similar matters.
9. **Indemnification.** PARS and Agency hereby indemnify each other and hold the other harmless, including their respective officers, directors, and employees, from any claim, loss, demand, liability, or expense, including reasonable attorneys' fees and costs, incurred by the other as a consequence of, to the extent, PARS' or Agency's, as the case may be, negligent acts, errors or omissions with respect to the performance of their respective duties hereunder.
10. **Compliance with Applicable Law.** The Agency shall observe and comply with federal, state, and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding the administration of the Plan. PARS shall observe and comply with federal, state, and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding Plan administrative services provided under this Agreement.

11. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event any party institutes legal proceedings to enforce or interpret this Agreement, venue and jurisdiction shall be in any state court of competent jurisdiction.
12. **Force Majeure.** When a party's nonperformance hereunder was beyond the control and not due to the fault of the party not performing, a party shall be excused from performing its obligations under this Agreement during the time and to the extent that its performance is prevented by such cause. Such cause shall include, but not be limited to: any incidence of fire, flood, acts of God or unanticipated communicable disease, acts of terrorism or war commandeering of material, products, plants or facilities by the federal, state or local government, a material act or omission by the other party or any law, ordinance, rule, guidance or recommendation by the federal, state or local government, or any agency thereof, which becomes effective after the date of this Agreement that delays or renders impractical either party's performance under the Agreement.
13. **Ownership of Reports and Documents.** The originals of all letters, documents, reports, and data produced for the purposes of this Agreement shall be delivered to and become the property of the Agency. Copies may be made for PARS but shall not be furnished to others without written authorization from Agency.
14. **Designees.** The Plan Administrator of the Agency, or their designee, shall have the authority to act for and exercise any of the rights of the Agency as set forth in this Agreement, subsequent to and in accordance with the written authority granted by the Governing Body of the Agency, a copy of which writing shall be delivered to PARS. Any officer of PARS, or his or her designees, shall have the authority to act for and exercise any of the rights of PARS as set forth in this Agreement.
15. **Notices.** All notices hereunder and communications regarding the interpretation of the terms of this Agreement, or changes thereto, shall be effected by delivery of the notices in person or by depositing the notices in the U.S. mail, registered or certified mail, return receipt requested, postage prepaid and addressed as follows:
 - (A) To PARS: PARS; 4350 Von Karman Avenue, Suite 100, Newport Beach, CA 92660; Attention: President
 - (B) To Agency: [Agency]; [Agency Address]; Attention: [Plan Administrator Title]Notices shall be deemed given on the date received by the addressee.
16. **Term of Agreement.** This Agreement shall remain in effect for the period beginning _____, 2022 and ending _____, 2025 ("Term"). This Agreement may be terminated at any time by giving thirty (30) days written notice to the other party of the intent to terminate. Absent a thirty (30) day written notice to the other party of the intent to terminate, this Agreement will continue unchanged for successive twelve-month periods following the Term.
17. **Amendment.** This Agreement may not be amended orally, but only by a written instrument executed by the parties hereto.

18. **Entire Agreement.** This Agreement, including exhibits, contains the entire understanding of the parties with respect to the subject matter set forth in this Agreement. In the event a conflict arises between the parties with respect to any term, condition or provision of this Agreement, the remaining terms, conditions, and provisions shall remain in full force and legal effect. No waiver of any term or condition of this Agreement by any party shall be construed by the other as a continuing waiver of such term or condition.
19. **Attorneys Fees.** In the event any action is taken by a party hereto to enforce the terms of this Agreement the prevailing party herein shall be entitled to receive its reasonable attorney's fees.
20. **Counterparts.** This Agreement may be executed in any number of counterparts, and in that event, each counterpart shall be deemed a complete original and be enforceable without reference to any other counterpart.
21. **Headings.** Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
22. **Effective Date.** This Agreement shall be effective on the date first above written, and also shall be the date the Agreement is executed.

AGENCY:

BY: _____
Plan Administrator Name

TITLE: _____

DATE: _____

PARS:

BY: _____
Tod Hammeras

TITLE: Chief Financial Officer

DATE: _____

EXHIBIT 1A
SERVICES

PARS will provide the following services for the [Agency Name] Public Agencies Post-Employment Benefits Trust:

1. Plan Installation Services:

- (A) Meeting with appropriate Agency personnel to discuss plan provisions, implementation timelines, actuarial valuation process, funding strategies, benefit communication strategies, data reporting, and submission requirements for contributions/reimbursements/distributions;
- (B) Providing the necessary analysis and advisory services to finalize these elements of the Plan;
- (C) Providing the documentation needed to establish the Plan to be reviewed and approved by Agency legal counsel. Resulting final Plan documentation must be approved by the Agency prior to the commencement of PARS Plan Administration Services outlined in Exhibit 1A, paragraph 2 below.

2. Plan Administration Services:

- (A) Monitoring the receipt of Plan contributions made by the Agency to the trustee of the PARS Public Agencies Post-Employment Benefits Trust (“Trustee”), based upon information received from the Agency and the Trustee;
- (B) Performing periodic accounting of Plan assets, reimbursements/distributions, and investment activity, based upon information received from the Agency and/or Trustee;
- (C) Coordinating the processing of distribution payments pursuant to authorized direction by the Agency, and the provisions of the Plan, and, to the extent possible, based upon Agency-provided Data;
- (D) Coordinating actions with the Trustee as directed by the Plan Administrator within the scope of this Agreement;
- (E) Preparing and submitting a monthly report of Plan activity to the Agency, unless directed by the Agency otherwise;
- (F) Preparing and submitting an annual report of Plan activity to the Agency;
- (G) Facilitating actuarial valuation updates and funding modifications for compliance with the applicable GASB pronouncements and/or statements, if prefunding OPEB obligations;
- (H) Coordinating periodic audits of the Trust;
- (I) Monitoring Plan and Trust compliance with federal and state laws.

3. PARS is not licensed to provide and does not offer tax, accounting, legal, investment or actuarial advice.

EXHIBIT 1B
FEES FOR SERVICES

PARS will be compensated for performance of Services, as described in Exhibit 1A based upon the following schedule:

An annual asset fee shall be paid from Plan assets based on the following schedule:

<u>For Plan Assets from:</u>			<u>Annual Rate:</u>
\$1	to	\$10,000,000	0.25%
\$10,000,001	to	\$15,000,000	0.20%
\$15,000,001	to	\$50,000,000	0.15%
\$50,000,001	and	above	0.10%

Annual rates are prorated and paid monthly. The annual asset fee shall be calculated by the following formula [Annual rate divided by 12 (months of the year) multiplied by the Plan asset balance at the end of the month]. Trustee and Investment Management Fees are not included.

EXHIBIT 1C
DATA REQUIREMENTS

PARS will provide the Services under this Agreement contingent upon receiving the following information. Agency is solely responsible for ensuring that all information and documentation provided to PARS is true, correct, and authorized:

1. Executed Legal Documents:
 - (A) Certified Resolution
 - (B) Adoption Agreement to the Public Agencies Post-Employment Benefits Trust
 - (C) Trustee Investment Forms

2. Contribution – completed Contribution Transmittal Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
 - (A) Agency name
 - (B) Contribution amount
 - (C) Contribution date
 - (D) Contribution method (Check, ACH, Wire)

3. Distribution – completed Payment Reimbursement/Distribution Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
 - (A) Agency name
 - (B) Payment reimbursement/distribution amount
 - (C) Applicable statement date
 - (D) Copy of applicable premium, claim, statement, warrant, and/or administrative expense evidencing payment
 - (E) Signed certification of reimbursement/distribution from the Plan Administrator (or authorized Designee)

4. Other information pertinent to the Services as reasonably requested by PARS and Actuarial Provider.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF AMADOR APPROVING THE
ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT
BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY
RETIREMENT SERVICES (PARS)

RESOLUTION NO. 22-0XX

WHEREAS, the County of Amador (the “County”) is currently participating in the Public Agencies Post-Retirement Health Care Plan Trust for the pre-funding of its retiree health benefits and other post-employment benefits other than pension benefits (“OPEB”); and

WHEREAS, the County desires to set aside funds for the purpose of pre-funding its CalPERS pension obligation that will be held in trust for the exclusive purpose of making future contributions of the County’s required pension contributions and any employer contributions in excess of such required contributions at the discretion of the County; and

WHEREAS, PARS has made available the Public Agencies Post-Employment Benefits Trust (the “Program”) for the purpose of pre-funding both pension obligations and/or OPEB obligations as specified in the County’s plans, policies and/or applicable collective bargaining agreements; and

WHEREAS, the County is eligible to participate in the Program, a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the State of California; and

WHEREAS, the County can manage the pre-funding of its pension and OPEB obligations in a single trust under this Program, thereby gaining administrative and cost efficiencies; and

WHEREAS, the County’s adoption and operation of the Program has no effect on any current or former employee’s entitlement to post-employment benefits; and

WHEREAS, the terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the Program; and

WHEREAS, the County’s funding of the Program does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

WHEREAS, the County reserves the right to make contributions, if any, to the Program.

(RESOLUTION NO. YY-XXX)

(M/DD/YY)

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board of Supervisors hereby adopts the Public Agencies Post-Employment Benefits Trust, effective December 6, 2022; and
2. The Board of Supervisors hereby appoints the County Administrative Officer, or his/her successor or his/her designee as the County's Plan Administrator for the Program; and
3. The County's Plan Administrator is hereby authorized to execute the PARS legal and administrative documents on behalf of the County and to take whatever additional actions are necessary to maintain the County's participation in the Program and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the County's Program; and
4. The Board of Supervisors, in accordance with Section 3.3 of the Public Agencies Post-Retirement Health Care Plan Trust adopted effective June 29, 2010, hereby authorizes the withdrawal from said trust and directs the transfer of assets held in said trust to the OPEB Account established in the name of the County under the Public Agencies Post-Employment Benefits Trust, adopted herewith.

AYES: Richard M. Forster, Jeff Brown, Brian Oneto, Patrick Crew, Frank U. Axe

NOES: None

ABSENT: None

Richard M. Forster, Chairman, Board of Supervisors
STATE OF CALIFORNIA
COUNTY OF AMADOR

Jennifer Burns, the Clerk of the Board of Supervisors of the County of Amador, State of California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said County at a regular meeting thereof held on the 6th day of December, 2022 and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 6th day of December, 2022.

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Discretionary Trustee Fee Schedule

PARS Pension / OPEB Trust Program

This document is entered into by client and U.S. Bank National Association ("U.S. Bank"), as trustee.

Discretionary Trustee Fees

Discretionary Trustee Fees are based on the Investment Strategy you select. Following is a list of the Discretionary Trustee Fees applicable to each Investment Strategy:

- **Liquidity – First American U.S. Treasury Money Market** – Fund level fees only (see prospectus)
- **Liquidity – First American Prime Obligation Fund Class Z** – Fund level fees only (see prospectus)
- **Diversified Portfolios (Conservative, Moderately Conservative, Moderate, Balanced, Capital Appreciation, Custom)**

Per Annum Charges*

.35% on the first	\$5,000,000
.25% on the next	\$5,000,000
.20% on the next	\$5,000,000
.15% on the next	\$35,000,000
.10% on all over	\$50,000,000

*Waived for plan assets invested in First American Funds.

Other Fees

First American Funds (see prospectus)

Payment of Fees

- Market values used for fee calculations on fee invoices may differ slightly from market values on client statements due to posting of accruals, late pricing of securities and/or other timing issues.
- Fees are calculated and charged to the account monthly. If account cannot be charged after 30 days, fees not paid will be subject to a late charge of 1% per month on the unpaid balance.
- Changes to this Fee Schedule may be made at any time by U.S. Bank upon a sixty (60) days notice.

Acknowledged and Approved

Public Agencies Post-Employment Benefits Trust	
Name of Plan/Trust	Name of Employer
Print Name of Authorized Signer for Employer	Title of Authorized Signer for Employer
Signature of Authorized Signer for Employer	Date

U.S. Bank and its representatives do not provide tax or legal advice. Each client's tax and financial situation is unique. Clients should consult their tax and/or legal advisor for advice and information concerning their particular situation.

Internal Revenue Service

Department of the Treasury
Washington, DC 20224

Index Number: 115.00-00

Third Party Communication: None
Date of Communication: Not Applicable

U.S. Bank National Association
c/o Susan Hughes, Vice President
3121 Michelson Drive (Suite 300)
Irvine, CA 92612

Person To Contact:
Robin J. Ehrenberg, ID No. 1000219292
Telephone Number:
(202) 317-5800
Refer Reply To:
CC:TEGE:EOEG:EO3
PLR-146796-14
Date: June 5, 2015

Legend

Trust = Public Agencies Post-Employment Benefits Trust
Trust Agreement = Public Agencies Post-Employment Benefits Trust Agreement
Trustee = U.S. Bank National Association

Dear Ms. Hughes:

This letter responds to a letter from your authorized representative dated December 22, 2014, requesting rulings that (1) the Trust's income is excludable from gross income under section 115 of the Internal Revenue Code (IRC) and (2) the Trust is not required to file annual federal income tax returns under IRC section 6012(a)(4). The Trust represents the facts as follows:

FACTS

The Trust is a multiple employer trust established to enable public-agency employers to fund post-retirement employee benefits. Each participating employer must be a public agency that is a state, political subdivision of a state, or an entity the income of which is excludable from gross income under IRC section 115. The employer's governing body must authorize in writing the adoption of the Trust and the employer must execute the adoption agreement, which approves the Trust's administrator and provides that the agency adopts and agrees to be bound by the Trust Agreement. In the adoption agreement, the employer elects to fund obligations to provide benefits under a post-employment health care plan and contribute to a defined-benefit pension plan maintained by the employer that is qualified under IRC section 401(a). The employer may elect to fund either or both obligations.

The Trust Agreement provides that assets are held by the Trust for the exclusive purpose of funding participating employers' benefit obligations and defraying the reasonable expenses of the Trust. The Trust's assets may not be used for any other purpose. Each employer's contributions to the Trust, together with any allocable investment earnings and losses, are held in a separate account for that employer. Assets allocated to satisfy an employer's health and welfare benefit obligation or the employer's pension obligation may only be used for purposes of satisfying that particular obligation. The assets held in an employer's account are not available to pay any obligations incurred by any other employer.

The employers appoint the Trustee and the Trust's administrator and may remove the Trustee or the administrator by a two-thirds vote of all employers. The employers may amend the Trust Agreement with the approval of two-thirds of all employers then participating in the Trust. The employers may terminate the Trust by unanimous agreement of all employers.

Upon termination of the Trust, any assets remaining in an employer's account, after satisfaction of benefit and the Trust's obligations are returned to the employer to the extent permitted by law and consistent with the requirements of IRC section 115.

LAW AND ANALYSIS

Issue 1 - IRC section 115(1)

IRC section 115(1) provides that gross income does not include income derived from any public utility or the exercise of any essential governmental function and accruing to a state or any political subdivision thereof.

Rev. Rul. 77-261, 1977-2 C.B. 45, holds that income generated by an investment fund that is established by a state to hold revenues in excess of the amounts needed to meet current expenses is excludable from gross income under IRC section 115(1), because such investment constitutes an essential governmental function. The ruling explains that the statutory exclusion is intended to extend not to the income of a state or municipality resulting from its own participation in activities, but rather to the income of an entity engaged in the operation of a public utility or the performance of some governmental function that accrues to either a state or political subdivision of a state. The ruling points out that it may be assumed that Congress did not desire in any way to restrict a state's participation in enterprises that might be useful in carrying out projects that are desirable from the standpoint of a state government and that are within the ambit of a sovereign to conduct.

Rev. Rul. 90-74, 1990-2 C.B. 34, holds that the income of an organization formed, funded, and operated by political subdivisions to pool various risks (e.g., casualty, public liability, workers' compensation, and employees' health) is excludable from gross income under IRC section 115(1), because the organization is performing an essential governmental function. The revenue ruling states that the income of such an organization is excludable from gross income so long as private interests do not participate in the organization or benefit more than incidentally from the organization. The benefit to the employees of the insurance coverage obtained by the member political subdivisions was deemed incidental to the public benefit.

Through the Trust, participating public agency employers fund health and welfare and pension obligations for retired employees. Each of the Trust's participating employers is required to be a state, political subdivision of a state or an entity the income of which is excludable from gross income under IRC section 115. Providing health, welfare and pension benefits to current and former employees constitutes the performance of an essential government function within the meaning of IRC section 115(1). See Rev. Rul. 90-74 and Rev. Rul. 77-261.

The Trust's income accrues to its participating employers, all of which are political subdivisions of a state or entities the income of which is excludable from gross income under IRC section 115. No private interests will participate in, or benefit from, the operation of Trust, other than as providers of goods or services. The benefit to employees is incidental to the public benefit. See Rev. Rul. 90-74.

In no event, including dissolution, will the Trust's assets be distributed or revert to any entity that is not a state, a political subdivision of a state, or entity the income of which is excludable from its gross income by application of IRC section 115(1).

Issue 2- IRC section 6012(a)(4)

Section 301.7701-1(b) of the Procedure and Administration Regulations (Regulations) provides that the classification of organizations that are recognized as separate entities is determined under sections 301.7701-2, 301.7701-3, and 301.7701-4, unless a provision of the IRC provides for special treatment of that organization.

Section 301.7701-4(a) of the Regulations provides that, in general, an arrangement will be treated as if it can be shown that the purpose of the arrangement is to vest in trustees responsibility for the protection and conservation of property for beneficiaries who cannot share in the discharge of this responsibility and, therefore, are not associates in a joint enterprise for the conduct of business for profit.

The Trust enables public-agency employers to set aside funds to be used to satisfy each employer's separate pension and health and welfare benefit obligations. The

Trustee is charged with the responsibility of the protection and conservation of the Trust property for the benefit of the beneficiaries of the Trust. The beneficiaries of the Trust cannot share in the discharge of the Trustee's responsibility for the protection and conservation of property and, therefore, are not associates in a joint enterprise for the conduct of business for profit. IRC section 6012(a)(4) provides that every trust having for the taxable year any taxable income or having gross income of \$600 or more, regardless of the amount of taxable income, shall make returns with respect to income taxes under Subtitle A.

Based solely on the facts and representations submitted by the Trust, we conclude that:

1. Because the income of the Trust derives from the exercise of an essential governmental function and will accrue to a state or a political subdivision thereof, the Trust's income is excludable from gross income under IRC section 115(1).
2. The Trust is classified as a trust within the meaning of IRC section 7701(a) and section 301.7701-4(a) of the Regulations. Because Trust's income is excludable from gross income under IRC section 115, the Trust is not required by IRC section 6012(a)(4) to file an annual income tax return.

Except as expressly provided herein, no opinion is expressed or implied concerning the tax consequences of any aspect of any transaction or item discussed or referenced in this letter. This ruling concerns only the federal tax treatment of the Trust's income and may not be cited or relied upon by any taxpayer, including the Trust, employers participating in the Trust, and any recipients of benefits paid under the terms of the Trust, as to any matter relating to the taxation of accident or health contributions or benefits.

This ruling is directed only to the taxpayer who requested it. IRC section 6110(k)(3) provides that it may not be used or cited as precedent.

In accordance with the Power of Attorney on file with this office, a copy of this letter is being sent to your authorized representative.

A copy of this letter must be attached to any income tax return to which it is relevant. Alternatively, taxpayers filing their returns electronically may satisfy this requirement by attaching a statement to their return that provides the date and control number of the letter ruling.

The rulings contained in this letter are based upon information and representations submitted by the taxpayer and accompanied by a penalty of perjury statement executed by an appropriate party. While this office has not verified any of the material submitted in support of the request for rulings, it is subject to verification on examination.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Griffin', with a stylized flourish at the end.

Kenneth M. Griffin
Branch Chief, Exempt Organizations Branch 3
(Tax Exempt and Government Entities)

cc: Marcus Wu
Pillsbury Winthrop Shaw Pittman LLP
12255 El Camino Real, Suite 300
San Diego, CA 92130-4088

Paul Marmolejo
Director, Office of Federal, State and Local Governments
SE:T:GE:FSL

Board of Supervisors Agenda Item Report

Submitting Department: Assessor

Meeting Date: December 6, 2022

SUBJECT

Assessor Roll Corrections - approval of roll correction values being decreased over \$150,000 .

Recommendation:

Approve

4/5 vote required:

Yes

Distribution Instructions:

Assessor Auditor

ATTACHMENTS

- [023-070-004-000.pdf](#)

**County of AMADOR
ASSESSOR ROLL CORRECTION**

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
023-070-004-000	2019	A0433	S	023-070-004-000	023-070-004-000	052-086	052-086
R&T 1	75.54	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code

	Roll Value	New Value	Sup From Net	Sup To Net
Land	530,604	360,000		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-170,604		

N	10 % PP Penalty	Event From/Thru Dates	
N	Restricted	[]	[]
N	Timber Preserve		
N	5151 Interest	Ownership From/Thru Dates	
N	506 Interest	Aug 19, 19	Jun 30, 20
506/5151 From/Thru Dates			
	From 1	From 2	Thru
	[]	[]	[]

Owner SNIDER PAUL TRUST
Mailing Address BERGER KEVIN SUCCESSOR TRUSTEE
701 E CANAL DR
TURLOCK CA 95380-4023

Situs []

Bill Comments
Change in Ownership as of 8/19/19
Period Covered 8/19/19 - 6/30/20

TaxBill Days	317	Print R/C Wks	C
R/C Date	Nov 16, 2022	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser	_____	_____	_____	_____
	Initials	Date		
Supv Appr	_____	_____	Asmt Clerk	_____
	Initials	Date		Initials Date
Chief Appr	_____	_____	Off Mgr	_____
	Initials	Date		Initials Date

Assessor _____ Date _____ Auditor _____ Date _____ County Counsel _____ Date _____
Signature Signature Signature

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
023-070-004-000	2020	A0434	S	023-070-004-000	023-070-004-000	052-086	052-086
R&T 1	75.54	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code

	Roll Value	New Value	Sup From Net	Sup To Net
Land	541,216	360,000		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change		Supl Change
		-181,216		

N	10 % PP Penalty	Event From/Thru Dates	
N	Restricted		
N	Timber Preserve	Ownership From/Thru Dates	
N	5151 Interest		
N	506 Interest	506/5151 From/Thru Dates	
		From 1	From 2
			Thru

Owner SNIDER PAUL TRUST
Mailing Address BERGER KEVIN SUCCESSOR TRUSTEE
701 E CANAL DR
TURLOCK CA 95380-4023

Situs

Bill Comments
Change in Ownership as of 8/19/19
Period Covered 7/1/20 - 6/30/21

TaxBill Days		Print R/C Wks	C
R/C Date	Nov 16, 2022	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser	_____	_____	Date
	Initials		
Supv Appr	_____	_____	Date
	Initials		
Chief Appr	_____	_____	Date
	Initials		
Asmt Clerk	_____	_____	Date
	Initials		
Off Mgr	_____	_____	Date
	Initials		

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

**County of AMADOR
 ASSESSOR ROLL CORRECTION**

Asmt 023-070-004-000	Tax Year 2021	R/C # A0435	Roll Type S	Fee Parcel 023-070-004-000	Originating Asmt 023-070-004-000	From TRA 052-086	New TRA 052-086
R&T 1 75.54	R&T 2 	<input type="checkbox"/> N	Taxroll Asmt Only	<input type="checkbox"/> Y	Value History	Taxability Code 	

	Roll Value	New Value	Sup From Net	Sup To Net
Land	546,822	363,730		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE <input type="text"/>	Net Change	-183,092	Supl Change	

Owner SNIDER PAUL TRUST
 Mailing Address BERGER KEVIN SUCCESSOR TRUSTEE
 701 E CANAL DR
 TURLOCK CA 95380-4023

Situs

Bill Comments
 Change in Ownership as of 8/19/19
 Period Covered 7/1/21 - 6/30/22

<input type="checkbox"/> N	10 % PP Penalty	Event From/Thru Dates	
<input type="checkbox"/> N	Restricted	<input style="width:80px;" type="text"/>	<input style="width:80px;" type="text"/>
<input type="checkbox"/> N	Timber Preserve	Ownership From/Thru Dates	
<input type="checkbox"/> N	5151 Interest	<input style="width:80px;" type="text"/>	<input style="width:80px;" type="text"/>
<input type="checkbox"/> N	506 Interest	506/5151 From/Thru Dates	
		From 1	From 2
		<input style="width:80px;" type="text"/>	<input style="width:80px;" type="text"/>
			Thru
		<input style="width:80px;" type="text"/>	<input style="width:80px;" type="text"/>

TaxBill Days	<input style="width:80px;" type="text"/>	Print R/C Wks	<input type="checkbox"/> C
R/C Date	Nov 16, 2022	Print R/C Letter	<input type="checkbox"/> C
Created By	TM	R/C Completed	<input type="checkbox"/> C

Appraiser _____	Asmt Clerk _____
Initials Date	Initials Date
Supv Appr _____	Off Mgr _____
Initials Date	Initials Date
Chief Appr _____	
Initials Date	

Assessor _____ Auditor _____ County Counsel _____
 Signature Signature Signature Date Date Date

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
023-070-004-000	2022	A0436	S	023-070-004-000	023-070-004-000	052-086	052-086
R&T 1	75.54	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	557,758	371,005		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-186,753		

Owner SNIDER SHELBY TRUST
Mailing Address BERGER KEVIN TRUSTEE
701 E CANAL DR
TURLOCK CA 95380-4023

Situs

Bill Comments
Change in Ownership as of 8/19/19
Period Covered 7/1/22 - 6/30/23

N	10 % PP Penalty	Event From/Thru Dates	
N	Restricted		
N	Timber Preserve		
N	5151 Interest	Ownership From/Thru Dates	
N	506 Interest		
506/5151 From/Thru Dates			
	From 1	From 2	Thru
			

TaxBill Days		Print R/C Wks	C
R/C Date	Nov 16, 2022	Print R/C Letter	C
Created By	tm	R/C Completed	C

Appraiser	_____	_____	Asmt Clerk	_____	_____
	Initials	Date		Initials	Date
Supv Appr	_____	_____		_____	_____
	Initials	Date		Initials	Date
Chief Appr	_____	_____	Off Mgr	_____	_____
	Initials	Date		Initials	Date

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

Board of Supervisors Agenda Item Report

Submitting Department: Human Resources

Meeting Date: December 6, 2022

SUBJECT

Resolution recognizing employees who have reached thirty-five, thirty, twenty-five and twenty years of service with Amador County in 2022.

Recommendation:

Please adopt the resolution and authorize the Chairman to sign.

4/5 vote required:

No

Distribution Instructions:

Human Resources

ATTACHMENTS

- [Memo- Employee Years of Service.doc](#)
- [Resolution Employee Years of Service.docx](#)



AMADOR COUNTY

HUMAN RESOURCES DEPARTMENT

• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 29, 2022

SUBJECT: Agenda Item for December 6, 2021 Board Agenda
Recognition for Employees Reaching Monumental Years of Service in 2022

Each year the County celebrates employees who reach monumental milestones for years of service starting at twenty (20) years and at each five (5) year increment thereafter. To recognize these employees for their commitment and dedication to the County of Amador, I am requesting the Board adopt the resolution to recognize employees for reaching Twenty (20) Years of Service, Twenty-Five (25) years of service, Thirty (30) years of service and Thirty-Five (35) years of service.

