

AMADOR COUNTY ABANDONED VEHICLE AUTHORITY

MEETING

Thursday, October 12, 2023 at 2:00 P.M.

AMADOR COUNTY ADMINISTRATION CENTER
810 COURT STREET JACKSON
Board Chambers

AVA AGENDA

BUSINESS OPERATIONS OF THE ABANDONED VEHICLE AUTHORITY

Agenda Approval of the Abandoned Vehicle Authority Agenda for October 12, 2023.

Approval of the Abandoned Vehicle Authority Minutes for June 17, 2021.

1. **CONSENT AGENDA**

Items on the Consent Calendar may be removed and discussed on the request of any Board Member. Any off-agenda items must be approved by the Board pursuant to Government Code Section 54954.2.

- A. CORRESPONDENCE: None
- B. FINANCIAL REPORT: (Section 9)

2. **PUBLIC MATTERS NOT ON THE AGENDA:** The public may address the Abandoned Vehicle Authority at this time regarding only matters pertaining to the program. Please note there is a five (5) minute limit per topic:

3. **Discussion and action to award AVA 2023-2026 towing and vehicle service contractor Amador County Abandoned Vehicle Service Authority – Informal Bid less than 50,000.**

4. **Update City of Jackson and City of Ione AVA Ordinance.**

5. **AVA Program Future**

- A. Review of current process
- B. Review and provide direction for future adoption of resolutions for the following: Amador City, Ione, Jackson, Sutter Creek, Plymouth, and the County of Amador to reinstate the Vehicle Abatement Program and place it on the next ballot for public vote.
 - 1. Review and discuss ballot publication for upcoming election.
- C. Discuss the future of program if program is not reinstated in next election.

6. **Biennial Audit**
 - A. Review of 2019-2021 Audit.
 - B. Discussion and possible action to select O'Connor & Company for AVA 2021-2023 biennial audit. Estimate for services is not to exceed \$6,500.00.
7. **Discuss and update AVA Board Contact List**
8. **Public Hearing: 2021 – 2023 Fiscal Budget Years**
 - A. Open Public Hearing
 - B. Staff Report
 - C. Public Comment
 - D. Close Public Hearing
 - E. Discussion and possible action on the 2023 – 2024 AVA Budget.
9. **Election of officers for the 2023 – 2024 fiscal year.**
 - A. Chairperson
 - B. Vice Chairperson
- VII. **Discussion and possible action to allow AVA Coordinator to continue to monitor and adjust Administrative/ tow fees if needed.**
- VIII. **Staff Reports:**
 - A. City of Ione
 - B. City of Jackson
 - C. City of Sutter Creek
 - D. County of Amador, Plymouth, Amador City

The next Abandoned Vehicle Abatement Meeting will be scheduled TBA _____, 2024, @ 10:00AM or 2:00PM.

Posted: October 5, 2023 @ 4:00 P.M.



**ABANDONED VEHICLE
ABATEMENT SERVICE AUTHORITY**
COUNTY ADMINISTRATION CENTER

810 Court Street
Jackson, CA 95642-2132
Telephone: (209) 223-6565

September 22, 2023

TO AMADOR LEDGER-DISPATCH FOR PUBLICATIONS ON September 29th and October 6, 2023

NOTICE OF PUBLIC HEARING

NOTICE OF BUDGET HEARING

Notice is Hereby Given that the Abandoned Vehicle Authority, County of Amador, State of California, will hold a fiscal year final Budget Hearing and discuss the future of the program. This public hearing will be held at the Amador County Administration Center Building, located at 810 Court Street, Jackson, California on Thursday, October 12, 2023, at 2:00 P.M. Board Chambers or soon thereafter as can be heard. Any and all interested persons may come and be heard thereon.

The proposed budget is available for public review in the following County Offices: Code Enforcement Office, 810 Court Street, Jackson, California and the Amador County Library, 520 Sutter Street, Jackson, California.

For further information, please contact Michelle Gallaher, Amador County Abandoned Vehicle Authority Coordinator at (209) 223-6565.

Amador County Abandoned Vehicle Authority

Amador County Abandoned Vehicle Authority California

(AFFIDAVIT OF PUBLICATION, PLEASE)

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For further information, please contact Michelle Galaher, Amador County Abandoned Vehicle Authority Coordinator at (209) 223-6565.
Amador County Abandoned Vehicle Authority
California
September 29, 2023
October 6, 2023-X226

DRAFT MINUTES

JUNE 17, 2021

SUMMARY MINUTES

AMADOR ABANDONED VEHICLE
ABATEMENT AUTHORITY

The Amador Abandoned Vehicle Abatement Service Authority of the County of Amador met Wednesday, June 17, 2021 at 10:00 a.m. in the Board Chambers at the County Administration Center at 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present on the Roll Call:

Jeff Brown, Amador County Board of Supervisors, alternate for Frank Axe
Michelle Gallaher, AVA Coordinator
Joyce Davidson, Amador City
Jeff Arnold, City of Ione, Chief Ione PD
Rachel Butler, City of Jackson, Sgt. Jackson PD, alternate for Michael Hooper
Mary Ann Manges, Administrative Secretary

Absent:

Wes Glaister, City of Sutter Creek
Cathleen Johnson, City of Plymouth

Call to Order: Chair Axe stated that his alternate, Supervisor Brown, would run the meeting. Supervisor Brown called the meeting to order at 10:00 a.m.

AGENDA:

MOTION: It was moved by Vice Chair Arnold, seconded by Ms. Davidson and carried to approve the Abandoned Vehicle Authority Abatement Agenda for June 17, 2021.

AYES: 4
ABSENT: 2
NOES: 0

CONSENT AGENDA:

MOTION: It was moved by Ms. Davidson, seconded by Vice Chair Arnold and carried to approve the Abandoned Vehicle Authority Abatement Consent Agenda for June 17, 2021.

AYES: 4
ABSENT: 2
NOES: 0

MINUTES:

MOTION: It was moved by Sgt. Butler, seconded by Vice Chair Arnold and carried to approve the Abandoned Vehicle Authority Abatement Minutes from July 7, 2020.

AYES: 4
ABSENT: 2
NOES: 0

1. PUBLIC MATTERS NOT ON THE AGENDA: None

2. Update and possible amendment to the City of Jackson AVA Ordinance

Ms. Gallaher shared that she modified the City of Jackson's ordinance to allow the County to have the authority for their vehicle abatement. She stated that she currently gets about 5 to 8 calls a year, but that no cars are being taken because she currently cannot take any cars and that Jackson has not been taking any away.

Sgt. Butler responded that she will talk to Mr. Hooper and see where they are it with it.

Vice Chair Arnold commented that maybe it should be considered to allow the City and the County to both do vehicle abatement.

3. Review and provide direction for future adoption of resolutions for the following: Amador City, Ione, Jackson, Sutter Creek, Plymouth, and the County of Amador to extend its sunset date of the Vehicle Abatement Program as well as the \$1.00 fee for an additional ten (10) years beginning May 1, 2022 and ending April 30, 2032. The new resolutions must be turned in by June 30th to be considered in the new County resolution to move forward.

Supervisor Brown introduced the item.

Ms. Gallaher shared that so far she has received Amador City's and the City of Ione's resolutions and that she needs any cities who want to participate in the program to turn theirs in by June 30th. She added that those resolutions will be submitted to the Board of Supervisors who will then need to approve a resolution for the County in July. She stressed that all needs to be turned in to the DMV by August 1st or that we will lose the program which is very hard to get back.

4. 2017-2019 Audit Report by R.J. Ricciardi, Inc.

Supervisor Brown introduced the item and noted that there was nothing found in the audit. He asked if anyone had any questions. There were no further questions.

Ms. Gallaher stated that the audit needs to be approved. Supervisor Brown requested that there should be an action if something is wanted.

MOTION: It was moved by Vice Chair Arnold, seconded by Sgt. Butler and carried to approve the 2017-2019 Audit Report.

AYES: 4

ABSENT: 2

NOES: 0

5. Discussion and possible action to select R.J. Ricciardi, Inc. for AVA 2019-2021 biennial audit. Estimate for services is not to exceed \$5,500.00.

Supervisor Brown introduced the item.

Ms. Gallaher reminded that it is the same cost as last time and that the cost of the audit will be split between two years. She requested an increase in the estimate of services not to exceed \$5,750.00 in case there are more pick-ups that need to be done.

MOTION: It was moved by Vice Chair Arnold, seconded by Sgt. Butler and carried to approve the 2019-2021 biennial audit to include the increase.

AYES: 4
ABSENT: 2
NOES: 0

6. Discuss and update AVA Board Contact List

Chair Brown introduced the item.

Ms. Gallaher confirmed that Supervisor Brown is okay with being chairman and asked if everyone's information on the contact list is correct. She asked Ms. Butler to get back to her and confirm if she is to be the alternate or the director for the City of Jackson. Ms. Gallaher said she would connect with the others not present to update their information.

7. Public Hearing: 2020 – 2021 Fiscal Budget Year

Supervisor Brown opened the hearing and introduced the item.

Ms. Gallaher shared the staff report containing the proposed final budget stating that the budget can fluctuate depending on what happens between now and June 30th.

Supervisor Brown asked if we are in a deficit.

Ms. Gallaher confirmed that we are in a deficit due to a lot of illegal dumping of recreational vehicles which she said are not cheap to dismantle and are typically full of trash. Supervisor Brown asked how the deficit is to be covered.

Ms. Gallaher said that \$21,000 will be needed out of the AVA account and that she will work on charging people a higher fee.

Supervisor Brown asked how much is in the AVA account.

Ms. Gallaher responded that currently, without the 4th year fiscal quarter being added or the scrap, the balance is \$116,204.39.

Vice Chair Arnold mentioned that he believes there was a deficit last year.

Ms. Gallaher responded there was and that it was very small and about \$2,000. He added there has been a lot of illegal dumping of recreational vehicles and that many of them are full of trash. She attributed the increase to an increase in dump fees.

Vice Chair Arnold stated that he wishes there was some way to help alleviate that cost.

There was no public comment.

MOTION: It was moved by Ms. Davidson, seconded by Vice Chair Arnold and carried to close the public hearing.

AYES: 4
ABSENT: 2
NOES: 0

MOTION: It was moved by Vice Chair Arnold, seconded by Sgt. Butler and carried to approve the 2021 – 2022 AVA Budget.

AYES: 4
ABSENT: 2
NOES: 0

8. Election of officers for the 2021 – 2022 Fiscal Year

Ms. Gallaher asked who would like to nominate themselves.

MOTION: It was moved by Sgt. Butler, seconded by Chief Arnold and carried to elect Supervisor Brown as Chair and Chief Arnold as Vice Chair.

AYES: 4
ABSENT: 2
NOES: 0

9. Discussion and possible action to allow AVA Coordinator to continue to monitor and adjust tow fees if needed

Ms. Gallaher shared details about fees collected. She stated that she would raise the cost up based on the situation to help to offset costs. She added that the AVA program also picks up tires and parts.

