

REGULAR IONE MEMORIAL DISTRICT MEETING
LOCATION – Ione Memorial Hall, 207 S. Amador Street Ione CA 95640
Thursday, September 14, 2023 – 6:00 PM

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

Jerry McCarthy, Chair
Weldon Lincoln, Treasurer
Gareth Hall, Director
Jerry Brady, Director
Richard Wynne, Secretary

- D. STAFF PRESENT:
- E. PUBLIC PRESENT:
- F. PUBLIC COMMENT:

NOTE: This time is reserved for members of the public to address the board on items not appearing on the agenda. A limit of two (2) minutes per speaker and a total of six (6) minutes per topic shall be observed. No discussion is allowed on public comments. The law does not allow any action to be taken, nor extended discussion, on any item not on the agenda.

Brown Act 54954.3(b)

Is there any person who wishes to address the board at this time?

- G. APPROVAL OF CONSENT CALENDAR:

Notice to the Public: All matters listed under this category are considered to be routine by the Ione Memorial District and will be enacted by one motion. Unless a specific request is made by a Director or the public, the Consent Calendar will not be read. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately.

NOTE: Due to the lack of quorum, the August meeting was cancelled and all pending business was carried over to the September meeting.

- 1. Approval Of Agenda
- 2. Minutes Of The Last Regular Meeting
- 3. Financial Reports

- H. SECRETARY COMMUNICATIONS

- I. STAFF REPORT

- 1. Rick Germolus
- 2. Megan Buchanan

- J. VFW REPORT

- K. AD HOC COMMITTEE REPORTS

- 1. Rolling Stock (**Chair: Jerry McCarthy;** Bob Gray, Mike Smith)
- 2. ADA (**Chair: Jerry McCarthy;** Weldon Lincoln, Rick Germolus, Bob Gray)
- 3. Storing Recreational Vehicles (**Chair: Jerry McCarthy,** Rick Germolus, Weldon Lincoln)

Notice to the public: The public may comment on any agenda item before a vote. Comment is limited to four (4) minutes.

- L. UNFINISHED BUSINESS

- 1. Review recommendation of Administrative Assistant for bid for bi-annual review of the financial statements for FY 2022 and 2023. Discussion and action.

- M. NEW BUSINESS:

- 1. Update on stove in Memorial Hall.
- 2. Status report on panic locks
- 3. Action to stop pursuing the Parking Lot as “Storage” and dissolve “Storing Recreational Vehicles” Committee.

- N. NEXT REGULAR MEETING October 12, 2023 - 6:00 p.m.

- O. ADJOURNMENT

IONE MEMORIAL DISTRICT REGULAR MEETING
LOCATION – Memorial Hall, 207 S. Amador Street Ione CA 95640
Thursday, July 13, 2023 – 6:00 PM - **MINUTES**