If the Board does not approve the resolution, employees will not receive recognition for their years of service.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION RECOGNIZING EMPLOYEES WHO HAVE) RESOLUTION NO. 22-0XX
REACHED THIRTY-FIVE YEARS, THIRTY YEARS,)
TWENTY-FIVE YEARS AND TWENTY YEARS OF)
SERVICE WITH THE COUNTY OF AMADOR IN 2022)

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that said Board does hereby recognize and express its sincere gratitude to those employees who, in 2022, have served the community of Amador for thirty-five (35) years: Darek Selman; and

BE IT FURTHER RESOLVED that the Board of Supervisors would like to recognize and express its sincere gratitude to those employees who, in 2022, have served the community of Amador for thirty (30) years: Jeffrey Stanfield; and

BE IT FURTHER RESOLVED that the Board of Supervisors would like to recognize and express its sincere gratitude to those employees who, in 2022, have served the community of Amador for twenty-five (25) years: Donnell Junes, Martin O'Brien, and Mark Olivarria; and

BE IT FURTHER RESOLVED that the Board of Supervisors would like to recognize and express its sincere gratitude to those employees who, in 2022, have served the community of Amador for twenty (20) years: Kimberly Holland, Dustin MacCaughey, Erin Scotto, Christopher Stone, Tammy Milbourne, John Schuler, and Claudia Peebles.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December 2022, by the following vote:

AYES: Richard M. Forster, Jeff Brown, Brian Oneto, Patrick Crew, Frank U. Axe
NOES: None
ABSENT: None

Richard M. Forster, Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Board of Supervisors Agenda Item Report

Submitting Department: Human Resources

Meeting Date: December 6, 2022

SUBJECT

General Services Administration (GSA) - Administrative Assistant II Status Change

Recommendation:

Please approve the request to change the GSA Administrative Assistant II from part-time status to full-time status.

4/5 vote required:

No

Distribution Instructions:

Auditor, Budget Analyst, General Services and Human Resources

ATTACHMENTS

- [Memo GSA Admin Asst.doc](#)



AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 22, 2022

SUBJECT: Agenda Item for December 6, 2022 Board Agenda
General Services Department - Administrative Assistant II Status Change

The General Services Director has requested to change the current part-time (30 hours per week) Administrative Assistant II position to a full-time (40 hours per week) Administrative Assistant II position effective the first pay period in January. This will allow the Senior Administrative Analyst to focus on grant work while allowing the Administrative Assistant II to perform some of the routine clerical work that the Senior Administrative Analyst had been doing.

If the Board does not approve the request to change the Administrative Assistant II from part-time to full-time, the Senior Administrative Analyst will not be able to focus the time needed on grant work as requested by County Administration.

Board of Supervisors Agenda Item Report

Submitting Department: Human Resources

Meeting Date: December 6, 2022

SUBJECT

Social Services Department – Social Services Program Manager

Recommendation:

Please approve the request to recruit and fill the Social Services Program Manager position.

4/5 vote required:

No

Distribution Instructions:

Auditor, Budget Analyst, Human Resources and Social Services.

ATTACHMENTS

- [Memo Social Services Program Manager.doc](#)



AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 29, 2022

SUBJECT: Agenda Item for December 6, 2022 Board Agenda
Social Services Department – Social Services Program Manager

The Social Services Director has requested to recruit and hire a Social Services Program Manager position. This will be replacing a Social Services Program Manager who resigned. The pay range for the Social Services Program Manager is 3705, Step A \$41.63 - Step E \$50.60. There is adequate funding for this position and will not require any county general funds.

Certain County positions like the Social Services Program Manager within the Department of Social Services are required by State law to be covered by the Merit System Personnel Standards of the State Personnel Board set forth in Title 2, Division 5 of the California Code of Regulations.

If the Board does not approve the request to recruit and fill the Social Services Program Manager position, the department who is already experiencing a staffing shortage, may be unable to continue to provide timely and efficient services to their internal and external clients.

Board of Supervisors Agenda Item Report

Submitting Department: Human Resources

Meeting Date: December 6, 2022

SUBJECT

Resolution Regarding Salaries and Fringe Benefits for Confidential Employees

Recommendation:

Please adopt the resolution and authorize the chairman to sign the Confidential Resolution.

4/5 vote required:

No

Distribution Instructions:

Auditor, Budget Analyst, Human Resources and Angie Creach, Confidential Unit Representative

ATTACHMENTS

- [Memo -Confidential Unit.doc](#)
- [Confidential_Resolution DRAFT 12.6.22.docx](#)
- [Confidential_Resolution No Markup 12.6.22.docx](#)
- [Confidential 9.18.2022 Pending.pdf](#)
- [Confidential 10.23.2022 Pending.pdf](#)
- [Accountant I -Confidential DRAFT 12-22.docx](#)
- [Administrative Secretary-BOS DRAFT 9-22.docx](#)



AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors
FROM: Lisa Gaebe, Human Resources Director
DATE: November 22, 2022
SUBJECT: Agenda Item for December 6, 2022 Board Agenda
Confidential Unit

Please approve the Confidential Unit Resolution addressing the following:

- Remove the salary tie of the 5% differential above the County's General Unit
- Eliminate the following classifications that are vacant in the Confidential Unit:
 - Administrative Assistant II
 - Administrative Legal Secretary
 - Executive Assistant
 - Finance Technician (DA)
- Change the classification titles and new job descriptions of the following positions:
 - Accountant I to Account I - Confidential
 - Administrative Supervisor (SO) to - Administrative Supervisor (SO) - Confidential
- Increase employee's pay rate four percent (4%) effective retroactively to 09/18/2022
- Increase employee's pay rate four percent (4%) effective 10/01/2023

If the Board does not adopt the resolution to approve the wage increases and removal of classifications, the County will not be complying with their agreed negotiated terms.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION REGARDING)
SALARIES AND FRINGE BENEFITS)
FOR CONFIDENTIAL EMPLOYEES)

RESOLUTION NO. 22-xxx

BE IT RESOLVED that this resolution is being adopted to address the following:

- Remove the 5% differential above the County’s General Unit for Confidential Status
- Eliminate the following classifications that are vacant in the Confidential Unit:
 - Administrative Assistant II
 - Administrative Legal Secretary
 - Executive Assistant
 - Finance Technician (DA)
- Change the classification titles of the following positions:
 - Accountant I to Account I - Confidential
 - Administrative Supervisor (SO) to - Administrative Supervisor - Confidential
- Effective September 18, 2022 increase the base wage rates for classifications represented by the Confidential Unit four percent (4%)
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Confidential Unit four percent (4%)
- Clean up outdated language

TERMS AND CONDITIONS

1. Employees herein identified serve at the pleasure of their respective Agency/Department Head or Elected Official, with the concurrence of the CAO. However, in the event of a proposed action that could result in demotion, reduction in hours, loss of pay, or termination, the concurrence of the Board of Supervisors shall be required if either the department head or the employee requests same. Such request(s) shall be made in writing within seven (7) working days of written notice of the proposed action.
2. Confidential employees are covered by the Fair Labor Standards Act (FLSA) as it relates to wages, overtime (based upon hours worked in excess of a regularly scheduled 8-hour workday or 40 hours per week), record keeping, and equal pay standards, with the exception of the following classifications:
 - A. Budget Analyst
 - B. Deputy County Counsel I
 - C. Deputy County Counsel II
 - D. Deputy County Counsel III
 - E. Human Resources/Risk Administrator
 - F. Payroll Manager
3. The exempt employees listed in #2 above are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions. Exempt employees are not eligible for overtime.
4. Confidential employees are eligible for, and will receive, step increases under the same terms and conditions as the County’s General Unit bargaining group.

5. Effective May 1, 2019, the Senior Administrative Analyst position assigned to the General Services Agency will receive a 7% stipend due to additional duties for one particular assignment in GSA related to the Economic & Development Program.
- ~~6. The salaries reflected above include a five percent (5%) differential above the County's General Unit bargaining group for confidential status.~~

Effective September 1, 2019, the County is changing from processing payroll monthly to bi-weekly.

Current Classification and Wage Plan and listed as Appendix A

BENEFIT PACKAGE

7. **Longevity:**

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5), ten (10), fifteen (15), and twenty (20) years of years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20 years), the employee shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*

**These amounts do not “stack” or “combine”. Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.*

8. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, or rescind their previous request for a voluntary reduced work schedule. Employee’s seniority, benefits and leave accruals will not be affected. Employees have the option of working a 36 hour work week or work 72 hours every two weeks (40 hours one week and 32 hours the next week). Employees do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.
9. **Retirement Program:** Employees herein shall receive the same Public Employees’ Retirement System program offered to the County’s General bargaining group, as such program may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:
 - A. Effective October 1, 2011, the EPMC shall be 1% for all Classic employees in this unit.
 - B. Effective January 1, 2013 all employees hired as new employees according to PERS regulations shall pay one-half of normal cost as determined by CalPERS.
 - C. Effective July 1, 2016 all Classic employees shall pay the full seven percent (7%) of the EPMC
10. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs

provided to the County's General Unit Bargaining Group.

- A. The premium cost share will be 87.5% paid by the employer and 12.5% paid by the employee.
- B. For full-time confidential employees, a cash payment per pay period of \$215.12 shall be paid to all confidential employees in lieu of major medical insurance other than the County's, after proof of other major medical insurance has been obtained. The County shall retain the remainder of the premium it otherwise would have paid to that employee. If the employee waives all benefits except life insurance, the cash total per pay period is \$233.58. Part-time Confidential employees are entitled to a pro-rated cash payment in lieu of major medical insurance, subject to the same terms and conditions as listed above.

11. **Sick Leave:** Employees herein shall accrue sick leave at the same rate as the County's General Unit bargaining group as follows:

- A. Regular full-time and regular part-time employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
- B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
- C. Unused sick leave shall accrue from year to year.
- D. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours **may**, upon request of the employee, be paid in cash for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours, with the balance of unused sick leave going toward PERS service credit.

12. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (all other terms and conditions shall be the same as the County's General Unit bargaining group):

- A. **Years 1-9:** For the first through the ninth continuous years of service, vacation leave shall be earned and accrued at the rate of 4.9230 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 128 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued in regular increments of 4.9230 each pay period for every 72 hours worked up to a maximum of 128 hours per year.
- B. **Years 10 Plus:** For the tenth and succeeding continuous years of service, vacation leave shall be earned and accrued at the rate of 6.4615 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 168 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 6.4615 in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 168 hours per year.
- C. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued vacation leave is below the maximum allowed accrual.
- D. Employees in this unit may elect to be paid off in cash (up to 40 hours only); provided,

however, that the criteria outlined in Amador County #2-230 has been met.

13. **Holiday Leave:** Confidential employees will receive the same paid holiday leave as the County's General Unit bargaining group. Employees taking the voluntary reduced work schedule, will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation and/or CTO leave. If vacation and/or CTO are not available, employees will be docked the difference in pay.
14. **Administrative Leave:** Exempt professional classifications (*i.e.* Deputy County Counsel I, II and III) shall earn and accrue Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year.
 - A. An eligible employee may accrue Administrative leave up to a maximum amount equal to twice their current annual Administrative accrual rate (*i.e.*, 10 days). Accrual of Administrative leave shall cease when the maximum amount of Administrative leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued Administrative leave is below the maximum allowed accrual.
 - B. Eligible employees must pass their probationary period before leave can be utilized.
 - C. The probationary period for Administrative employees, for purposes of Administrative leave benefits, shall be twelve (12) months.
 - D. Part-time employees will have the leave pro-rated based on the number of hours worked.
 - E. An eligible employee who separates from County employment will not be paid in cash for any unused Administrative leave. However, if an employee transfers to another unit that has no Administrative leave, the employee will be paid off in cash.
15. **Miscellaneous Stipends:** Sheriff's Office employees in the Confidential Unit will receive will receive a monthly stipend of \$40.00 (\$18.46 per pay period) for the care, maintenance and replacement of required work attire. Initial clothing is purchased by Sheriff's Department.
16. **Bar Dues:** The County shall pay for employees the cost of the State Bar Association dues necessary for the employee to practice law in California. The County shall pay for the minimum cost of the dues only (referred to on State Bar Membership Statement as membership fees) and shall not pay for any additional options such as CDCBA, CSCHS, lobbying, etc.

The County shall make the payment each year on or before the annual renewal due date specified by the State Bar for an employee who has been employed as an Amador County Deputy County Counsel as of January 1 of the year for which the dues are paid. The employee shall provide their invoice to the Auditor's Office one month before the due date of each year to ensure his/her dues will be paid before the due date.

17. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods per year) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to

their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.

18. **Employee Wellness Program**: The County agrees to provide up to \$100.00 per calendar year cost reimbursement to Confidential employees who participate in an organized fitness program or organized weight-reduction program.

INTERNSHIP PROGRAM

On July 29, 2003, the Board of Supervisors adopted the Use of Interns Policy #2-244, which authorized County departments to hire interns as temporary employees. All placements are contingent upon departmental budget appropriations and County Administrative Officer approval of such requests for temporary help.

Internships are temporary positions within this Unit. They are designed to provide job training. No intern may work more than 999 hours per fiscal year. Interns do not receive seniority, vacation, sick leave, holiday pay, health benefits, or any other type of benefits or incentives. Duties will vary widely based on the training assignment and department needs.

No interns may be paid in excess of \$12.00 per hour, with the exception of legislative or legal interns.

EFFECTIVE DATE

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December, 2022 by the following vote:

AYES: Brian Oneto, Patrick Crew, Richard M. Forster, Frank Axe
and Jeff Brown

NOES: None

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION REGARDING)
SALARIES AND FRINGE BENEFITS)
FOR CONFIDENTIAL EMPLOYEES)

RESOLUTION NO. 22-xxx

BE IT RESOLVED that this resolution is being adopted to address the following:

- Remove the 5% differential above the County's General Unit for Confidential Status
- Eliminate the following classifications that are vacant in the Confidential Unit:
 - Administrative Assistant II
 - Administrative Legal Secretary
 - Executive Assistant
 - Finance Technician (DA)
- Change the classification titles of the following positions:
 - Accountant I to Account I - Confidential
 - Administrative Supervisor (SO) to - Administrative Supervisor - Confidential
- Effective September 18, 2022 increase the base wage rates for classifications represented by the Confidential Unit four percent (4%)
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Confidential Unit four percent (4%)
- Clean up outdated language

TERMS AND CONDITIONS

1. Employees herein identified serve at the pleasure of their respective Agency/Department Head or Elected Official, with the concurrence of the CAO. However, in the event of a proposed action that could result in demotion, reduction in hours, loss of pay, or termination, the concurrence of the Board of Supervisors shall be required if either the department head or the employee requests same. Such request(s) shall be made in writing within seven (7) working days of written notice of the proposed action.
2. Confidential employees are covered by the Fair Labor Standards Act (FLSA) as it relates to wages, overtime (based upon hours worked in excess of a regularly scheduled 8-hour workday or 40 hours per week), record keeping, and equal pay standards, with the exception of the following classifications:
 - A. Budget Analyst
 - B. Deputy County Counsel I
 - C. Deputy County Counsel II
 - D. Deputy County Counsel III
 - E. Human Resources/Risk Administrator
 - F. Payroll Manager
3. The exempt employees listed in #2 above are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions. Exempt employees are not eligible for overtime.
4. Confidential employees are eligible for, and will receive, step increases under the same terms and conditions as the County's General Unit bargaining group.

5. Effective May 1, 2019, the Senior Administrative Analyst position assigned to the General Services Agency will receive a 7% stipend due to additional duties for one particular assignment in GSA related to the Economic & Development Program.

Effective September 1, 2019, the County is changing from processing payroll monthly to bi-weekly.

Current Classification and Wage Plan and listed as Appendix A

BENEFIT PACKAGE

6. **Longevity:**

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5), ten (10), fifteen (15), and twenty (20) years of years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20 years), the employee shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*

**These amounts do not “stack” or “combine”. Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.*

7. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, or rescind their previous request for a voluntary reduced work schedule. Employee’s seniority, benefits and leave accruals will not be affected. Employees have the option of working a 36 hour work week or work 72 hours every two weeks (40 hours one week and 32 hours the next week). Employees do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.
8. **Retirement Program:** Employees herein shall receive the same Public Employees’ Retirement System program offered to the County’s General bargaining group, as such program may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:
 - A. Effective October 1, 2011, the EPMC shall be 1% for all Classic employees in this unit.
 - B. Effective January 1, 2013 all employees hired as new employees according to PERS regulations shall pay one-half of normal cost as determined by CalPERS.
 - C. Effective July 1, 2016 all Classic employees shall pay the full seven percent (7%) of the EPMC
9. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County’s General Unit Bargaining Group.
 - A. The premium cost share will be 87.5% paid by the employer and 12.5% paid by the employee.

- B. For full-time confidential employees, a cash payment per pay period of \$215.12 shall be paid to all confidential employees in lieu of major medical insurance other than the County's, after proof of other major medical insurance has been obtained. The County shall retain the remainder of the premium it otherwise would have paid to that employee. If the employee waives all benefits except life insurance, the cash total per pay period is \$233.58. Part-time Confidential employees are entitled to a pro-rated cash payment in lieu of major medical insurance, subject to the same terms and conditions as listed above.

10. **Sick Leave:** Employees herein shall accrue sick leave at the same rate as the County's General Unit bargaining group as follows:

- A. Regular full-time and regular part-time employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
- B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
- C. Unused sick leave shall accrue from year to year.
- D. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours **may**, upon request of the employee, be paid in cash for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours, with the balance of unused sick leave going toward PERS service credit.

11. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (all other terms and conditions shall be the same as the County's General Unit bargaining group):

- A. **Years 1-9:** For the first through the ninth continuous years of service, vacation leave shall be earned and accrued at the rate of 4.9230 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 128 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued in regular increments of 4.9230 each pay period for every 72 hours worked up to a maximum of 128 hours per year.
- B. **Years 10 Plus:** For the tenth and succeeding continuous years of service, vacation leave shall be earned and accrued at the rate of 6.4615 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 168 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 6.4615 in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 168 hours per year.
- C. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued vacation leave is below the maximum allowed accrual.
- D. Employees in this unit may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in Amador County #2-230 has been met.

12. **Holiday Leave:** Confidential employees will receive the same paid holiday leave as the County's

General Unit bargaining group. Employees taking the voluntary reduced work schedule, will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation and/or CTO leave. If vacation and/or CTO are not available, employees will be docked the difference in pay.

13. **Administrative Leave:** Exempt professional classifications (*i.e.* Deputy County Counsel I, II and III) shall earn and accrue Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year.
- A. An eligible employee may accrue Administrative leave up to a maximum amount equal to twice their current annual Administrative accrual rate (*i.e.*, 10 days). Accrual of Administrative leave shall cease when the maximum amount of Administrative leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued Administrative leave is below the maximum allowed accrual.
 - B. Eligible employees must pass their probationary period before leave can be utilized.
 - C. The probationary period for Administrative employees, for purposes of Administrative leave benefits, shall be twelve (12) months.
 - D. Part-time employees will have the leave pro-rated based on the number of hours worked.
 - E. An eligible employee who separates from County employment will not be paid in cash for any unused Administrative leave. However, if an employee transfers to another unit that has no Administrative leave, the employee will be paid off in cash.

14. **Miscellaneous Stipends:** Sheriff's Office employees in the Confidential Unit will receive will receive a monthly stipend of \$40.00 (\$18.46 per pay period) for the care, maintenance and replacement of required work attire. Initial clothing is purchased by Sheriff's Department.

15. **Bar Dues:** The County shall pay for employees the cost of the State Bar Association dues necessary for the employee to practice law in California. The County shall pay for the minimum cost of the dues only (referred to on State Bar Membership Statement as membership fees) and shall not pay for any additional options such as CDCBA, CSCHS, lobbying, etc.

The County shall make the payment each year on or before the annual renewal due date specified by the State Bar for an employee who has been employed as an Amador County Deputy County Counsel as of January 1 of the year for which the dues are paid. The employee shall provide their invoice to the Auditor's Office one month before the due date of each year to ensure his/her dues will be paid before the due date.

16. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods per year) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600

annually. However, if the employee ceases such contributions, the county match will no longer apply.

17. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to Confidential employees who participate in an organized fitness program or organized weight-reduction program.

INTERNSHIP PROGRAM

On July 29, 2003, the Board of Supervisors adopted the Use of Interns Policy #2-244, which authorized County departments to hire interns as temporary employees. All placements are contingent upon departmental budget appropriations and County Administrative Officer approval of such requests for temporary help.

Internships are temporary positions within this Unit. They are designed to provide job training. No intern may work more than 999 hours per fiscal year. Interns do not receive seniority, vacation, sick leave, holiday pay, health benefits, or any other type of benefits or incentives. Duties will vary widely based on the training assignment and department needs.

No interns may be paid in excess of \$12.00 per hour, with the exception of legislative or legal interns.

EFFECTIVE DATE

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December, 2022 by the following vote:

AYES: Brian Oneto, Patrick Crew, Richard M. Forster, Frank Axe
and Jeff Brown

NOES: None

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

APPENDIX A
CONFIDENTIAL UNIT CLASSIFICATION AND WAGE PLAN
4% INCREASE - EFFECTIVE 9/18/2022
(amended as of 12/6/2022)

Pay ranges for nonexempt classifications are as set forth below:

Range	Classification	Step A	Step B	Step C	Step D	Step E
2445	Accountant I - Confidential	29.03	30.48	32.01	33.61	35.29
1364	Administrative Assistant II	18.22	19.13	20.09	21.09	22.15
2294	Administrative Legal Secretary	27.52	28.90	30.34	31.86	33.45
2073	Administrative Supervisor (SO) - Confidential	25.31	26.58	27.90	29.30	30.76
2577	Clerk Of the Board	30.35	31.87	33.46	35.13	36.89
1464	Deputy Board Clerk I	19.22	20.18	21.19	22.25	23.36
1658	Deputy Board Clerk II	21.16	22.22	23.33	24.50	25.72
1924	Deputy Board Clerk III	23.82	25.01	26.26	27.57	28.95
2569	Executive Assistant	30.27	31.78	33.37	35.04	36.79
2899	Executive Legal Assistant	33.57	35.25	37.01	38.86	40.80
1964	Finance Technician (DA)	24.22	25.43	26.70	28.04	29.44
2554	Human Resource Specialist	30.12	31.63	33.21	34.87	36.61
2115	Human Resource Technician	25.73	27.02	28.37	29.79	31.27
2668	Paralegal (CC)	31.26	32.82	34.46	36.19	38.00
2131	Payroll Specialist I	25.89	27.18	28.54	29.97	31.47
2497	Payroll Specialist II	29.55	31.03	32.58	34.21	35.92
2201	Records and Volunteer Administrator	26.59	27.92	29.32	30.78	32.32
1364	Records Management Assistant	18.22	19.13	20.09	21.09	22.15
2899	Senior Administrative Analyst	33.57	35.25	37.01	38.86	40.80

Pay ranges for exempt classifications are as set forth below:

Range	Classification	Step A	Step B	Step C	Step D	Step E
3705	Budget Analyst	41.63	43.71	45.90	48.19	50.60
4076	Dep County Counsel I	45.34	47.61	49.99	52.49	55.11
4530	Dep County Counsel II	49.88	52.37	54.99	57.74	60.63
5026	Dep County Counsel III	54.84	57.58	60.46	63.48	66.66
2899	Human Resources/Risk Administrator	33.57	35.25	37.01	38.86	40.80
3088	Payroll Manager	35.46	37.23	39.09	41.05	43.10

APPENDIX A
CONFIDENTIAL UNIT CLASSIFICATION AND WAGE PLAN
4% INCREASE - EFFECTIVE 10/01/2023
(amended as of 12/6/2022)

Pay ranges for nonexempt classifications are as set forth below:

Range	Classification	Step A	Step B	Step C	Step D	Step E
2561	Accountant I - Confidential	30.19	31.70	33.28	34.95	36.70
2175	Administrative Supervisor (SO) - Confidential	26.33	27.65	29.03	30.48	32.00
2698	Clerk Of the Board	31.56	33.14	34.79	36.53	38.36
1541	Deputy Board Clerk I	19.99	20.99	22.04	23.14	24.30
1743	Deputy Board Clerk II	22.01	23.11	24.27	25.48	26.75
2019	Deputy Board Clerk III	24.77	26.01	27.31	28.67	30.11
3034	Executive Legal Assistant	34.92	36.67	38.50	40.42	42.45
2674	Human Resource Specialist	31.32	32.89	34.53	36.26	38.07
2217	Human Resource Technician	26.75	28.09	29.49	30.97	32.51
2793	Paralegal (CC)	32.51	34.14	35.84	37.63	39.52
2235	Payroll Specialist I	26.93	28.28	29.69	31.17	32.73
2616	Payroll Specialist II	30.74	32.28	33.89	35.59	37.36
2308	Records and Volunteer Administrator	27.66	29.04	30.50	32.02	33.62
1437	Records Management Assistant	18.95	19.90	20.89	21.94	23.03
3034	Senior Administrative Analyst	34.92	36.67	38.50	40.42	42.45

Pay ranges for exempt classifications are as set forth below:

Range	Classification	Step A	Step B	Step C	Step D	Step E
3872	Budget Analyst	43.30	45.47	47.74	50.13	52.63
4258	Dep County Counsel I	47.16	49.52	51.99	54.59	57.32
4730	Dep County Counsel II	51.88	54.47	57.20	60.06	63.06
5246	Dep County Counsel III	57.04	59.89	62.89	66.03	69.33
3034	Human Resources/Risk Administrator	34.92	36.67	38.50	40.42	42.45
3230	Payroll Manager	36.88	38.72	40.66	42.69	44.83



FLSA: COVERED
EEO: 6
MARCH 2007

ACCOUNTANT I - CONFIDENTIAL

DEFINITION

Under general supervision, performs routine accounting duties in the preparation, maintenance, analysis, and verification of the County's, or a Department's, fiscal and budget records; assists with the maintenance of information on County tax rates and rolls; learns the specific methods and procedures used by an assigned County Department; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS

This is the entry-level classification in the Accountant series **in the Confidential Unit**, responsible for performing the more routine tasks and duties assigned to the series. Assignments are generally limited in nature and are performed within a procedural framework. This classification is distinguished from the Accountant II in that the latter is the journey level of the series, with responsibility for independently performing the full range of assigned duties.

REPORTS TO

Higher level management or supervisory staff.

CLASSIFICATIONS SUPERVISED

This classification does not exercise supervision over staff.

EXAMPLES OF DUTIES

The following are the duties performed by employees in this classification. However, employees may perform other related duties at an equivalent level. Each individual in the classification does not necessarily perform all the duties listed.

- Performs routine accounting work in the establishment and maintenance of County or a Department's fiscal records
- Maintains a variety of ledgers and journals.
- Assists with maintaining and updating fiscal records.
- Reviews fiscal records to ensure proper disbursement of funds to different accounts.
- Prepares financial statements and reports.

- Assists with audits of County funds and programs.
- Assists with the analysis and approval of fund transfers, ensuring that they meet program and legal requirements.
- Assists with the review and reconciliation of County and special district warrants.
- Assists with reviewing and evaluating County and special district accounting systems to determine the need for new systems or revision of existing systems.
- Assists with maintaining proper controls on trust accounts.
- Gathers information for the preparation and control of the County budget.
- Performs related duties as required.
- May prepare and maintains various payroll records such as pay schedules, deductions, automatic bank deposit authorizations, payroll journals and ledgers
- May prepare time sheets for payroll reporting
- May responsible for controlling pay and benefits for all bargaining units within the County

ESSENTIAL QUALIFICATIONS

Knowledge of:

- General accounting theory, principles, and practices.
- Governmental cost accounting and budgeting procedures.
- Basic auditing theory and techniques.
- Principles of account classification.
- Budget development and control methods.
- Office equipment including computers and assigned software.
- Complex mathematical concepts.

Ability to:

- Perform routine accounting duties in financial transactions.
- Analyze and evaluate financial data, researching and gathering appropriate information to resolve problems.
- Monitor and update fiscal records.
- Learn County financial operations in assigned area.
- Learn to prepare a variety of financial reports and statements.
- Make mathematical calculations quickly and accurately.
- Learn to gather, organize, analyze, and present a variety of fiscal or budget related data and information.
- Prepare clear, concise and accurate records and reports.
- Understand and carry out oral and written directions.
- Communicate effectively, both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and fax machines.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; continuous contact with staff and the public.