MOTION: It was moved by Sgt. Butler, seconded by Chief Arnold and carried to allow the AVA Coordinator to continue to monitor and adjust tow fees if needed.

AYES: 4
ABSENT: 2
NOES: 0

10. Staff Reports:

Ms. Gallaher shared that Amador County excluding Ione and Jackson handled 170 vehicles and shared details in the staff report. The breakdown follows.

- a. City of Ione – 0**
- b. City of Jackson – 0**
- c. City of Sutter Creek - 14**

d. County of Amador 170, Plymouth - 14, Amador City - 1

Next Meeting: The next meeting is scheduled to be announced, but should be July of 2022.

Adjournment: Chair Brown adjourned the meeting at 10:38 a.m.

DRAFT

CONSENT AGENDA

TOWING CONTRACT



**ABANDONED VEHICLE
ABATEMENT SERVICE AUTHORITY**

COUNTY ADMINISTRATION CENTER

810 Court Street
Jackson, California 95642
Telephone: (209) 223-6565
Facsimile: (209) 257-5002

RECEIVED
Amador County
REC'D
CODE ENFORCEMENT

**REQUEST FOR QUOTE
TOWING AND VEHICLE STORAGE SERVICES**

The Amador County Abandoned Vehicle Abatement Service Authority (AVA) is seeking sealed quotes for a **thirty six (36)** month contract for the removal of abandoned vehicles, in accordance with the attached specifications and contract documents.

Quotes will be received by the County of Amador Code Enforcement Department; by U.S. Mail, U.P.S., Federal Express, or by other courier to 810 Court Street, Jackson, CA 95642-9527; **until 1:30 pm, Friday, September 29, 2023.** Please make sure it is marked: Attention to Code Enforcement / AVA Coordinator.

For further information contact Amador County Code Enforcement Department at (209) 223-6565, normal business hours are Monday through Friday 8:00 am to 5:00 pm.

The following forms and documentation information must be included in your quote:

- ❖ Quote Form A & B
- ❖ Acknowledgement and Verification of Quote Conditions and Specifications Form
- ❖ Exceptions to Conditions and Specifications Form (if applicable)
- ❖ Contact Form
- ❖ Bidder's Acknowledgement Form
- ❖ EXHIBIT "A" MAP

RECEIVED
Amador County
SEP 27 REC'D
CODE ENFORCEMENT

PAGES 5-11

QUALIFICATIONS:

Qualified vendors shall have successfully completed all aspects of annual California Highway Patrol (CHP) inspections and be included on the CHP's Rotation List of towing companies.

Evidence that each portion of the work shall be performed by a person qualified, equipped and experienced in the particular field assigned to them.

CONDITIONS AND SPECIFICATIONS TOWING AND VEHICLE STORAGE SERVICES

- **GENERAL:**

The AVA estimates there will be approximately fifty (50) to up to one hundred seventy-five (175) abandoned vehicles to be removed per year during the term of this contract.

- **SCOPE OF WORK:**

The successful bidder will remove abandoned and/or inoperable vehicles as requested by the Amador County Code Enforcement Officer or her designee and transport them to the Amador County GSA Corp Yard at 12200 C Airport Road Martell, CA 95654. Several times per year, the Amador County Code Enforcement Officer may require the successful bidder to transport abandoned/inoperable vehicles to other appropriate disposal sites within or outside of Amador County, such as a transfer station or an automobile recycling facility. The term of this agreement shall be for a three fiscal year period beginning July 1, 2023 and ending June 30, 2026. It is extremely important that the successful bidder be able to meet with the Amador County Code Enforcement Officer at specified times during the term of the contract to coordinate the removal of each abandoned vehicle.

- **DESCRIPTION OF AREAS:**

Bidders shall submit bids based on removing vehicles from certain geographic areas of Amador County as depicted in the map included in these bid documents and transporting them to the Amador County General Services Administration or other appropriate disposal sites, such as transfer stations or automobile recycling facilities. Those geographic areas are illustrated on the map included herein.
EXHIBIT A

QUOTE FORM INSTRUCTIONS AND INFORMATION

1. The bidder shall set forth for each item of work, in clearly legible figures, a unit price or lump sum price and a total in the respective spaces provided for this purpose.

2. Bidders may submit only one Bid for the work, which is all-inclusive and includes all work in accordance with the Bid information and documents, for the furnishing of all labor, tax, transportation, services, disposal, equipment, materials, and appurtenant facilities to provide **Towing and Vehicle Disposal Services in Amador County**. The bidder shall set forth a Total Bid Amount per vehicle and per hour as set forth in the Bid Form.

3. On Bid **Form A** entitled "Transporting Vehicles to Amador County GSA Corp Yard", in the columns "Total Bid Amount Per Vehicle", please enter your bid amount for each fiscal year to remove abandoned and/or inoperable vehicles from the Areas described and transport them to Amador County General Services Administration, 12200 C Airport Road, Martell, CA 95654. On Bid **Form B** entitled "Transporting Vehicles to Other Appropriate Disposal Sites Within or Outside of Amador County" in the columns "Total Bid Amount Per Hour" enter your bid amount for each fiscal year to remove abandoned vehicles from the Areas described and transport them to other appropriate disposal sites, such as transfer stations or automobile recycling facilities, within or outside of Amador County.

4. On the form entitled, "Acknowledgement and Verification of Bid Specifications and Conditions Form" in the columns "(Yes or No)", indicate your ability to meet each required condition and specification. The bidder shall list on the "Exceptions to Bid Conditions and Specifications Form" any variation or exception to the conditions and specifications of this bid and shall attach this form to the "Bid Proposal".

5. Bidder shall submit copies of current and applicable insurance as required in the sample contract attached.

6. Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

7. Each Bid submitted shall be the bidder's price for the furnishing of all labor, tax, bonds, premiums, transportation, services, disposal, equipment, materials, and appurtenant facilities to complete the work in accordance with all of the Bid Information and Documents.

8. The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the AVA, and that discretion will be exercised in the manner deemed by the AVA to best protect the public interest in the prompt and economical completion of the work. The decision of the AVA respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

9. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the State of Incorporation and by the signature of an officer acting in the corporate name, with corporate seal affixed. The names of the corporation President, Secretary, Treasurer, and Manager must be listed.

10. The undersigned, as bidder, declares that the only persons or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this bid is accepted, that he will contract with the AVA, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the Bid information and documents as therein set forth, and that bidder will take in full payment therefor the following prices place upon the Bid Form.

REQUIREMENTS:

- **Four-Wheel Drive:** Due to the terrain and poor access to some of the abandoned vehicles, the successful bidder shall own and provide a tow truck equipped with four-wheel drive.
- **Abandoned Vehicles:** The successful bidder shall have the capability of towing and/or removing various types of abandoned vehicles ranging from automobiles, vans, trailers, motorcycles, boats, snowmobiles, and motor homes.
- **CHP (California Highway Patrol) Rotation List:** The successful bidder shall have successfully completed all aspects of the annual CHP inspections and be listed on the CHP's Rotation List for towing companies.
- **Insurance:** The successful bidder shall provide proof of insurance coverage as described in the sample Contract documents included in this bid package prior to commencement of work.

QUOTE FORM A

**TRANSPORTING VEHICLES TO AMADOR COUNTY
TOWING AND VEHICLE STORAGE SERVICES**

I, the undersigned, agree to remove, transport, and/or store vehicles in accordance with the specifications and contract documents contained herein, at the pricing quoted below:

Description	Amount Per Vehicle Annual Year 2023-2024	Amount Per Vehicle Annual Year 2024-2025	Amount Per Vehicle Annual Year 2025-2026
Area A; remove vehicles and transport to Amador County General Services Administration	\$ 200	\$ 200	\$ 200
Area B; remove vehicles and transport to Amador County General Services Administration	\$250	\$ 250	\$ 250
Area C; remove vehicles and transport Amador County General Services Administration	\$300	\$ 300	\$ 300
Area A, B, C; remove inoperable County vehicle and transport to Corporation Yard.	\$300	\$ 300	\$ 300

If an award is made, the AVA reserves the right to make an award to one or more bidders. Each award for Areas A, or B, or C shall be made separately based upon the lowest total bid for each fiscal year.

BRUSATORI ENTERPRISES INC DBA JACK'S SERVICE

Firm Name

209-267-5990

Telephone

100 ACADEMY DRIVE

Address

SUTTER CREEK, CA 95685

City, State, Zip

HEATHER BRUSATORI

Name

OWNER

Title

Signature

9/20/2023

Date

QUOTE FORM B

TRANSPORTING VEHICLES TO OTHER APPROPRIATE DISPOSAL SITES WITHIN OR OUTSIDE OF AMADOR COUNTY

I, the undersigned, agree to provide all labor, tax, bonds, insurance, permits, premiums, shipping, transportation, services, disposal, equipment, materials, and appurtenant facilities for removing abandoned and/or inoperable vehicles in Areas A, B, and C and transport them to other appropriate disposal sites within and outside of Amador County, in accordance with the bid conditions and specifications contained herein, at the pricing quoted below:

Description	Amount Per Vehicle Annual Year 2023-2024	Amount Per Vehicle Annual Year 2024-2025	Amount Per Vehicle Annual Year 2025-2026
Remove vehicles and transport to other appropriate disposal sites within and outside of Amador County, such as a transfer station or automobile recycling facility.	\$ 100 per hour	\$ 100 per hour	\$ 100 per hour
Removal of trailers and motor homes to other appropriate disposal sites within and outside of Amador County, such as a transfer station or automobile recycling facility will be per hour for round trip from place of business.	\$ 300 per hour	\$ 300 per hour	\$ 300 per hour
Removal of vehicles requiring the use of any special equipment e.g. Bobcat, fork lift, etc. will be charged per hour for round trip from place of business	\$ 300 per hour	\$ 300 per hour	\$ 300 per hour

If an award is made, the AVA reserves the right to make an award to one or more bidders. Each award for each type of vehicle shall be made separately based upon the lowest total bid for each fiscal year.