- A. CALL TO ORDER at 6:01 PM by Jerry McCarthy
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- Jerry McCarthy, Chair
 - Weldon Lincoln, Treasurer
 - Gareth Hall, Director
 - Jerry Brady, Director
 - Richard Wynne, Secretary
- D. STAFF MEMBERS PRESENT: Rick Germolus, Crystal LaBarre
- E. PUBLIC PRESENT: 2
- F. PUBLIC COMMENT: None
- G. CONSENT CALENDAR: Moved by Hall to accept as presented; 2nd by Wynne; Carried 5 Ayes 0 Noes
1. Agenda
 2. Minutes of the last regular meeting
 3. Financial Report
- H. SECRETARY COMMUNICATIONS: Special District Magazines
- I. STAFF REPORT
1. Rick: a) Has left several messages with Sierra Pacific about timer and inspection. No responses for the last month. Thanked the Scouts for sanding the wall and cleaning the baseboards. Bob and Rick to paint on Thursday. Cleaned stove and knobs. Some knobs were destroyed by the disposal. Thinks it would be good to start process of remodeling the kitchen. Options to be reviewed at next meeting. Having trouble with a specific weed.
 2. Crystal: Passed Real Estate Exam, therefore the process of hiring a replacement will likely be 4-6 weeks.
- J. VFW Report: Skip reported
1. They are “All American” and “All State”. This hasn’t happened since 1998.
 2. Membership is growing
 3. District 17 meeting is August 19 with plans for a big crowd.
 4. Fixed the flag area with new concrete and poles.
 5. Next year, Rick Boughner will take over as commander of post.
 6. Boy Scouts Troop looking for an eagle project; maybe a couple benches out front.
- K. AD HOC COMMITTEE REPORTS
1. Rolling Stock (**Chair: McCarthy**; Bob Gray, Mike Smith): Jerry reported that the M37 is done except for the kill switch. 5-Ton progress is stalled.
 2. ADA (**Chair: Jerry McCarthy**; Weldon Lincoln, Rick Germolus, Bob Gray): Jerry McCarthy reported that during the “Bingo” inspection, the fire Marshall said it is a danger to have panic bars separate from the dead bolt. This will need to be remedied by staff along with new panic bar on the back door.
 3. Parking Lot Storage (**Chair: Jerry McCarthy**; Weldon Lincoln; Rick Germolus): No report
- L. UNFINISHED BUSINESS: None
- M. NEW BUSINESS:
1. Discussed letter from Cathy Castillo for Bi-Annual Financial Review. Jerry thought it would be a good idea to solicit for a second bid so fresh eyes could review. Crystal was directed to research another CPA.
 2. Crystal presented Memorial Hall Restroom sketches. There were three options presented that used the existing space and rearranged the layouts. She has been in correspondence with ARCOR to see if any are viable options to make ADA compliant. Option 2 seems like the best layout.
- N. NEXT REGULAR MEETING August 10, 2023 – 6:00 PM

| Date | Acct # | Account | Company/Individual | Purpose | Expense | Acct Total |
|----------|--------|---------------------------|-------------------------------|---|--------------------|--------------------|
| 7/7/2023 | 47890 | Reimbursements | Monica Manzo | Refund on Hall Rental | \$ 250.00 | \$ 250.00 |
| 7/20/23 | 50100 | Salaries | Patrick Germolus | June Payroll | \$ 2,120.00 | \$ 2,120.00 |
| 7/20/23 | 50310 | FICA/Medicare | Social Security/Medicare | June Payroll | \$ 162.18 | \$ 162.18 |