TRAINING AND EXPERIENCE

Any combination of training which would likely provide the required knowledge and experience is qualifying. A typical way to obtain the required knowledge and abilities would be:

Education

Education and training equivalent to a BS Degree in Finance, Accounting or Business Administration from an accredited college or university, and

Experience

Minimum of one (1) year accounting experience.

SPECIAL REQUIREMENTS

None



FLSA: COVERED
EEO: 6
DATE ?

ADMINISTRATIVE SECRETARY-BOS

DEFINITION

Under direction, serves as primary administrative secretary for an assigned County Department Head, or County Board or Commission; performs a variety of complex and confidential secretarial, administrative, staff, and office management duties for an assigned department, board, or commission; performs difficult, complex, and specialized administrative support, information gathering and preparation duties, performs public information assignments; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS

REPORTS TO

Assigned department head.

CLASSIFICATIONS SUPERVISED

This classification may exercise direct, functional or technical supervision over clerical staff.

EXAMPLES OF DUTIES

The following are the duties performed by employees in this classification. However, employees may perform other related duties at an equivalent level. Each individual in the classification does not necessarily perform all the duties listed.

- Serves as primary administrative and staff support person for a County Department Head, or County Board or Commission.
- Performs a wide variety of specialized office management, administrative support assignments.
- Performs public information and relations assignments such as providing comprehensive information about policies, programs, functions, and procedures.
- Receives and screens calls and visitors.
- Assists with the development and administration of the department and/or unit budget as requested by the department head.
- May represent the department or unit at budget hearings.

- Maintains and tracks a variety of fiscal and budget control journals, documents, and reports.
- Prepares and submits activity reports and reports required by other government agencies.
- Maintains and submits payroll documents and records.
- Establishes, and updates information retrieval systems.
- Prepares purchasing documents and facilitates purchasing procedures for the department or unit.
- Gathers, organizes, and summarizes a variety of data and information.
- Performs special projects and prepares reports.
- Prepares correspondence, informational material, and documents.
- Prepares materials and agendas for meetings of the Board of Supervisors and assigned commission.
- Coordinates agenda materials and information from managers or others providing staff reports.
- Ensures packets are circulated and reviewed.
- Over the phone and in-person, interacts with Board members, department heads and members from the general public providing information and resolving complaints which require tact, discretion, sound judgment and the interpretation and application of policies and procedures.
- May have responsibility for official Board or Commission records.
- May be responsible for proper notification and publication of Board or Commission hearing notices and actions.
- Handles confidential information and inquiries regarding personnel and controversial County matters.
- Screens incoming correspondence and arranges correspondence for reply in order of priority.
- May assist the public with application and permit procedures, including preliminary reviews of materials and plans submitted to support applications.
- May maintain permit files and issue permits.
- May coordinate the preparation, submission, and administration of grants.
- Maintains and updates files and databases.
- Generates computer reports.
- Operates office equipment including computers and assigned software.
- May have direct supervision and/or lead worker responsibilities for other staff; and performs related duties as required.

ESSENTIAL QUALIFICATIONS

Knowledge of:

- County policies, rules, and regulations.
- Operations, rules, policies, and procedures of the Department, Board, or Commission where assigned.

- Rules and regulations governing meetings of assigned Boards or Commissions.
- Methods and techniques of budget tracking and monitoring.
- Principles and practices of customer service.
- Public and community relations techniques.
- Office management methods and procedures.
- Methods and techniques of establishing and maintaining of filing and information retrieval systems.
- Purchasing methods and procedures.
- Mathematic concepts and practices.
- Personal computers and software applications related to administrative support work.
- Correct English usage, spelling, grammar, and punctuation.
- As assigned, principles of work coordination and lead supervision.
- As assigned, principles of supervision, training, and performance evaluation.

Ability to:

- Perform a wide variety of complex and specialized administrative support work for an assigned County Department Head, Board or Commission.
- Interpret, explain, and apply a variety of County and Department policies, rules, and regulations.
- Work with considerable initiative and independence while exercising good judgment in recognizing scope of authority.
- Provide administrative support in the development, maintenance, and tracking of the department budget.
- Gather, organize, analyze, and present a variety of data and information.
- Prepare, clear, concise and accurate records and reports.
- Prepare promotional and informational materials.
- Take and transcribe notes, developing minutes for Boards, Committees, and Commissions.
- Use a personal computer and appropriate software for word processing, recordkeeping, and administrative functions.
- Effectively represent the County and the department in answering questions, responding to inquiries, providing assistance, and dealing with concerns from the public, community organizations, other County staff, and other agencies.
- Understand and carry out oral and written directions.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative working relationships with those contacted in the course of work.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication;

use of audio-visual equipment; use of office equipment including computers, telephones, calculators, copiers, and fax machine.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; contact with staff and the general public.

TRAINING AND EXPERIENCE

Any combination of training which would likely provide the required knowledge and experience is qualifying. A typical way to obtain the required knowledge and abilities would be:

Education

High school diploma or GED equivalent.

Experience

Four years of increasingly responsible experience performing a variety of administrative and office support work at a level equivalent to Secretary with Amador County, including substantial experience in a public contact position.

SPECIAL REQUIREMENTS

None

Board of Supervisors Agenda Item Report

Submitting Department: Surveyor

Meeting Date: December 6, 2022

SUBJECT

Surveying Department-Parcel Map No. 2444 Phase 2 for Larry Andrew Costick, Trustee of the Larry Andrew Costick Revocable Living Trust – 1993 2015-0002201 and Robert L. Hesseltine, Trustee of the Robert L. Hesseltine Family Trust dated April 7, 1999 2021-0007395. This map was previously presented to the Board but did not record due to a change in the language on the map in the Owner's Certificate. The subject agenda item is a request for approval of Parcel Map No. 2444 Phase 2. The property is located along the south side of Camanche Road at Curran Road. Assessor's Parcel No. 005-250-024 and 005-250-023.

Recommendation:

Adopt the resolution approving Parcel Map No. 2899 Phase 2

4/5 vote required:

No

Distribution Instructions:

Surveying - Resolution (recordable)

ATTACHMENTS

- [066M077.pdf](#)
- [ROA Costick Phase 2 2444.docx](#)
- [Costick_Phase_2_updated_Nov_22.pdf](#)
- [Assessor's map.pdf](#)

NOTES and LEGEND

- DENOTES 3/4" REBAR WITH PLASTIC CAP STAMPED PLS 3570 SET ON THIS SURVEY
- DENOTES A CALCULATED POINT ONLY, NOTHING FOUND OR SET
- DENOTES FOUND 1/2" REBAR, NO TAG, PER 17-M-44
- DENOTES FOUND 3/4" REBAR, NO TAG, IN RECORD LOCATION PER 17-M-44
- DENOTES FOUND 3/4" REBAR TAGGED RCE 10761 PER 43-M-67 AND 34-M-61
- DENOTES FOUND Z-BAR AT FENCE CORNER, NO TAG, IN RECORD LOCATION PER 34-M-61 AND 45-M-37
- (1) DENOTES RECORD DATA PER 17-M-44
- (2) DENOTES RECORD DATA PER 34-M-61
- (3) DENOTES RECORD DATA PER 20-M-14
- (4) DENOTES RECORD DATA PER 43-M-37
- CL DENOTES CENTERLINE OR DISTANCE TO CENTERLINE
- R/W DENOTES RIGHT-OF-WAY OR DISTANCE TO RIGHT-OF-WAY
- PUE DENOTES PUBLIC UTILITY EASEMENT
- BSL DENOTES BUILDING SETBACK LINE
- DENOTES ACCESS AND PUBLIC UTILITY AREA ALONG CAMANCHE ROAD DEDICATED HEREON TO AMADOR COUNTY
- DENOTES APPROXIMATE FLOOD PLAIN AREA (SEE NOTE 1 BELOW)

- (1) A PORTION OF THIS PROJECT LIES WITHIN AN AREA SUBJECT TO FLOOD WATER INUNDATION BY THE 100-YEAR FLOOD AND IS WITHIN ZONE "A", AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD RATE INSURANCE MAP FOR AMADOR COUNTY, CALIFORNIA, DATED MAY 20, 2010. A 100-YEAR FLOOD STUDY WAS DONE IN 2011 FOR EXISTING/PROPOSED STRUCTURES BETWEEN JACKSON VALLEY ROAD AND JACKSON CREEK. IT WAS DETERMINED THAT FLOOD LEVEL WAS 244± IN THIS AREA. REFERENCED MAP IS PANEL 550 OF 700, MAP NO. 0600500550F.

NOTE 1:
 --- AREA SUBJECT TO FLOOD WATER INUNDATION BY THE 100-YEAR FLOOD AND IS WITHIN ZONE "A", AS SHOWN ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD RATE INSURANCE MAP FOR AMADOR COUNTY, CALIFORNIA, DATED MAY 20, 2010. A 100-YEAR FLOOD STUDY WAS DONE IN 2011 FOR EXISTING/PROPOSED STRUCTURES BETWEEN JACKSON VALLEY ROAD AND JACKSON CREEK. IT WAS DETERMINED THAT FLOOD LEVEL WAS 244± IN THIS AREA. REFERENCED MAP IS PANEL 550 OF 700, MAP NO. 0600500550F.

APPROXIMATE LOCATION, CL 55' SETBACK ALONG JACKSON CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

APPROXIMATE LOCATION, CL 55' SETBACK ALONG SUSANNA CREEK (25' EACH SIDE)

PARCEL MAP No. 2444

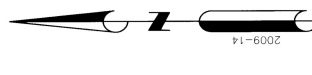
for
**LARRY ANDREW COSTICK, Trustee of the
 Larry Andrew Costick Revocable Living Trust - 1993**
 2015-0002201

BEING A PORTION OF THE RANCHO ARROYO, SEC
 COUNTY OF AMADOR, STATE OF CALIFORNIA

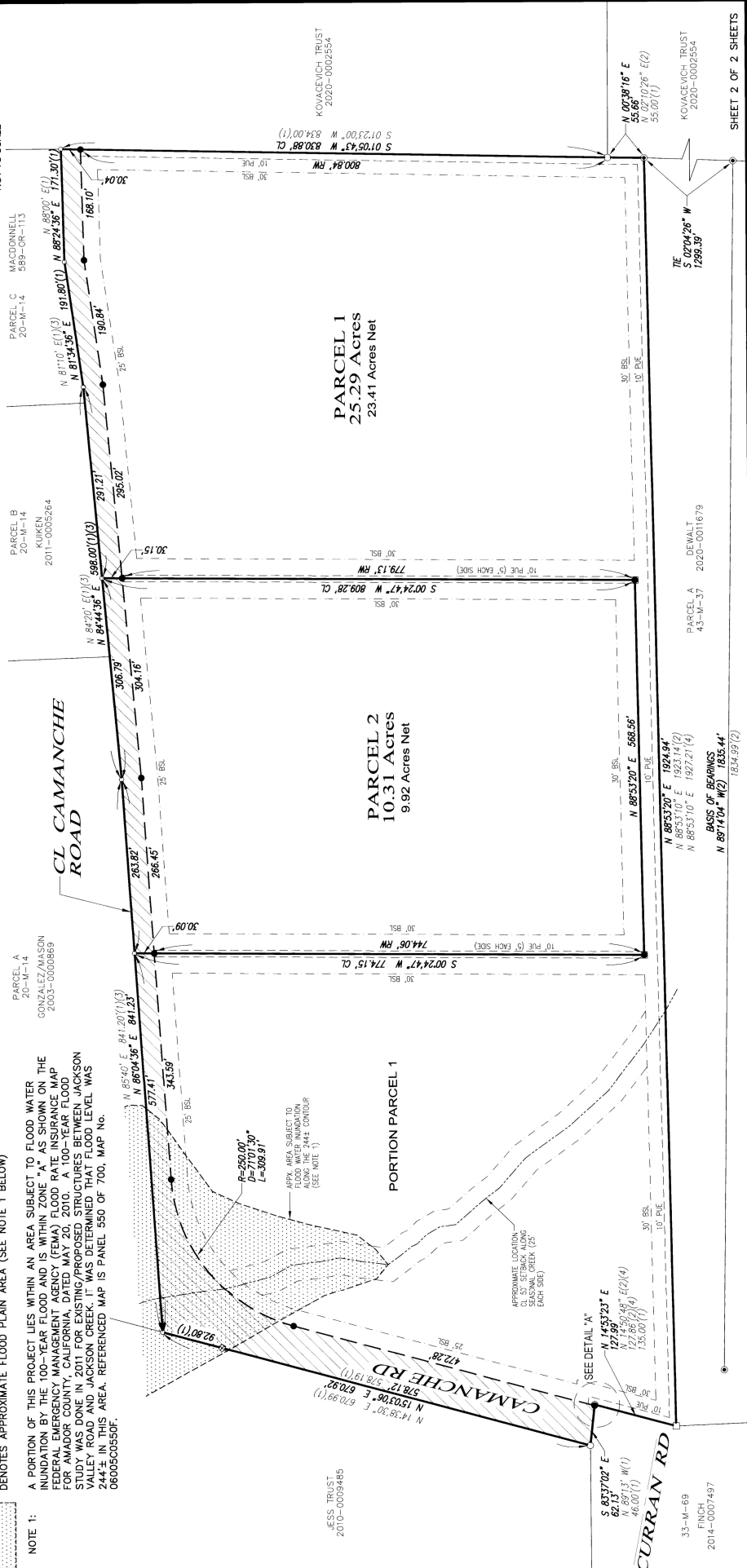
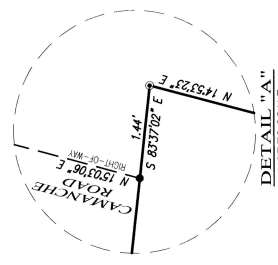
TOMA & ASSOCIATES INC.
 ENGINEERING - SURVEYING - PLANNING
 41 Summit Street, Jackson, CA 95642
 (209) 223-0158

April, 2021

Scale: 1" = 100'



BASIS OF BEARINGS
 BASIS OF BEARINGS IS REFERRED TO A TIE BETWEEN FOUND
 MARKERS ALONG THE SOUTH LINE OF "PARCEL A" AS SHOWN
 ON 34-M-61, THE BEARING OF WHICH IS N 8914.04° W.



Requested By:
BOARD OF SUPERVISORS
When recorded Return to:
SURVEYING & ENGINEERING

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF: RESOLUTION
RESOLUTION APPROVING PARCEL MAP
NO. 2444 PHASE 2 FOR LARRY COSTICK,
TRUSTEE OF THE LARRY ANDREW COSTICK
REVOCABLE LIVING TRUST – 1993 2015-0002201
AND ROBERT L. HESSELTINE, TRUSTEE OF THE
ROBERT L. HESSELTINE FAMILY TRUST DATED
APRIL 7, 1999 2021-0007395

WHEREAS, the Board of Supervisors of the County of Amador, State of California has determined that said map is in conformity with the requirements of the County of Amador.

THEREFORE, BE IT RESOLVED by the Amador County Board of Supervisors that said Board hereby approves Parcel Map No. 2444 Phase 2 for Larry Costick, Trustee of the Larry Costick Revocable Living Trust – 1993 2015-0002201 and Robert L. Hesselstine, Trustee of the Robert L. Hesselstine Family Trust dated April 7, 1999 2021-0007395; and

BE IT RESOLVED that the Board of Supervisors of the County of Amador, being the proper approving body, accepts on behalf of the public all lands and easements shown hereon and offered for dedication for light, air, and public utility purposes; and

BE IT FURTHER RESOLVED that all other offers of dedication appearing on said map be are rejected at this time, subject to subsequent acceptance by future resolution of this Board.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof held on the 6th of December 2022, by the following vote:

AYES:
NOES:
ABSENT:

Chairperson, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County
California

OWNERS CERTIFICATE

THE UNDERSIGNED HEREBY CERTIFIES THAT THEY ARE THE OWNERS OF REAL PROPERTY SHOWN HEREON AS THE SUBDIVISION...

- 1. MAKE AN IRREVOCABLE OFFER TO DEDICATE TO THE PUBLIC FOR ITS USE AND CONVENIENCE EXISTING EASEMENTS AS ACCESS AND EGRESS PART OF SAID SUBDIVISION DESIGNATED AS ACCESS AND EGRESS PART OF SAID SUBDIVISION...

4. MAKE AN IRREVOCABLE OFFER TO DEDICATE TO THE PUBLIC FOR ITS USE AND CONVENIENCE EASEMENTS FOR RIGHT-OF-WAY AND UTILITY MAINTENANCE FIVE FEET WIDE OUTSIDE OF AND CONTIGUOUS TO ALL CUT AND FILL SLOPES OF ALL ROADS OR OTHER AUTHORITY JURISDICTION HEREON...

LARRY ANDREW COSTICK, Trustee of the Robert L. Hesselthine Family Trust dated April 7, 1993

BANK OF STOCKTON Lender per 2022-0000137

NOTARY'S STATEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE RUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

PARCEL MAP No. 2444 PHASE 2 BOUNDARY LINE ADJUSTMENT

LARRY ANDREW COSTICK, Trustee of the Larry Andrew Costick Revocable Living Trust - 1993

ROBERT L. HESSELTINE, Trustee of the Robert L. Hesselthine Family Trust dated April 7, 1999



October, 2022

CLERK OF THE BOARD OF SUPERVISORS CERTIFICATE

I, JENNIFER BURNS, HEREBY CERTIFY THAT I AM THE CLERK OF THE BOARD OF SUPERVISORS OF AMADOR COUNTY, CALIFORNIA, AND THAT THE BOARD, BEING THE PROPER APPROVING BODY HAS ACCEPTED PARCEL MAP No. 2444, PHASE 2, AND ACCEPTS ON BEHALF OF THE PUBLIC ALL LANDS AND EASEMENTS SHOWN HEREON AND OFFERED FOR DEDICATION FOR LIGHT, AIR AND PUBLIC UTILITY PURPOSES.

NOTARY'S STATEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE RUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

NOTARY'S STATEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE RUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

SURVEYOR'S STATEMENT

THIS SURVEY WAS PREPARED BY ME OR UNDER MY SUPERVISION, AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF LARRY ANDREW COSTICK IN MARCH OF 2022.

CHUCK BEATTY AMADOR COUNTY PLANNING DIRECTOR

COUNTY SURVEYORS STATEMENT

I HAVE EXAMINED THIS PARCEL MAP. THE SUBDIVISION AS SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, IF REQUIRED, AND ANY APPROVED ALTERATIONS THERE TO. ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND OF ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP, IF REQUIRED, HAVE BEEN COMPLIED WITH. I AM SATISFIED THE MAP IS TECHNICALLY CORRECT.

ROGER R. PITTO AMADOR COUNTY SURVEYOR MY LICENSE EXPIRES 9-30-2024

PLANNING DEPARTMENT STATEMENT

I HAVE EXAMINED PARCEL MAP No. 2444, PHASE 2, AND HAVE VERIFIED THAT IT IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THERE TO.

CHUCK BEATTY AMADOR COUNTY PLANNING DIRECTOR

RECORDER'S STATEMENT

I HAVE FILED THIS DAY OF _____ 2022 AT _____ IN THE AMADOR COUNTY CLERK'S OFFICE FOR RECORDATION AND THE INSTRUMENT BEING RECORDED AS PER CERTIFICATE No. _____ ON FILE IN THIS OFFICE.

IMBERLEY L. GRADY AMADOR COUNTY RECORDER



NOTES AND LEGEND

- DENOTES 3/4" REBAR WITH PLASTIC CAP STAMPED PLS 3570 SET ON THIS SURFACE
- DENOTES FOUND 3/4" REBAR WITH PLASTIC CAP STAMPED PLS 3570 PER 66-M-76
- DENOTES A CALCULATED POINT ONLY NOTHING FOUND OR SET
- DENOTES FOUND 1/2" REBAR, NO TAG, PER 66-M-76
- DENOTES FOUND 3/4" REBAR, NO TAG, IN RECORD LOCATION PER 66-M-76
- DENOTES FOUND 3/4" REBAR TAGGED RCE 10761 PER 66-M-76
- DENOTES FOUND Z-BAR AT FENCE CORNER, NO TAG, IN RECORD LOCATION PER 66-M-76
- (1) DENOTES RECORD DATA PER 66-M-76
- CL DENOTES CENTERLINE OR DISTANCE TO CENTERLINE
- RW DENOTES RIGHT-OF-WAY OR DISTANCE TO RIGHT-OF-WAY
- PUE DENOTES PUBLIC UTILITY EASEMENT
- BSL DENOTES BUILDING SETBACK LINE
- JVD DENOTES JACKSON VALLEY IRRIGATION DISTRICT

DENOTES ACCESS AND PUBLIC UTILITY AREA ALONG CAMANCHE ROAD PREVIOUSLY DEDICATED TO AND ACCEPTED BY AMADOR COUNTY PER 66-M-76

DENOTES APPROXIMATE FLOOD PLAIN AREA PER 66-M-76 (SEE NOTE 1 BELOW)

PARCEL MAP No. 2444

BOUNDARY LINE ADJUSTMENT

FOR
LARRY ANDREW COSTICK, Trustee of the
Larry Andrew Costick Revocable Living Trust - 1993
 2015-0002201

and
ROBERT L. HESSELLTINE, Trustee of the
Robert L. Hesselstine Family Trust dated April 7, 1999
 2021-0007395

BEING A PORTION OF THE RANCHO ARROYO SECO COUNTY OF AMADOR, STATE OF CALIFORNIA

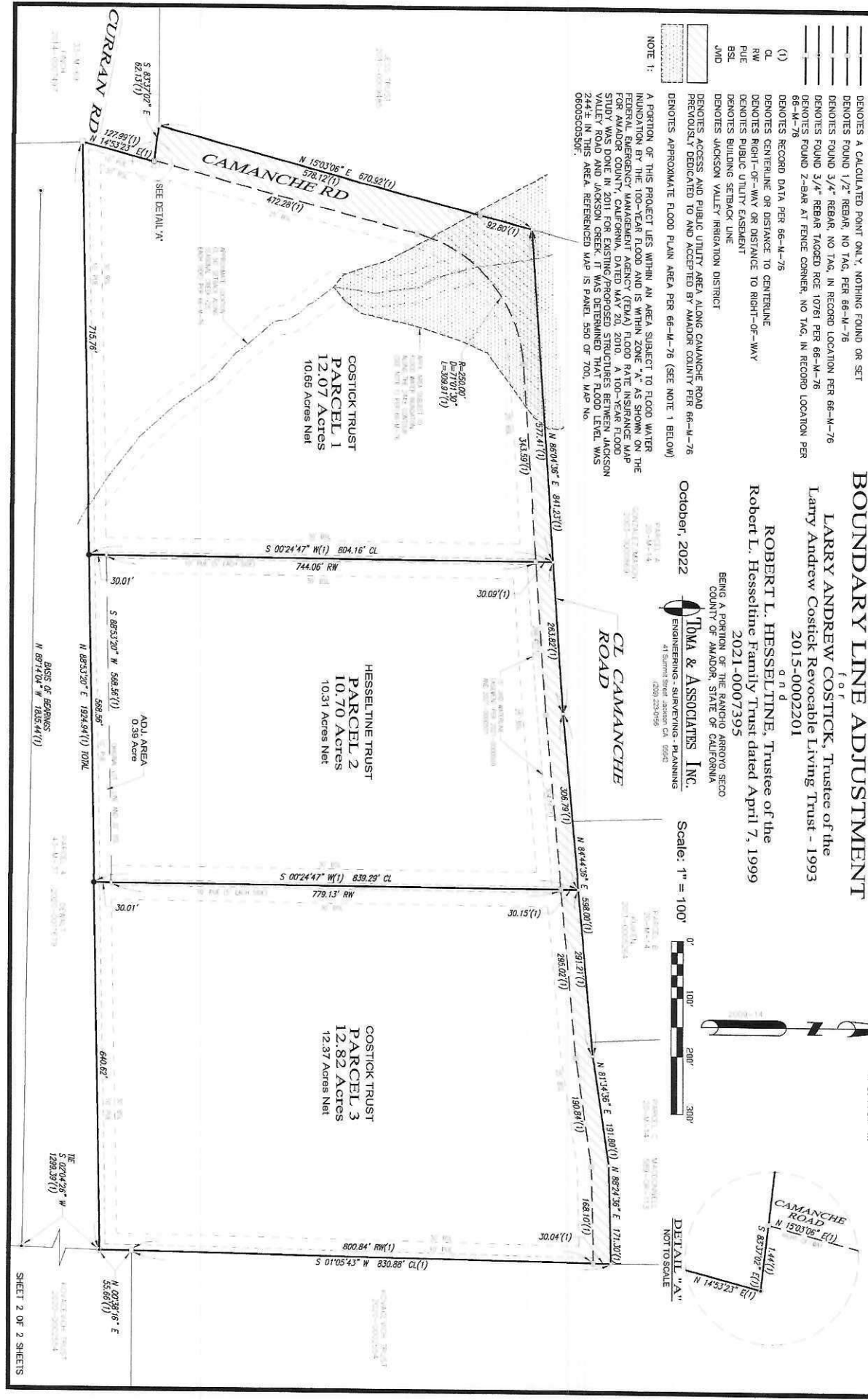
October, 2022

TM&A & ASSOCIATES, INC.
 ENGINEERING - SURVEYING - PLANNING
 41 Sierra Street Jackson CA 95602
 (209) 225-0155

Scale: 1" = 100'

NOTE 1:

A PORTION OF THIS PROJECT LIES WITHIN AN AREA SUBJECT TO FLOOD WATER PLUNGE FROM THE 100-YEAR FLOOD AND IS WITHIN ZONE "A" AS SHOWN ON THE FEDERAL BUREAU OF SURVEY (FBS) MAP DATED MAY 20, 2010. A FLOOD STUDY WAS DONE IN 2011 FOR EXISTING/PROPOSED STRUCTURES BETWEEN JACKSON VALLEY ROAD AND JACKSON CREEK. IT WAS DETERMINED THAT FLOOD LEVEL WAS 24.4' IN THIS AREA. REFERENCED MAP IS PANEL 550 OF 700, MAP NO. 0605050505.



