

Amador County Board of Supervisors ACTION MINUTES

REGULAR MEETING

DATE: Tuesday, June 27, 2023
TIME: 9:00 a.m.
LOCATION: County Administration Center, 810 Court Street, Jackson, California

The Board of Supervisors of the County of Amador met at the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present on Roll Call:

Jeff Brown, District III – Chairman
Brian Oneto, District V –Vice-Chairman
Frank U. Axe, District IV
Patrick Crew, District I
Richard M. Forster, District II

Staff: Charles T. Iley, County Administrative Officer
Gregory Gillott, County Counsel
Heather Peek, Deputy Clerk of the Board

Absent: None

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Supervisors. Any packets prepared by County Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9). **At 8:30 a.m., the Board convened into closed session.**

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6.

County Negotiators: Glenn Spitzer, Deputy County Counsel, Greg Ramirez, IEDA, Lisa Gaebe, Human Resources Director Employee Organization: SEIU Local 2015

Suggested Action: Discussion and possible action.

ACTION: Update given.

Confidential Minutes: Review and possible approval of the June 13, 2023 Confidential Minutes.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Oneto, seconded by Supervisor Crew and unanimously carried to approve the June 13, 2023 Confidential Minutes.

PLEDGE OF ALLEGIANCE: Chairman Brown led the Board and the public in the *Pledge of Allegiance*.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per person**.

The following individual wished to speak:

- Tamara Lopez, District I resident
- Gabe Hulbert, Home Run Financing

At this time, Chairman Brown announced that on Saturday, July 1st Volcano will have their “Cannonball Run and Parade”, as well as, Kirkwood’s “Freedom Festival” from 3:00-6:00 p.m.

Chairman Brown also announced that at 10:30, the Board of Supervisors will suspend the meeting and start the In-Home Supportive Services Public Authority (IHSS-PA) Board of Governors meeting and readjourn back to the Board of Supervisors meeting once finished.

AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

Chairman Brown advised the following items have been added as Addendum’s to the Regular Agenda for today’s date:

Item 3.f.: Presentation of the report by the 2022-2023 Amador County Grand Jury.
The existing item 3.f. Minutes: Review and possible approval of the June 13, 2023 Board of Supervisors Meeting Minutes will change to item 3.g.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Crew, seconded by Supervisor Forster and carried unanimously, to approve the agenda as amended.

CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

Chairman Brown advised the following items have been added as Addendum's to the Consent Agenda for today's date:

Code Enforcement: Budget Increase to cover additional revenue from a Caltrans grant. (Added as Item 4.ab.)

At this time, Chairman Brown announced a request from Ms. Grandbois, District I resident, to allow public comment on the consent agenda. There were no public comments.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Axe, seconded by Supervisor Oneto and carried unanimously, to approve the Consent Agenda as amended.

REGULAR AGENDA

California State Association of Counties (CSAC): Presentation by Mr. Graham Knaus, CSAC Executive Director regarding the AT HOME Plan put in place to assist Counties in working with federal, state and local partners, and in partnership with the Governor and the Legislature, to implement a comprehensive plan to help those who are unhoused or at risk of becoming unhoused in the community; and presentation by Mr. Mark Neuberger, regarding SB1 Funding.

Mr. Graham Knauss, CSAC Executive Director, provided a presentation on the "AT-HOME" program, a proposal for the board to consider endorsing to support the growth of the coalition in a plan to address homelessness and mental health services.

Lengthy discussion ensued and Mr. Mark Neuberger, CSAC Legislative Advocate, joined in and provided a presentation on SB1 Funding regarding housing, land use and transportation issues.

ACTION: Presentation only. The resolution will be scheduled for adoption on the consent agenda at the next regular meeting.

Rural County Representatives of California (RCRC): Presentation regarding the RCRC Strategic Plan and work of affiliated entities. (GSFA, NHF, GSNR, GSCA, RAI and ESJPA)

Mr. Craig Ferguson, Senior Vice President, RCRC, provided a presentation on the RCRC Strategic

Plan.

ACTION: Presentation only.

Social Services: Amendment of Amador County Code Chapter 2.86 regarding the County General Assistance (GA) Program.

