



**AMADOR COUNTY EMERGENCY MEDICAL SERVICES
AMADOR COUNTY MEDICAL CARE COMMITTEE AGENDA**

COUNTY ADMINISTRATION CENTER BOARD OF SUPERVISORS CHAMBERS: 810 Court Street, Jackson, CA 95642
Wednesday, January 24, 2024 at 10:00 AM

TO PARTICIPATE FROM HOME CALL IN USING THE FOLLOWING NUMBER: +1-669-900-6833 (alternate phone numbers listed on amadorgov.org) Access Code: 758 573 6084# **YOU MAY ALSO VIEW AND PARTICIPATE IN THE MEETING USING THIS LINK:**
<https://zoom.us/j/7585736084>

- 1. Call to Order**
- 2. Public Matters Not on the Agenda:** Members of the public may be heard on any item on the Committee's agenda. A person addressing the Committee will be limited to five minutes unless the Chairperson of the Committee grants a longer period of time. The Committee will only allow comments by members of the public on an item on the agenda during consideration of the item.
- 3. Agenda:** Approval of January 24, 2024 Agenda.
- 4. Minutes:** Approval of October 25, 2023 Meeting Minutes.
- 5. Nomination and Election of Chair and Vice Chair**
- 6. Review of By-Laws**
- 7. Financial Report** – Lindsey Clark
- 8. Maddy Fund Request:**
 - a. Request for Reimbursement:**
 - b. Request for Reimbursement:**
- 9. Local CQI Committee Reports**
- 10. Agency Reports:**

A. EMS Agency	H. OES
B. Ambulance	I. Police Departments – Vacant
C. Air Ambulance	J. Public Health Department
D. Cal Fire	K. Sheriff's Office
E. CHP	L. Sutter Amador Hospital
F. Fire Department/Districts	M. Board of Supervisors
G. General Public	
- 11. Adjournment:** Until 10:00 a.m. on Wednesday, April 24, 2024

Amador County Emergency Medical Services/Medical Care Committee

ACTION MINUTES

DATE: Wednesday, October 25, 2023
TIME: 10:00 a.m.
LOCATION: County Administration Center, 810 Court Street, Jackson, California

The Amador County Emergency Medical Services/Medical Care Committee met at the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present on Roll Call:

Alan McNany, Chair, American Legion Ambulance, Chairman
Jeff Brown, District III Supervisor, Vice Chair
Todd Thibodeau, California Highway Patrol
Jed Gaines, CALFire
Jeffrey Bellotti, Amador County Office of Emergency Services
Diana Evensen, Amador County Office of Emergency Services
Holly Sandman, Amador County Office of Emergency Services
Mike East, Fire District
Justin Yelinek, General Public
Lindsey Clark, Amador County Public Health (via ZOOM)

Staff: Heather Peek, Deputy Clerk of the Board

Absent: Jessica Sharver, Sutter Amador Emergency Department
Amanda Cooper, Sutter Amador Hospital
Jason Navarre, Amador County Sheriff's Office
David Beffa, M.D., FACEP, FACS, Sutter Amador Hospital

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Emergency Medical Care Committee. Any packets prepared by County Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Committee Members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

CALL TO ORDER:

PUBLIC MATTERS NOT ON THE AGENDA: Members of the public may be heard on any item on the Committee's agenda. A person addressing the Committee will be limited to five minutes unless the Chairperson of the Committee grants a longer period of time. The Committee will only allow comments by members of the public on an item on the agenda during consideration of the item.

There were no public comments.

AGENDA: Items listed on the agenda (see attached) are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action at the request of a Committee member(s).

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Jeff Brown, seconded by Mike East, and unanimously carried to approve the agenda as updated:

Maddy Fund Request/Invoicing:

- a. Request for Reimbursement: Juvare Invoice INVSYST4144 for EMResource Per Capita (\$1,545.04).
- b. Request for Reimbursement: Invoice 1461816 L-0868 for Amador County EMS for ENY 2022-23 - Annual radio vault lease at Mt. Zion (\$1,118.27).