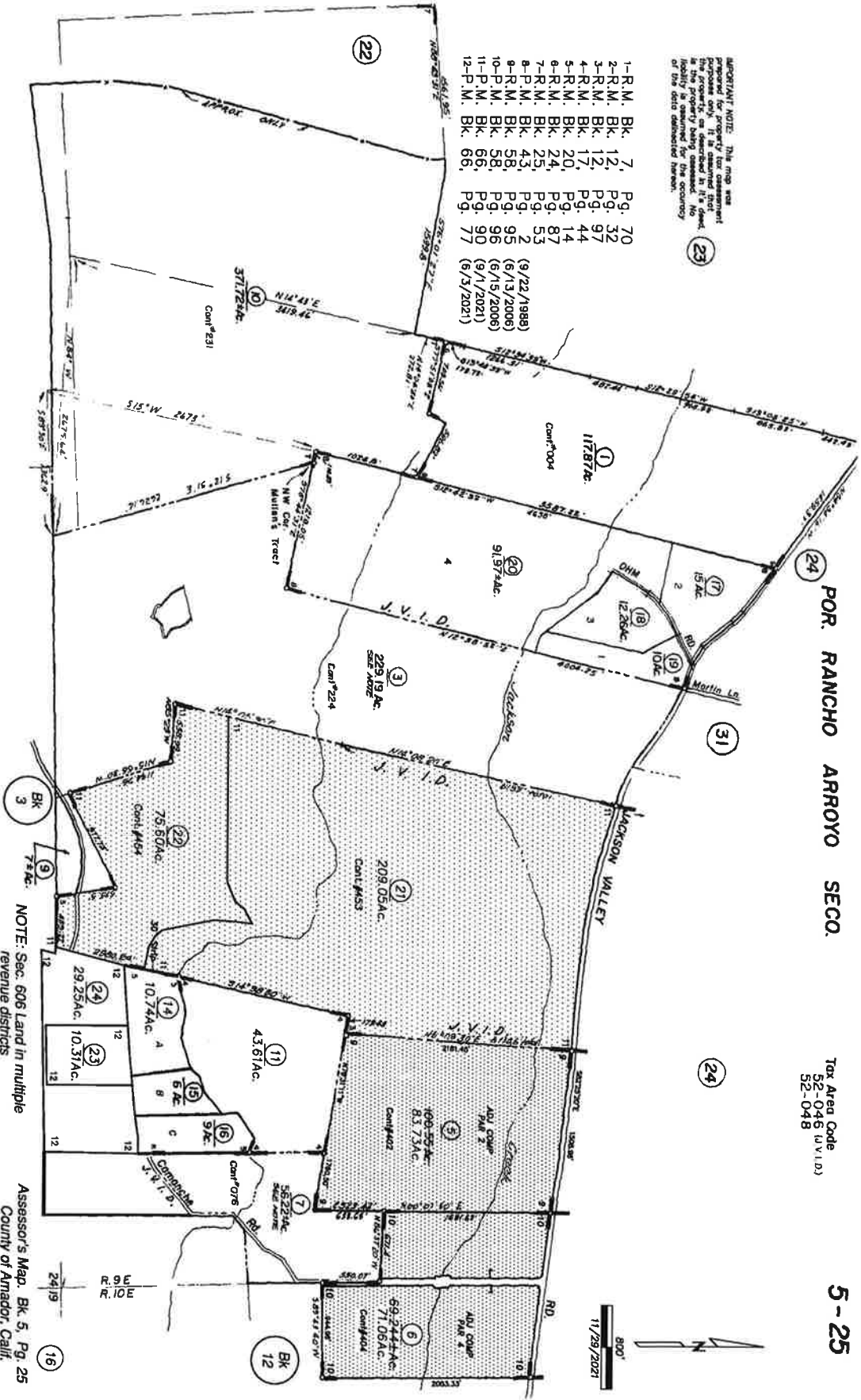
POR. RANCHO ARROYO SECO.

Tax Area Code
52-046 (V.I.D.)
52-048

5-25

IMPORTANT NOTE: This map was prepared for property tax assessment purposes only. It is assumed that the information is correct and that no liability is assumed for the accuracy of the data contained herein.

- 1-R.M. Bk. 7. Pg. 32
- 2-R.M. Bk. 12. Pg. 97
- 3-R.M. Bk. 17. Pg. 44
- 4-R.M. Bk. 20. Pg. 14
- 5-R.M. Bk. 24. Pg. 87
- 6-R.M. Bk. 25. Pg. 53
- 7-R.M. Bk. 43. Pg. 2
- 8-R.M. Bk. 58. Pg. 95
- 9-R.M. Bk. 58. Pg. 96
- 10-P.M. Bk. 58. Pg. 90
- 11-P.M. Bk. 66. Pg. 77
- 12-P.M. Bk. 66. Pg. 77



NOTE: Sec. 606 Land in multiple revenue districts

Assessor's Map. Bk. 5, Pg. 25
County of Amador, Calif.

Board of Supervisors Agenda Item Report

Submitting Department: Surveyor

Meeting Date: December 6, 2022

SUBJECT

Surveying Department-request to approve a Certificate of Compliance as requested by Gregory B. Lyman and Lucinda Ruth Lyman Husband and Wife. The property involved is located in Fiddletown. Said properties are concurrently in the process of completing a Boundary Line Adjustment. APNs 015-020-022-000.

Recommendation:

Please approve the Resolution and Issue the Certificate of Compliance.

4/5 vote required:

Yes

Distribution Instructions:

Surveying - Resolution (recordable) and Certificate of Compliance (recordable)

ATTACHMENTS

- [Certificate of Compliance Lyman.docx](#)
- [Exhibit A Legal Lyman final edit.docx](#)
- [ROA Lyman.doc](#)
- [Lyman_BLA_B_A.pdf](#)

Requested By:
BOARD OF SUPERVISORS
When recorded Return to:
**Gregory B. Lyman and
Lucinda R. Lyman
P.O. Box 191
Fiddletown, CA 95629**

CERTIFICATE OF COMPLIANCE

FOR

**Gregory B. Lyman and Lucinda Ruth Lyman Husband and Wife
APN 015-020-022
5 PARCELS RECOGNIZED**

Pursuant to Government Code 66499.34 and 66499.35 the County of Amador Certifies that the following described property complies with the provisions of the Subdivision Map Act and with County Ordinances enacted pursuant thereto.

This certificate relates only to issues of compliance or noncompliance with the Subdivision Map Act and local ordinances enacted pursuant thereto. The parcels described herein may be sold, leased, or financed without further compliance with the Subdivision Map Act or any local ordinance enacted pursuant hereto. Development of the parcels may require issuance of a permit or permits, or any other grant or grants of approval.

CONDITIONS OF APPROVAL FOR CERTIFICATE OF COMPLIANCE: NONE

DESCRIPTION
(SEE EXHIBIT "A")

CHAIRPERSON, BOARD OF SUPERVISORS
Richard M. Forster

Exhibit A

Parcel One:

[Reference Joseph Leach Certificate #2685 Book "A" of AG Patents Page 168 (1884)]

All that portion of the S. ½ of the SW ¼ and the NE ¼ of the SW ¼ of Section 4 lying within that certain Record of Survey map filed for record on the 10th day of January 2022 in Book 67 of Maps and Plats at Page 4, Amador County Records. Approximately 15 acres.

Parcel Two:

[Reference Martin Radovich Certificate #5172 Book of Patents Page 414 (1904)]

All that portion of the NE ¼ of the NW ¼ of Section 9, lying within that certain Record of Survey map filed for record on the 10th day of January 2022 in Book 67 of Maps and Plats at Page 4, Amador County Records. Approximately 40 acres.

Parcel Three:

[Reference John O'Neil Certificate #1739 Book "A" of AG Patents, Page 348 (1879)]

All that portion of the S ½ of the NE ¼ of the SE ¼ and the SE ¼ of the SE ¼ of Section 4; and the S ½ of the SW ¼ of the SW ¼ and the S ½ of the SE ¼ of the SW ¼ of Section 3; lying within that certain Record of Survey map filed for record on the 10th day of January 2022 in Book 67 of Maps and Plats at Page 4, Amador County Records. Approximately 70 acres.

Parcel Four:

[Reference John O'Neil Certificate #2251, Book of Patents Page 423 (1909), Volume 4, Page 137]

All that portion of the SW ¼ of the SE ¼ of Section 4, N ½ of the NE ¼ of Section 9; NW ¼ of the NW ¼ of Section 10 lying within that certain Record of Survey map filed for record on the 10th day of January 2022 in Book 67 of Maps and Plats at Page 4, Amador County Records. Approximately 120 acres.

Parcel Five:

[Reference Nikola Puvach Certificate #3755 Book "A" of AG Patents Page 235, Volume 6, Page 411 (1889)]

All that portion of the NE ¼ of the NW ¼ of Section 10 lying within that certain Record of Survey map filed for record on the 10th day of January 2022 in Book 67 of Maps and Plats at Page 4, Amador County Records. Approximately 20 acres.

By: _____
Roger R. Pitto, PLS 4626
Amador County Surveyor

Date: _____

END

Requested By:
BOARD OF SUPERVISORS
When recorded Return to:
SURVEYING & ENGINEERING

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION ISSUING CERTIFICATE
OF COMPLIANCE TO GREGORY B.
LYMAN AND LUCINDA RUTH
LYMAN HUSBAND AND WIFE

RESOLUTION NO.

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, Pursuant to Government Code 6649.34 and 66499.35 that said Board does hereby approve the issuance of one (1) certificate of compliance for Gregory B. Lyman and Lucinda Ruth Lyman Husband and Wife for the five parcels described in Exhibit A of the certificate of compliance, which certificate, along with said Exhibit A, is attached thereto and incorporated therein by reference as though set forth in full; and

BE IT FURTHER RESOLVED the Clerk of said board be and hereby is directed to record this resolution and said certificate of compliance with Exhibit A.

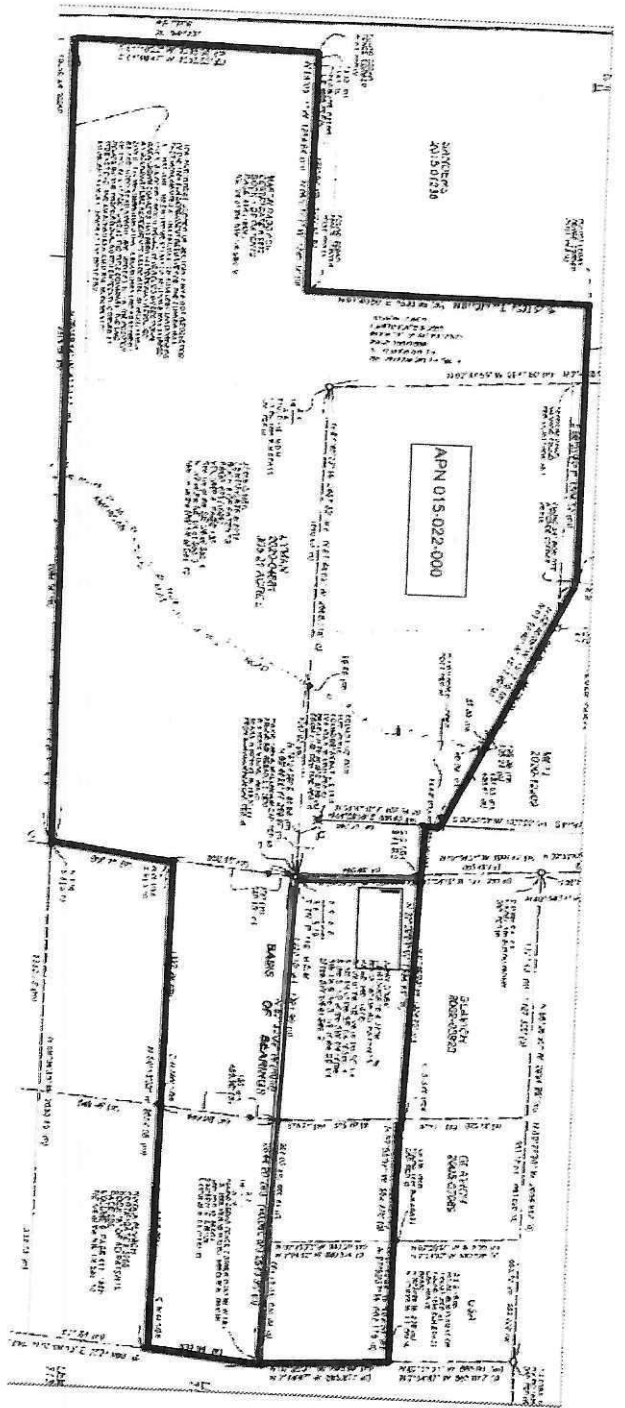
The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th December 2022, by the following vote:

AYES:
NOES:
ABSENT:

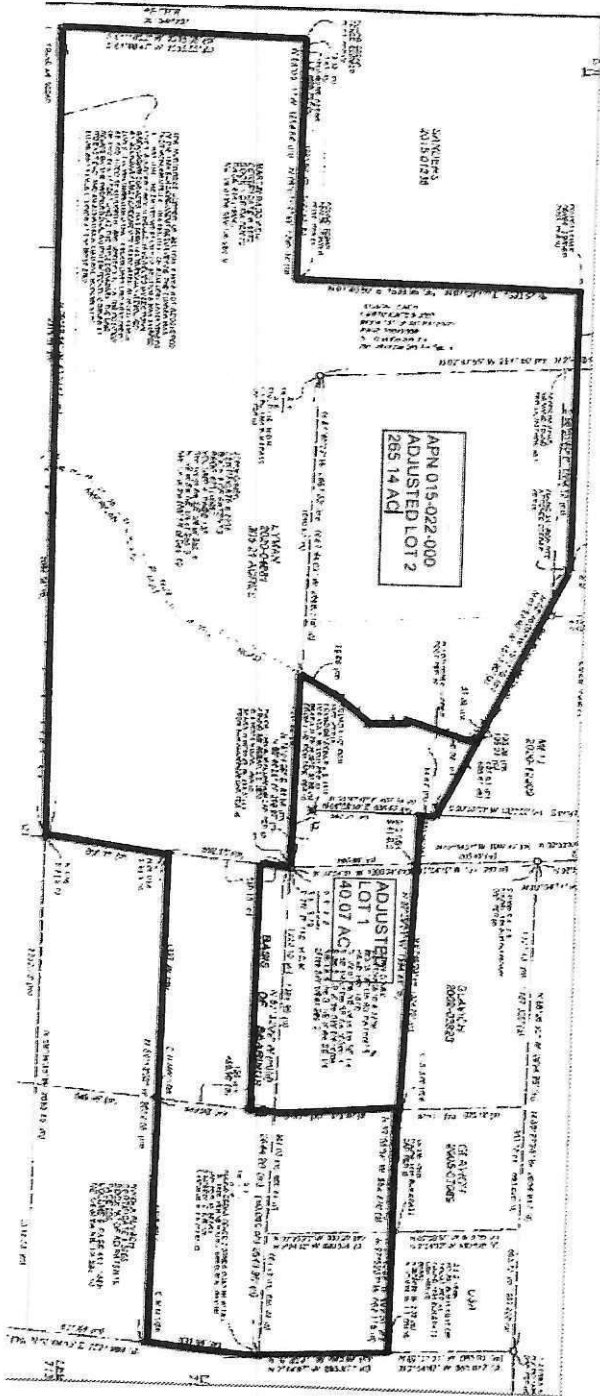
Richard M. Forster, Chairperson, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County
California



BEFORE



AFTER

Board of Supervisors Agenda Item Report

Submitting Department: Assessor

Meeting Date: December 6, 2022

SUBJECT

Assessor Roll Corrections - approval of roll correction values being decrease 50% or more

Recommendation:

Approve

4/5 vote required:

Yes

Distribution Instructions:

Assessor Auditor

ATTACHMENTS

- [ISEGER.pdf](#)

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
033-520-009-000	2022	A0503	S	033-520-009-000	033-520-009-000	052-086	052-086
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	55,199	22,000		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-33,199		

Owner ISEGER JOHAN LA & DARCI ANN
Mailing Address 2991 SABRE CT
SHINGLE SPRINGS CA 95682

Situs 26186 PARKWOOD DR E
PIONEER CA

Bill Comments Prop 8 Value Adjustment

N	10 % PP Penalty	Event From/Thru Dates	
N	Restricted	<input type="text"/>	<input type="text"/>
N	Timber Preserve		
N	5151 Interest	Ownership From/Thru Dates	
N	506 Interest	<input type="text"/>	<input type="text"/>
506/5151 From/Thru Dates			
	From 1	From 2	Thru
	<input type="text"/>	<input type="text"/>	<input type="text"/>

TaxBill Days	<input type="text"/>	Print R/C Wks	<input type="text" value="C"/>
R/C Date	Nov 30, 2022	Print R/C Letter	<input type="text" value="C"/>
Created By	tm	R/C Completed	<input type="text" value="C"/>

Appraiser	_____ Initials	_____ Date		
Supv Appr	_____ Initials	_____ Date	Asmt Clerk	_____ Initials
Chief Appr	_____ Initials	_____ Date	Off Mgr	_____ Initials
				_____ Date

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

**County of AMADOR
ASSESSOR ROLL CORRECTION**

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
033-520-010-000	2022	A0504	S	033-520-010-000	033-520-010-000	052-086	052-086
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	49,683	22,000		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-27,683		

Owner ISEGER JOHAN LA & DARCI ANN
Mailing Address 2991 SABRE CT
SHINGLE SPRINGS CA 95682

Situs 26194 FAIRWAY DR
PIONEER CA

Bill Comments Prop 8 Value Adjustment

N	10 % PP Penalty		
N	Restricted	Event From/Thru Dates	
N	Timber Preserve		
N	5151 Interest	Ownership From/Thru Dates	
N	506 Interest		
506/5151 From/Thru Dates			
	From 1	From 2	Thru

TaxBill Days		Print R/C Wks	C
R/C Date	Nov 30, 2022	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser			
	Initials	Date	
Supv Appr			Asmt Clerk
	Initials	Date	Initials
			Date
Chief Appr			Off Mgr
	Initials	Date	Initials
			Date

Assessor _____ Date _____ Auditor _____ Date _____ County Counsel _____ Date _____
Signature Signature Signature

Board of Supervisors Agenda Item Report

Submitting Department: Human Resources

Meeting Date: December 6, 2022

SUBJECT

Resolution Relative to Salaries and Fringe Benefits for Management Employees

Recommendation:

Please adopt and authorize the Chairman to sign the Management Resolution.

4/5 vote required:

No

Distribution Instructions:

Auditor, Budget Analyst, Human Resources, Jon Hopkins and Mark Bonini - Management Representatives

ATTACHMENTS

- [Memo -Management.doc](#)
- [Management Salary 9.18.2022.pdf](#)
- [Management Salary 1.01.2023.pdf](#)
- [Management Salary 10.01.2023.pdf](#)
- [Management_Resolution DRAFT 12.6.22.docx](#)
- [Management_Resolution No Markup 12.6.22.docx](#)



AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 22, 2022

SUBJECT: Agenda Item for December 6, 2022 Board Agenda
Management Unit

Please approve the Management Resolution addressing the following:

- Effective September 18, 2022 increase the base wage rates for classifications represented by the Management Unit four percent (4%)
- Effective January 1, 2023 add the Public Health Director, Social Services Director and the Behavioral Health Director classifications from the Management Unit (they will be removed from the Mid-Management Unit).
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Management Unit four percent (4%)
- Clean up outdated language

If the Board does not adopt the resolution to approve the wage increases and removal of classifications, the County will not be complying with their agreed negotiated terms.

APPENDIX A
MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
4% Increase Effective 9/18/2022
(Amended 12/6/2022)

Classifications	Hourly Rate	Bi-weekly Salaries
Air Pollution Control Officer	\$49.90	\$3,991.94
Agricultural Commissioner	\$54.48	\$4,358.02
County Counsel	\$77.83	\$6,226.69
County Librarian	\$52.06	\$4,164.99
Director of Transportation and Public Works	\$70.14	\$5,611.01
Director of Solid Waste/ County Safety Officer	\$57.84	\$4,627.58
District Attorney, Chief Assistant	\$76.96	\$6,156.80
General Services Administration Director	\$79.34	\$6,347.33
Health and Human Services Director	\$76.96	\$6,156.80
Health Officer (Part-time position)	\$79.56	
Health Officer (Full-time position)	\$79.56	\$6,364.80
Human Resources Director	\$59.56	\$4,764.86
Information Technology Director	\$61.61	\$4,928.77
Probation Officer, Chief	\$76.96	\$6,156.80
Public Services Director	\$48.26	\$3,860.48
Undersheriff	\$76.96	\$6,156.80
Veterans Services Officer	\$38.73	\$3,098.37

APPENDIX A
MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
4% Increase 9/18/2022
(Effective 1/1/2023 - Amended 12/6/2022)

Classifications	Hourly Rate	Bi-weekly Salaries
Air Pollution Control Officer	\$49.90	\$3,991.94
Agricultural Commissioner	\$54.48	\$4,358.02
Behavioral Health Director	\$66.05	\$5,284.00
County Counsel	\$77.83	\$6,226.69
County Librarian	\$52.06	\$4,164.99
Director of Transportation and Public Works	\$70.14	\$5,611.01
Director of Solid Waste/ County Safety Officer	\$57.84	\$4,627.58
District Attorney, Chief Assistant	\$76.96	\$6,156.80
General Services Administration Director	\$79.34	\$6,347.33
Health and Human Services Director	\$76.96	\$6,156.80
Health Officer (Part-time position)	\$79.56	
Health Officer (Full-time position)	\$79.56	\$6,364.80
Human Resources Director	\$59.56	\$4,764.86
Information Technology Director	\$61.61	\$4,928.77
Probation Officer, Chief	\$76.96	\$6,156.80
Public Health Director	\$66.05	\$5,284.00
Public Services Director	\$48.26	\$3,860.48
Social Services Director	\$66.05	\$5,284.00
Undersheriff	\$76.96	\$6,156.80
Veterans Services Officer	\$38.73	\$3,098.37

APPENDIX A
MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
4% Increase Effective 10/01/2023
(Amended 12/6/2022)

Classifications	Hourly Rate	Bi-weekly Salaries
Air Pollution Control Officer	\$51.90	\$4,151.61
Agricultural Commissioner	\$56.65	\$4,532.34
Behavioral Health Director	\$68.69	\$5,495.36
County Counsel	\$80.95	\$6,475.76
County Librarian	\$54.14	\$4,331.59
Director of Transportation and Public Works	\$72.94	\$5,835.45
Director of Solid Waste/ County Safety Officer	\$60.16	\$4,812.69
District Attorney, Chief Assistant	\$80.04	\$6,403.07
General Services Administration Director	\$82.52	\$6,601.22
Health and Human Services Director	\$80.04	\$6,403.07
Health Officer (Part-time position)	\$82.74	
Health Officer (Full-time position)	\$82.74	\$6,619.39
Human Resources Director	\$61.94	\$4,955.46
Information Technology Director	\$64.07	\$5,125.92
Probation Officer, Chief	\$80.04	\$6,403.07
Public Health Director	\$68.69	\$5,495.36
Public Services Director	\$50.19	\$4,014.90
Social Services Director	\$68.69	\$5,495.36
Undersheriff	\$80.04	\$6,403.07
Veterans Services Officer	\$40.28	\$3,222.30

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION RELATIVE TO)
SALARIES AND FRINGE BENEFITS)
FOR MANAGEMENT EMPLOYEES)

RESOLUTION NO. 22-xxx

BE IT RESOLVED that this resolution is being adopted to reflect the following changes:

- Effective September 18, 2022 increase the base wage rates for classifications represented by the Management Unit four percent (4%)
- Effective January 1, 2023 add the Public Health Director, Social Services Director and the Behavioral Health Director classifications from the Management Unit (they will be removed from the Mid-Management Unit).
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Management Unit four percent (4%)
- Clean up outdated language

TERMS AND CONDITIONS

1. Employees herein serve at the pleasure of the Board of Supervisors with the exception of the Chief Assistant District Attorney, who serves at the pleasure of the District Attorney; Chief Probation Officer, who is appointed and removed by the presiding judge; the County Counsel, who is appointed by the Board of Supervisors to a four-year term; and the Undersheriff, whose tenure is discussed in paragraph 3.B below. These employees shall adhere to all policies and procedures applicable to other County management employees.
2. Personnel covered by this resolution are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions.
3. The following terms and conditions apply only to the position of Undersheriff:
 - A. The salary shall be equal to or above the salary established for the position of Captain.
 - B. The Undersheriff shall be eligible to receive all education, POST, and longevity incentives that are afforded to the Sheriff's Office Mid-Management Unit as well as all uniform allowances that are afforded to the Sheriff's Office Mid-Management Unit.
 - C. The Undersheriff's employment shall begin upon his/her effective date of appointment and shall terminate upon the appointing Sheriff's leaving office for any reason and a new Sheriff taking office. The Undersheriff's position shall automatically terminate without notice or hearing upon the appointing Sheriff's leaving office and his/her successor taking office. Any Undersheriff whose employment terminates as a result of the appointing Sheriff's leaving office shall have bumping rights to any position in the Sheriff's Office, including the highest position which was previously held before becoming the Undersheriff at the appropriate step based upon the duration of the Undersheriff's length of County employment in all positions within the Sheriff's Office.
 - D. The Undersheriff shall be required at the time of his/her appointment to have all of the professional qualifications of the Sheriff.
 - E. The Undersheriff shall act as the Chief Deputy of the Sheriff and as the Executive Officer

of the Sheriff's Office working under the direction and control of the Sheriff.

- F. The Undersheriff shall be an at-will employee serving at the pleasure of the Sheriff. He/She shall adhere to all policies and procedures applicable to other County management employees and if, in the opinion of the Board of Supervisors, the Undersheriff violates any said policy and/or procedure creating the probability of substantial County liability and the Sheriff fails to impose appropriate discipline on the Undersheriff, the Board of Supervisors may discipline the Undersheriff up to, and including, termination of the Undersheriff without notice or hearing. The Board of Supervisors shall not have the right to discipline the Undersheriff for any other reason.

Classification and Wage Plan as listed as Appendix A

BENEFIT PACKAGE

4. Longevity:

- A.
- B. Employees shall receive longevity wage increases on their base pay when they have completed: five (5), ten (10), fifteen (15), twenty (20), and twenty-five (25) years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20, 25 years), the employee shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*
25	13.15%*

* These amounts do not "stack" or "combine". Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.

- 5. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly or rescind their previous request for a voluntary reduced work schedule. Employee's seniority, benefits and leave accruals will not be affected. Employees do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.
- 6. **Retirement Program:** Employees herein shall receive the same Public Employees' Retirement System program offered through the County (Local Safety Members for Undersheriff and Chief Probation Officer, Local Prosecutors for Chief Assistant District Attorney, and Local Miscellaneous Members for all other unit members), as such programs may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:
 - A. Effective October 1, 2011, the EPMC shall be 1% for all employees except for the Undersheriff, the Chief Probation Officer, and the Chief Assistant District Attorney. For those employees, the EPMC shall be 3%.
 - B. Effective July 1, 2014, the EPMC for members of the Board of Supervisors shall be 4% (Board Members will be paying 3% of their CalPERS Member Contributions) and

effective July 1, 2015 EPMC shall be 1% (Board Members will be paying an additional 3% of their CalPERS Member Contributions, for a total CalPERS Member Contribution by Board Members of 6%).