BRUSATORI ENTERPRISES INC DBA JACK'S SERVICE

Firm Name

209-267-5990

Telephone

100 ACADEMY DRIVE

Address

SUTTER CREEK CA 95685

City, State, Zip

HEATHER BRUSATORI

Name

OWNER

Title


Signature

9/20/2023

Date

ACKNOWLEDGEMENT & VERIFICATION OF SPECIFICATIONS AND CONDITIONS FORM

TOWING AND VEHICLE STORAGE SERVICES

I, the undersigned, agree to furnish the County of Amador the following as described herein. I also agree to list on the separate form included in these documents and entitled "Exceptions to Conditions and Specifications" any variation or exception to the conditions and specifications of this **and shall attach said form to the Quote Form.**

Specification/Condition	Yes/No	Specification/Condition	Yes/No
Ability to own and provide at least one four-wheel drive truck in order to navigate rugged terrain and substandard access to vehicles.	YES	Successfully completed all aspects of annual CHP inspections and listed on the CHP's Rotation List for towing companies.	YES
Capability of towing and/or removing various types of vehicles ranging from automobiles to vans.	YES	Ability to provide proof of insurance coverage as described in the sample contract documents included in this bid package prior to commencement of work.	YES
Capability of towing and/or removing various types of abandoned trailers and motor homes. Up to what size (length)? 24 _____ Weight max? 8000 _____	YES	Capability of towing and/or removing various types of abandon vehicles requiring the use of special equipment e.g. Bobcat, fork lift, etc. List equipment available: FORK LIFT, TRACTOR _____ _____ _____ _____	YES

BRUSATORI ENTERPRISES INC DBA JACK'S SERVICE
Firm Name

100 ACADEMY DRIVE
Address

HEATHER BRUSATORI
Name


Signature

209-267-5990
Telephone

SUTTER CREEK CA 95685
City, State, Zip

OWNER
Title

9/20/2023
Date

EXCEPTIONS TO CONDITIONS AND SPECIFICATIONS FORM
TOWING AND VEHICLE STORAGE SERVICES

I, the undersigned, agree to remove, transport, and/or store vehicles in accordance with the specifications and contract documents contained herein, except as noted below:

Exception to Condition/Specification	Description of Exception
MOTORHOMES AND TRAVEL TRAILERS (TIRES MUST HOLD AIR TO BE TOWED)	OVER 24 FEET AND 8,000 LBS WILL NOT BE INCLUDED IN THIS BID
MEDIUM AND HEAVY DUTY TRUCKS	ARE NOT INCLUDED IN THIS BID
COUNTY VEHICLES MUST HAVE SNOW PLOWS REMOVED PRIOR TO TOWING	

BRUSATORI ENTERPRISES INC DBA JACK'S SERVICE
 Firm Name

100 ACADEMY DRIVE
 Address

HEATHER BRUSATORI
 Name


 Signature

209-267-5990
 Telephone

SUTTER CREEK CA 95685
 City, State, Zip

OWNER
 Title

9/20/2023
 Date

CONTACT INFORMATION FORM

Firm Name: BRUSATORI ENTERPRISES INC DBA JACK'S SERVICE
(As it appears on license)

Check One: **Corporation** **Partnership**
 Sole Proprietor **Joint Venture**

Contact Person: HEATHER BRUSATORI

Address: 100 ACADEMY DRIVE SUTTER CREEK CA 95685

Phone: 209-267-5990 **Fax:** 209-267-0528

E-mail Address: HBRUSATORI@YAHOO.COM

If firm is a sole proprietor, partnership or joint venture:

Owner(s) of Company: _____

License number(s) _____

License number(s) _____

License number(s) _____

License number(s) _____

License number(s) _____

BIDDER'S ACKNOWLEDGMENT FORM

If the Bidder is an individual, his/her signature shall be placed below. If the Bidder is a partnership, corporation, or joint venture, the true name of the firm shall be set forth below together with the signature of the person or persons authorized to sign contracts on behalf of the entity.

The person or persons executing this Bid on behalf of a partnership, corporation or joint venture shall be prepared to demonstrate by resolution or other authorization satisfactory to the County that such person is or that such persons are authorized to act for the entity with respect to submission of the Bid.

If the signature is by an agent other than an officer of a corporation, partner of a partnership, or partner of a joint venture, a Power of Attorney shall be submitted with the Bid; otherwise, the Bid may be disregarded and deemed non-responsive.

The Bidder's execution on the signature portion of this Bid shall constitute an endorsement and execution of those certifications that are part of this Bid.

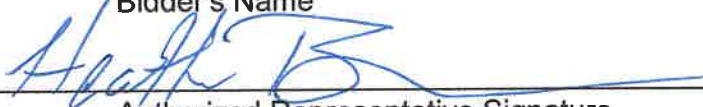
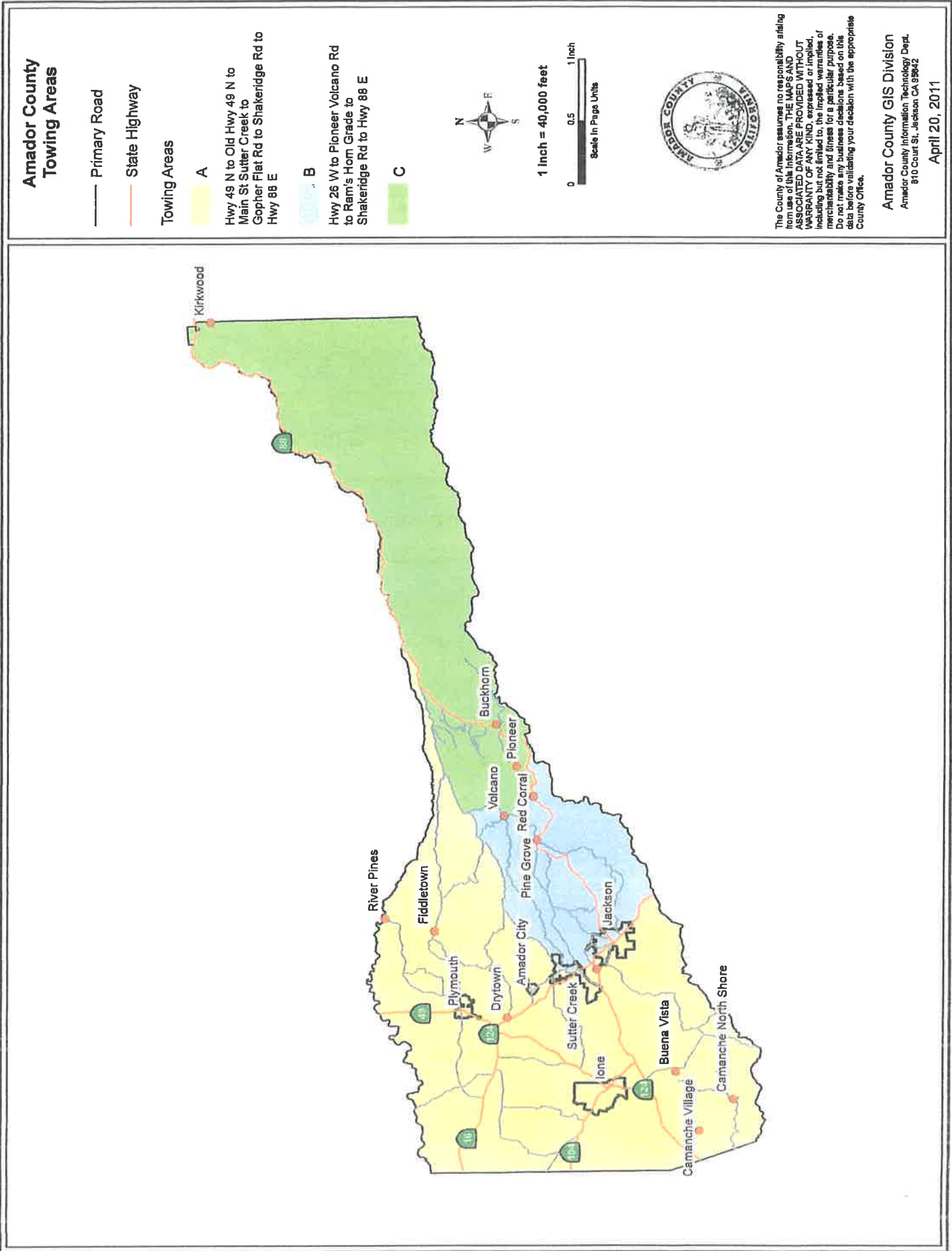
BIDDER	
HEATHER BRUSATORI	9/20/2023
<hr/>	
Bidder's Name	Date
By 	
<hr/>	
Authorized Representative Signature	

EXHIBIT A





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Matich-Vukovich Insurance Services 168 Main St Jackson CA 95642		CONTACT NAME: BEAU GILLMAN PHONE (A/C, No. Ext): 209-223-4040 E-MAIL ADDRESS: beaug@matichvukovich.com	FAX (A/C, No): 2092234040
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Nationwide	NAIC # 23779
		INSURER B: State Compensation Insurance Fund	35076
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	x	ACP BA 7891347807	08/31/2022	08/31/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	x	ACP BA 7891347807	08/31/2022	08/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$	x				EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N y N/A	9267027-23	01/01/2023	01/01/2024	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Garage Liability	x	ACP BA 7891347807	08/31/2022	08/31/2023	150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is listed as Additional Named Insured as required by written contract and/or agreement per form PB0006 attached to this policy.

CERTIFICATE HOLDER **CANCELLATION**

California Highway Patrol 601 N 7th St Sacramento, CA 95811	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Managers</i>
---	---



**ABANDONED VEHICLE
ABATEMENT SERVICE AUTHORITY**

COUNTY ADMINISTRATION CENTER

810 Court Street
Jackson, California 95642
Telephone: (209) 223-6565
Facsimile: (209) 257-5002

REQUEST FOR QUOTE
TOWING AND VEHICLE STORAGE SERVICES

The Amador County Abandoned Vehicle Abatement Service Authority (AVA) is seeking sealed quotes for a **thirty six (36)** month contract for the removal of abandoned vehicles, in accordance with the attached specifications and contract documents.

Quotes will be received by the County of Amador Code Enforcement Department; by U.S. Mail, U.P.S., Federal Express, or by other courier to 810 Court Street, Jackson, CA 95642-9527; **until 1:30 pm, Friday, September 29, 2023.** Please make sure it is marked: Attention to Code Enforcement / AVA Coordinator.

For further information contact Amador County Code Enforcement Department at (209) 223-6565, normal business hours are Monday through Friday 8:00 am to 5:00 pm.

The following forms and documentation information must be included in your quote:

- ❖ Quote Form A & B
- ❖ Acknowledgement and Verification of Quote Conditions and Specifications Form
- ❖ Exceptions to Conditions and Specifications Form (if applicable)
- ❖ Contact Form
- ❖ Bidder's Acknowledgement Form
- ❖ EXHIBIT "A" MAP

RECEIVED
Amador County

SEP 28 ENT'D

CODE ENFORCEMENT

PAGES 5-11

QUALIFICATIONS:

Qualified vendors shall have successfully completed all aspects of annual California Highway Patrol (CHP) inspections and be included on the CHP's Rotation List of towing companies.

Evidence that each portion of the work shall be performed by a person qualified, equipped and experienced in the particular field assigned to them.

CONDITIONS AND SPECIFICATIONS TOWING AND VEHICLE STORAGE SERVICES

- **GENERAL:**

The AVA estimates there will be approximately fifty (50) to up to one hundred seventy-five (175) abandoned vehicles to be removed per year during the term of this contract.

- **SCOPE OF WORK:**

The successful bidder will remove abandoned and/or inoperable vehicles as requested by the Amador County Code Enforcement Officer or her designee and transport them to the Amador County GSA Corp Yard at 12200 C Airport Road Martell, CA 95654. Several times per year, the Amador County Code Enforcement Officer may require the successful bidder to transport abandoned/inoperable vehicles to other appropriate disposal sites within or outside of Amador County, such as a transfer station or an automobile recycling facility. The term of this agreement shall be for a three fiscal year period beginning July 1, 2023 and ending June 30, 2026. It is extremely important that the successful bidder be able to meet with the Amador County Code Enforcement Officer at specified times during the term of the contract to coordinate the removal of each abandoned vehicle.