| | 50500 | Worker's Compensation | Golden State Risk Management | | | \$ - |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | \$ - |
| 7/7/23 | 51400 | Household | Quill | Carton of White Hand Towels | \$ 64.64 | |
| 7/21/23 | 51400 | Household | Lowe's | Garbage Bags, B-Soda, Raid | \$ 26.84 | |
| | 51400 | Household | | | | \$ 91.48 |
| | 51500 | Insurance & Bonds | | | | \$ - |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | \$ - |
| | 51706 | Rolling Stock Consm Maint | | | | |
| | 51706 | Rolling Stock Consm Maint | | | | \$ - |
| | 51707 | Rolling Stock Durab Maint | | | | |
| | 51707 | Rolling Stock Durab Maint | | | | \$ - |
| | 51760 | Maintenance/Website | | | | \$ - |
| 7/7/23 | 51800 | Main-Bldgs/Improv | Green Acres | Reimburse Rick Germolus for Weed Killer | \$ 43.10 | |
| 7/14/23 | 51800 | Main-Bldgs/Improv | Safeguard Pest Control | Pest Control | \$ 74.00 | |
| 7/14/23 | 51800 | Main-Bldgs/Improv | Robert Gray | Reimbursement for Painting supplies for Memorial Hall | \$ 48.61 | |
| 7/21/23 | 51800 | Main-Bldgs/Improv | Lowe's | Door Kickplate, Handle, Paint supplies | \$ 130.80 | |
| 7/28/23 | 51800 | Main-Bldgs/Improv | Ace Hardware | Paint Stick | \$ 32.31 | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | \$ 328.82 |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | \$ - |
| 7/14/23 | 52300 | Prof & Spec Serv | Township #2 Cemetery District | Administrative Services | \$ 400.00 | |
| 7/7/23 | 52300 | Prof & Spec Serv | C&P Tax Service | June Payroll | \$ 50.00 | |
| | 52300 | Prof & Spec Serv | | | | |
| | 52300 | Prof & Spec Serv | | | | \$ 450.00 |
| | 52328 | Audits | | | | \$ - |
| | 52364 | Training/Conferences | | | | \$ - |
| | 52393 | Special Projects/events | | | | \$ - |
| | 52483 | Stipends | | | | \$ - |
| | 52500 | Rents, Leases, Equip | | | | \$ - |
| | 52700 | Minor Equip | | | | |
| | 52700 | Minor Equip | | | | \$ - |
| | 52800 | Spec Dept Exp | | Special Election costs | | \$ - |
| 7/14/23 | 52089 | Vet Hall Spec Reqsts | Robert Gray | Reimburse for Concrete, Forms, Flag Poles & Paint supplies for patio top tables | \$ 614.70 | |
| | 52809 | Vet Hall Spec Reqsts | | | | \$ 614.70 |
| | 52905 | Travel/Mileage | | | | \$ - |
| 7/14/23 | 53000 | Utilities | ACES Waste Services | Trash pickup | \$ 187.48 | |
| | 53000 | Utilities | ACES Waste Services | Dump Run | | |
| 7/21/23 | 53000 | Utilities | Amador Water Agency | 97-000 | \$ 77.87 | |
| 7/21/23 | 53000 | Utilities | Amador Water Agency | 97-001 | \$ 355.68 | |
| | 53000 | Utilities | AT&T | VFW Phone & Internet | | |
| 7/28/23 | 53000 | Utilities | AT&T Mobility | Memorial District Cell Phones | \$ 173.77 | |
| 7/14/23 | 53000 | Utilities | City of Lone | Sewer | \$ 122.10 | |
| 7/28/23 | 53000 | Utilities | PG&E | 3 | \$ 846.30 | |
| 7/28/23 | 53000 | Utilities | PG&E | 7 | \$ 8.11 | |
| 7/14/23 | 53000 | Utilities | Volcano Communications | Memorial Hall Internet | \$ 74.90 | \$ 1,846.21 |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | \$ - |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | \$ - |
| | 56200 | Equipment | | | | |
| | 56200 | Equipment | | | | \$ - |
| | | | | TOTAL | \$ 5,613.39 | \$ 5,613.39 |