- C. Effective January 1, 2013 all employees hired as new employees according to PERS regulations shall pay one-half of the normal cost as determined by CalPERS.
 - D. Effective July 1, 2016 all Classic employees shall pay seven percent (7%) of the EPMC. This means all Classic employees will be paying their full 7% of their EPMC except for the Undersheriff, the Chief Probation Officer, and the Chief Assistant District Attorney. These employees will be paying 7% of their EPMC and the County will be paying 2% of their EPMC.
 - E. The reduction in EPMC listed above shall not apply to other employees whose benefits are the equivalent to those provided to Management members, such as the County Administrative Officer, or to elected officials, unless specifically adopted by contract or resolution dated after the effective date of this Resolution.
7. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County's General Unit bargaining group except for the Undersheriff and the Chief Probation Officer, who shall be eligible for the same group health insurance programs provided to the County's law enforcement bargaining units. .
- A. Effective January 1, 2017, all employees will contribute 2.5% of the total cost of the insurance premiums towards their insurance premiums and the County will be contributing 97.5 % of their insurance premiums
 - B. A cash payment of \$233.92 per pay period shall be paid to all Management employees in lieu of major medical insurance benefits after proof of other major medical insurance has been obtained.
 - C. Management employees retiring from County service shall be granted the right to continue participation in the group health insurance programs provided for active Management employees, to the extent said insurance programs allow, **at the retired employee's expense.**
8. **Sick Leave:** Employees herein shall accrue paid leave of absence for illness or injury to the employee or the employee's minor children.
- A. Employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
 - B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
 - A. Unused sick leave shall accrue from year to year.
 - B. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours **may**, upon request of the employee, be paid in cash for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours, with the balance of unused sick leave going toward PERS service credit.
9. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (all other terms and conditions shall be the same as the County's General bargaining group):
- A. Vacation leave shall be earned and accrued at a rate of 7.3846 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 192 hours per

year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 7.3846 hours in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 192 hours

- B. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's vacation leave is below the maximum allowed accrual.
 - C. An employee may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in the Amador County Policies and Procedures Manual (#2-230) has been met.
10. **Holiday Leave:** Management employees will receive the same paid holiday leave as the County's General Unit bargaining group with the exception of the Undersheriff, Chief Probation Officer and Chief Assistant District Attorney. For employees taking the voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, they will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation leave. If vacation leave is not available, employees will be docked the difference in pay
11. **Management/Administrative Leave:** Management employees shall earn and accrue Management/Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Management/Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year subject to the following conditions:
- A. An employee may accrue Management/Administrative leave up to a maximum amount equal to twice their current annual Management/Administrative accrual rate.
 - B. Part-time Management/Administrative employees shall receive five (5) pro-rated days of leave each year based on the number of hours they work.
 - C. An employee shall not be eligible to utilize his/her Management/Administrative leave until after completion of six (6) continuous months of employment with the County.
12. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. . The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods per year) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.
13. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to Management employees who participate in an organized fitness program or organized weight-reduction program.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December 2022 by the following vote:

AYES: Brian Oneto, Patrick Crew, Richard M. Forster, Frank Axe
and Jeff Brown

NOES:
ABSENT:

Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION RELATIVE TO)
SALARIES AND FRINGE BENEFITS)
FOR MANAGEMENT EMPLOYEES)

RESOLUTION NO. 22-xxx

BE IT RESOLVED that this resolution is being adopted to reflect the following changes:

- Effective September 18, 2022 increase the base wage rates for classifications represented by the Management Unit four percent (4%)
- Effective January 1, 2023 add the Public Health Director, Social Services Director and the Behavioral Health Director classifications from the Management Unit (they will be removed from the Mid-Management Unit).
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Management Unit four percent (4%)
- Clean up outdated language

TERMS AND CONDITIONS

1. Employees herein serve at the pleasure of the Board of Supervisors with the exception of the Chief Assistant District Attorney, who serves at the pleasure of the District Attorney; Chief Probation Officer, who is appointed and removed by the presiding judge; the County Counsel, who is appointed by the Board of Supervisors to a four-year term; and the Undersheriff, whose tenure is discussed in paragraph 3.B below. These employees shall adhere to all policies and procedures applicable to other County management employees.
2. Personnel covered by this resolution are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions.
3. The following terms and conditions apply only to the position of Undersheriff:
 - A. The salary shall be equal to or above the salary established for the position of Captain.
 - B. The Undersheriff shall be eligible to receive all education, POST, and longevity incentives that are afforded to the Sheriff's Office Mid-Management Unit as well as all uniform allowances that are afforded to the Sheriff's Office Mid-Management Unit.
 - C. The Undersheriff's employment shall begin upon his/her effective date of appointment and shall terminate upon the appointing Sheriff's leaving office for any reason and a new Sheriff taking office. The Undersheriff's position shall automatically terminate without notice or hearing upon the appointing Sheriff's leaving office and his/her successor taking office. Any Undersheriff whose employment terminates as a result of the appointing Sheriff's leaving office shall have bumping rights to any position in the Sheriff's Office, including the highest position which was previously held before becoming the Undersheriff at the appropriate step based upon the duration of the Undersheriff's length of County employment in all positions within the Sheriff's Office.
 - D. The Undersheriff shall be required at the time of his/her appointment to have all of the professional qualifications of the Sheriff.
 - E. The Undersheriff shall act as the Chief Deputy of the Sheriff and as the Executive Officer

of the Sheriff's Office working under the direction and control of the Sheriff.

- F. The Undersheriff shall be an at-will employee serving at the pleasure of the Sheriff. He/She shall adhere to all policies and procedures applicable to other County management employees and if, in the opinion of the Board of Supervisors, the Undersheriff violates any said policy and/or procedure creating the probability of substantial County liability and the Sheriff fails to impose appropriate discipline on the Undersheriff, the Board of Supervisors may discipline the Undersheriff up to, and including, termination of the Undersheriff without notice or hearing. The Board of Supervisors shall not have the right to discipline the Undersheriff for any other reason.

Classification and Wage Plan as listed as Appendix A

BENEFIT PACKAGE

4. Longevity:

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5), ten (10), fifteen (15), twenty (20), and twenty-five (25) years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20, 25 years), the employee shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*
25	13.15%*

* These amounts do not “stack” or “combine”. Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.

- 5. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly or rescind their previous request for a voluntary reduced work schedule. Employee's seniority, benefits and leave accruals will not be affected. Employees do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.
- 6. **Retirement Program:** Employees herein shall receive the same Public Employees' Retirement System program offered through the County (Local Safety Members for Undersheriff and Chief Probation Officer, Local Prosecutors for Chief Assistant District Attorney, and Local Miscellaneous Members for all other unit members), as such programs may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:

- A. Effective October 1, 2011, the EPMC shall be 1% for all employees except for the Undersheriff, the Chief Probation Officer, and the Chief Assistant District Attorney. For those employees, the EPMC shall be 3%.
- B. Effective July 1, 2014, the EPMC for members of the Board of Supervisors shall be 4% (Board Members will be paying 3% of their CalPERS Member Contributions) and

effective July 1, 2015 EPMC shall be 1% (Board Members will be paying an additional 3% of their CalPERS Member Contributions, for a total CalPERS Member Contribution by Board Members of 6%).

- C. Effective January 1, 2013 all employees hired as new employees according to PERS regulations shall pay one-half of the normal cost as determined by CalPERS.
 - D. Effective July 1, 2016 all Classic employees shall pay seven percent (7%) of the EPMC. This means all Classic employees will be paying their full 7% of their EPMC except for the Undersheriff, the Chief Probation Officer, and the Chief Assistant District Attorney. These employees will be paying 7% of their EPMC and the County will be paying 2% of their EPMC.
 - E. The reduction in EPMC listed above shall not apply to other employees whose benefits are the equivalent to those provided to Management members, such as the County Administrative Officer, or to elected officials, unless specifically adopted by contract or resolution dated after the effective date of this Resolution.
7. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County's General Unit bargaining group except for the Undersheriff and the Chief Probation Officer, who shall be eligible for the same group health insurance programs provided to the County's law enforcement bargaining units. .
- A. Effective January 1, 2017, all employees will contribute 2.5% of the total cost of the insurance premiums towards their insurance premiums and the County will be contributing 97.5 % of their insurance premiums
 - B. A cash payment of \$233.92 per pay period shall be paid to all Management employees in lieu of major medical insurance benefits after proof of other major medical insurance has been obtained.
 - C. Management employees retiring from County service shall be granted the right to continue participation in the group health insurance programs provided for active Management employees, to the extent said insurance programs allow, **at the retired employee's expense.**
8. **Sick Leave:** Employees herein shall accrue paid leave of absence for illness or injury to the employee or the employee's minor children.
- A. Employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
 - B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
 - A. Unused sick leave shall accrue from year to year.
 - B. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours **may**, upon request of the employee, be paid in cash for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours, with the balance of unused sick leave going toward PERS service credit.
9. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (all other terms and conditions shall be the same as the County's General bargaining group):
- A. Vacation leave shall be earned and accrued at a rate of 7.3846 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 192 hours per

year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 7.3846 hours in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 192 hours

- B. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's vacation leave is below the maximum allowed accrual.
 - C. An employee may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in the Amador County Policies and Procedures Manual (#2-230) has been met.
10. **Holiday Leave:** Management employees will receive the same paid holiday leave as the County's General Unit bargaining group with the exception of the Undersheriff, Chief Probation Officer and Chief Assistant District Attorney. For employees taking the voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, they will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation leave. If vacation leave is not available, employees will be docked the difference in pay
11. **Management/Administrative Leave:** Management employees shall earn and accrue Management/Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Management/Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year subject to the following conditions:
- A. An employee may accrue Management/Administrative leave up to a maximum amount equal to twice their current annual Management/Administrative accrual rate.
 - B. Part-time Management/Administrative employees shall receive five (5) pro-rated days of leave each year based on the number of hours they work.
 - C. An employee shall not be eligible to utilize his/her Management/Administrative leave until after completion of six (6) continuous months of employment with the County.
12. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. . The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods per year) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.
13. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to Management employees who participate in an organized fitness program or organized weight-reduction program.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December 2022 by the following vote:

AYES: Brian Oneto, Patrick Crew, Richard M. Forster, Frank Axe
and Jeff Brown

NOES:
ABSENT:

Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

Board of Supervisors Agenda Item Report

Submitting Department: Building

Meeting Date: December 6, 2022

SUBJECT

Building Department: Agreement to Limit Use of Agricultural Structure for AG223003-Rathsack

Recommendation:

Adopt the Resolution and authorize the Chairperson to sign the "Agreement to Limit Uses of Agricultural Structure".

4/5 vote required:

No

Distribution Instructions:

Building

ATTACHMENTS

- [AG223003_Rathsack.Notorized Agreement.pdf](#)
- [AG223003_Rathsack.Resolution.docx](#)

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

Amador County Building Department
810 Court Street
Jackson, CA 95642

APN: 015-160-077-000
Site Address: 14790 Shake Ridge Road, Sutter Creek
Agricultural Building Permit Exemption No.:AG223003

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

AGREEMENT TO LIMIT USES OF AGRICULTURAL STRUCTURE

This Agreement is entered into as of December 6, 2022 by and between the COUNTY OF AMADOR, a political subdivision of the State of California (the "County") and John L. Rathsack, an unmarried man and Ann E. St. Amand, an unmarried woman, as Joint Tenants. ("Owner").

RECITALS

A. Owner owns certain real property (the "Property") situated in the unincorporated area of the County of Amador, State of California, described as follows:

PARCEL 4 OF PARCEL MAP NO. 2670 FOR WAYNE J. HAVENS, TRUSTEE OF THE WAYNE J. HAVENS REVOCABLE TRUST DATED AUGUST 28, 2006 FILED FOR RECORD SEPTEMBER 7, 2007 IN BOOK 59 OF MAPS AND PLATS AT PAGE 94, AMADOR COUNTY RECORDS.

TOGETHER WITH A 50 FOOT PRIVATE ACCESS AND P.U.E. TO PARCELS 3 AND 4 AS SHOWN AND DESIGNATED ON PARCEL MAP NO. 2670, FILED FOR RECORD SEPTEMBER 7, 2007 IN BOOK 59 OF MAPS AND PLATS AT PAGE 94, AMADOR COUNTY OFFICIAL RECORDS.

WE NOTE BUT DO NOT INSURE:

ALSO TOGETHER WITH A NON-EXCLUSIVE EASEMENT 50 FEET IN WIDTH FOR ROAD AND PUBLIC UTILITY PURPOSES AS GRANTED TO STEPHEN CORSCA BY INDIVIDUAL QUITCLAIM DEED RECORDED APRIL 5, 1993 INST. NO. 1993-3375 OF AMADOR COUNTY OFFICIAL RECORDS.

APN: 015-160-077-000

Owner desires to construct an agricultural structure on the Property and has applied for an Agricultural Building Permit Exemption.

B. Owner understands and agrees that the exempted agricultural structure can only be used as provided in Amador County Code Chapter 15.04 and that any violation of the conditions under which the Agricultural Building Permit was granted may void the exemption.

C. As a condition of issuance of the Agricultural Building Permit Exemption, the County requires that the restrictions on the use of the structure and all further obligations of Owner set forth in

this Agreement run with the land and be made a matter of public record so that any future purchasers of the property will be made aware of them.

D. Owner is aware and agrees that this agreement will be recorded in the Amador County Recorder's Office.

NOW, THEREFORE, the parties agree as follows:

1. Recitals. The parties acknowledge the truth of the recitals set forth above, which are incorporated into this Agreement.

2. Restriction on Use of Agricultural Structure. Owner agrees that in no event shall the exempted agricultural structure be used for any purpose other than to house farm implements, hay, grain, poultry, livestock or horticultural products. The structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated, or packaged. Employees may only enter the structure on an occasional basis to store or remove equipment or otherwise perform tasks of a limited duration that require infrequent access to the structure. The structure shall not be a place used by the public.

3. Additional Obligations of Owner.

3.1 Owner understands and agrees that despite an exemption from obtaining a permit, the exempted agricultural structure shall be constructed in compliance with Chapter 15.04 of the Amador County Code, and all other applicable laws of Amador County, the State of California and any federal laws that may apply.

3.2 Owner understands and agrees that any violation of this Agreement or other condition under which the Agricultural Building Permit Exemption was granted may, at the County's sole discretion, void the exemption.

3.3 Owner acknowledges that if the Agricultural Building Permit Exemption becomes void, Owner shall be required to remove the structure or fully permit the structure (building permit application, plan check, inspection process, etc.) and pay all fees then in effect.

3.4 Owner agrees to indemnify the County of Amador and its agents, officers and employees from any claim, action or proceeding against the County or its agents, officers and employees arising from performance or non performance of its obligations under this Agreement.

4. County's Remedies Upon Default. Owner acknowledges that any violation of this Agreement shall constitute a public nuisance. Upon any violation of this Agreement, the County may pursue any remedies provided by statute or ordinance. In addition to all other remedies provided by law, Owner further agrees that the County or any governmental entity having jurisdiction may obtain immediate injunctive relief against any use of the agricultural structure that is inconsistent with this Agreement.

5. Covenant Running with the Land. Owner agrees that the restrictions and obligations of Owner set forth in this Agreement shall be perpetual and run with the land, binding future owners of the Property, unless and until the exempted agricultural structure is either (i) removed from the property, or (ii) fully permitted by the County.

6. No Waiver of Remedies. Failure to exercise any remedy provided for in this Agreement shall not, under any circumstances, be construed as a waiver of the remedy.

7. Entire Agreement. This Agreement contains the entire agreement of the parties respecting its subject matter, and supersedes any and all prior discussions, representations, and oral or written agreements, if any, between the parties.

COUNTY:

OWNER: John L.M. Rathsack, an unmarried man and Ann E. St. Amand, an unmarried woman, as Joint Tenants

BY: _____
Richard M. Forster
Chair, Board of Supervisors

BY:  _____
John L.M. Rathsack

BY:  _____
Ann E. St. Amand

APPROVED AS TO FORM:
GREGORY GILLOTT,
AMADOR COUNTY COUNSEL

ATTEST:
JENNIFER BURNS, CLERK OF THE
BOARD OF SUPERVISORS

BY: _____

BY: _____

[PARTY SIGNATURES MUST BE ACKNOWLEDGED]

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of AMADOR)

On NOVEMBER 30, 2022 before me, JOSH CHURCH, NOTARY PUBLIC
(insert name and title of the officer)

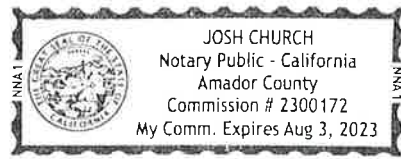
personally appeared JOHN L. M. RATHSACK AND ANN E. ST. AMAND,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature 

(Seal)



Recording requested by:
BOARD OF SUPERVISORS

When recorded send to:
BUILDING DEPARTMENT

BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION AUTHORIZING RECORDATION OF)
AGREEMENT TO LIMIT USES OF AGRICULTURAL) RESOLUTION NO. 21-xxxx
STRUCTURE – John L. Rathsack & Ann E. St. Amand)
)

WHEREAS John L. Rathsack & Ann E. St. Amand , (“Owner”) desires to construct an agricultural structure on his/her/their Property and have applied for an Agricultural Building Permit Exemption; and

WHEREAS, Owner has applied for an Agricultural Exemption and has complied satisfactorily with all other conditions of the Application for the Permit; and

WHEREAS, an Agreement to limit uses of the agricultural structure for Permit #AG223003 is required by Amador County Code Chapter 15.04.040 and was authorized by the Board of Supervisors at their December 6, 2022 meeting; and

WHEREAS, Owner understands and agrees that the exempted agricultural structure can only be used as provided in said Amador County Code Chapter 15.04.040 and that any violation of the conditions under which the Agricultural Building Permits was granted may void the exemption.

THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Amador that said Board does hereby approve the Agreement to limit uses of an exempt agricultural structure for Building Permit #AG223003 by and between the County of Amador and John L. Rathsack & Ann E. St. Amand on the terms and conditions contained therein as it relates to Building Permit #AG223003.

BE IT FURTHER RESOLVED that the Chairman of said Board is hereby authorized to sign and execute said Agreement on behalf of the County of Amador.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th of December, 2022 by the following vote:

AYES:

NOES:

ABSENT:

Richard M. Forster
Chair, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County, California

By: _____

Board of Supervisors Agenda Item Report

Submitting Department: Human Resources

Meeting Date: December 6, 2022

SUBJECT

Resolution Regarding Salaries and Fringe Benefits for Mid-Management Employees

Recommendation:

Please adopt and authorize the Chairman to sign the Mid-Management Resolution.

4/5 vote required:

No

Distribution Instructions:

Auditor, Budget Analyst, Human Resources and Evan Jacobs Mid-Management Representative

ATTACHMENTS

- [Memo -Mid-Management.doc](#)
- [MidMgmt_Resolution DRAFT 12.6.22.docx](#)
- [MidMgmt_Resolution No Markup 12.6.22.docx](#)
- [Mid Management Salary 9.18.2022.pdf](#)
- [Mid Management Salary 1.01.2023.pdf](#)
- [Mid Management Salary 10.01.2023.pdf](#)



AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 22, 2022

SUBJECT: Agenda Item for December 6, 2022 Board Agenda
Mid-Management Unit

Please approve the Mid-Management Resolution addressing the following:

- Effective September 18, 2022 increase the base wage rates for classifications represented by the Mid-Management Unit four percent (4%)
- Effective January 1, 2022 remove the Public Health Director, Social Services Director and the Behavioral Health Director classifications from the Mid-Management Unit (they will be moved to the Management Unit).
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Mid-Management Unit four percent (4%)
- Clean up outdated language

If the Board does not adopt the resolution to approve the wage increases and removal of classifications, the County will not be complying with their agreed negotiated terms.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION REGARDING) RESOLUTION NO. 22-xxx
SALARIES AND FRINGE BENEFITS)
FOR MID-MANAGEMENT EMPLOYEES)

BE IT RESOLVED that this resolution is being adopted to reflect the following changes:

- Effective September 18, 2022 increase the base wage rates for classifications represented by the Mid-Management Unit four percent (4%)
- Effective January 1, 2023 remove the Public Health Director, Social Services Director and the Behavioral Health Director classifications from the Mid-Management Unit (they will be moved to the Management Unit).
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Mid-Management Unit four percent (4%)
- Clean up outdated language

TERMS AND CONDITIONS

1. Employees herein identified serve at the pleasure of their respective Agency/Department Head or Elected Official, with the concurrence of the CAO. However, in the event of a proposed action that could result in demotion, reduction in hours, loss of pay, or termination, the concurrence of the Board of Supervisors shall be required if either the department head or the employee submits a request. Such request(s) shall be made in writing within seven (7) working days of written notice of the proposed action.
2. Personnel covered by this resolution are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions.
3. Mid-Management employees are *exempt* from the Fair Labor Standards Act (FLSA) as it relates to wages and overtime requirements. Exempt employees are not eligible for overtime

Classification and Wage Plan and listed as Appendix A

BENEFIT PACKAGE

4. **Longevity:**

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5) ten (10), fifteen (15), twenty (20) years, and twenty-five (25) years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20, 25 years), the employees shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*

25	13.15%*
----	---------

**These amounts do not “stack” or “combine”. Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.*

5. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly or rescind their previous request for a voluntary reduced work schedule. Employee’s seniority, benefits and leave accruals will not be affected. Employees have the option of working a 36 hour work week or a work 72 hours every two weeks (40 hours one week and 32 hours the next week). Employees who elect to take the reduced workweek do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.

6. **Retirement Program:** Employees herein shall receive the same Public Employees’ Retirement System program offered to the County’s General bargaining group; as such program may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:

- A. Effective October 1, 2011, the EPMC shall be 1% for all Classic employees in this unit.
- B. Effective January 1, 2013 all employees hired as new employees according to PERS regulations shall pay one-half of normal cost as determined by CalPERS.
- C. Effective July 1, 2016 all Classic employees shall pay the full seven percent (7%) of the EPMC for PERS Miscellaneous employees or their full nine percent (9%) for PERS Safety/Local Prosecutor employees of the EPMC.

7. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County’s General Unit bargaining group except for the Program Manager – Special Prosecutions Unit. This employee shall be eligible for the same group health plans provided to employees in the Amador County Deputy District Attorneys Association (ACDDAA).

- A. The premium cost share will be 87.5% paid by the employer and 12.5% paid by the employee for all employees except the Program Manager-Special Prosecutions Unit. This employee will receive the same cost share the ACDDAA employees receive.
- B. Mid-Management employees retiring from County service shall be granted the right to continue participation in the group health insurance programs provided for active Mid-Management employees, to the extent said insurance programs allow, **at the retired employee’s expense.**
- C. For full-time Mid-Management employees, a cash payment per pay period of \$215.12 shall be paid to all Mid-Management employees in lieu of major medical insurance other than the County’s, after proof of other major medical insurance has been obtained. The County shall retain the remainder of the premium it otherwise would have paid to that employee. If the employee waives all benefits except life insurance, the cash total is \$233.58 per pay period. Part-time Mid-Management employees are entitled to a pro-rated cash payment in lieu of major medical insurance, subject to the same terms and conditions as listed above. . If the employee waives all benefits, except life insurance the cash total is \$253.05 per pay period.

8. **Sick Leave:** Employees herein shall accrue sick leave at the same rate as the County’s General

Unit bargaining group as follows:

- A. Regular full-time and regular part-time employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
- B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
- C. Unused sick leave shall accrue from year to year.
- D. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours shall have the cash value for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours contributed to the Retirement Health Savings (RHS) plan for Mid-Management.

In the event that a retired employee dies, leaving a balance in their RHS account and there is no eligible spouse or dependent, the funds are forfeited. Forfeited funds shall be distributed equally among the accounts of other retired employees within the Mid-Management unit who have RHS accounts at the time of forfeiture.

- 9. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (All other terms and conditions shall be the same as the County's General bargaining group):
 - A. Vacation leave shall be earned and accrued at a rate of 6.4615 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 168 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 6.4615 hours in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 168 hours per year.
 - B. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued vacation leave is below the maximum allowed accrual.
 - C. An employee may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in the Amador County Policies and Procedures Manual (Policy #2-230) has been met. An employee may elect to be paid off once a year at the end of the calendar year or at the end of the fiscal year.

10. **Holiday Leave:** Mid-Management employees will receive the same paid holiday leave as the County's General bargaining group. For employees taking the voluntary reduced work schedule, they will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation leave. If vacation leave is not available, employees will be docked the difference in pay.

11. **Management/Administrative Leave:** Mid-Management employees shall earn and accrue Management/Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Management/Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year subject to the following conditions:

- A. An employee may accrue Management/Administrative leave up to a maximum amount equal

- to twice their current annual Management/Administrative accrual rate.
- B. Part-time Management/Administrative employees shall receive five (5) pro-rated days of leave each year based on the number of hours they work.
 - C. An employee shall not be eligible to utilize his/her Management/Administrative leave until after completion of six (6) continuous months of employment with the County.

12. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.

13. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to non-smoking Mid-Management employees who participate in an organized fitness program or organized weight-reduction program.

EFFECTIVE DATE

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December, 2022 by the following vote:

AYES:	Brian Oneto, Patrick Crew, Richard M. Forster, Jeff Brown, and Frank Axe
NOES:	None
ABSENT:	None

Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION REGARDING) RESOLUTION NO. 22-xxx
SALARIES AND FRINGE BENEFITS)
FOR MID-MANAGEMENT EMPLOYEES)

BE IT RESOLVED that this resolution is being adopted to reflect the following changes:

- Effective September 18, 2022 increase the base wage rates for classifications represented by the Mid-Management Unit four percent (4%)
- Effective January 1, 2023 remove the Public Health Director, Social Services Director and the Behavioral Health Director classifications from the Mid-Management Unit (they will be moved to the Management Unit).
- Effective October 1, 2023 increase the base wage rates for classifications represented by the Mid-Management Unit four percent (4%)
- Clean up outdated language

TERMS AND CONDITIONS

1. Employees herein identified serve at the pleasure of their respective Agency/Department Head or Elected Official, with the concurrence of the CAO. However, in the event of a proposed action that could result in demotion, reduction in hours, loss of pay, or termination, the concurrence of the Board of Supervisors shall be required if either the department head or the employee submits a request. Such request(s) shall be made in writing within seven (7) working days of written notice of the proposed action.
2. Personnel covered by this resolution are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions.
3. Mid-Management employees are *exempt* from the Fair Labor Standards Act (FLSA) as it relates to wages and overtime requirements. Exempt employees are not eligible for overtime

Classification and Wage Plan and listed as Appendix A

BENEFIT PACKAGE

4. **Longevity:**

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5) ten (10), fifteen (15), twenty (20) years, and twenty-five (25) years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20, 25 years), the employees shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*
25	13.15%*

**These amounts do not “stack” or “combine”. Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.*

5. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly or rescind their previous request for a voluntary reduced work schedule. Employee’s seniority, benefits and leave accruals will not be affected. Employees have the option of working a 36 hour work week or a work 72 hours every two weeks (40 hours one week and 32 hours the next week). Employees who elect to take the reduced workweek do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.

6. **Retirement Program:** Employees herein shall receive the same Public Employees’ Retirement System program offered to the County’s General bargaining group; as such program may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:

- A. Effective October 1, 2011, the EPMC shall be 1% for all Classic employees in this unit.
- B. Effective January 1, 2013 all employees hired as new employees according to PERS regulations shall pay one-half of normal cost as determined by CalPERS.
- C. Effective July 1, 2016 all Classic employees shall pay the full seven percent (7%) of the EPMC for PERS Miscellaneous employees or their full nine percent (9%) for PERS Safety/Local Prosecutor employees of the EPMC.

7. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County’s General Unit bargaining group except for the Program Manager – Special Prosecutions Unit. This employee shall be eligible for the same group health plans provided to employees in the Amador County Deputy District Attorneys Association (ACDDAA).

- A. The premium cost share will be 87.5% paid by the employer and 12.5% paid by the employee for all employees except the Program Manager-Special Prosecutions Unit. This employee will receive the same cost share the ACDDAA employees receive.
- B. Mid-Management employees retiring from County service shall be granted the right to continue participation in the group health insurance programs provided for active Mid-Management employees, to the extent said insurance programs allow, **at the retired employee’s expense.**
- C. For full-time Mid-Management employees, a cash payment per pay period of \$215.12 shall be paid to all Mid-Management employees in lieu of major medical insurance other than the County’s, after proof of other major medical insurance has been obtained. The County shall retain the remainder of the premium it otherwise would have paid to that employee. If the employee waives all benefits except life insurance, the cash total is \$233.58 per pay period. Part-time Mid-Management employees are entitled to a pro-rated cash payment in lieu of major medical insurance, subject to the same terms and conditions as listed above. . If the employee waives all benefits, except life insurance the cash total is \$253.05 per pay period.

8. **Sick Leave:** Employees herein shall accrue sick leave at the same rate as the County’s General Unit bargaining group as follows:

- A. Regular full-time and regular part-time employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
- B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
- C. Unused sick leave shall accrue from year to year.
- D. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours shall have the cash value for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours contributed to the Retirement Health Savings (RHS) plan for Mid-Management.

In the event that a retired employee dies, leaving a balance in their RHS account and there is no eligible spouse or dependent, the funds are forfeited. Forfeited funds shall be distributed equally among the accounts of other retired employees within the Mid-Management unit who have RHS accounts at the time of forfeiture.

- 9. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (All other terms and conditions shall be the same as the County's General bargaining group):
 - A. Vacation leave shall be earned and accrued at a rate of 6.4615 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 168 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 6.4615 hours in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 168 hours per year.
 - B. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued vacation leave is below the maximum allowed accrual.
 - C. An employee may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in the Amador County Policies and Procedures Manual (Policy #2-230) has been met. An employee may elect to be paid off once a year at the end of the calendar year or at the end of the fiscal year.