Ms. Anne Watts, Social Services Director, addressed the Board and summarized the staff report relative to this matter, which is hereby incorporated into these minutes as though set forth in full. In summary, Ms. Watts mentioned the Board of Supervisors approved changes to the GA regulations, and those changes were implemented by the Department of Social Services. Ms. Watts said the changes were never formalized through an amendment to the county ordinance, as is required, and that the previously approved changes should be included in the ordinance. Ms. Watts noted the Department of Social Services is also proposing the additional revisions to the county's existing GA regulations, which are included in the staff report.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Axe, seconded by Supervisor Oneto and carried unanimously, to waive the reading of the proposed amendment to the Amador County Code Chapter 2.86 regarding the General Assistance Program, including both the 2016 and 2023 proposed modifications, as well as the in-kind amounts and schedule the amendment for adoption on the next board meeting's consent agenda.

General Services Administration: Discussion regarding grant application for road safety improvements.

Ms. Karen Warburton, Senior Administrative Analyst, General Services, addressed the Board and summarized the staff report relative to this matter, which is hereby incorporated into these minutes as though set forth in full. In summary, Ms. Warburton announced the U.S. Department of Transportation is soliciting applications for a competitive grant titled Safe Streets and Roads for All (SS4A) and also applying for grant funding for a new county initiative to prioritize roads called Keep Amador Roads Safe (KARS).

Lengthy discussion ensued with the following action being taken.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Axe, seconded by Supervisor Oneto and carried unanimously, to authorize staff to apply for the SS4A grant and approve the resolution.

General Services Administration: Dispense with the Formal RFP Procedures and approve an Addendum to Agreement for Annual Auditing Services for an additional three (3) years.

Ms. Danielle Whitaker, Purchasing Manager, General Services, addressed the Board and summarized the staff report relative to this matter.

At this time, Ms. Tacy Oneto-Rouen, Auditor, and Ms. Michelle Begovich, Assistant Auditor, joined the discussion.

Lengthy discussion ensued with the following action being taken.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Oneto, seconded by Supervisor Crew and carried unanimously, to dispense with the formal RFP procedures and approve the second addendum with Smith & Newell, CPA's for an additional three years of services in an amount not to exceed \$223,950.00.

2022-2023 Grand Jury Report: Presentation of the subject report by Grand Jury Members, Ms. Susan Manning and Ms. Taylor Reeder to the Board of Supervisors.

ACTION: Presentation only. A complete copy of the report is available for viewing on the Amador County website. www.amadorgov.org

Minutes: Review and possible approval of the June 13, 2023 Board of Supervisors Meeting Minutes.

ACTION: Direction given pursuant to the following motion.


MOTION: It was moved by Supervisor Axe, seconded by Supervisor Oneto and carried unanimously, to approve the June 13, 2023 Board of Supervisors Meeting Minutes with minor edits.

ADJOURNMENT: Until Tuesday, July 11, 2023 at 8:30 a.m.



Jeffrey Brown, Chairman, Board of Supervisors

ATTEST:



HEATHER PEEK, Deputy Clerk of the
Board of Supervisors, Amador County,
California

June 27, 2023 CONSENT MINUTES

4.a. Declaring Local State of Emergency in Amador County Due to Pervasive Tree Mortality.

ACTION: Approved-Resolution No. 23-083

4.b. Assessor Roll Corrections - approval of P19 base year value transfer being decreased over \$150,000.

ACTION: Approved

4.c. Building Department-Limited Density Owner-Built Rural Dwelling / LD233904 - Villegas

ACTION: Approved-Resolution No. 23-081

4.d. Assessor Roll Corrections - approval of P19 base year value transfer being decreased over \$150,000.

ACTION: Approved

4.e. Building Department: Agreement to Limit Use of Agricultural Structure for AG233889-TREVASKIS

ACTION: Approved-Resolution No. 23-082

4.f. Budget Increase for the Probation Department to account for additional revenues from SB 129

ACTION: Approved

4.g. Social Services: Authorize the Social Services Director to sign and execute Standard Agreement with CDSS related to Resource Family Approval Program

ACTION: Approved-Resolution No. 23-085

4.h. General Services Administration: ITB 22-04 Amador County Sheriff's ADA Upgrades & Yard Separation Project

ACTION: Approved

4.i. Request for a Budget Transfer from contingencies to fund unbudgeted costs related to the PSPS DA/Vet Hall Generator Installation project.