| Date | Acct # | Account | Company/Individual | Purpose | Expense | Acct Total |
|--------------|--------|---------------------------|-------------------------------|--------------------------------------|--------------------|--------------------|
| | 47890 | Reimbursements | | | | \$ - |
| | 50100 | Salaries | Patrick Germolus | August Payroll | \$ 2,120.00 | \$ 2,120.00 |
| | 50310 | FICA/Medicare | Social Security/Medicare | August Payroll | \$ 162.18 | \$ 162.18 |
| | 50500 | Worker's Compensation | Golden State Risk Management | | | \$ - |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | |
| | 51200 | Advertising | | | | \$ - |
| 8/18/23 | 51400 | Household | Lowes | Dust Pan, Lysol, & Trash Bags | \$ 37.43 | |
| 8/18/23 | 51400 | Household | Ione Ace Hardware | Cleaning Supplies, Towels, Twist Mop | \$ 77.98 | |
| 8/11/23 | 51400 | Household | Quill | Paper towel dispenser, trash bags | \$ 115.27 | \$ 230.68 |
| | 51500 | Insurance & Bonds | | | | \$ - |
| 8/18/23 | 51700 | Maintenance/Equip | Ione Ace Hardware | Propane for BBQ | \$ 20.12 | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | |
| | 51700 | Maintenance/Equip | | | | \$ 20.12 |
| | 51706 | Rolling Stock Consm Maint | | | | |
| | 51706 | Rolling Stock Consm Maint | | | | \$ - |
| | 51707 | Rolling Stock Durab Maint | | | | |
| | 51707 | Rolling Stock Durab Maint | | | | \$ - |
| | 51760 | Maintenance/Website | | | | \$ - |
| 8/18/23 | 51800 | Main-Bldgs/Improv | Lowes | Vent Cover, Paint Roller & Hardware | \$ 38.29 | |
| 8/18/23 | 51800 | Main-Bldgs/Improv | Ione Ace Hardware | Painting Supplies & Fasteners | \$ 203.30 | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | |
| | 51800 | Main-Bldgs/Improv | | | | \$ 241.59 |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | |
| | 52200 | Office Supplies | | | | \$ - |
| 8/11/23 | 52300 | Prof & Spec Serv | Township #2 Cemetery District | Administrative Services | \$ 400.00 | |
| 8/11/23 | 52300 | Prof & Spec Serv | C&P Tax Service | July Payroll | \$ 50.00 | |
| | 52300 | Prof & Spec Serv | | | | |
| | 52300 | Prof & Spec Serv | | | | \$ 450.00 |
| | 52328 | Audits | | | | \$ - |
| | 52364 | Training/Conferences | | | | \$ - |
| | 52393 | Special Projects/events | | | | \$ - |
| | 52483 | Stipends | | | | \$ - |
| | 52500 | Rents, Leases, Equip | | | | \$ - |
| 8/18/23 | 52700 | Minor Equip | Ione Ace Hardware | Wet Dry Vacuum & Sprinkler | \$ 136.98 | |
| | 52700 | Minor Equip | | | | \$ 136.98 |
| | 52800 | Spec Dept Exp | | Special Election costs | | \$ - |
| | 52809 | Vet Hall Spec Reqsts | | | | |
| | 52809 | Vet Hall Spec Reqsts | | | | |
| | 52809 | Vet Hall Spec Reqsts | | | | |
| | 52809 | Vet Hall Spec Reqsts | | | | |
| | 52809 | Vet Hall Spec Reqsts | | | | |
| | 52809 | Vet Hall Spec Reqsts | | | | \$ - |
| 8/4/23 | 52905 | Travel/Mileage | Patrick Germolus | Mileage, 255 miles @.655 | \$ 167.03 | \$ 167.03 |
| 8/4/23 | 53000 | Utilities | ACES Waste Services | Trash pickup | \$ 187.48 | |
| 8/18/23 | 53000 | Utilities | ACES Waste Services | Dump Run | \$ 15.75 | |
| 8/18/23 | 53000 | Utilities | Amador Water Agency | 97-000 | \$ 82.17 | |
| 8/18/23 | 53000 | Utilities | Amador Water Agency | 97-001 | \$ 426.93 | |
| 8/4/23 | 53000 | Utilities | AT&T | VFW Phone & Internet | \$ 97.49 | |
| 8/25/23 | 53000 | Utilities | AT&T Mobility | Memorial District Cell Phones | \$ 173.77 | |
| 8/11/23 | 53000 | Utilities | City of Ione | Sewer | \$ 122.10 | |
| 8/25/23 | 53000 | Utilities | PG&E | 3 | \$ 979.43 | |
| 8/25/23 | 53000 | Utilities | PG&E | 7 | \$ 7.85 | |
| 8/4/23 | 53000 | Utilities | Volcano Communications | Memorial Hall Internet | \$ 74.90 | \$ 2,167.87 |
| | 56110 | Bldgs & Improv | | | | |
| | 56110 | Bldgs & Improv | | | | \$ - |
| | 56110 | Bldgs & Improv | | | | \$ - |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | |
| | 56180 | Cap Improv Maj Proj | | | | \$ - |
| | 56180 | Cap Improv Maj Proj | | | | \$ - |
| | 56200 | Equipment | | | | \$ - |
| TOTAL | | | | | \$ 5,696.45 | \$ 5,696.45 |

BI-ANNUAL FINANCIAL REVIEW RECOMMENDATION

After researching additional firms that could perform the Bi-Annual Financial Review for FY2022-23, I recommend going with Cathy Castillo's proposal due to the following reasons:

1. Recommendations by CSDA provided a dead end.
2. Fechter Company in Sacramento's bid was \$10,500 to \$12,000.
3. James Marta and Company in Sacramento doesn't have current capacity to give us a proposal at this time.
4. I couldn't locate any other CPA's in Amador County to perform special district financial reviews.

Sincerely, Crystal LaBarre