10. **Holiday Leave:** Mid-Management employees will receive the same paid holiday leave as the County's General bargaining group. For employees taking the voluntary reduced work schedule, they will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation leave. If vacation leave is not available, employees will be docked the difference in pay.

11. **Management/Administrative Leave:** Mid-Management employees shall earn and accrue Management/Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Management/Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year subject to the following conditions:

- A. An employee may accrue Management/Administrative leave up to a maximum amount equal to twice their current annual Management/Administrative accrual rate.

- B. Part-time Management/Administrative employees shall receive five (5) pro-rated days of leave each year based on the number of hours they work.
- C. An employee shall not be eligible to utilize his/her Management/Administrative leave until after completion of six (6) continuous months of employment with the County.

12. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.

13. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to non-smoking Mid-Management employees who participate in an organized fitness program or organized weight-reduction program.

EFFECTIVE DATE

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December, 2022 by the following vote:

AYES:	Brian Oneto, Patrick Crew, Richard M. Forster, Jeff Brown, and Frank Axe
NOES:	None
ABSENT:	None

Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

APPENDIX A
MID-MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
4% Increase Effective 9/18/2022
(Amended 12/6/2022)

Classifications	Hourly Rate	Bi-Weekly Salaries
Animal Control Director	\$46.10	\$3,688.26
Assistant Assessor	\$45.91	\$3,672.45
Assistant Auditor-Controller	\$51.97	\$4,157.50
Assistant County Counsel	\$69.99	\$5,599.36
Behavioral Health Director	\$66.05	\$5,284.03
Budget Director	\$57.93	\$4,634.24
Chief Building Official	\$52.42	\$4,193.28
Chief Deputy Clerk/Recorder	\$44.47	\$3,557.63
Chief Deputy Registrar of Voters	\$44.47	\$3,557.63
Chief Deputy Treasurer/Tax Collector	\$40.15	\$3,212.35
County Surveyor (Part-time)	\$48.94	\$3,915.39
County Surveyor (Full-time)	\$48.94	\$3,915.39
Deputy Director of Behavioral Health (Fiscal and Administrative Services)	\$49.92	\$3,993.60
Deputy Director of Social Services (Finance/Facilities/Administration)	\$49.92	\$3,993.60
Deputy Director of Social Services (Social Services Agency Programs)	\$50.56	\$4,045.18
Director of Environmental Health	\$60.32	\$4,825.60
GSA County Government Support Services Director	\$53.79	\$4,303.10
Planning Director	\$58.20	\$4,655.87
Program Manager - Special Prosecutions Unit	\$71.41	\$5,712.51
Psychiatrist	\$187.57	\$15,005.95
Psychiatrist - Drug Medi-Cal Stipend***	\$212.16	\$16,972.80
Public Health Director	\$66.05	\$5,284.03
Public Works Maintenance Superintendent	\$48.78	\$3,902.08
Social Services Director	\$66.05	\$5,284.03

MID-MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
4% 9/18/2022
(Effective 1/1/2023 - Amended 12/6/2022)

Classifications	Hourly Rate	Bi-Weekly Salaries
Animal Control Director	\$46.10	\$3,688.26
Assistant Assessor	\$45.91	\$3,672.45
Assistant Auditor-Controller	\$51.97	\$4,157.50
Assistant County Counsel	\$69.99	\$5,599.36
Behavioral Health Director	\$66.05	\$5,284.03
Budget Director	\$57.93	\$4,634.24
Chief Building Official	\$52.42	\$4,193.28
Chief Deputy Clerk/Recorder	\$44.47	\$3,557.63
Chief Deputy Registrar of Voters	\$44.47	\$3,557.63
Chief Deputy Treasurer/Tax Collector	\$40.15	\$3,212.35
County Surveyor (Part-time)	\$48.94	
County Surveyor (Full-time)	\$48.94	\$3,915.39
Deputy Director of Behavioral Health (Fiscal and Administrative Services)	\$49.92	\$3,993.60
Deputy Director of Social Services (Finance/Facilities/Administration)	\$49.92	\$3,993.60
Deputy Director of Social Services (Social Services Agency Programs)	\$50.56	\$4,045.18
Director of Environmental Health	\$60.32	\$4,825.60
GSA County Government Support Services Director	\$53.79	\$4,303.10
Planning Director	\$58.20	\$4,655.87
Program Manager - Special Prosecutions Unit	\$71.41	\$5,712.51
Psychiatrist	\$187.57	\$15,005.95
Psychiatrist - Drug Medi-Cal Stipend***	\$212.16	
Public Health Director	\$66.05	\$5,284.03
Public Works Maintenance Superintendent	\$48.78	\$3,902.08
Social Services Director	\$66.05	\$5,284.03

APPENDIX A
MID-MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
4% Increase 10/01/2023
(Amended 12/6/2022)

Classifications	Hourly Rate	Bi-Weekly Salaries
Animal Control Director	\$47.95	\$3,835.79
Assistant Assessor	\$47.74	\$3,819.35
Assistant Auditor-Controller	\$54.05	\$4,323.80
Assistant County Counsel	\$72.79	\$5,823.33
Budget Director	\$60.25	\$4,819.61
Chief Building Official	\$54.51	\$4,361.01
Chief Deputy Clerk/Recorder	\$46.25	\$3,699.94
Chief Deputy Registrar of Voters	\$46.25	\$3,699.94
Chief Deputy Treasurer/Tax Collector	\$41.76	\$3,340.85
County Surveyor (Part-time)	\$50.90	
County Surveyor (Full-time)	\$50.90	\$4,072.01
Deputy Director of Behavioral Health (Fiscal and Administrative Services)	\$51.92	\$4,153.34
Deputy Director of Social Services (Finance/Facilities/Administration)	\$51.92	\$4,153.34
Deputy Director of Social Services (Social Services Agency Programs)	\$52.59	\$4,206.99
Director of Environmental Health	\$62.73	\$5,018.62
GSA County Government Support Services Director	\$55.94	\$4,475.23
Planning Director	\$60.53	\$4,842.11
Program Manager - Special Prosecutions Unit	\$74.26	\$5,941.01
Psychiatrist	\$195.08	\$15,606.19
Psychiatrist - Drug Medi-Cal Stipend***	\$220.65	
Public Works Maintenance Superintendent	\$50.73	\$4,058.40

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Amador Child Care Council (ACCC): Accept the membership appointments of Michelle Pechette, Joni Drake, Chris Tucker and Emma Swett.

Recommendation:

Approve the membership appointments.

4/5 vote required:

No

Distribution Instructions:

ACCC, File

ATTACHMENTS

- [ACCC Membership Applicants.pdf](#)
- [ACCC - AMADOR COUNTY BOARD OF SUPERVISORS AGENDA SUBMITTAL...pdf](#)



Amador Child Care Council Application for Membership Appointment

Please print

Name: <u>Michelle Pechette</u>	Agency: <u>Amador Co. Office of Education</u>
Mailing Address: <u>217 Rex Ave.</u>	
<u>Jackson, CA 95642</u>	Date: <u>11/3/2022</u>
Telephone: <u>209 257 5370</u>	E-Mail: <u>michelle.pechette@acUSD.org</u>

Categories for Appointment:

Appointments to the Amador Child Care Council (ACCC) are recommended by the ACCC and approved by the Amador County Board of Supervisors and the Amador County Superintendent of Schools. Members must live or work in Amador County. Twenty percent of the ACCC members shall be drawn from each of the following categories: Child Care Provider, Child Care Consumer, Community Representative, Public Agencies, and Discretionary. Please indicate which categories you could represent.

Consumer of Child Care Services – has used child care within the past 36 months or is currently using child care.

Are you currently receiving child care? Yes No

Date you last used child care _____ Name of provider or facility: _____

Child Care Provider – please check the type of care you provide:

<input type="checkbox"/> licensed family child care provider	city or town: _____
<input checked="" type="checkbox"/> licensed child care center	Center name, city or town: <u>Jackson, Lone</u>
<input type="checkbox"/> license exempt child care provider	city or town: <u>Plymouth, Pioneer</u>

Community Representative - a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider and does not represent an agency that contracts with the California Department of Social Services to provide child care and development services.

Organization: _____
 Location of Agency: _____ Service Area: _____

Public Agency Representative - includes city, county and local education agencies.

Agency: Amador Co. Office of Ed. City or town: Jackson

Discretionary Category - appointed from any of the above categories or outside of these categories at the discretion of the Council. Please describe:

Please state your previous experience/background, which you feel will be of benefit to your serving on this Council.

I am currently the Director of Child Development for Amador Co. Office of Ed & have been in education since 2008.

State your reason for wanting to serve on this Council.

I believe that the need for child care in our county is great & we need all parties coming to the table to help families find safe & affordable child care.

Please describe related organizations with which you are currently involved.

I am the Director of Child Development. I oversee CSPP & Afterschool care.

MEMBER RESPONSIBILITIES – Members are expected to attend regular monthly meetings on the second (2nd) Tuesday of each month from 1:00 pm to 3:00 pm, and participate in additional meetings for training and Council business. Are you able to commit to regular participation, given this schedule? Yes No

I understand, if appointed, I will be required to submit a Conflict of Interest form to the Amador County Elections Department for public record, and will participate in required trainings.

Please list two references and their phone numbers that will support your position on the Council

Name: Sean Snider Phone: 209 257 5339
Name: Jenifer DeWalt Phone: 209 257 5331

Date: 11/3/2022 Applicant Signature: [Signature]

Return to: Amador Child Care Council
8085 Highway 26, Suite G
Mokelumne Hill, CA 95245

Applications will be accepted until all positions are filled



Amador Child Care Council Application for Membership Appointment

Please print

Name: <u>Joni Drake</u>	Agency: _____
Mailing Address: <u>PO Box 676</u>	_____
<u>Pioneer, CA 95666</u>	Date: <u>11-8-2022</u>
Telephone: <u>(209) 470-2095</u>	E-Mail: <u>JONI.g.drake@gmail.com</u>

Categories for Appointment:

Appointments to the Amador Child Care Council (ACCC) are recommended by the ACCC and approved by the Amador County Board of Supervisors and the Amador County Superintendent of Schools. Members must live or work in Amador County. Twenty percent of the ACCC members shall be drawn from each of the following categories: Child Care Provider, Child Care Consumer, Community Representative, Public Agencies, and Discretionary. Please indicate which categories you could represent.

Consumer of Child Care Services – has used child care within the past 36 months or is currently using child care.

Are you currently receiving child care? _____ Yes No

Date you last used child care _____ Name of provider or facility: _____

Child Care Provider – please check the type of care you provide:

_____ licensed family child care provider city or town: _____
 _____ licensed child care center Center name, city or town: _____
 _____ license exempt child care provider city or town: _____

Community Representative - a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider and does not represent an agency that contracts with the California Department of Social Services to provide child care and development services.

Organization: First 5
 Location of Agency: Jackson, CA Service Area: Amador Co.

Public Agency Representative - includes city, county and local education agencies.

Agency: _____ City or town: _____

Discretionary Category - appointed from any of the above categories or outside of these categories at the discretion of the Council. Please describe:

Please state your previous experience/background, which you feel will be of benefit to your serving on this Council.

I have served as a ^{CCC} board member for several years and would be honored to continue to serve our community

State your reason for wanting to serve on this Council.

I would like to continue to serve on this board as a voice for the under-served Native American population.

Please describe related organizations with which you are currently involved.

Chair person - First 5 Amador Co.
Vice Chair - ATCAA (Amador Tuleumne Calaveras Action Agency)

MEMBER RESPONSIBILITIES - Members are expected to attend regular monthly meetings on the second (2nd) Tuesday of each month from 1:00 pm to 3:00 pm, and participate in additional meetings for training and Council business. Are you able to commit to regular participation, given this schedule? Yes No

I understand, if appointed, I will be required to submit a Conflict of Interest form to the Amador County Elections Department for public record, and will participate in required trainings.

Please list two references and their phone numbers that will support your position on the Council

Name: Antoinette Del Rio Phone: (209) 257-6150
Name: Nina Machado Phone: (209) 257-1092.

Date: 11/8/2022

Applicant Signature: *[Handwritten Signature]*

Return to: Amador Child Care Council
8085 Highway 26, Suite G
Mokelumne Hill, CA 95245

Applications will be accepted until all positions are filled



Amador Child Care Council Application for Membership Appointment

Please print

Name: <u>Chris Tucker</u>	Agency: <u>Amador County Public Health</u>
Mailing Address: <u>10877 Conductor BLVD. Suite 400, Sutter Creek</u>	Date: <u>11/10/2022</u>
<u>CA 95685</u>	E-Mail: <u>ctucker@amadorgov.org</u>
Telephone: <u>(209) 223-6409</u>	

Categories for Appointment:

Appointments to the Amador Child Care Council (ACCC) are recommended by the ACCC and approved by the Amador County Board of Supervisors and the Amador County Superintendent of Schools. Members must live or work in Amador County. Twenty percent of the ACCC members shall be drawn from each of the following categories: Child Care Provider, Child Care Consumer, Community Representative, Public Agencies, and Discretionary. Please indicate which categories you could represent.

Consumer of Child Care Services – has used child care within the past 36 months or is currently using child care.

Are you currently receiving child care? Yes No

Date you last used child care June 2020 Name of provider or facility: Andrea Heuser, Jackson

Child Care Provider – please check the type of care you provide:

- licensed family child care provider city or town: _____
- licensed child care center Center name, city or town: _____
- license exempt child care provider city or town: _____

Community Representative - a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider and does not represent an agency that contracts with the California Department of Social Services to provide child care and development services.

Organization: _____
 Location of Agency: _____ Service Area: _____

Public Agency Representative - includes city, county and local education agencies.

Agency: Amador County Public Health City or town: Amador County
(Sutter Creek)

Discretionary Category - appointed from any of the above categories or outside of these categories at the discretion of the Council. Please describe:

Please state your previous experience/background, which you feel will be of benefit to your serving on this Council. I have two children, eight years and seven years old. I work in health education programs that affect children and families, i.e. car seat safety, nutrition, communicable disease prevention and treatment, insurance and medical provider access, etc...

State your reason for wanting to serve on this Council. I believe Public Health should have a role in voicing health concerns and assist with positive activities. Helping to plan and assist with safe, healthy, and affordable childcare is something I care about.

Please describe related organizations with which you are currently involved. Safe Kids Amador, Juvenile Justice and Delinquency Prevention Commission, Children's Families Program Committee, Sutter Creek Church of the Nazarene.

MEMBER RESPONSIBILITIES - Members are expected to attend regular monthly meetings on the second (2nd) Tuesday of each month from 1:00 pm to 3:00 pm, and participate in additional meetings for training and Council business. Are you able to commit to regular participation, given this schedule? Yes No

I understand, if appointed, I will be required to submit a Conflict of Interest form to the Amador County Elections Department for public record, and will participate in required trainings.

Please list two references and their phone numbers that will support your position on the Council

Name: Denise Kasinger Phone: 209-223-6630
Name: Marsha Stone Phone: 209-223-6260

Date: 11/10/2022 Applicant Signature: Christian Luckin

Return to: Amador Child Care Council
8085 Highway 26, Suite G
Mokelumne Hill, CA 95245

Applications will be accepted until all positions are filled



Amador Child Care Council
Application for Membership Appointment

Please print

Name: Emma Swett Agency: Nexus Youth + Family Agency
Mailing Address: 10444 Argonaut Lane Jackson CA 95642 Date: 11/8/22
Telephone: 209 257-1980 ext 105 E-Mail: eswett@nexusyfs.org

Categories for Appointment:

Appointments to the Amador Child Care Council (ACCC) are recommended by the ACCC and approved by the Amador County Board of Supervisors and the Amador County Superintendent of Schools. Members must live or work in Amador County. Twenty percent of the ACCC members shall be drawn from each of the following categories: Child Care Provider, Child Care Consumer, Community Representative, Public Agencies, and Discretionary. Please indicate which categories you could represent.

Consumer of Child Care Services - has used child care within the past 36 months or is currently using child care.

Are you currently receiving child care? Yes No (checked)

Date you last used child care 2019 Name of provider or facility: Family

Child Care Provider - please check the type of care you provide:

licensed family child care provider city or town:
licensed child care center Center name, city or town:
license exempt child care provider city or town:

Community Representative - a person who represents an agency or business that provides private funding for child care services, or who advocates for child care services through participation in civic or community-based organizations but is not a child care provider and does not represent an agency that contracts with the California Department of Social Services to provide child care and development services.

Organization: Nexus Youth + Family Services
Location of Agency: Jackson, CA Service Area: Amador County

Public Agency Representative - includes city, county and local education agencies. Agency: City or town:

Discretionary Category - appointed from any of the above categories or outside of these categories at the discretion of the Council. Please describe:

Please state your previous experience/background, which you feel will be of benefit to your serving on this Council.

I am a parent in this county, I have served on Parent Group Boards + volunteered in my children's preschools + elementary classrooms as well as working w/ families in the community.

State your reason for wanting to serve on this Council.

I feel that it is important to stay connected with what is happening in the community in order to best serve my clients + help my agency.

Please describe related organizations with which you are currently involved.

Amador Calaveras Perinatal Wellness Coalition, Student Attendance Review Board, Student Mental Health Workgroup, Multi-Disciplinary Team, CASA

MEMBER RESPONSIBILITIES – Members are expected to attend regular monthly meetings on the second (2nd) Tuesday of each month from 1:00 pm to 3:00 pm, and participate in additional meetings for training and Council business. Are you able to commit to regular participation, given this schedule? Yes No

I understand, if appointed, I will be required to submit a Conflict of Interest form to the Amador County Elections Department for public record, and will participate in required trainings.

Please list two references and their phone numbers that will support your position on the Council

Name: John Hawley, P.G. Elem Phone: 209-296-2841
Name: Chris Mynderup, Jackson PD Phone: 209-304-7344

Date: 11/8/22

Applicant Signature: 

Return to: Amador Child Care Council
8085 Highway 26, Suite G
Mokelumne Hill, CA 95245

Applications will be accepted until all positions are filled



AMADOR COUNTY BOARD OF SUPERVISORS CONSENT AGENDA SUBMITTAL

Submitted 11/30/22

RECOMMENDATION:

1) Approve the Amador Child Care Council Membership as recommended by the Amador Child Care Council (ACCC); and 2) Approve the Amador Child Care Council New Membership of Representatives.

DISCUSSION/SUMMARY:

The Amador Child Care Council (ACCC) is the local child care and development planning council for Amador County. Established by formal Resolution in 1998, the ACCC is funded by the California Department of Social Services (CDSS), Early Education and Support Division and administered by The Resource Connection through a subcontract with the Amador County Office of Education.

Education Code 8499.3 and 8499.5, specifies that both the County Board of Supervisors (BOS) and County Superintendents of Schools (CSS) are mandated to be involved in the local child care planning process. Specifically, the BOS and CSS are required to appoint members to the Local Child Care Planning and Development Council (LPC) according to the guidelines prescribed in statute. The statute requires BOS and CSS to each select half of the LPC members and specifically requires that every effort be made by the appointing agencies to assure that the ethnic, racial, and geographic composition of the LPC is reflective of the population of the county.

The statute also requires the following composition for the LPC:

- 20% consumers
- 20% child care providers
- 20% public agency representatives
- 20% community representatives (who are not providers or agencies contracting with the California Department of Education)
- 20% at discretion of BOS/CSS

The Amador Child Care Council recommends approval of the attached membership applications.

FINANCING:

There is no financial impact associated with the approval of this item.

ALTERNATIVES:

The Board may select different representatives than those recommended for 50% of the membership so long as the final make-up of the LPC contains the proportions discussed above.

OTHER AGENCY INVOLVEMENT:

The Resource Connection of Amador and Calaveras Counties, Inc.

APPROVED BY:

Board of Supervisors Agenda Item Report

Submitting Department: Assessor

Meeting Date: December 6, 2022

SUBJECT

Resolution Approving Funding Agreement between Amador County and Pacific Forest and Watershed Lands Stewardship Council (an organization created by PG&E)

Recommendation:

Approve

4/5 vote required:

Yes

Distribution Instructions:

Assessor BOS County Counsel; Auditor-Controller

ATTACHMENTS

- [Resolution Approving Funding Agreement \(11-30-22\).docx](#)
- [Amador_Tax_Neutrality_CAL_FIRE_agreement \(1\).doc](#)

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION APPROVING A FUNDING)
AGREEMENT TO IMPLEMENT TAX)
NEUTRALITY REQUIREMENT BETWEEN) RESOLUTION NO. 22- XXX
AMADOR COUNTY AND PACIFIC FOREST)
AND WATERSHED LANDS STEWARDSHIP)
COUNCIL)

WHEREAS, the Funding Agreement to Implement Tax Neutrality Requirement (Agreement) as described in Exhibit A, is entered into as of the Effective Date by and between the Pacific Forest and Watershed Lands Stewardship Council, a California nonprofit public benefit corporation (Stewardship Council) and the County of Amador, a public entity (County) with reference to the following; and

WHEREAS, the Stewardship Council was created to oversee the “Land Conservation Commitment” described in that certain Settlement Agreement among Pacific Gas and Electric Company (PG&E), PG&E Corporation, and the California Public Utilities Commission (Commission) as modified and approved by the Commission in its Opinion and Order of December 18, 2003 (Decision 03-12-035) (Settlement Agreement); and that certain Stipulation Resolving Issues Regarding the Land Conservation Commitment dated September 25, 2003 (Stipulation). The Stewardship Council has limited assets and no foreseeable sources of revenue and consequently the Stewardship Council is anticipated to dissolve or otherwise wind down or cease to operate in the future; and

WHEREAS, pursuant to the Settlement Agreement and Stipulation, certain lands owned by PG&E at the time of the Settlement (PG&E Watershed Lands) are to be conserved for a broad range of beneficial public values, including the protection of the natural habitat of fish, wildlife and plants; the preservation of open space; outdoor recreation by the general public; sustainable forestry; agricultural uses; and historic values. The Stewardship Council is charged with developing a Land Conservation Plan (LCP) for the protection and enhancement of the PG&E Watershed Lands; and

WHEREAS, in connection with the Land Conservation Commitment, PG&E has agreed to donate a portion of the PG&E Watershed Lands to eligible organizations, including the lands described within Section 2 of the Exhibit A Agreement; and

WHEREAS, the Settlement Agreement requires that the LCP assess that any donation will not adversely impact local tax revenue, and the Stipulation requires that an appropriate entity provide property tax revenue, other equivalent revenue source, or a lump sum payment so that the totality of the dispositions in each affected county under the Land Conservation Commitment will be tax neutral for that county (Tax Neutrality Requirement). By and through this Agreement, the County and Stewardship Council desire, among other things, to confirm and acknowledge that the Tax Neutrality Requirement has been met for the Property that is the subject of this Agreement; and

WHEREAS, in consideration of the covenants and obligations set forth herein, the Stewardship Council intends that the funding be provided to the County as described in the Exhibit A Agreement at Section 3, and the County desires to accept such funding, all subject to the terms and conditions described in the Exhibit A Agreement.

THEREFORE BE IT RESOLVED, by the Board of Supervisors, County of Amador, State of California, that

The Exhibit A Agreement is hereby approved.

The Exhibit A Agreement shall become effective as of the last date it has been signed by both parties (Effective Date). The provisions of the Agreement shall survive the closing of the transaction contemplated hereby and Stewardship Council's dissolution, winding down or ceasing operations.

The County elects to receive the Tax Neutrality Requirement payments in a single lump sum with the understanding that within 60 days of the recording of the Grant Deed for each property that PG&E conveys, the stewardship Council will make a payment to the County.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 6th day of December, 2022, by the following vote:

AYES:

NOES: None

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

EXHIBIT A - AGREEMENT

**Funding Agreement
to Implement Tax Neutrality Requirement
CAL FIRE North Fork Mokelumne River Donation**

This Funding Agreement to Implement Tax Neutrality Requirement (“Agreement”) is entered into as of the Effective Date (defined below) by and between the **Pacific Forest and Watershed Lands Stewardship Council**, a California nonprofit public benefit corporation (“**Stewardship Council**”) and **County of Amador**, a public entity (“**County**”) with reference to the following facts:

A. The Stewardship Council was created to oversee the “**Land Conservation Commitment**” described in (1) that certain Settlement Agreement among Pacific Gas and Electric Company (“**PG&E**”), PG&E Corporation, and the California Public Utilities Commission (the “**Commission**”) as modified and approved by the Commission in its Opinion and Order of December 18, 2003 (Decision 03-12-035) (the “**Settlement Agreement**”); and (2) that certain Stipulation Resolving Issues Regarding the Land Conservation Commitment dated September 25, 2003 (the “**Stipulation**”). The Stewardship Council has limited assets and no foreseeable sources of revenue, and consequently the Stewardship Council is anticipated to dissolve or otherwise wind down or cease to operate in the future.

B. Pursuant to the Settlement Agreement and Stipulation, certain lands owned by PG&E at the time of the Settlement (the “**PG&E Watershed Lands**”) are to be conserved for a broad range of beneficial public values, including the protection of the natural habitat of fish, wildlife and plants; the preservation of open space; outdoor recreation by the general public; sustainable forestry; agricultural uses; and historic values. The Stewardship Council is charged with developing a Land Conservation Plan (“**LCP**”) for the protection and enhancement of the PG&E Watershed Lands.

C. In connection with the Land Conservation Commitment, PG&E has agreed to donate a portion of the PG&E Watershed Lands to eligible organizations, including the lands described below in Section 2.

D. The Settlement Agreement requires that the LCP assess that any donation will not adversely impact local tax revenue, and the Stipulation requires that an appropriate entity provide property tax revenue, other equivalent revenue source, or a lump sum payment so that the totality of the dispositions in each affected county under the Land Conservation Commitment will be tax neutral for that county (“**Tax Neutrality Requirement**”). By and through this Agreement, County and Stewardship Council desire, among other things, to confirm and acknowledge that the Tax Neutrality Requirement has been met for the Property that is the subject of this Agreement.

E. In consideration of the covenants and obligations set forth herein, the Stewardship Council intends that the funding be provided to County as described in Section 3, and County desires to accept such funding, all subject to the terms and conditions described in this Agreement.

NOW, THEREFORE, IN CONSIDERATION of the foregoing recitals, and the mutual covenants and obligations of the parties herein contained, the Stewardship Council and County agree as follows:

1. Effective Date and Term. This Agreement shall become effective as of the last date it has been signed by both parties. (“**Effective Date**”). The provisions of this Agreement shall survive the Stewardship Council's dissolution, winding down or ceasing operations.

2. Property. The Property consists of approximately 1,052 acres of real property located in the County of Amador, State of California, within what is commonly known as the North Fork Mokelumne River Planning Unit and as more particularly described in Exhibit A attached and incorporated by this reference. The Property was transferred to the California Department of Forestry and Fire Prevention (CAL FIRE), on December 20, 2019.

3. Funding Allocation. Within 60 days of the Effective Date, the Stewardship Council will pay County the sum of **Eighty-Two Thousand, Ninety Five Dollars (\$82,095)** (“**Funding Allocation**”), based upon the Payment Calculation in Exhibit B.

4. Satisfaction of Tax Neutrality Requirement.

a. The County hereby agrees with the Tax Neutrality Methodology attached hereto as Exhibit C as being an appropriate method to calculate the Funding Allocation.

b. The parties hereby agree and acknowledge that the Funding Allocation represents a reasonable payment to the County in lieu of property taxes which might otherwise have been received by County from the owner of the Property, and that the Funding Allocation satisfies the Tax Neutrality Requirement with regard to the donation of the Property.

c. The County hereby waives and releases all claims, currently known or unknown, relating to the final calculation of the Funding Allocation and the Tax Neutrality Methodology that was used by the Stewardship Council to determine the amount of the Funding Allocation.