- **DESCRIPTION OF AREAS:**

Bidders shall submit bids based on removing vehicles from certain geographic areas of Amador County as depicted in the map included in these bid documents and transporting them to the Amador County General Services Administration or other appropriate disposal sites, such as transfer stations or automobile recycling facilities. Those geographic areas are illustrated on the map included herein.

EXHIBIT A

QUOTE FORM INSTRUCTIONS AND INFORMATION

1. The bidder shall set forth for each item of work, in clearly legible figures, a unit price or lump sum price and a total in the respective spaces provided for this purpose.

2. Bidders may submit only one Bid for the work, which is all-inclusive and includes all work in accordance with the Bid information and documents, for the furnishing of all labor, tax, transportation, services, disposal, equipment, materials, and appurtenant facilities to provide **Towing and Vehicle Disposal Services in Amador County**. The bidder shall set forth a Total Bid Amount per vehicle and per hour as set forth in the Bid Form.
3. On Bid **Form A** entitled "Transporting Vehicles to Amador County GSA Corp Yard", in the columns "Total Bid Amount Per Vehicle", please enter your bid amount for each fiscal year to remove abandoned and/or inoperable vehicles from the Areas described and transport them to Amador County General Services Administration, 12200 C Airport Road, Martell, CA 95654. On Bid **Form B** entitled "Transporting Vehicles to Other Appropriate Disposal Sites Within or Outside of Amador County" in the columns "Total Bid Amount Per Hour" enter your bid amount for each fiscal year to remove abandoned vehicles from the Areas described and transport them to other appropriate disposal sites, such as transfer stations or automobile recycling facilities, within or outside of Amador County.
4. On the form entitled, "Acknowledgement and Verification of Bid Specifications and Conditions Form" in the columns "(Yes or No)", indicate your ability to meet each required condition and specification. The bidder shall list on the "Exceptions to Bid Conditions and Specifications Form" any variation or exception to the conditions and specifications of this bid and shall attach this form to the "Bid Proposal".
5. Bidder shall submit copies of current and applicable insurance as required in the sample contract attached.
6. Symbols such as commas and dollar signs will be ignored and have no mathematical significance in establishing any unit price or item total or lump sums. Written unit prices, item totals and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only; if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.
7. Each Bid submitted shall be the bidder's price for the furnishing of all labor, tax, bonds, premiums, transportation, services, disposal, equipment, materials, and appurtenant facilities to complete the work in accordance with all of the Bid Information and Documents.
8. The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error or other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the AVA, and that discretion will be exercised in the manner deemed by the AVA to best protect the public interest in the prompt and economical completion of the work. The decision of the AVA respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.
9. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the State of Incorporation and by the signature of an officer acting in the corporate name, with corporate seal affixed. The names of the corporation President, Secretary, Treasurer, and Manager must be listed.

10. The undersigned, as bidder, declares that the only persons or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to; and he proposes, and agrees if this bid is accepted, that he will contract with the AVA, in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the Bid information and documents as therein set forth, and that bidder will take in full payment therefor the following prices place upon the Bid Form.

REQUIREMENTS:

- **Four-Wheel Drive:** Due to the terrain and poor access to some of the abandoned vehicles, the successful bidder shall own and provide a tow truck equipped with four-wheel drive.
- **Abandoned Vehicles:** The successful bidder shall have the capability of towing and/or removing various types of abandoned vehicles ranging from automobiles, vans, trailers, motorcycles, boats, snowmobiles, and motor homes.
- **CHP (California Highway Patrol) Rotation List:** The successful bidder shall have successfully completed all aspects of the annual CHP inspections and be listed on the CHP's Rotation List for towing companies.
- **Insurance:** The successful bidder shall provide proof of insurance coverage as described in the sample Contract documents included in this bid package prior to commencement of work.

QUOTE FORM A

**TRANSPORTING VEHICLES TO AMADOR COUNTY
TOWING AND VEHICLE STORAGE SERVICES**

I, the undersigned, agree to remove, transport, and/or store vehicles in accordance with the specifications and contract documents contained herein, at the pricing quoted below:

Description	Amount Per Vehicle Annual Year 2023-2024	Amount Per Vehicle Annual Year 2024-2025	Amount Per Vehicle Annual Year 2025-2026
Area A; remove vehicles and transport to Amador County General Services Administration	\$ 280 ⁰⁰	\$ 308	\$ 338 ⁰⁰
Area B; remove vehicles and transport to Amador County General Services Administration	\$ 420 ⁰⁰	\$ 462 ⁰⁰	\$ 508 ⁰⁰
Area C; remove vehicles and transport Amador County General Services Administration	\$ 560 ⁰⁰	\$ 616 ⁰⁰	\$ 677 ⁰⁰
Area A, B, C; remove inoperable County vehicle and transport to Corporation Yard.	\$ 280 ⁰⁰	\$ 308 ⁰⁰	\$ 338 ⁰⁰

If an award is made, the AVA reserves the right to make an award to one or more bidders. Each award for Areas A, or B, or C shall be made separately based upon the lowest total bid for each fiscal year.

Mach ONE Towing
Firm Name

209-429-8695
Telephone

9408 Pacific St
Address

Plymouth Ca 95669
City, State, Zip

STEVE Vanderlick
Name

Owner
Title

[Signature]
Signature

9-28-2023
Date

QUOTE FORM B

TRANSPORTING VEHICLES TO OTHER APPROPRIATE DISPOSAL SITES WITHIN OR OUTSIDE OF AMADOR COUNTY

I, the undersigned, agree to provide all labor, tax, bonds, insurance, permits, premiums, shipping, transportation, services, disposal, equipment, materials, and appurtenant facilities for removing abandoned and/or inoperable vehicles in Areas A, B, and C and transport them to other appropriate disposal sites within and outside of Amador County, in accordance with the bid conditions and specifications contained herein, at the pricing quoted below:

Description	Amount Per Vehicle Annual Year 2023-2024	Amount Per Vehicle Annual Year 2024-2025	Amount Per Vehicle Annual Year 2025-2026
Remove vehicles and transport to other appropriate disposal sites within and outside of Amador County, such as a transfer station or automobile recycling facility.	\$ 280 ⁰⁰ per hour	\$ 308 ⁰⁰ per hour	\$ 338 ⁰⁰ per hour
Removal of trailers and motor homes to other appropriate disposal sites within and outside of Amador County, such as a transfer station or automobile recycling facility will be per hour for round trip from place of business.	\$ 280 ⁰⁰ per hour	\$ 308 ⁰⁰ per hour	\$ 338 ⁰⁰ per hour
Removal of vehicles requiring the use of any special equipment e.g. Bobcat, fork lift, etc. will be charged per hour for round trip from place of business	\$ 280 ⁰⁰ per hour	\$ 308 ⁰⁰ per hour	\$ 338 ⁰⁰ per hour

If an award is made, the AVA reserves the right to make an award to one or more bidders. Each award for each type of vehicle shall be made separately based upon the lowest total bid for each fiscal year.

Mach One Towing
Firm Name

9408 Pacific St
Address

STEVE Vanderlick
Name

[Signature]
Signature

209-429-8695
Telephone

Plymouth, CA 95669
City, State, Zip

OWNER
Title

9-28-2023
Date

ACKNOWLEDGEMENT & VERIFICATION OF SPECIFICATIONS AND CONDITIONS FORM

TOWING AND VEHICLE STORAGE SERVICES

I, the undersigned, agree to furnish the County of Amador the following as described herein. I also agree to list on the separate form included in these documents and entitled "Exceptions to Conditions and Specifications" any variation or exception to the conditions and specifications of this **and shall attach said form to the Quote Form.**

Specification/Condition	Yes/No	Specification/Condition	Yes/No
Ability to own and provide at least one four-wheel drive truck in order to navigate rugged terrain and substandard access to vehicles.	YES	Successfully completed all aspects of annual CHP inspections and listed on the CHP's Rotation List for towing companies.	YES
Capability of towing and/or removing various types of vehicles ranging from automobiles to vans.	YES	Ability to provide proof of insurance coverage as described in the sample contract documents included in this bid package prior to commencement of work.	YES
Capability of towing and/or removing various types of abandoned trailers and motor homes. Up to what size (length)? <u>40'</u> Weight max? <u>32,000</u>	YES	Capability of towing and/or removing various types of abandon vehicles requiring the use of special equipment e.g. Bobcat, fork lift, etc. List equipment available: <u>- Bobcat</u> <u>- Sidepull</u> _____ _____ _____	YES

Mack ONE Towing
Firm Name

9408 Pacific St
Address

STEVE Vanderlick
Name

[Signature]
Signature

209-429-8695
Telephone

Plymouth, Ca 95669
City, State, Zip

OWNER
Title

9-28-2023
Date

EXCEPTIONS TO CONDITIONS AND SPECIFICATIONS FORM
TOWING AND VEHICLE STORAGE SERVICES

I, the undersigned, agree to remove, transport, and/or store vehicles in accordance with the specifications and contract documents contained herein, except as noted below:

Exception to Condition/Specification	Description of Exception
No EXCEPTIONS	

Mach ONE Towing
 Firm Name

9408 Pacific St
 Address

STEVE Vonderlich
 Name


 Signature

209-429-8695
 Telephone

Plymouth, CA 95669
 City, State, Zip

Owner
 Title

9-23-2023
 Date

CONTACT INFORMATION FORM

Firm Name: Mach ONE Towing
(As it appears on license)

Check One: Corporation Partnership
 Sole Proprietor Joint Venture

Contact Person: GLENN GILKISON

Address: 9408 Pacific St, Plymouth, CA 95669

Phone: 209-429-8695 Fax: _____

E-mail Address: machonetowing88@gmail.com

If firm is a sole proprietor, partnership or joint venture:

Owner(s) of Company: STEVE VANDERLICK

License number(s) 46714G3

License number(s) 72377D3

License number(s) 150A53

License number(s) 89222P3

License number(s) 51983L3

65057X2

BIDDER'S ACKNOWLEDGMENT FORM

If the Bidder is an individual, his/her signature shall be placed below. If the Bidder is a partnership, corporation, or joint venture, the true name of the firm shall be set forth below together with the signature of the person or persons authorized to sign contracts on behalf of the entity.

The person or persons executing this Bid on behalf of a partnership, corporation or joint venture shall be prepared to demonstrate by resolution or other authorization satisfactory to the County that such person is or that such persons are authorized to act for the entity with respect to submission of the Bid.

If the signature is by an agent other than an officer of a corporation, partner of a partnership, or partner of a joint venture, a Power of Attorney shall be submitted with the Bid; otherwise, the Bid may be disregarded and deemed non-responsive.

The Bidder's execution on the signature portion of this Bid shall constitute an endorsement and execution of those certifications that are part of this Bid.