Minutes: Review and possible approval of the April 26, 2023 and July 26, 2023 Meeting Minutes.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Jeff Brown, seconded by Mike East, and unanimously carried to approve the April 26, 2023 and July 26, 2023 meeting minutes.

Review of Committee Member Applications: Police seat – Ryan Baldwin, Sutter Creek Police Department, ACSO Regular Member – Jeffrey Bellotti, OES Regular Member – Matthew Girton and Alternate Member – Diana Evensen, County Public Health Primary Member – Tracy Dehn, Lindsey Clark Alternate Member.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Jeff Brown, seconded by Mike East, and unanimously carried to approve the committee member applications for recommendation to the board of supervisors for approval.

Review of Committee Member Reappointments: Alan McNany, Michelle Tyer, David Beffa, M.D., Todd Thibodeau.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Jeff Brown, seconded by Mike East, and unanimously carried to approve the committee member reappointments for recommendation to the board of supervisors for approval.

*It should be noted that due to a lack of quorum at the July 26, 2023 EMCC meeting, the two invoices listed below, were paid from the County of Amador and not through the Maddy Act Funds. The County of Amador is seeking reimbursement in the amount of \$2,663.31.

1. Juvare Invoice INVSYST4144 for EMResource Per Capita (\$1,545.04).
2. Request for Reimbursement: Invoice 1461816 L-0868 for Amador County EMS for ENY 2022-23 - Annual radio vault lease at Mt. Zion (\$1,118.27).

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Todd Thibodeau, seconded by Mike East, and unanimously carried to approve the reimbursements of the Juvare and CalFire invoices to the County of Amador in the amount of \$2,663.31.

FINANCIAL REPORTS:

Lindsey Clark provided an update on the financial report.

LOCAL CQI COMMITTEE REPORTS:

Chair McNany will reach out to the CQI committee to verify representatives.

AGENCY REPORTS:

American Legion Ambulance: Chair McNany announced they purchased two new ambulances and also reflected on AB 716 that starting January 1 2024, ALA can no longer bill patients and that the insurance companies will have to pay the charges.

Cal Fire: Chief Gaines announced their peak staffing status is extended through November 27th and also noted they're taking advantage of good weather for the vegetation management program and doing prescribed burns, and stated the burn ban was lifted on October 23rd.

California Highway Patrol: Lieutenant Thibodeau said CHP is transitioning into winter weather operations and currently have a meeting with PG&E and allied agencies/partners to discuss weather related issues, as well as, starting biweekly snow meetings to keep an eye on conditions and equipment. Lieutenant Thibodeau noted additional staff will be available.

Amador County Sheriff's Office/OES: Lieutenant Bellotti reported that the winter storms from last year submission of reimbursement has been completed and ACSO is reviewing the completed EOP and will be presented to the board. Lieutenant Bellotti also mentioned they're gearing up for winter and have set meetings with PG&E and Caltrans, as well as, getting ready to participate with Sutter Amador Hospital in an evacuation drill. Lieutenant Bellotti reported that the lobby in the Sheriff's office is now open and announced new staff members Diana Evensen, OES Program Manager and Holly Sandman ACSO Program Manager. Ms. Evensen and Ms. Sandman addressed the committee and introduced themselves to the committee.

County Public Health: Ms. Clark provided an update on covid-19 vaccines, announced their 5 year strategic plan was submitted and adopted by the board and that Public Health hosted a successful health fair on October 21st, which will be an annual event to provide resources to the community.

ADJOURNMENT: Until Wednesday, January 24, 2024 at 10:00 a.m.

Alan F. McNany, Chair, American Legion Ambulance

ATTEST:

HEATHER PEEK, Deputy Clerk of the
Board of Supervisors, Amador County,
California

**AMADOR COUNTY
EMERGENCY MEDICAL CARE COMMITTEE (EMCC)
BY-LAWS**

AUTHORITY: The Emergency Medical Care Committee (EMCC) is established by the Amador County Board of Supervisors pursuant to their authority under applicable California law, including, but not limited to, California Health & Safety Code Section 1797 et seq. and California Code of Regulations, Title 22, Division 9.