5. Welfare Exemption. County agrees that the County Assessor will not unreasonably withhold approval of the Welfare Exemption from Property Taxes in the event that the Property is subsequently conveyed to another organization qualified for said exemption with regard to the Property.

6. Risk of Loss; Waiver and Release; Estoppel.

a. County hereby waives and releases the Stewardship Council and any of the Stewardship Council's direct and indirect past, present and future shareholders, partners, members, trustees, officers, directors, principals, parents, subsidiaries, affiliates, employees, agents, contractors, transferees, successor(s), and assignees (collectively, the “**Related Entities**”), from all claims, currently known or unknown, which may arise from any reduction or loss of Funding Allocation, or potential or actual tax loss, and County is estopped from asserting that the Funding Allocation was not a reasonable payment in lieu of taxes, or otherwise does not satisfy the Tax Neutrality Requirement with regard to the donation of the Property.

b. County expressly waives any benefits of Section 1542 of the Civil Code of the State of California, which provides as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.

7. Distribution of Funding Allocation to Other Local Agencies.

a. County agrees to pay reasonable and timely distributions from said Funding Allocation to special districts and other local agencies consistent with the methodologies described in Division 1 of the California Revenue and Taxation Code. Distributions from the Funding Allocation shall be the sole responsibility of the County and the Stewardship Council shall have no responsibility to verify or ensure that such distributions are paid or made consistent with the methodologies described in Division 1 of the California Revenue and Taxation Code.

- b. In consideration for the additional administrative responsibility of the County to set up the process to allocate payments to special districts, the Stewardship Council will provide funding to County as follows:

The County may submit a request to the Stewardship Council for funding to set up the process to allocate payments to special districts from said Funding Allocation. The funding request must be submitted no later than 60 days following the execution of this Agreement. Within 60 days of the Stewardship Council's receipt and approval of the funding request, the Stewardship Council will provide the County with sufficient funds to cover all reasonable anticipated costs for the County to set up the payment process.

8. Record Keeping. County will indicate the Funding Allocation separately on its books of account, charge expenditures made in furtherance of the purposes of this Agreement against the Funding Allocation, and keep records adequate to enable the use of the Funding Allocation with regard to distributions to special districts and local agencies pursuant to Section 7 to be checked readily by the Stewardship Council or its designee, or to the extent permitted by the California Public Records Act, by members of the public.

9. Communications. The Stewardship Council may include information regarding this Agreement and County in its periodic public reports, press releases, or other public communications.

10. County's Representations. County represents that it was represented by Counsel in connection with the negotiation of this Agreement and that in agreeing to execute this Agreement gave due consideration to all relevant factors, including the current and future property tax potential of the Property and any development potential the Property might have had.

11. Due Authorization. This Agreement and the performance of County's obligations under it are duly authorized and executed, and are, or will be upon the Effective Date, legal, valid, and binding obligations of County; the resolution confirming same shall be attached to this Agreement as **Exhibit D**. No consent of any judicial or administrative body,

government agency, or other party is required for County to enter into and/or to perform County's obligations under this Agreement, except as has already been obtained. County warrants and represents that it is a political subdivision of the State of California or is otherwise an organization described in Section 170(c)(1) or Section 511(a)(2)(B) of the Internal Revenue Code (IRC), and that the undersigned representative of County is duly authorized and empowered to sign this Agreement.

12. Indemnification. County hereby agrees to indemnify, defend, and hold harmless the Stewardship Council and any of the Related Entities, from and against any and all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, and reasonable attorney fees and costs, that any one or more of them may incur or suffer and that result from, or are related to, breach of this Agreement by County or any liability or claim made by the County or by any third party in connection with the County's use, management, or distribution of the Funding Allocation.

The Stewardship Council hereby agrees to indemnify, defend, and hold harmless the County, and the County's past, present, and future officers, directors, and employees, from and against any and all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, and reasonable attorney fees and costs, that any of them may incur or suffer and that result from, or are related to, breach of this Agreement by the Stewardship Council.

13. Third Party Beneficiaries. The Related Entities are express third party beneficiaries of this Agreement and shall be entitled to enforce the provisions hereof against County.

14. Attorney Fees. In the event of any action or proceeding to enforce a term or condition of this Agreement, or any action or proceeding in any way arising from this Agreement, the prevailing party in such action, or the nondismissing party when the dismissal occurs other than by a settlement, will be entitled to recover its reasonable costs and expenses, including without limitation reasonable attorney fees and costs of defense paid or incurred in good faith. The "prevailing party," for purposes of this Agreement, will be deemed to be that party who obtains substantially the result sought, whether by settlement, dismissal, or judgment.

15. Assignment. The benefits to be provided under this Agreement are personal to County, and may not be assigned or transferred by County without the prior written approval of the Stewardship Council. The Stewardship Council may assign its rights and obligations hereunder to a third party upon written notice to County. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit and burden of the parties and their respective heirs, successors and assigns.

16. Amendment; Entire Agreement. This Agreement may not be amended or modified except by written instrument signed by both parties. This Agreement constitutes the entire understanding of the parties concerning the subject matter hereof, and supersedes any and all previous negotiations, agreements, or understandings, if any, regarding the matters contained herein.

17. Invalidity of Provision. If any provision of this Agreement as applied to either party or to any circumstance is adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, this fact will in no way affect (to the maximum extent permissible

by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of this Agreement as a whole.

18. **Headings.** The headings used in this Agreement are provided for convenience only and this Agreement will be interpreted without reference to any headings.

19. **Governing Law.** This Agreement shall be governed by the laws of the State of California.

20. **Counterparts.** This Agreement may be executed in counterparts which together shall constitute a single agreement.

IN WITNESS WHEREOF, Stewardship Council and County have entered into this Funding Agreement to Implement Tax Neutrality Requirement as of the dates set forth below.

Pacific Forest and Watershed Lands Stewardship Council,
a California Nonprofit Public Benefit Corporation

By: _____
Erin Healy

Title: Executive Director

Date: _____

DRAFT

COUNTY OF AMADOR

By: _____

Title: _____

Date: _____

ATTEST:

Clerk of the Board of Supervisors

By: _____

Approved as to form:

County Counsel

By: _____

DRAFT

Exhibit A

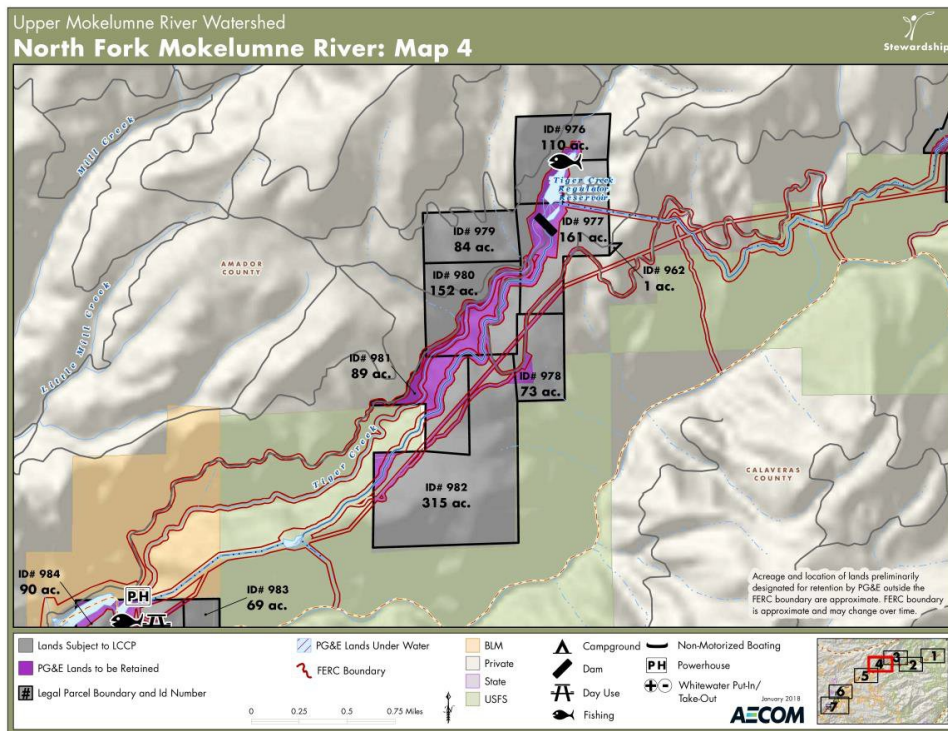
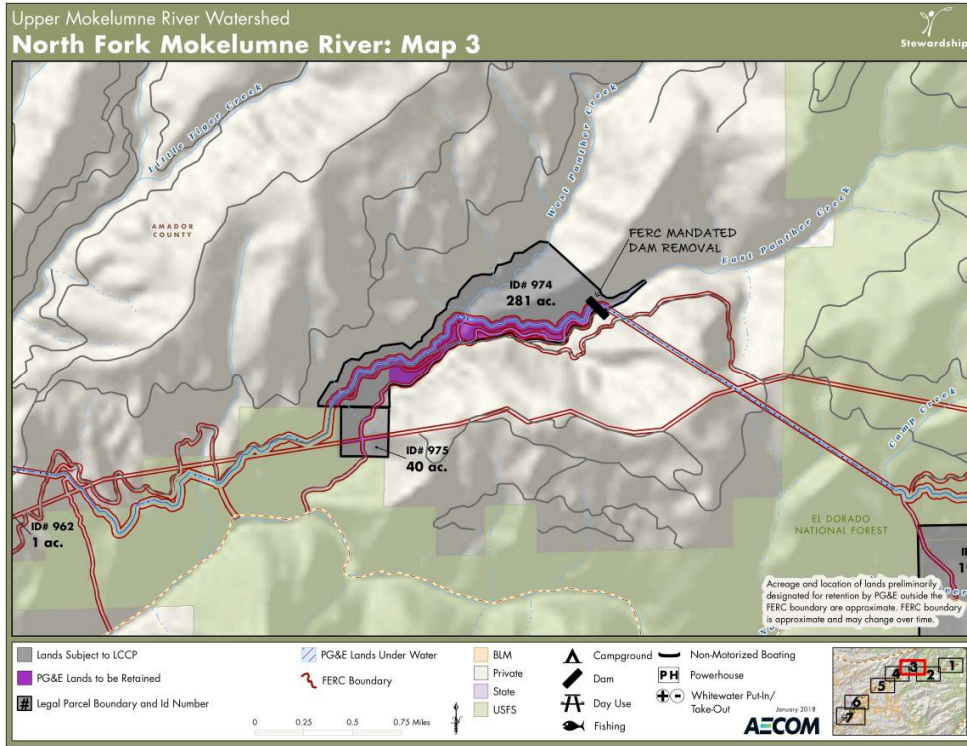


Exhibit B

Payment Calculation – Amador County

Parcel ID	SBE #	APN	Total Parcel Acres	Acres Approved for Donation	Percentage of total acres
962	135-3-1A-4	024-050-011-000	1.00	1.00	100.00%
974	135-3-1D-7	24-060-15 thru 18	158.00	150.00	94.94%
974	135-3-1D-8	24-060-15 thru 18	58.30	36.50	62.61%
975	135-3-1D-8	24-060-15, 17, 18	58.30	20.00	34.31%
		Subtotal 135-3-1D-8	58.3	56.50	96.91%
975	135-3-1D-9	24-060-15, 17, 18	21.40	18.00	84.11%
976	135-3-1D-1	24-050-12 & 13	110.00	102.00	92.73%
977	135-3-1D-1	24-050-12 & 13	161.00	118.00	73.29%
978	135-3-1D-1	24-070-11 & 24-050-12	73.00	69.00	94.52%
979	135-3-1D-1	24-050-12 & 13	80.00	80.00	100.00%
980	135-3-1D-1	24-050-12 & 13	152.00	101.00	66.45%
		Subtotal 135-3-1D-1	576.00	470.00	81.60%
981	135-3-1D-3	24-070-11	89.00	49.00	55.06%
982	135-3-1D-3	24-070-11 & 12	315.00	307.50	97.62%
		Subtotal 135-3-1D-3	404.00	356.50	88.24%

Totals 1,335.30 1,108.50

SBE #	Assessed Value	Property Tax Rate	Sum of Taxes on All Acres	Lump Sum on All Land	Lump Sum on % of Donated Land
135-3-1A-4	2,188	1.01756%	22.26	556.61	556.61
135-3-1D-1		1.01756%	2,646.80	66,169.89	

	260,112				53,992.79
135-3-1D-3	205,246	1.01756%	2,088.50	52,212.53	46,073.68
135-3-1D-7	68,038	1.01756%	692.33	17,308.19	10,836.17
135-3-1D-8	1,340	1.01756%	13.64	340.88	330.36
135-3-1D-9	493	1.01756%	5.02	125.41	105.49
Totals 537,417 5,468.54 136,713.51 111,895.10					
CAL FIRE Valuation for Ongoing Tax		Rate	Annual Tax	CAL FIRE Lump Sum equivalent	
	\$117,142	1.01756%	\$1,191.99		\$29,799.75
Stewardship Council Lump Sum				\$	82,095.34

Exhibit D

Resolution
(to be attached)

Board of Supervisors Agenda Item Report

Submitting Department: Assessor

Meeting Date: December 6, 2022

SUBJECT

Assessor Roll Corrections - approval of roll correction values being decrease 50% or more

Recommendation:

Approve

4/5 vote required:

Yes

Distribution Instructions:

Assessor Auditor

ATTACHMENTS

- [ISEGER.pdf](#)

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
033-520-009-000	2022	A0503	S	033-520-009-000	033-520-009-000	052-086	052-086
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	55,199	22,000		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-33,199		

Owner ISEGER JOHAN LA & DARCI ANN
Mailing Address 2991 SABRE CT
SHINGLE SPRINGS CA 95682

Situs 26186 PARKWOOD DR E
PIONEER CA

Bill Comments Prop 8 Value Adjustment

<input type="checkbox"/> N	10 % PP Penalty	Event From/Thru Dates	
<input type="checkbox"/> N	Restricted	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> N	Timber Preserve	Ownership From/Thru Dates	
<input type="checkbox"/> N	5151 Interest	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> N	506 Interest	506/5151 From/Thru Dates	
		From 1	From 2
		<input type="text"/>	<input type="text"/>
		Thru	
		<input type="text"/>	<input type="text"/>

TaxBill Days	<input type="text"/>	Print R/C Wks	<input type="checkbox"/> C
R/C Date	Nov 30, 2022	Print R/C Letter	<input type="checkbox"/> C
Created By	tm	R/C Completed	<input type="checkbox"/> C

Appraiser	_____	_____	_____	_____
	Initials	Date		
Supv Appr	_____	_____	Asmt Clerk	_____
	Initials	Date		Initials
Chief Appr	_____	_____	Off Mgr	_____
	Initials	Date		Initials
				Date

Assessor _____ Date _____ Auditor _____ Date _____ County Counsel _____ Date _____
Signature Signature Signature

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
033-520-010-000	2022	A0504	S	033-520-010-000	033-520-010-000	052-086	052-086
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	49,683	22,000		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-27,683		

Owner ISEGER JOHAN LA & DARCI ANN
Mailing Address 2991 SABRE CT
SHINGLE SPRINGS CA 95682

Situs 26194 FAIRWAY DR
PIONEER CA

Bill Comments Prop 8 Value Adjustment

<input type="checkbox"/> N	10 % PP Penalty	Event From/Thru Dates	
<input type="checkbox"/> N	Restricted	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> N	Timber Preserve	Ownership From/Thru Dates	
<input type="checkbox"/> N	5151 Interest	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> N	506 Interest	506/5151 From/Thru Dates	
		From 1	From 2
		<input type="text"/>	<input type="text"/>
		Thru	
		<input type="text"/>	<input type="text"/>

TaxBill Days	<input type="text"/>	Print R/C Wks	<input type="checkbox"/> C
R/C Date	Nov 30, 2022	Print R/C Letter	<input type="checkbox"/> C
Created By	TM	R/C Completed	<input type="checkbox"/> C

Appraiser	_____	_____	_____	_____
	Initials	Date		
Supv Appr	_____	_____	Asmt Clerk	_____
	Initials	Date		Initials
Chief Appr	_____	_____	Off Mgr	_____
	Initials	Date		Initials
				Date

Assessor _____ Date _____ Auditor _____ Date _____ County Counsel _____ Date _____
Signature Signature Signature Date Date Date

Board of Supervisors Agenda Item Report

Submitting Department: Human Resources

Meeting Date: December 6, 2022

SUBJECT

Consolidated Wage Plan

Recommendation:

Please approve the Consolidated Wage Plan

4/5 vote required:

No

Distribution Instructions:

Auditor, Budget Analyst and Human Resources

ATTACHMENTS

- [Memo -Consolidated Wage Plan.doc](#)
- [Consolidated_Salaries_12.6.2022.pdf](#)



AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 30, 2022

SUBJECT: Agenda Item for December 6, 2022 Board Agenda
Consolidated Wage Plan

CalPERS requires public agencies to have pay rates contained in a publicly available pay schedule that meets the requirements of CCR sections 570.5 and 571.1. Therefore, please approve the Consolidated Wage Plan that includes the negotiated wage increases.

If the Board does not approve the Consolidated Wage Plan, we will not be complying with CalPERS requirements.



Bargaining Unit Title	Bargaining Unit Code
SEIU Local 1021	01
Sheriff's Office Association	02
CAO	03
Management	04
Elected	05
SEIU Local 1021-Professional	011
Deputy District Attorney	012
Deputy Sheriff's Association	021
Sheriff's Mid Management	022
Probation	025
Confidential	041
Mid Management	042

All pay is effective 9/18/2022 (Amended 12/06/2022)

All classifications are paid hourly unless preceded by \$ sign or exempt.
These classification are paid based on an 80 hour bi-weekly pay schedule

Range	Unit	Classification	Step A	Step B	Step C	Step D	Step E	FLSA
1920	01	4-H Program Coordinator	23.78	24.97	26.22	27.53	28.90	C
2267	01	Accountant I	27.25	28.61	30.04	31.55	33.12	C
2403	041	Accountant I - Confidential	29.03	30.48	32.01	33.61	35.29	C
2539	01	Accountant II	29.97	31.47	33.04	34.69	36.43	C
4339	041	Administrative Assistant II	48.22	49.43	20.09	21.09	22.15	E
1100	01	Administrative Asst I	15.58	16.36	17.18	18.04	18.94	C
1253	01	Administrative Asst II	17.11	17.97	18.86	19.81	20.80	C
1425	01	Administrative Asst II-Translator	18.83	19.77	20.76	21.80	22.89	C
1425	01	Administrative Asst, Sr	18.83	19.77	20.76	21.80	22.89	C
2125	01	Administrative Legal Secretary	25.83	27.12	28.48	29.90	31.40	C
2254	041	Administrative Legal Secretary	27.52	28.90	30.34	31.86	33.45	E
1780	01	Administrative Secretary	22.38	23.50	24.67	25.91	27.20	C
1919	01	Administrative Supervisor	23.77	24.96	26.21	27.52	28.89	C
2038	041	Administrative Supervisor (SO) - Confidential	25.31	26.58	27.90	29.30	30.76	C
2005	01	Administrative Technician	24.63	25.86	27.15	28.51	29.94	C
N/A	04	Agricultural Commissioner	\$54.48/hr					E
1807	01	Agriculture & Standards Insp I	22.65	23.78	24.97	26.22	27.53	C
2118	01	Agriculture & Standards Insp II	25.76	27.05	28.40	29.82	31.31	C
2506	01	Agriculture & Standards Insp III	29.64	31.12	32.68	34.31	36.03	C
1193	01	Agriculture Technician	16.51	17.34	18.20	19.11	20.07	C
1359	01	Agriculture Technician/GIS Asst	18.17	19.08	20.03	21.03	22.09	C
N/A	04	Air Pollution Control Officer	\$49.90/hr					E
2247	01	Air Pollution Inspector I	27.05	28.40	29.82	31.31	32.88	C
2655	01	Air Pollution Inspector II	31.13	32.69	34.32	36.04	37.84	C
2128	01	Air Pollution Technician	25.86	27.15	28.51	29.94	31.43	C
1100	01	Airport Assistant	15.58	16.36	17.18	18.04	18.94	C
3253	01	Airport Manager	37.11	38.97	40.91	42.96	45.11	E
1257	01	Animal Care Technician I	17.15	18.01	18.91	19.85	20.85	C
1564	01	Animal Care Technician II	20.22	21.23	22.29	23.41	24.58	C
N/A	042	Animal Control Director	46.10/hr					E
1379	01	Animal Control Office Coord	18.37	19.29	20.25	21.27	22.33	C
1379	01	Animal Control Officer I	18.37	19.29	20.25	21.27	22.33	C
1564	01	Animal Control Officer II	20.22	21.23	22.29	23.41	24.58	C
1868	01	Animal Control Officer III	23.26	24.42	25.64	26.93	28.27	C
2056	01	Appraiser I	25.14	26.40	27.72	29.10	30.56	C
2571	01	Appraiser II	30.29	31.80	33.39	35.06	36.82	C
1100	01	Archives Assistant	15.58	16.36	17.18	18.04	18.94	C
1694	01	Archivist	21.52	22.60	23.73	24.91	26.16	C
N/A	05	Assessor	\$68.15/hr					E
N/A	042	Assistant Assessor	45.91/hr					E
N/A	042	Assistant Auditor-Controller	51.97/hr					E
N/A	042	Assistant County Counsel	69.99/hr					E
2688	01	Assistant in Civil Engineering I	31.46	33.03	34.68	36.42	38.24	C
3002	01	Assistant in Civil Engineering II	34.60	36.33	38.15	40.05	42.06	C
3522	01	Associate Civil Engineer	39.80	41.79	43.88	46.07	48.38	E
N/A	05	Auditor	\$68.15/hr					E
2030	01	Auditor-Appraiser I	24.88	26.12	27.43	28.80	30.24	C
2571	01	Auditor-Appraiser II	30.29	31.80	33.39	35.06	36.82	C
1734	01	Behavioral Health Aide	21.92	23.02	24.17	25.38	26.64	C
2742	011	Behavioral Health Care Clinician I	32.00	33.60	35.28	37.04	38.90	**
3063	011	Behavioral Health Care Clinician II	35.21	36.97	38.82	40.76	42.80	**
3416	011	Behavioral Health Care Clinician III	38.74	40.68	42.71	44.85	47.09	**
1956	01	Behavioral Health Care Counselor I	24.14	25.35	26.61	27.95	29.34	C
2196	01	Behavioral Health Care Counselor II	26.54	27.87	29.26	30.72	32.26	C
2742	011	Behavioral Health Care Nurse I	32.00	33.60	35.28	37.04	38.90	**
3063	011	Behavioral Health Care Nurse II	35.21	36.97	38.82	40.76	42.80	**
3414	011	Behavioral Health Care Nurse III	38.72	40.66	42.69	44.82	47.06	**
2617	01	Behavioral Health Care Supv (A/D)	30.75	32.29	33.90	35.60	37.38	E
N/A	042	Behavioral Health Director	66.05/hr					E
2617	011	Behavioral Health Rehabilitation Specialist	30.75	32.29	33.90	35.60	37.38	E
3811	011	BHC Prog Mgr (Clinical Services)	42.69	44.82	47.07	49.42	51.89	E
3705	011	BHC Prog Mgr (Community Services)	41.63	43.71	45.90	48.19	50.60	E
2307	01	Bldg Code Compliance Ofc/CEA	27.65	29.03	30.48	32.01	33.61	C
N/A	05	Board Supervisor	\$34.91/hr					E
1899	01	Bridge & Sign Maint Spec	23.57	24.75	25.99	27.29	28.65	C
3545	041	Budget Analyst	41.63	43.71	45.90	48.19	50.60	E
N/A	042	Budget Director	57.93/hr					E

2158	01	Building Inspector I	26.16	27.47	28.84	30.28	31.80	C
2422	01	Building Inspector II	28.80	30.24	31.75	33.34	35.01	C
2709	01	Building Inspector III	31.67	33.25	34.92	36.66	38.50	C
2962	01	Building Inspector Supervisor	34.20	35.91	37.71	39.59	41.57	C
1634	01	Building Maint Worker I	20.92	21.97	23.06	24.22	25.43	C
1841	01	Building Maint Worker II	22.99	24.14	25.35	26.61	27.94	C
2072	01	Building Maint Worker III	25.30	26.57	27.89	29.29	30.75	C
1694	01	Cadastral Drafting Technician I	21.52	22.60	23.73	24.91	26.16	C
1995	01	Cadastral Drafting Technician II	24.53	25.76	27.04	28.40	29.82	C
5174	022	Captain	56.32	59.14	62.09	65.20	68.46	E
N/A	042	Chief Deputy Registrar of Voters	\$44.47/hr					E
N/A	042	Chief Building Official	\$52.42/hr					E
N/A	042	Chief Deputy Clerk/Recorder	\$44.47/hr					E
4389	022	Chief Deputy Probation Officer	48.47	50.89	53.44	56.11	58.92	E
N/A	042	Chief Deputy Treasurer/Tax Collector	\$40.15/hr					E
2403	041	Clerk Of the Board	\$30.35	31.87	33.46	35.13	36.89	C
N/A	05	Clerk-Recorder	\$68.15/hr					E
2581	01	Code Enforcement Officer	30.39	31.91	33.50	35.18	36.94	C
2398	01	Communications Systems Tech	28.56	29.99	31.49	33.06	34.71	C
2406	01	Community Development Senior Technician	28.64	30.07	31.58	33.15	34.81	C
1911	01	Community Development Technician I	23.69	24.87	26.12	27.42	28.80	C
2148	01	Community Development Technician II	26.06	27.36	28.73	30.17	31.68	C
2513	01	Compliance Officer	29.71	31.20	32.76	34.39	36.11	C
1819	01	Compliance Specialist	22.77	23.91	25.10	26.36	27.68	C
1956	01	Construction Worker	24.14	25.35	26.61	27.95	29.34	C
2196	01	Construction Worker, Sr	26.54	27.87	29.26	30.72	32.26	C
3138	021	Corporal	35.96	37.76	39.65	41.63	43.71	C
1292	02	Correction Assistant	17.50	18.38	19.29	20.26	21.27	C
2239	02	Correctional Corporal	26.97	28.32	29.73	31.22	32.78	C
3635	022	Correctional Lieutenant	40.93	42.98	45.13	47.38	49.75	E
1876	02	Correctional Officer I	23.34	24.51	25.73	27.02	28.37	C
2132	02	Correctional Officer II	25.90	27.20	28.55	29.98	31.48	C
2559	02	Correctional Sergeant	30.17	31.68	33.26	34.93	36.67	C
N/A	03	County Administrative Officer	\$94.27/hr					E
N/A	04	County Counsel	\$77.83/hr					E
N/A	042	County Librarian	\$52.06/hr					E
N/A	042	County Surveyor (Full-time)	\$48.94/hr					E
N/A	042	County Surveyor (Part-time)	\$48.94/hr					E
2540	021	Crime Analyst	29.98	31.48	33.05	34.71	36.44	C
2743	011	Crisis Services Coordinator	32.01	33.61	35.29	37.06	38.91	C
2588	011	Crisis Services Counselor	30.46	31.98	33.58	35.26	37.02	C
1080	01	Custodian I	15.38	16.15	16.96	17.80	18.69	C
1233	01	Custodian II	16.91	17.76	18.64	19.58	20.55	C
5175	022	D A Investigator, Chief (Advanced)	56.33	59.15	62.10	65.21	68.47	E
4904	022	D A Investigator, Supervising	53.62	56.30	59.12	62.07	65.18	E
3374	021	D.A. Investigator I (Advanced)	38.32	40.24	42.25	44.36	46.58	C
3021	021	D.A. Investigator I (Basic)	34.79	36.53	38.36	40.27	42.29	C
3194	021	D.A. Investigator I (Intermediate)	36.52	38.35	40.26	42.28	44.39	C
3774	021	D.A. Investigator II (Advanced)	42.32	44.44	46.66	48.99	51.44	C
3040	021	D.A. Investigator II (Basic)	34.98	36.73	38.57	40.49	42.52	C
3569	021	D.A. Investigator II (Intermediate)	40.27	42.28	44.40	46.62	48.95	C
3052	01	Dep Ag Com/Sealer of Wgt, Meas	35.10	36.86	38.70	40.63	42.66	C
3902	041	Dep County Counsel I	45.34	47.61	49.99	52.49	55.11	E
4338	041	Dep County Counsel II	49.88	52.37	54.99	57.74	60.63	E
4815	041	Dep County Counsel III	54.84	57.58	60.46	63.48	66.66	E
2032	01	DepPublic Cons/Guardian Admin I	24.90	26.15	27.45	28.82	30.27	C
1390	041	Deputy Board Clerk I	19.22	20.18	21.19	22.25	23.36	C
1577	041	Deputy Board Clerk II	21.16	22.22	23.33	24.50	25.72	C
1832	041	Deputy Board Clerk III	23.82	25.01	26.26	27.57	28.95	C
N/A	042	Deputy Director of Behavioral Health (Fiscal and Administrative Services)	\$49.92/hr					E
N/A	042	Deputy Director of Social Services (Finance/Facilities/Administration)	\$49.92/hr					E
N/A	042	Deputy Director of Social Services (Social Services Agency Programs)	\$50.56/hr					E
3584	012	Deputy District Attorney I	40.42	42.44	44.56	46.79	49.13	E
3981	012	Deputy District Attorney II	44.39	46.61	48.94	51.39	53.96	E
4432	012	Deputy District Attorney III	48.90	51.35	53.91	56.61	59.44	E
4912	012	Deputy District Attorney IV	53.70	56.38	59.20	62.16	65.27	E
2011	025	Deputy Probation Officer I	24.69	25.92	27.22	28.58	30.01	C
2529	025	Deputy Probation Officer II	29.87	31.36	32.93	34.58	36.31	C
2959	025	Deputy Probation Officer III	34.17	35.88	37.67	39.56	41.53	C
2406	01	Deputy Public Cons/Guardian Admin II	28.64	30.07	31.58	33.15	34.81	C
2843	021	Deputy Sheriff (Advanced)	33.01	34.66	36.39	38.21	40.12	C
2540	021	Deputy Sheriff (Basic)	29.98	31.48	33.05	34.71	36.44	C
2688	021	Deputy Sheriff (Intermediate)	31.46	33.03	34.68	36.42	38.24	C
2240	021	Deputy Sheriff-Trainee	26.98	28.33	29.75	31.23	32.79	C
3002	01	Deputy Surveyor/ Deputy Registrar of Voters	34.60	36.33	38.15	40.05	42.06	C
N/A	042	Director of Environmental Health	\$60.32/hr					E
N/A	042	Director of Solid Waste /County Safety Officer	\$57.84/hr					E
N/A	04	Director of Transportation and Public Works	\$70.14/hr					E
2840	01	Director of Victim Witness Assistance Bureau	32.98	34.63	36.36	38.18	40.09	E
1726	02	Dispatcher (Training)	21.84	22.93	24.08	25.28	26.55	C
1921	02	Dispatcher-EMD	23.79	24.98	26.23	27.54	28.92	C
2042	02	Dispatcher- Lead	25.00	26.25	27.56	28.94	30.39	C
2297	02	Dispatcher-Supervising	27.55	28.93	30.37	31.89	33.49	C
N/A	05	District Attorney	\$78.62/hr					E
N/A	04	District Attorney, Chief Assistant	\$76.96/hr					E