BIDDER

Meck ONE Towing 9/20/23
Bidder's Name Date

By [Signature]
Authorized Representative Signature

BUSINESS TAX CERTIFICATE

City of Plymouth
Amador County, California

In Conformity with the Provisions of Ordinance No. 66

MACH ONE TOWING

9408 PACIFIC STREET PLYMOUTH, CA 95669
1234 BENTWOOD DRIVE GALT, CA 95632

TOWING

For a period of 12 MONTHS
From JULY 1, 2023 to JUNE 30, 2024



Acting Deputy City Clerk

July 1, 2023

Issued

*Annual Fee: \$20.00

*State Mandated Disability Access & Education Revolving Fund: \$4.00

Paid: \$24.00

NOTE: All Business License must be posted in a conspicuous place.





MOTOR CARRIER PERMIT

DEPARTMENT OF MOTOR VEHICLES
 Registration Operations Division
 P.O. BOX 932370 Sacramento, CA. 94232-3700

STEVEN M VANDERLICK
 1234 BENTWOOD DRIVE
 GALT, CA 95632

Valid From:	09/01/2023	Valid Through:	08/31/2024
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CA#:	0431025
-------------	----------------

The carrier named on this permit, having made written application to the Department of Motor Vehicles for a permit to operate as a motor carrier of property as defined in vehicle code section 34601, and having met the requirements and paid the appropriate fees, is granted a permit of the following classification:

For Hire
Full Year
Individual

Pmt Date: 08/28/2023	Office #: 154
Account #: 619921	Tech ID: KN
Sequence #: 0006	Amt Paid: \$727.00

!!!IMPORTANT REMINDERS!!!

1. Your permit will expire at midnight on the 'Valid Through' date. If you do not receive a renewal notice 30 days prior to the expiration date, please submit an original application and check the "Renewal" box.
2. Your insurance must remain valid through the term of your permit or a suspension action could occur.
3. Changes to your fleet are not required to be reported until your renewal.
4. Changes to your business entity may require a new CA# and application for another Motor Carrier Permit.
5. If you decide to no longer operate as a motor carrier of property, you must submit a 'Voluntary Withdrawal' form.
5. For changes to the address, business name, officers, or authorized representative's name, please complete the 'Notice of Change' form. Changes during your renewal period may be submitted on your renewal application.
7. You may download forms from the Internet at www.dmv.ca.gov or receive further information by calling: (916) 657-8153.

California Relay Telephone Service for the Deaf or Hard of Hearing from TDD Phones: 1-800-735-2929; from Voice Phones: 1-800-735-2922

Resolutions

ballot discussion

AUDIT

Measure Calendar

Presidential Primary Election – March 5, 2024

Code references, unless otherwise stated, refer to California Election Code (EC) & Government Code (GC).

<p>Last Day for Measure Consolidation</p> <p>November 17, 2023 E-109</p>	<p>Resolution Requesting Measure Consolidation - must be submitted to the Board of Supervisors; a copy of the resolution is to be provided to the Elections Department.</p> <p>Resolution to include: Request for ROV to provide services, ballot question (75 word limit), passage requirements, full text (including Tax Rate Statement and Fiscal Impact Report, if applicable). Cities - Impartial Analysis to be filed with resolution. Schools & Districts – County elections official will request Analysis.</p> <p><i>Date required by Amador County Elections Department</i> EC§9160, 9222, 9280, 9313, 9500, 10403</p>
<p>November 17 – November 24 E-109 – E-102</p>	<p>Publication – Notice of election date, ballot question, primary & rebuttal argument deadlines:</p> <ul style="list-style-type: none"> County, School & Special District Measures, the required notices will be published by the Elections Department. <i>EC§9163, 9502</i> Municipal Measures, the City Clerk will publish the required notice. <i>Date required by Amador County Elections Department</i> EC§9286, 12102
<p>November 18 – November 28 E-108 – E-98</p>	<p>10-Day Public Examination Period of Measure</p> <p><i>Date required by Amador County Elections Department</i> EC§9190, 9380, 9286, 9295, 9509</p>
<p>November 28, 2023 5:00 p.m. on E-98</p>	<p>Deadline: <u>Primary</u> Arguments In Favor or Against</p> <p>Argument deadlines may be different for City Measures, in non-statewide elections, check with the City Clerk.</p> <p><i>Date required by Amador County Elections Department</i> GC§57146; EC§9162, 9286(b), 9316, 9502</p>
<p>November 29 – December 9* E-97 – E-87</p>	<p>10-Day Public Examination Period for Primary Arguments</p> <p>(*Deadline adjusted for weekend.)</p> <p><i>Date required by Amador County Elections Department</i> EC§9190, 9380, 9286, 9295, 9509</p>
<p>December 11, 2023 5:00 p.m. on E-85</p>	<p>Deadline: <u>Rebuttal</u> to Arguments In Favor or Against</p> <p>There will only be a rebuttal argument filing period, if both an argument in favor <u>and</u> an argument against are filed during the primary argument period.</p> <p><i>Date required by Amador County Elections Department</i> EC§9163, 9167, 9285, 9286, 9316, 9317, 9502, 9504</p>
<p>December 12 – December 22 E-84 – E-74</p>	<p>10-Day Public Examination Period for Rebuttal Arguments</p> <p><i>Date required by Amador County Elections Department</i> EC§9190, 9380, 9286, 9295, 9509</p>
<p>January 5, 2024 E-60</p>	<p>Military & Overseas Voter Information & Ballot Mailing starts <i>EC§3105</i></p>
<p>March 5, 2024</p>	<p>Election Day <i>EC§1000</i></p>

*When a deadline falls on a weekend or holiday, such act may be performed on the next business day. EC§15; GC§6700, 6701

This calendar is for general information only and does not have the force and effect of law, regulations or rule. In case of conflict, the law, regulation or rule will apply.

MEASURE J
AMADOR COUNTY

Should the Amador County Vehicle Abatement Program and associated fees (one dollar per vehicle and an additional two dollars for certain commercial vehicles) be renewed for a ten year term under California Vehicle Code Sections 9250.7 and 22710, or any successor statutes thereto, for purposes of removal and disposal of abandoned and wrecked vehicles?

Yes

No

**IMPARTIAL ANALYSIS OF
MEASURE J**

Since 1991, Amador County has had an Abandoned Vehicle Authority that is responsible for the abatement, removal, or the disposal as a public nuisance of any abandoned, wrecked, dismantled, or inoperative vehicle or part of the vehicle from private or public property.

As authorized by Sections 9250.7 and 22710 of the California Vehicle Code, the Abandoned Vehicle Authority is funded by imposing a fee on all vehicles registered within Amador County at a rate of \$1.00 per vehicle and an additional \$2.00 for certain commercial vehicles. The fee, known as the AVA Fee, is collected annually by the California Department of Motor Vehicles and is distributed to the Abandoned Vehicle Authority.

The AVA Fees can only be used to support the abatement, removal, or the disposal as a public nuisance of any abandoned, wrecked, dismantled, or inoperative vehicle or part of the vehicle from private or public property. Collection of the AVA Fee will continue only if Measure J is approved by a two-thirds majority of qualified voters.

A "yes" vote on Measure J is a vote to approve the continued collection of the AVA Fee in the amount of \$1.00 per vehicle registered in Amador County, and an additional \$2.00 for certain commercial vehicles for a 10 year period.

A "no" vote on Measure J would end the collection of the AVA Fee, which provides the funding for the operation of the Amador County Abandoned Vehicle Authority.

/s/ Gregory Gillott
County Counsel
Amador County

ARGUMENT IN FAVOR OF MEASURE J

YES on Measure J to keep abandoned vehicles out of our communities and off our streets! YES on Measure J will continue to fund the Amador County Vehicle Abatement Authority ("AVA"), which has been dedicated to keeping our neighborhoods free of blight caused by abandoned vehicles for thirty years by removing those abandoned vehicles from throughout the cities and the unincorporated county.

YES on Measure J will fund the AVA through an annual fee of \$1 (with an additional \$2 on certain commercial vehicles) on vehicles registered in the County with the DMV. Since, 1992, the AVA has removed approximately 4,637 vehicles from our communities. In the 2021-2022 fiscal year, the AVA abated 115 vehicles and estimates that another 100 vehicles will be abated this fiscal year with continued funding and support.

YES on Measure J is supported by:

The Amador County Board of Supervisors
City of Amador City
City of Lone
City of Jackson
City of Plymouth
City of Sutter Creek

YES on Measure J benefits all of us in the cities and unincorporated county by providing local governments with the resources to deal with abandoned vehicles.

Vote YES on Measure J.

/s/ Richard Forster, Chairman, Amador County Board of Supervisors

AUDIT

R. J. RICCIARDI, INC.
CERTIFIED PUBLIC ACCOUNTANTS

June 20, 2022

Michelle Begovich
Amador Abandoned Vehicle Abatement Service Authority
810 Court Street
Jackson, CA 95642

Dear Michelle:

Enclosed please find 3 bound copies of the Basic Financial Statements for Amador Abandoned Vehicle Abatement Service Authority for the fiscal year ended June 30, 2021. Also enclosed are 3 copies of the Board of Directors & Management Report.

Should you have any questions or concerns, please do not hesitate to contact us. We appreciate the opportunity to provide our services to you.

Very truly yours,

R. J. Ricciardi, Inc.

R.J. Ricciardi, Inc.
Certified Public Accountants

RJR:af
Enclosures

No copies of the report have been forwarded to any other funding sources.

Copies of the report have been forwarded to other funding sources (report will be uploaded to Federal Audit Clearinghouse and e-mailed to the State Controller's office).

**AMADOR ABANDONED VEHICLE ABATEMENT SERVICE
AUTHORITY**

**BOARD OF DIRECTORS
&
MANAGEMENT REPORT**

**For the Year Ended
JUNE 30, 2021**

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R. J. RICCIARDI, INC.
CERTIFIED PUBLIC ACCOUNTANTS

Board of Directors
Amador Abandoned Vehicle Abatement Service Authority
Jackson, California

In planning and performing our audit of the basic financial statements of Amador Abandoned Vehicle Abatement Service Authority for the fiscal year ended June 30, 2021 and for the period July 1, 2019 through June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of its internal control. Accordingly, we do not express an opinion on the effectiveness of Amador Abandoned Vehicle Abatement Service Authority's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's basic financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the basic financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, as defined above. We did not identify any deficiencies in internal control that we consider material weaknesses, as defined above.

This report is intended solely for the information and use of management of Amador Abandoned Vehicle Abatement Service Authority and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

We thank Amador Abandoned Vehicle Abatement Service Authority's staff for its cooperation during our audit.

R.J. Ricciardi, Inc.