ACTION: Approved

4.j. Native Daughters of the Golden West (NDGS): Approval of a Resolution in recognition of the 137th Grand Parlor Annual Meeting of the NDGW.

ACTION: Approved-Resolution No. 23-079

4.k. The Director of Social Services and the Director of Information Technology submitted a requested to reclassify the System Support Analyst to an Information Systems Specialist and transfer the position from the Social Services Department to the Information Technology Department.

ACTION: Approved

4.l. The Sheriff submitted a request during budget hearings to add a new Correctional Captain position and to reclassify Adam Stone from Correctional Lieutenant to Correctional Captain effective the pay period that encompasses June 1, 2023. A job description and pay range/pay rate has been created for the Correctional Captain position and the Correctional Lieutenant job description has been revised to include that they will also report to the Correctional Captain.

ACTION: Approved

4.m. The Behavioral Health Director received approval for the reclassification of a Behavioral Health Clinician II to a Behavioral Health Clinician III during the budget process. This reclassification will allow the employee to be able to provide supervision and leadership to the Personal Services Coordinators without working out of class. The effective date of the reclassification would be the pay period that encompasses July 1, 2023.

ACTION: Approved

4.n. The Public Health Director has submitted a request to reclassify the current Fiscal Officer to a Program Manager and to reclassify the current Administrative Assistant II to a Finance Assistant I effective the pay period that encompasses July 1, 2023. These requests align with the Public Health Department's needs and will be funded within the current budget. No General Funds will be required.

ACTION: Approved

4.o. General Services Administration: ITB 23-10 Construction of Runway and Taxiway Lighting and Rotating Beacon Project.

ACTION: Approved

4.p. Social Services: Purchase of Service Agreement and Plan of Cooperation between DSS and District Attorney's Office

ACTION: Approved

4.q. 8th Amendment to NV5 Contract for Buena Vista Landfill Monitoring, Hydrogeology, Reporting Services and Technical Assistance with the Revised 2022 Waste Discharge Requirements R5-2022-0025

ACTION: Approved

4.r. The Sheriff created a new Sheriff's Office Program Manager position to find law enforcement federal, state and local entity grant programs. A new job description and pay range/pay rate has been created for the position.

ACTION: Approved

4.s. The Consolidated Salary Schedule has been updated June 1, 2023 to add the Correctional Captain Classification and updated July 1, 2023 to add the Sheriff's Office Program Manager. In order to be in compliance with California Code of Regulations Section 570.5, we are required to have an updated wage plan anytime there is a revision approved by the Board of Supervisors.

ACTION: Approved

4t. The Public Health Director received approval for the reclassification of the Licensed Vocational Nurse to a Registered Nurse during the budget process. This employee completed her education program for her Registered Nurse degree. The effective date of the reclassification would be the pay period that encompasses July 1, 2023.

ACTION: Approved

4.u. 4th Amendment to the Contract for Buena Vista Landfill Operation, Monitoring, and Maintenance (OM&M) of the Landfill Gas and Leachate Collection Systems and Remote Monitoring and Control (RMC) of the Flare System.

ACTION: Approved

4.v. First Amendment to Contract for SB1383 Consulting Services.

ACTION: Approved

4.w. Public Health - Agreement 23-10305 with the California Dept. of Public Health / Nutrition Education and Obesity Prevention for Fiscal Years 2023-2026

ACTION: Approved-Resolution No. 23-084

4.x. Request Approval of Updated Price List for Vaccines Available at Public Health

ACTION: Approved

4.y. The Sheriff is requesting the addition of two (2) Lead Dispatcher positions to his Sheriff Dispatch Department (2212). This is in addition to the two (2) currently approved during the budget process for the 2023/2024 fiscal year. This is a promotional opportunity for current Dispatcher-EMDs. The total position allocations for Sheriff Dispatch Department 2212 will not change

ACTION: Approved

4.z. First Amendment to Franchise Agreement between the County of Amador County and Aces Waste Services, Inc. (ACES) for Collection and Disposal Services for Solid Waste and Recyclable Materials

ACTION: Approved

4.aa. Request to transfer funds from CRF trust to department 2750 to mitigate the fiscal impact related to the cost of the severe winter storms in FY 22/23.

ACTION: Approved

4.ab. Code Enforcement: Budget Increase to cover additional revenue from a Caltrans grant.

ACTION: Approved