2653	01	Elections Supervisor	31.11	32.67	34.30	36.01	37.81	C
1100	01	Elections Support Worker	15.58	16.36	17.18	18.04	18.94	C
1585	01	Elections Technician	20.43	21.45	22.52	23.65	24.83	C
3289	01	Eligibility Program Manager	37.47	39.34	41.31	43.38	45.55	E
1165	01	Eligibility Screener	16.23	17.04	17.89	18.79	19.73	C
2295	01	Eligibility Supervisor	27.53	28.91	30.35	31.87	33.46	C
1327	01	Eligibility Worker I	17.85	18.74	19.68	20.66	21.70	C
1504	01	Eligibility Worker II	19.62	20.60	21.63	22.71	23.85	C
1706	01	Eligibility Worker III	21.64	22.72	23.86	25.05	26.30	C
1702	01	Eligibility Worker II-Translator	21.60	22.68	23.81	25.00	26.25	C
2508	01	Employment & Training Supervisor	29.66	31.14	32.70	34.34	36.05	C
1747	01	Employment & Training Worker I	22.05	23.15	24.31	25.53	26.80	C
1967	01	Employment & Training Worker II	24.25	25.46	26.74	28.07	29.48	C
2208	01	Employment & Training Worker III	26.66	27.99	29.39	30.86	32.41	C
2229	01	Engineering Technician	26.87	28.21	29.62	31.11	32.66	C
2253	01	Environmental Health Specialist I	27.11	28.47	29.89	31.38	32.95	C
2661	01	Environmental Health Specialist II	31.19	32.75	34.39	36.11	37.91	C
2976	01	Environmental Health Specialist III	34.34	36.06	37.86	39.75	41.74	C
1652	01	Environmental Health Technician I	21.10	22.16	23.26	24.43	25.65	C
1863	01	Environmental Health Technician II	23.21	24.37	25.59	26.87	28.21	C
2384	01	Executive Assistant	28.42	29.84	31.33	32.90	34.54	C
2526	044	Executive Assistant	30.27	31.78	33.37	35.04	36.79	C
2770	041	Executive Legal Assistant	33.57	35.25	37.01	38.86	40.80	C
3506	01	Facilities & Projects Manager	39.64	41.62	43.70	45.89	48.18	E
2105	01	Facilities & Projects Specialist	25.63	26.91	28.26	29.67	31.15	C
2513	01	Finance & Admin Supervisor	29.71	31.20	32.76	34.39	36.11	C
2617	01	Facilities Supervisor	30.75	32.29	33.90	35.60	37.38	E
1250	01	Finance Asst I	17.08	17.93	18.83	19.77	20.76	C
1420	01	Finance Asst II	18.78	19.72	20.70	21.74	22.83	C
1608	01	Finance Asst Sr	20.66	21.69	22.78	23.92	25.11	C
1816	01	Finance Technician	22.74	23.88	25.07	26.32	27.64	C
4930	044	Finance Technician (DA)	24.22	25.43	26.70	28.04	29.44	C
2839	01	Fiscal Officer	32.97	34.62	36.35	38.17	40.08	C
N/A	04	General Services Administration Director	\$79.34/hr					E
1100	01	General Services Aide	15.58	16.36	17.18	18.04	18.94	C
3506	01	Geographic Inform Sys Coor	39.64	41.62	43.70	45.89	48.18	C
1900	01	Geographic Inform Sys Tech I	23.58	24.76	26.00	27.30	28.66	C
2159	01	Geographic Inform Sys Tech II	26.17	27.48	28.85	30.30	31.81	C
1724	01	GF-Administrative Asst II-Translator	21.82	22.91	24.06	25.26	26.52	C
N/A	042	GSA County Government Support Services Director	\$53.79/hr					E
N/A	04	Health and Human Services Director	\$76.96/hr					E
2840	011	Health Educator I	32.98	34.63	36.36	38.18	40.09	E
3005	011	Health Educator II	34.63	36.36	38.18	40.09	42.09	E
N/A	04	Health Officer (Full-time)	\$79.56/hr					E
N/A	04	Health Officer (Part-time)	\$79.56/hr					E
2213	01	Heavy Equipment Mechanic	26.71	28.05	29.45	30.92	32.47	C
2921	01	Housing Services Program Manager	33.79	35.48	37.25	39.12	41.07	E
2438	041	Human Resource Specialist	30.12	31.63	33.21	34.87	36.62	C
2016	041	Human Resource Technician	25.73	27.02	28.37	29.79	31.27	C
N/A	04	Human Resources Director	\$59.56/hr					E
2770	041	Human Resources/Risk Administrator	33.57	35.25	37.01	38.86	40.80	E
2975	01	Information Systems Analyst	34.33	36.05	37.85	39.74	41.73	C
2398	01	Information Systems Specialist	28.56	29.99	31.49	33.06	34.71	C
1877	01	Information Systems Tech I	23.35	24.52	25.74	27.03	28.38	C
2139	01	Information Systems Tech II	25.97	27.27	28.63	30.06	31.57	C
N/A	04	Information Technology Director	\$61.61/hr					E
2201	01	Learning Center Coordinator	26.59	27.92	29.32	30.78	32.32	C
2513	01	Legal Assistant	29.71	31.20	32.76	34.39	36.11	C
2513	01	Legal Office Supervisor	29.71	31.20	32.76	34.39	36.11	C
1679	01	Legal Secretary I	21.37	22.44	23.56	24.74	25.98	C
1891	01	Legal Secretary II	23.49	24.66	25.90	27.19	28.55	C
2125	01	Legal Secretary, Sr	25.83	27.12	28.48	29.90	31.40	C
1289	01	Library Assistant	17.47	18.34	19.26	20.22	21.23	C
1289	01	Library Literacy Program Assistant	17.47	18.34	19.26	20.22	21.23	C
1552	01	Library Literacy Program Coord	20.10	21.11	22.16	23.27	24.43	C
1331	01	Library Literacy Program Assistant - Bilingual	17.89	18.78	19.72	20.71	21.75	C
1463	01	Library Technician	19.21	20.17	21.18	22.24	23.35	C
2742	011	Licensed Vocational Nurse	32.00	33.60	35.28	37.04	38.90	C
4905	022	Lieutenant	53.63	56.31	59.13	62.08	65.19	E
1178	01	Mail and Warehouse Specialist	16.36	17.18	18.04	18.94	19.89	C
1099	01	Mail Clerk	15.57	16.35	17.17	18.02	18.93	C
1424	01	Medical Assistant	18.82	19.76	20.75	21.79	22.88	C
1424	01	Medical/Psychiatric Records Clerk	18.82	19.76	20.75	21.79	22.88	C
2742	01	Mental Health Intern	32.00	33.60	35.28	37.04	38.90	C
2840	011	MHSA Programs Coordinator	32.98	34.63	36.36	38.18	40.09	**
1359	01	Mosquito & Vector Control Tech	18.17	19.08	20.03	21.03	22.09	C
1099	01	Museum Asst	15.57	16.35	17.17	18.02	18.93	C
1693	01	Museum Curator	21.51	22.59	23.71	24.90	26.15	C
3589	011	Nurse Practitioner	40.47	42.49	44.62	46.85	49.19	E
3063	01	Occupational Therapist	35.21	36.97	38.82	40.76	42.80	C
1991	01	Outreach Specialist	24.49	25.71	27.00	28.35	29.77	C
1769	01	Outreach Technician	22.27	23.38	24.55	25.78	27.07	C
2548	041	Paralegal (CC)	31.26	32.82	34.46	36.19	38.00	C
2952	041	Payroll Manager	35.46	37.23	39.09	41.05	43.10	E
2032	041	Payroll Specialist I	25.89	27.18	28.54	29.97	31.47	C

2384	041	Payroll Specialist II	29.55	31.03	32.58	34.21	35.92	C
1841	01	Personal Services Coordinator	22.99	24.14	25.35	26.61	27.94	C
3588	01	Physical Therapist	40.46	42.48	44.61	46.84	49.18	C
2210	01	Planner I	26.68	28.01	29.41	30.89	32.43	C
2507	01	Planner II	29.65	31.13	32.69	34.32	36.04	C
2835	01	Planner III	32.93	34.58	36.31	38.12	40.03	C
N/A	042	Planning Director	\$58.20/hr					E
1650	01	Planning Technician I	21.08	22.13	23.24	24.40	25.62	C
1861	01	Planning Technician II	23.19	24.35	25.57	26.85	28.19	C
2422	01	Plans Examiner I	28.80	30.24	31.75	33.34	35.01	C
2709	01	Plans Examiner II	31.67	33.25	34.92	36.66	38.50	C
1972	01	Power Equip Mechanic I	24.30	25.52	26.79	28.13	29.54	C
2345	01	Power Equip Mechanic II	28.03	29.43	30.90	32.45	34.07	C
2624	01	Power Equip Mechanic II-Fabrication	30.82	32.36	33.98	35.68	37.46	C
2485	01	Power Equip Mechanic III	29.43	30.90	32.45	34.07	35.77	C
1042	01	Print Shop Assistant I	15.00	15.75	16.54	17.36	18.23	C
1231	01	Print Shop Assistant II	16.89	17.73	18.62	19.55	20.53	C
1980	01	Printer	24.38	25.60	26.88	28.22	29.63	C
1518	025	Probation Aide	19.76	20.75	21.79	22.87	24.02	C
N/A	04	Probation Officer, Chief	\$76.96/hr					E
3299	025	Probation Unit Supervisor	37.57	39.45	41.42	43.49	45.67	C
6408	042	Program Manager-Special Prosecutions Unit	\$71.41/hr.					E
2839	01	Property Tax and Accounting Analyst	32.97	34.62	36.35	38.17	40.08	C
1921	02	Property/Evidence Technician	23.79	24.98	26.23	27.54	28.92	C
N/A	042	Psychiatrist	\$187.57/hr					E
N/A	042	Psychiatrist-Drug Medical Stipend	\$212.16/hr					E
3143	01	Public Conservator/Guardian/Administrator	36.01	37.81	39.70	41.69	43.77	E
N/A	042	Public Health Director	\$66.05/hr					E
3414	011	Public Health Nurse I	38.72	40.66	42.69	44.82	47.06	E
3802	011	Public Health Nurse II	42.60	44.73	46.97	49.31	51.78	E
4440	011	Public Health Nurse Supv	48.98	51.43	54.00	56.70	59.54	E
2671	011	Public Health Program Coordinator	31.29	32.85	34.50	36.22	38.03	E
3697	011	Public Health Program Manager	41.55	43.63	45.81	48.10	50.50	E
3697	011	Public Health Program Manager - Grants Management	41.55	43.63	45.81	48.10	50.50	E
N/A	04	Public Services Director	\$48.26/hr					E
2148	01	Public Works Inspector	26.06	27.36	28.73	30.17	31.68	C
2407	01	Public Works Lead Inspector	28.65	30.08	31.59	33.17	34.82	C
2137	01	Public Works Maint Lead Worker	25.95	27.25	28.61	30.04	31.54	C
2695	01	Public Works Maint Supervisor	31.53	33.11	34.76	36.50	38.32	C
1490	01	Public Works Maint Worker I	19.48	20.45	21.48	22.55	23.68	C
1687	01	Public Works Maint Worker II	21.45	22.52	23.65	24.83	26.07	C
1900	01	Public Works Maint Worker III	23.58	24.76	26.00	27.30	28.66	C
N/A	042	Public Works Maintenance Superintendent	\$48.78/hr					E
3002	01	Public Works Project Engineer	34.60	36.33	38.15	40.05	42.06	C
3348	01	Public Works Sr Project Manager	38.06	39.96	41.96	44.06	46.26	C
3175	01	Public Works Surveyor	36.33	38.15	40.05	42.06	44.16	C
1608	01	Purchasing Assistant	20.66	21.69	22.78	23.92	25.11	C
1814	01	Purchasing Assistant II	22.72	23.86	25.05	26.30	27.62	C
2041	01	Purchasing Assistant III	24.99	26.24	27.55	28.93	30.38	C
3069	01	Purchasing Manager	35.27	37.03	38.89	40.83	42.87	C
1321	01	Recorder Clerk I	17.79	18.68	19.61	20.59	21.62	C
1497	01	Recorder Clerk II	19.55	20.53	21.55	22.63	23.76	C
2513	01	Recorder Clerk Supervisor	29.71	31.20	32.76	34.39	36.11	C
1694	01	Recorder Clerk, Sr	21.52	22.60	23.73	24.91	26.16	C
2099	041	Records and Volunteer Administrator	26.59	27.92	29.32	30.78	32.32	C
1294	041	Records Management Assistant	18.22	19.13	20.09	21.09	22.15	C
2742	011	Registered Nurse (Health)	32.00	33.60	35.28	37.04	38.90	E
1575	01	Secretary	20.33	21.35	22.41	23.53	24.71	C
2770	041	Senior Administrative Analyst	33.57	35.25	37.01	38.86	40.80	C
2407	01	Senior Building Maintenance Worker	28.65	30.08	31.59	33.17	34.82	C
3920	01	Senior Civil Engineer	43.78	45.97	48.27	50.68	53.21	C
2507	01	Senior Engineering Technician	29.65	31.13	32.69	34.32	36.04	C
N/A	05	Sheriff-Coroner	\$76.18/hr					E
1781	01	Sheriff's Executive Secretary	22.39	23.51	24.68	25.92	27.22	C
2839	01	Sheriff's Fiscal Officer	32.97	34.62	36.35	38.17	40.08	C
2132	02	Sheriff's Security Officer	25.90	27.20	28.55	29.98	31.48	C
3774	022	Sheriff's Sergeant (Advanced)	42.32	44.44	46.66	48.99	51.44	C
3569	022	Sheriff's Sergeant (Intermediate)	40.27	42.28	44.40	46.62	48.95	C
1449	01	Sheriff's Services Asst	19.07	20.02	21.02	22.08	23.18	C
1712	01	Sheriff's Services Technician	21.70	22.79	23.92	25.12	26.38	C
2043	01	Social Services Administrative Supervisor	25.01	26.26	27.57	28.95	30.40	C
1424	01	Social Service Aide	18.82	19.76	20.75	21.79	22.88	C
N/A	042	Social Services Director	\$66.05/hr					E
2539	01	Social Services Finance Supervisor	29.97	31.47	33.04	34.69	36.43	C
3705	01	Social Services Program Manager	41.63	43.71	45.90	48.19	50.60	E
1966	01	Social Worker I	24.24	25.45	26.72	28.06	29.46	C
2213	01	Social Worker II	26.71	28.05	29.45	30.92	32.47	C
2474	01	Social Worker III	29.32	30.79	32.33	33.94	35.64	C
2729	01	Social Worker IV	31.87	33.46	35.14	36.89	38.74	C
2648	01	Social Worker Supervisor I	31.06	32.61	34.24	35.96	37.75	C
3601	01	Solid Waste Program Manager	40.59	42.62	44.75	46.99	49.34	E
1819	01	Solid Waste Program Specialist	22.77	23.91	25.10	26.36	27.68	C
2460	01	Solid Waste Technician	29.18	30.64	32.17	33.78	35.47	C
2238	01	Staff Service Analyst I	26.96	28.31	29.72	31.21	32.77	C
2508	01	Staff Service Analyst II	29.66	31.14	32.70	34.34	36.05	C

2378	01	Systems Support Analyst	28.36	29.78	31.27	32.83	34.47	C
1219	01	Transportation Officer	16.77	17.61	18.49	19.41	20.38	C
1597	02	Transportation Officer	20.55	21.58	22.66	23.79	24.98	C
N/A	05	Treasurer-Tax Collector	\$68.15/hr					E
1992	01	Treasury Technician	24.50	25.73	27.01	28.36	29.78	C
N/A	04	Undersheriff	\$76.96/hr					E
3063	011	Utilization & Quality Management Coordinator I	35.21	36.97	38.82	40.76	42.80	**
3416	011	Utilization & Quality Management Coordinator II	38.74	40.68	42.71	44.85	47.09	**
N/A	04	Veterans Services Officer	\$38.73/hr					E
1652	01	Victim/Witness Advocate	21.10	22.16	23.26	24.43	25.65	C
3148	01	Web Programmer/Developer	36.06	37.86	39.76	41.74	43.83	C

Board of Supervisors Agenda Item Report

Submitting Department: Assessor

Meeting Date: December 6, 2022

SUBJECT

Assessor Roll Corrections - approval of roll correction values being decreased over \$150,000

Recommendation:

Approve

4/5 vote required:

Yes

Distribution Instructions:

Auditor Assessor

ATTACHMENTS

- [023-070-004-000 \(1\).pdf](#)

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt 023-070-004-000	Tax Year 2019	R/C # A0433	Roll Type S	Fee Parcel 023-070-004-000	Originating Asmt 023-070-004-000	From TRA 052-086	New TRA 052-086
R&T 1 75.54	R&T 2	Taxroll Asmt Only N		Value History Y		Taxability Code	

Roll Value	New Value	Sup From Net	Sup To Net
Land	530,604	360,000	
Structure			
Growing			
PP MH			
Fixtures R/P			
Fixtures			
Personal Property			
HOX			
Other Exemptions			
CODE	Net Change	-170,604	Supl Change

Owner SNIDER PAUL TRUST
Mailing Address BERGER KEVIN SUCCESSOR TRUSTEE
701 E CANAL DR
TURLOCK CA 95380-4023

Situs

Change in Ownership as of 8/19/19
Period Covered 8/19/19 - 6/30/20

Supl Info

10 % PP Penalty	N	Event From/Thru Dates	
Restricted	N		
Timber Preserve	N	Ownership From/Thru Dates	Aug 19, 19 - Jun 30, 20
5151 Interest	N	506/5151 From/Thru Dates	From 1 - Thru
506 Interest	N		

TaxBill Days 317
R/C Date Nov 16, 2022
Created By TM

Print R/C Wks C
Print R/C Letter C
R/C Completed C

Appraiser Initials Date
Supv Appr Initials Date
Chief Appr Initials Date

Asmt Clerk Initials Date
Off Mgr Initials Date

Assessor Signature _____ Date _____
Auditor Signature _____ Date _____
County Counsel Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt 023-070-004-000	Tax Year 2020	R/C # A0434	Roll Type S	Fee Parcel 023-070-004-000	Originating Asmt 023-070-004-000	From TRA 052-086	New TRA 052-086
R&T 1 75.54	R&T 2	Taxroll Asmt Only N		Y	Value History	Taxability Code	

Roll Value	New Value	Sup From Net	Sup To Net
Land	541,216	360,000	
Structure			
Growing			
PP MH			
Fixtures R/P			
Fixtures			
Personal Property			
HOX			
Other Exemptions			
CODE	Net Change	-181,216	Supl Change

Owner SNIDER PAUL TRUST
Mailing Address BERGER KEVIN SUCCESSOR TRUSTEE
701 E CANAL DR
TURLOCK CA 95380-4023

Situs

Bill
Change in Ownership as of 8/19/19
Comments
Period Covered 7/1/20 - 6/30/21

Supl Info

10 % PP Penalty	N
Restricted	N
Timber Preserve	N
5151 Interest	N
506 Interest	N

Event From/Thru Dates

Ownership From/Thru Dates

506/5151 From/Thru Dates

From 1 [] Thru []

From 2 [] Thru []

TaxBill Days []
R/C Date Nov 16, 2022
Created By TM

Print R/C Wks C
Print R/C Letter C
R/C Completed C

Appraiser [] Date []
Supv Appr [] Date []
Chief Appr [] Date []

Asmt Clerk [] Date []
Off Mgr [] Date []

Assessor Signature _____ Date _____

Auditor Signature _____ Date _____

County Counsel Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt 023-070-004-000	Tax Year 2021	R/C # A0435	Roll Type S	Fee Parcel 023-070-004-000	Originating Asmt 023-070-004-000	From TRA 052-086	New TRA 052-086
R&T 1 75.54	R&T 2	Taxroll Asmt Only N		Value History Y		Taxability Code	

Roll Value	New Value	Sup From Net	Sup To Net
Land	546,822	363,730	
Structure			
Growing			
PP MH			
Fixtures R/P			
Fixtures			
Personal Property			
HOX			
Other Exemptions			
CODE	Net Change	-183,092	Supl Change

Owner SNIDER PAUL TRUST
Mailing Address BERGER KEVIN SUCCESSOR TRUSTEE
701 E CANAL DR
TURLOCK CA 95380-4023

Situs

Bill
Change in Ownership as of 8/19/19
Comments
Period Covered 7/1/21 - 6/30/22

Supl Info

10 % PP Penalty	N
Restricted	N
Timber Preserve	N
5151 Interest	N
506 Interest	N

Event From/Thru Dates

Ownership From/Thru Dates

506/5151 From/Thru Dates

From 1 [] Thru []

From 2 [] Thru []

TaxBill Days

Print R/C Wks	C
Print R/C Letter	C
R/C Completed	C

Created By TM

Nov 16, 2022

Appraiser [] Date []

Supv Appr [] Date []

Chief Appr [] Date []

Asmt Clerk [] Date []

Off Mgr [] Date []

Assessor [] Signature [] Date []

Auditor [] Signature [] Date []

County Counsel [] Signature [] Date []

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt 023-070-004-000	Tax Year 2022	R/C # A0436	Roll Type S	Fee Parcel 023-070-004-000	Originating Asmt 023-070-004-000	From TRA 052-086	New TRA 052-086
R&T 1 75.54	R&T 2		Taxroll Asmt Only N	Y	Value History	Taxability Code 000	

Roll Value	New Value	Sup From Net	Sup To Net
Land 557,758	371,005		
Structure			
Growing			
PP MH			
Fixtures R/P			
Fixtures			
Personal Property			
HOX			
Other Exemptions			
CODE	Net Change -186,753		Supl Change

Owner SNIDER SHELBY TRUST
Mailing Address BERGER KEVIN TRUSTEE
701 E CANAL DR
TURLOCK CA 95380-4023

Situs

Bill
Change in Ownership as of 8/19/19
Comments
Period Covered 7/1/22 - 6/30/23

Supl Info

10 % PP Penalty	N
Restricted	N
Timber Preserve	N
5151 Interest	N
506 Interest	N

Event From/Thru Dates
Ownership From/Thru Dates

506/5151 From/Thru Dates
From 1 [] Thru []
From 2 [] Thru []

TaxBill Days []
R/C Date Nov 16, 2022
Created By tm

Print R/C Wks C
Print R/C Letter C
R/C Completed C

Appraiser [] Date []
Supv Appr [] Date []
Chief Appr [] Date []

Asmt Clerk [] Date []
Off Mgr [] Date []

Assessor [] Signature [] Date []
Auditor [] Signature [] Date []
County Counsel [] Signature [] Date []

Board of Supervisors Agenda Item Report

Submitting Department: Board of Supervisors

Meeting Date: December 6, 2022

SUBJECT

Camanche Regional Park Advisory Board: Approval of the reappointment of Ryan Peek to the subject Board for a two year term effective December 6, 2022 and expiring December 5, 2024.

Recommendation:

Approve the Reappointment.

4/5 vote required:

No

Distribution Instructions:

Lorna Barfield (EBMUD), File

ATTACHMENTS

- [Ryan Peek Application.pdf](#)

COMMITTEE MEMBER APPLICATION FORM

Date November 18, 2020

Please consider me for the following committee:

Comanche Regional Park Advisory Board

NAME: Ryan F. Peck

Mailing Address: 1603 Shakeley Lane, Yone, CA 95640

Physical Address: 1603 Shakeley Lane, Yone, CA 95640

Business Address: 7464 French Road, Sacramento, CA 95828

Telephone - Home: (916)-873-5705 Work: (916)-396-3760

Please state briefly your qualifications and why you are interested in serving on this committee (use additional sheet of paper, if necessary):

I, along with my family, am a resident of Amador County. We enjoy fishing and the use of the local recreation areas to include those of Lake Comanche. It would be an honor to represent the people of the county of Amador and their interests surrounding Comanche Regional Park. My goal in advising the board would be the sustainment of the resources of the park for the enjoyment of current and future generations.

Signature R. F. Peck

*Please be aware this completed form may be released to any member of the public or media upon request.

-FOR CLERKS USE ONLY-

Application Accepted

Application Rejected

Date Appointed _____

Committee Number _____

Term Expires _____

Supervisorial District _____