R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California
June 13, 2022

Board of Directors
Amador Abandoned Vehicle Abatement Service Authority
Jackson, California

We have audited the basic financial statements of Amador Abandoned Vehicle Abatement Service Authority for the year ended June 30, 2021 and for the period July 1, 2019 through June 30, 2021. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated June 3, 2021, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of Amador Abandoned Vehicle Abatement Service Authority. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Amador Abandoned Vehicle Abatement Service Authority are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by Amador Abandoned Vehicle Abatement Service Authority during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the accounting estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Of the 6 misstatements (audit adjustments) detected as a result of audit procedures and corrected by management two were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 13, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Amador Abandoned Vehicle Abatement Service Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Amador Abandoned Vehicle Abatement Service Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Budgetary Comparison Schedule for the General Fund, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

This report is intended solely for the information and use of management of Amador Abandoned Vehicle Abatement Service Authority and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

Amador Abandoned Vehicle Abatement Service Authority
BOARD OF DIRECTORS & MANAGEMENT REPORT
For the Year Ended June 30, 2021

Current Year Observations

There were no current year observations that came to our attention.

Prior Year Observations

There were no prior year observations that came to our attention.

**AMADOR ABANDONED VEHICLE ABATEMENT SERVICE
AUTHORITY**

JACKSON, CALIFORNIA

BASIC FINANCIAL STATEMENTS

JUNE 30, 2021

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Amador Abandoned Vehicle Abatement Service Authority

AUTHORITY MEMBERSHIP

June 30, 2021

AUTHORITY MEMBERSHIP:

<u>NAME:</u>	<u>POSITION:</u>
Jeff Brown, Amador County	Chairman
Chief Jeff Arnold, Ione	Vice Chairman
Cathleen Johnson, Plymouth	Director
Joyce Davidson, Amador City	Director
Michael Hooper, Jackson	Director
Wes Glaister, Sutter Creek	Director

ADMINISTRATION:

<u>NAME:</u>	<u>POSITION:</u>
Michelle Gallaher	Coordinator
Greg Gillott	Counsel
Tacy Oneto Rouen	Auditor-Controller
Liz Nelson	Treasurer
Mary Ann Manges	Administrative Secretary

INDEPENDENT AUDITORS' REPORT

Board of Directors
Amador Abandoned Vehicle Abatement Service Authority
Jackson, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Amador Abandoned Vehicle Abatement Service Authority, as of June 30, 2021 and for the period July 1, 2019 through June 30, 2021, and the related notes to the financial statements, which collectively comprise the Amador Abandoned Vehicle Abatement Service Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to Amador Abandoned Vehicle Abatement Service Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Amador Abandoned Vehicle Abatement Service Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Amador Abandoned Vehicle Abatement Service Authority, as of June 30, 2021, and for the period July 1, 2019 through June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Management has omitted the management's discussion and analysis, that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information (page 16) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

R. J. Ricciardi, Inc.

R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California
June 13, 2022

Amador Abandoned Vehicle Abatement Service Authority

STATEMENT OF NET POSITION

June 30, 2021

ASSETS

Cash in County treasury	\$	75,606
Due from other governments		<u>14,313</u>
Total assets		<u>89,919</u>

LIABILITIES AND NET POSITION

Current liabilities:

Accounts payable		<u>7,392</u>
Total liabilities		<u>7,392</u>

Net Position:

Unrestricted		<u>82,527</u>
Total net position	\$	<u>82,527</u>

The accompanying notes are an integral part of these financial statements.

Amador Abandoned Vehicle Abatement Service Authority

STATEMENT OF ACTIVITIES

For the Period of July 1, 2019 through June 30, 2021

Program expenses:	
Public protection	<u>\$ 147,265</u>
Program revenue:	
Intergovernmental revenue	<u>108,921</u>
Net program revenue (expenses)	<u>(38,344)</u>
General revenue:	
Investment earnings and other revenue	<u>34,396</u>
Change in net position	(3,948)
Net position, beginning of period	<u>86,475</u>
Net position, end of period	<u>\$ 82,527</u>

The accompanying notes are an integral part of these financial statements.

Amador Abandoned Vehicle Abatement Service Authority
BALANCE SHEET
GOVERNMENTAL FUND - GENERAL FUND
June 30, 2021

ASSETS

Cash in County treasury	\$ 75,606
Due from other governments	<u>14,313</u>
Total assets	<u>\$ 89,919</u>

LIABILITIES AND FUND BALANCE

Liabilities:

Accounts payable	\$ <u>7,392</u>
Total liabilities	<u>7,392</u>

Fund Balance:

Assigned for vehicle abatement	<u>82,527</u>
Total liabilities and fund balance	<u>\$ 89,919</u>

The accompanying notes are an integral part of these financial statements.

Amador Abandoned Vehicle Abatement Service Authority
RECONCILIATION OF THE
GOVERNMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET POSITION
June 30, 2021

Fund balances-total government funds	\$ 82,527
Amount reported for governmental activities in the statement of net position is different because:	
None	<u> -</u>
Net position of governmental activities	<u>\$ 82,527</u>

The accompanying notes are an integral part of these financial statements.

Amador Abandoned Vehicle Abatement Service Authority
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE

For the Period of July 1, 2019 through June 30, 2021

Revenues:	
Vehicle license fees surcharges	\$ 108,921
Interest and other income	<u>34,396</u>
Total revenues	<u>143,317</u>
Expenditures	
Services and supplies	<u>147,265</u>
Total expenditures	<u>147,265</u>
Change in fund balance	(3,948)
Fund balance, beginning of period	<u>86,475</u>
Fund balance, end of period	<u>\$ 82,527</u>

The accompanying notes are an integral part of these financial statements.

Amador Abandoned Vehicle Abatement Service Authority
RECONCILIATION OF THE
STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCE
TO THE
STATEMENT OF ACTIVITIES

June 30, 2021

Net change in fund balance - total governmental funds	\$ (3,948)
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The changes in net position reported for governmental activities in the statement of activities is different because:

None	<u> -</u>
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Changes in net position of governmental activities	<u>\$ (3,948)</u>
--	-------------------

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Reporting Entity

The Amador Abandoned Vehicle Abatement Service Authority (Authority) was formed through a Joint Exercise of Powers Agreement executed October 1, 1993. The Authority was created to implement a county-wide plan, financed by a one dollar (\$1) surcharge on motor vehicle license fees, for the abatement of abandoned vehicles located in Amador County. Members of the Authority are the County of Amador and its incorporated cities of Amador City, Ione, Jackson, Plymouth and Sutter Creek. The reporting entity for the Authority includes all the funds and operations under the jurisdiction of the Board of Directors.

The Authority includes all activities (operations of its administrative staff and Authority officers) considered to be a part of the Authority. The Authority reviewed the criteria developed by the Governmental Accounting Standards Board (GASB) in its issuance of Statement No. 14, relating to the financial reporting entity to determine whether the Authority is financially accountable for other entities. The Authority has determined that no other outside entity meets the above criteria, and therefore, no agency has been included as a component unit in the financial statements. In addition, the Authority is not aware of any entity that would be financially accountable for the Authority that would result in the Authority being considered a component unit of that entity.

The basic financial statements included in this report are intended to present the financial position and results of operations of only the Authority. They are not intended to present the financial position and results of operations of the County of Amador taken as a whole.

B. Basis of Presentation and Accounting

Government-wide Statements

The statement of net position and statement of activities display information about the primary government (the Authority). These statements include the financial activities of the overall Authority.

The statement of activities presents a comparison between direct expenses and program revenues for the Authority's governmental activity. Direct expenses are those that are specifically associated with the Authority. Program revenues include state vehicle registration and abatement fees that are restricted to meeting the operational or capital requirements of the Authority. Revenues that are not classified as intergovernmental revenues, including investment income, are presented instead as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the Authority gives (or receives) value without directly receiving (or giving) value in exchange, include grants, entitlements and donations. Revenues from vehicle registration collections and abatement fees are recognized in the fiscal year in which all eligibility requirements have been satisfied.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Basis of Presentation and Accounting (concluded)

Fund Financial Statements

The accounts of the Authority are organized on the basis of funds. A fund is a separate accounting entity with a self-balancing set of accounts. Each fund was established for the purpose of accounting for specific activities in accordance with applicable regulations, restrictions, or limitations. Separate financial statements are provided for each governmental fund. Major individual governmental funds are reported as separate columns in the fund financial statements.

The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Governmental fund financial statements are provided for the Authority's governmental funds, which include only the General Fund. The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available to finance expenditures of the current period. Revenue is accrued when its receipt occurs within ninety days after the end of the accounting period so as to be both measurable and available. Intergovernmental revenues, charges for services and interest earnings are considered susceptible to accrual. Expenditures are generally recorded when a liability is incurred, as under accrual accounting.

The Authority may fund programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net position may be available to finance program expenditures. The Authority's policy is to first apply restricted grant resources to such programs, followed by general revenues if necessary.

Governmental capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of governmental long-term debt and acquisitions under capital leases are reported as other financing sources.

The emphasis of fund financial statements is on major governmental funds, each of which is displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds in a single column, regardless of their fund type. Major funds are those that have assets, liabilities, revenue or expenditures equal to ten percent of their fund-type total. The General Fund is always a major fund. The Authority may also select other funds it believes should be presented as major funds.

The Authority reports the following major governmental fund:

The General Fund is the Authority's primary operating fund. It accounts for all financial resources of the general government.

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Net Position

The government-wide financial statements utilize a net position presentation. Net position is categorized as invested capital assets net of related debt, restricted and unrestricted.

- Invested in Capital Assets – This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation of these assets reduces the balance in this category.
- Restricted Net Position – This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.
- Unrestricted Net Position – This category represents net position of the Authority not restricted for any project or other purpose.

When both restricted and unrestricted net position is available, restricted resources are used first before unrestricted resources.

D. Fund Balances

Governmental funds report fund balances in classifications based primarily on the extent to which the Authority is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Fund balances for governmental funds are made up of the following:

- Nonspendable fund balance – Amounts that are not in spendable form or are required to remain intact.
- Restricted fund balance – Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation.
- Committed fund balance – Amounts constrained to specific purposes by the Authority itself, using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the Authority takes the same highest level of action to remove or change the constraint.
- Assigned fund balance – Amounts the Authority intends to use for a specific purpose; intent can be expressed by the Authority's Board or by an official or body to which the Authority's Board delegates the authority.
- Unassigned fund balance – Amounts that are available for any purpose. Only positive amounts are reported in the General Fund.

The Authority's Board establishes, modifies or rescinds fund balance commitments and assignments by passage of a resolution. When restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, followed by the unrestricted resources that are committed, assigned and unassigned, in this order, as they are needed.

Amador Abandoned Vehicle Abatement Service Authority

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (concluded)

E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

F. Budget and Budgetary Accounting

The Board of Directors acting in accordance with the Joint Exercise of Powers Agreement is required to formally adopt a budget for the Authority prior to July 1st of each fiscal year.

Operations of the Authority generally parallel the level of activity on which the budget was predicated. The budget is used as a control over financial operations of the Authority.

After the budget is approved, the appropriations can be added to, subtracted from or changed only by Authority resolution. All such changes must be within the revenues and reserves estimated as available in the final budget or within revised revenue estimates as approved by the Authority.

An operating budget is adopted each fiscal year on the modified accrual basis. Additionally, encumbrance accounting is utilized to assure effective budgetary control. Encumbrances outstanding at year end represent the estimated amount of the expenditures ultimately to result if the unperformed contracts in process at year end are completed or purchase commitments satisfied. Such year-end encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year and included in the subsequent year's budget. Unencumbered appropriations lapse at year end. Budgets are prepared using generally accepted accounting principles.

The legal level of budgetary control (the level on which expenditures may not legally exceed appropriations) is at the object level. Object levels of expenditures are as follows: salaries and benefits, services and supplies, and capital outlay.

NOTE 2 - CASH AND INVESTMENTS

The Authority maintains a cash and investment pool with the County of Amador. The County of Amador allocates interest to the various funds based upon the average monthly cash balances. The Authority's cash on deposit with the Amador County Treasury at June 30, 2021 was \$75,606.

Credit Risk, Carrying Amount and Market Value of Investments

The Authority maintains specific cash deposits with the County of Amador (the County) and involuntarily participates in the external investment pool of the County. The County is restricted by state code in the types of investments it can make. Furthermore, the County Treasurer has a written investment policy, approved by the Board of Supervisors, which is more restrictive than state code as to terms of maturity and type of investment. Also, the County has an investment committee, which performs regulatory oversight for its pool as required by California Government Code Section 27134. The County's investment policy authorizes the County to invest in obligations of the U.S. Treasury, its agencies and instrumentalities, certificates of deposit, commercial paper rated A-1 by Standard & Poor's Corporation or P-1 by Moody's Commercial Paper Record, bankers' acceptances, repurchase agreements, and the State Treasurer's investment pool.

Amador Abandoned Vehicle Abatement Service Authority

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 2 - CASH AND INVESTMENTS (concluded)

At June 30, 2021, the Authority's cash with the County Treasurer is stated at fair value. However, the value of the pool shares in the County that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the Authority's position in the pool.

Credit Risk - Investments

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The actual ratings as of June 30, 2021 are provided by Standard and Poor's except as noted. None of the Authority investment types are rated.

Fair Value Hierarchy

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles.

The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 inputs are inputs - other than quoted prices included within level 1 - that are observable for an asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

The following is a summary of the fair value hierarchy of the fair value of investments of the Authority as of June 30, 2021:

<u>Investment Type</u>	<u>Level 2</u>	<u>Exempt</u>	<u>Total</u>
Amador County Treasurer's Pool	\$ -	\$ 75,606	\$ 75,606
Total cash and investments	<u>\$ -</u>	<u>\$ 75,606</u>	<u>\$ 75,606</u>

Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices. The Amador County Treasurer's Pool was an uncategorized input and not defined as a Level 1-3 input. Fair value is defined as the quoted market value on the last trading day of the period. These prices are obtained from various pricing sources by the custodian bank.

Amador Abandoned Vehicle Abatement Service Authority

NOTES TO FINANCIAL STATEMENTS

June 30, 2021

NOTE 3 - CONTINGENCIES

The Authority receives revenue from Federal, State and Local agencies that have requirements to be followed when expending these revenues. If the requirements are not followed, the unauthorized expenditures would be a liability to be refunded to the appropriate agency.

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) began to spread among various countries, including the United States. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the U.S., including California, declared a state of emergency and issued shelter-in-place orders in response to the outbreak. The immediate impact to the Authority's operations included restrictions on employees' and volunteers' ability to work, and it is anticipated that the impacts from this pandemic will continue for some time. As of the report date, the financial impact of the coronavirus outbreak cannot be measured.

Amador Abandoned Vehicle Abatement Service Authority
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
 Budget and Actual
 For the Period of July 1, 2019 through June 30, 2021

	General Fund			
	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Revenues:				
Vehicle license fees surcharges	\$ 138,500	\$ 138,500	\$ 108,921	\$ (29,579)
Interest	-	-	34,396	34,396
Total revenues	138,500	138,500	143,317	4,817
Expenditures				
Services and supplies	154,233	154,233	147,265	6,968
Total expenditures	154,233	154,233	147,265	6,968
Change in fund balance	\$ (15,733)	\$ (15,733)	(3,948)	\$ 11,785
Fund balance, beginning of period			86,475	
Fund balance, end of period			\$ 82,527	



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SAN RAFAEL, CA 94901
PH. (415) 457-1215
FAX. (415) 457-6735
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June 14, 2023

Ms. Michelle Gallaher, Code Enforcement Officer
Amador Abandoned Vehicle Abatement Service Authority
810 Court Street
Jackson, CA 95642

Dear Ms. Gallaher:

We are pleased to confirm our understanding of the services we are to provide Amador Abandoned Vehicle Abatement Service Authority for the two years ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and the major fund, including the related notes to the financial statements, and the disclosures which collectively comprise the basic financial statements of Amador Abandoned Vehicle Abatement Service Authority as of and for the two years ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Amador Abandoned Vehicle Abatement Service Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Amador Abandoned Vehicle Abatement Service Authority's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Statement of Revenues, Expenditures and Changes in Fund Balance – Budget to Actual.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Amador Abandoned Vehicle Abatement Service Authority's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of Amador Abandoned Vehicle Abatement Service Authority in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing. Further, we understand that your employees will prepare all information we request in our Client Participation List in the format requested and send it to us 30 days prior to scheduling the audit field work. If you have insufficient personnel or time to prepare these items we can assist you in this area and we will discuss with you the additional time required and estimated fee for these services.

The audit documentation for this engagement is the property of O'Connor & Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies or their designees. We will notify you of any such request. If requested, access to such audit documentation will be provided under supervision of O'Connor & Company's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulatory agencies or their designees. The regulatory agencies or their designees may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Michael O'Connor is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our estimated fees for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our estimated fee, including expenses will be \$6,500 for the audit.

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If additional time is needed for us to assist Amador Abandoned Vehicle Abatement Service Authority in the resolution or investigation of accounting errors, discrepancies, or reconciliation issues, assistance in the preparation of schedules, or to reflect in our workpapers corrections to Amador Abandoned Vehicle Abatement Service Authority's accounting records made after the start of the engagement, we will perform such additional work at our standard hourly rates indicated below:

Director \$200
Audit Director/Audit Manager \$130-150
Audit Supervisor \$120-150
Senior Accountant \$100-120
Staff Accountant \$75-95
Administrator \$100

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

In addition to the estimated fees noted above, we reserve the right to invoice Amador Abandoned Vehicle Abatement Service Authority at our standard hourly rates for time incurred providing information to successor auditors in compliance with AU Sec. 315. Our invoices and related fees for this service will be payable upon presentation.

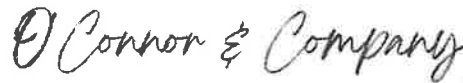
Reporting

We will issue a written report upon completion of our audit of Amador Abandoned Vehicle Abatement Service Authority's financial statements. Our report will be addressed to those charged with governance of Amador Abandoned Vehicle Abatement Service Authority. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We reserve the right to suspend or terminate our work if you have failed to fulfill your responsibilities set forth in this engagement letter, and such failure materially interferes with our work. If our work is suspended or terminated because of your failure to fulfill your responsibilities set forth in this engagement letter, you agree that we will not be responsible for your failure to meet government and other deadlines, for any penalties or interest that may be assessed against you resulting from your failure to meet such deadlines, and for any damages (including consequential damages) incurred as a result of the suspension or termination of our work.

We appreciate the opportunity to be of service to Amador Abandoned Vehicle Abatement Service Authority, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



O'Connor & Company

RESPONSE:

This letter correctly sets forth the understanding of the Amador Abandoned Vehicle Abatement Service Authority:

Officer signature: _____

Title: _____

Date: _____

AVA BOARD LIST

Amador Abandoned Vehicle Abatement Service Authority
AUTHORITY MEMBERSHIP
2022-2025

<u>NAME:</u>	<u>POSITION:</u>	<u>EMAIL:</u>
Cathleen Johnson, City of Plymouth	Director	cjohnson@cityofplymouth.org
Rex Osborn, City of Plymouth	Alternative	RexO@cityofplymouth.org
Jeff Brown, Amador County	Chairman	jeffbrown@amadorgov.org
Frank Axe, Amador County	Alternate	faxe@amadorgov.org
Joyce Davidson, Amador City	Director	city.clerk@amador-city.com
	Alternate	
Jose Arevalos, City of Jackson	Director	jarevalos@ci.jackson.ca.us
	Alternate	
Sergeant Matt Brewer, City of Sutter Creek	Director	mbrewer@cityofsuttercreek.org
Chief Jim O'Connell, City of Sutter Creek	Alternate	joconnell@cityofsuttercreek.org
John Alfred, City of Ione	Director	jalfred@ione-ca.com
	Alternate	

ADMINISTRATION:

<u>NAME:</u>	<u>POSITION:</u>	<u>EMAIL:</u>
Michelle Gallaher	Coordinator	mgallaher@amadorgov.org
Greg Gillott	County Counsel	ggillott@amadorgov.org
Tacy Oneto Rouen	Auditor-Controller	trouen@amadorgov.org
Liz Nelson	Treasurer	lnelson@amadorgov.org
Mary Ann Manges	Administrative Technician	mmanges@amadorgov.org

FISCAL BUDGET

2021-2022 Fiscal Year AVA Income & Expense Report

Income

First Quarter - JUL/AUG/SEP	
State	13,877.22
Scrap	2,190.00
Private	925.00
Interest	0.00
1ST QTR TOTAL	16,992.22

Second Quarter - OCT/NOV/DEC	
State	12,646.62
Scrap	2,010.00
Private	1,213.47
Interest	0.00
2ND QTR TOTAL	15,870.09

Third Quarter - JAN/FEB/MAR	
State	14,131.99
Scrap	4,350.00
Private	1,200.00
Interest	0.00
3RD QTR TOTAL	19,681.99

Fourth Quarter - APR/MAY/JUN	
State	14,334.44
Scrap	8,775.00
Private	650.00
Interest	0.00
4TH QTR TOTAL	23,759.44

State	54,990.27
Scrap	17,325.00
Private Pay Tows/Other	3,988.47
Interest	0.00
TOTAL INCOME	76,303.74

Total Budget Income	76,303.74
Total Budget Expense	61,631.68
Balance for the year	14,672.06

Expenses

First Quarter - JUL/AUG/SEP: Number of Vehicles:		26
Code Enf	\$	5,968.82
Sheriff	\$	889.20
Office	\$	520.00
GSA	\$	1,544.50
Towing	\$	1,800.00
Disposal	\$	5,400.00
City Fees	\$	-
Advertising	\$	-
Insurance	\$	4,700.39
Audit	\$	-
Office Equip	\$	-
Fixed Asset	\$	-
Spec Dept Veh Maint	\$	-
1ST QTR TOTAL	\$	20,822.91

Second Quarter - OCT/NOV/DEC: Number of Vehicles:		36
Code Enf	\$	8,264.52
Sheriff	\$	1,231.20
Office	\$	720.00
GSA	\$	772.25
Towing	\$	1,905.00
Disposal	\$	2,800.00
City Fees	\$	-
Advertising	\$	-
Insurance	\$	-
Audit	\$	-
Office Equip	\$	-
Fixed Asset	\$	-
Spec Dept Veh Maint	\$	-
2ND QTR TOTAL	\$	15,692.97

Third Quarter - JAN/FEB/MAR: Number of Vehicles:		27
Code Enf	\$	6,198.39
Sheriff	\$	923.40
Office	\$	520.00
GSA	\$	772.25
Towing	\$	2,755.00
Disposal	\$	-
City Fees	\$	-
Advertising	\$	-
Insurance	\$	-
Audit	\$	-
Office Equip	\$	153.36
Fixed Asset	\$	-
Spec Dept Veh Maint	\$	70.00
3RD QTR TOTAL	\$	11,392.40

Fourth Quarter - APR/MAY/JUN: Number of Vehicles:		26
Code Enf	\$	5,968.82
Sheriff	\$	889.20
Office	\$	520.00
GSA	\$	100.00
Towing	\$	1,600.00
Disposal	\$	-
City Fees	\$	-
Advertising	\$	-
Insurance	\$	(464.62)
Audit	\$	4,782.50
Office Equip	\$	187.50
Fixed Asset	\$	-
Spec Dept Veh Maint	\$	140.00
4TH QTR TOTAL	\$	13,723.40

TOTAL EXPENSES 61,631.68

Total No. of Vehicles Tagged 115
Average Cost Per Vehicle 536.10

YTD AVA State Income 54,990.27
 Expenses 61,631.68
 Balance of State Income -6,641.41
 % of State Income Spent 112%

*Important we spend the State Amount



2022-2023 Fiscal Year AVA Income & Expense Report

Income

First Quarter - JUL/AUG/SEP	
State	14,190.49
Scrap	4,725.00
Private	700.00
Interest	0.00
1ST QTR TOTAL	19,615.49

Second Quarter - OCT/NOV/DEC	
State	12,811.69
Scrap	0.00
Private	275.00
Interest	0.00
2ND QTR TOTAL	13,086.69

Third Quarter - JAN/FEB/MAR	
State	14,365.77
Scrap	4,625.00
Private	100.00
Interest	0.00
3RD QTR TOTAL	19,090.77

Fourth Quarter - APR/MAY/JUN	
State	14,633.35
Scrap	12,450.00
Private	2,700.00
Interest	0.00
4TH QTR TOTAL	29,783.35

State	56,001.30
Scrap	21,800.00
Private Pay Tows/Other	3,775.00
Interest	0.00
TOTAL INCOME	81,576.30

Total Budget Income	81,576.30
Total Budget Expense	67,206.92
Balance for the year	14,369.38

Expenses

First Quarter - JUL/AUG/SEP: Number of Vehicles:		24
Code Enf	\$	5,509.68
Sheriff	\$	820.80
Office	\$	480.00
GSA	\$	1,003.50
Towing	\$	960.00
Disposal	\$	-
City Fees	\$	-
Advertising	\$	-
Insurance	\$	4,455.85
Audit	\$	717.50
Office Equip	\$	383.56
Fixed Asset	\$	-
Spec Dept Veh Maint	\$	42.00
1ST QTR TOTAL	\$	14,372.89

Second Quarter - OCT/NOV/DEC: Number of Vehicles:		11
Code Enf	\$	2,525.27
Sheriff	\$	376.20
Office	\$	220.00
GSA	\$	501.75
Towing	\$	1,075.00
Disposal	\$	-
City Fees	\$	-
Advertising	\$	-
Insurance	\$	-
Audit	\$	-
Office Equip	\$	-
Fixed Asset	\$	-
Spec Dept Veh Maint	\$	-
2ND QTR TOTAL	\$	4,698.22

Third Quarter - JAN/FEB/MAR: Number of Vehicles:		25
Code Enf	\$	5,739.25
Sheriff	\$	855.00
Office	\$	500.00
GSA	\$	501.75
Towing	\$	7,596.00
Disposal	\$	1,447.50
City Fees	\$	-
Advertising	\$	-
Insurance	\$	-
Audit	\$	-
Office Equip	\$	75.00
Fixed Asset	\$	-
Spec Dept Veh Maint	\$	-
3RD QTR TOTAL	\$	16,714.50

Fourth Quarter - APR/MAY/JUN: Number of Vehicles:		45
Code Enf	\$	10,330.65
Sheriff	\$	1,539.00
Office	\$	900.00
GSA	\$	-
Towing	\$	5,322.50
Disposal	\$	12,950.00
City Fees	\$	-
Advertising	\$	-
Insurance	\$	-
Audit	\$	-
Office Equip	\$	140.58
Fixed Asset	\$	140.58
Spec Dept Veh Maint	\$	98.00
4TH QTR TOTAL	\$	31,421.31

TOTAL EXPENSES 67,206.92

Total No. of Vehicles Tagged 105
Average Cost Per Vehicle 566.38

YTD AVA State Income 56,001.30
Expenses 67,206.92
Balance of State Income -11,205.62
% of State Income Spent 120%

*Important we spend the State Amount



**PROPOSED AVA
2023-2024 BUDGET**

2023 – 2024

AMADOR COUNTY ABANDONED VEHICLE AUTHORITY

PROPOSED BUDGET

Estimated Income:

Department of Motor Vehicle Fees	\$	-
Vehicle Abatement Fees	\$	5,000.00
Scrap Sales (flex with metal costs)	\$	20,000.00
Miscellaneous Revenue		
AVA Account		
Estimated Total Income:	\$	25,000.00

Estimated Vehicle Abatements:

100 Vehicles
(2021-2022 105 vehicles)

Estimated Expenses:

Code Enforcement Staff	\$	24,000.00
Sheriff's Department Staff	\$	3,500.00
Office Expense	\$	1,500.00
Advertising	\$	500.00
Insurance	\$	5,500.00
Audit for 2019-2011 Fiscal Budget Years (1/2 per year \$6500)	\$	3,250.00
Towing & Disposal Expenses	\$	40,000.00
Vehicle (est. last year's just over \$5,500)	\$	5,000.00
Fixed Assets /Other Equipment	\$	5,000.00
Special Dept Expense (additional Vehicle Exp)	\$	300.00
Estimated Total Expenses:	\$	88,550.00

Factors:

of vehicles
Admin Fees
Metal Scrap price & Bids
Illegal dumping of RV's/ tires

Department: 8060 Abandoned Vehicle Abatement

8060-101706- _____

	52200 Office Expense	52300 Prof & Spec Services	52800 Special Department Exp	56200 Fixed Assets- Equipment	59010 Accruals	
CE Staff			\$24,000.00			
SD Staff			\$3,500.00			
Office	\$1,500.00					
Advertising		\$500.00				
Insurance		\$5,500.00				
Audit		\$3,250.00				
Towing/Disp		\$40,000.00				
Vehicle Maint			\$5,000.00			
Fixed Assets/Equip			\$300.00	\$5,000.00		
Total	\$1,500.00	\$49,250.00	\$32,800.00	\$5,000.00	0	\$ 88,550.00

Code Training 2740 - #52870

ELECTION

Amador Abandoned Vehicle Abatement Service Authority
ELECTION OF OFFICERS
2021- 2022

OLD CHAIRS

Frank Axe, Amador County	Chairman	faxe@amadorgov.org
Sgt. Jeff Arnold, City of Ione	Vice Chairman	tbusby@ione-ca.com

Cathleen Johnson, City of Plymouth	Director	cjohnson@cityofplymouth.org
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Rex Osborn, City of Plymouth	Alternative	RexO@cityofplymouth.org
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Jeff Brown, Amador County	Chairman	jeffbrown@amadorgov.org
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Frank Axe, Amador County	Alternate	faxe@amadorgov.org
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Joyce Davidson, Amador City	Director	city.clerk@amador-city.com
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Alternate

Jose Arevalos, City of Jackson	Director	jarevalos@ci.jackson.ca.us
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Alternate

Sergeant Matt Brewer, City of Sutter Creek	Director	mbrewer@cityofsuttercreek.org
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Chief Jim O'Connell, City of Sutter Creek	Alternate	joconnell@cityofsuttercreek.org
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John Alfred, City of Ione	Director	jalfred@ione-ca.com
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Alternate

OFFICERS FOR 2023-2024:

CHAIRMAN: _____

VICE CHAIRMAN: _____

STAFF REPORTS

2021-2022 STAFF REPORT

AMADOR COUNTY	TAGGED	TOWED	VC/GOA	JUNK	STOLEN/RECOVERY	PENDING	PRIVATE PROPERTY	STREET	WARRANT	# OF NOTICE SENT (EXCLUDES OWNER RELEASE)
JULY	7	2	5	0	0	0	4	2	0	9
AUGUST	13	8	5	0	0	0	7	6	0	14
SEPT	6	3	3	0	0	0	4	2	0	9
OCT	17	4	6	7	0	0	17	0	0	30
NOV	12	10	2	0	0	0	6	5	0	16
DEC	8	6	2	0	0	0	7	1	0	14
JAN	14	10	4	0	0	0	10	4	0	21
FEB	6	4	0	0	0	0	4	2	0	10
MARCH	6	2	3	1	0	0	2	4	0	6
APRIL	14	8	6	2	0	0	10	4	0	20
MAY	7	2	4	1	0	0	5	2	0	12
JUNE	5	2	0	1	0	0	5	0	0	6
TOTALS	115	61	40	12	0	0	81	32	0	167

SUTTER CREEK	TAGGED	TOWED	VC/GOA	JUNK	STOLEN RECOVERY	PENDING	PRIVATE PROPERTY	STREET	WARRANT	# OF NOTICE SENT (EXCLUDES OWNER RELEASE)
JULY-JUNE	1	1	0	0	0	0	1	0	0	2

PLYMOUTH	TAGGED	TOWED	VC/GOA	JUNK	STOLEN RECOVERY	PENDING	PRIVATE PROPERTY	STREET	WARRANT	# OF NOTICE SENT (EXCLUDES OWNER RELEASE)
JULY-JUNE	6	2	3	0	0	0	2	4	0	7

AMADOR CITY	TAGGED	TOWED	VC/GOA	JUNK	STOLEN RECOVERY	PENDING	PRIVATE PROPERTY	STREET	WARRANT	# OF NOTICE SENT (EXCLUDES OWNER RELEASE)
JULY-JUNE	0	0	0	0	0	0	0	0	0	0

JACKSON	TAGGED	TOWED	VC/GOA	JUNK	STOLEN RECOVERY	PENDING	PRIVATE PROPERTY	STREET	WARRANT	# OF NOTICE SENT (EXCLUDES OWNER RELEASE)
JULY-JUNE	0	0	0	0	0	0	0	0	0	0

INDEPENDENT AVA PROGRAMS

IONE	TAGGED	TOWED	VC/GOA	JUNK	STOLEN RECOVERY	PENDING	PRIVATE PROPERTY	STREET	WARRANT	# OF NOTICE SENT (EXCLUDES OWNER RELEASE)
JULY-JUNE	2	1	1	0	0	0	2	0	0	4