PURPOSE: The purpose of the EMCC is to ensure that the interests of the county, its political subdivisions and citizens are considered, related to the planning and provision of emergency medical service (EMS) within the county. The EMCC shall serve in an advisory capacity to the Amador County Board of Supervisors and the local Emergency Medical Services (EMS) Agency-regarding EMS issues.

FUNCTIONS AND RESPONSIBILITIES: In accordance with Section 1797.274 of the Health and Safety Code the EMCC shall, at least annually, review the operations of the Emergency Medical Service system including the following:

1. Ambulance services operating within the county.
2. Emergency medical care offered within the county.
3. Training in cardiopulmonary resuscitation and life- saving techniques.
4. First aid training and practices in the county.

The EMCC shall establish goals for the provision of emergency medical care annually at the first meeting of the calendar year, and shall advise the Board of Supervisors and the local EMS Agency of their recommendations and observations.

MEMBERSHIP AND TERM OF OFFICE: In accordance with Section 1797.272 of the Health and Safety Code the county Board of Supervisors shall prescribe the membership, and appoint the members and alternate members of the EMCC. Members shall be recommended for appointment because of their professional expertise and/or interest/advocacy in the emergency medical services system.

EMCC shall consist of one representative from each of the following:

- American Legion Post 108 Ambulance Service
- Emergency Department Physician
- Emergency Department Manager
- County Public Health Department
- General Public
- California Highway Patrol
- Emergency Services Coordinator

- Police Departments
- Fire Departments/Districts
- Sheriff's Office
- Cal Fire

Recommendations for appointment will be requested from groups or agencies where appropriate. Other qualified persons may file applications with the Clerk of the Board. Final selection and appointment will be made by the Board of Supervisors.

The regular term of office for each member shall be (3) three years.

ORGANIZATION: The officers of the EMCC shall be a chairperson and a vice-chairperson who shall be elected at the initial EMCC meeting each calendar year, unless said elections are waived by the membership of the committee and the existing officers elect to serve an additional term.

It will be the duty of the chairperson to preside over the meetings of both the EMCC and the EMCC Executive Committee, to appoint committees, to call special meetings and to coordinate all activities with designated staff.

It will be the duty of the vice-chairperson to preside over meetings in the absence of the chairperson and to otherwise assume the chairperson's duties in his/her absence.

STAFF SUPPORT: Staff support will be provided by both the County and EMS Agency staff as appropriate. Staff with expertise from other county departments will be involved where appropriate.

MEETINGS: Regular meetings of the EMCC shall be held quarterly in January, April, July, and October on the fourth Wednesday of the month. Special meetings may be called by the chairperson or by a majority of the EMCC members.

PUBLIC COMMENT: All meetings shall be open to the public. Any member of the public desiring to address the committee on a matter on the agenda shall raise their hand at the time the item is announced by the Committee Chairperson. In order that all interested parties have an opportunity to speak, any person addressing the Committee will be limited to a maximum of 5 minutes unless the Chairperson of the Committee grants a longer period of time.

Matters under the jurisdiction of the Committee, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Committee for consideration. However, California law prohibits the Committee from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Committee. Any member of the public wishing to address the Committee during the "Public Comment" period will be limited to a maximum of 5 minutes.

QUORUM: A quorum to conduct business shall be a majority of the total official membership at the time of the meeting; or fifty percent, plus one member.

AGENDA: The chairperson will prepare an official agenda before each meeting which will be posted 72 hours in advance. Items for the agenda may be requested through the chairperson.

MINUTES: Minutes will be kept of each meeting and they shall be approved by the membership. Copies will be prepared for each member.

SUB-COMMITTEES: The Executive Committee shall be established as a standing sub-committee and shall be responsible for policy and procedural decisions affecting EMS operations. The chairperson of the EMCC shall serve as the sub-committee chair, and shall be responsible for conducting all meetings of this committee. Members will consist of the EMCC chairperson, two representatives from the hospital, including the MICN Liaison, one from the local ambulance provider and one from the Board of Supervisors. Meetings shall be set at a time prior to the EMCC meeting when determined necessary by the chairperson or upon recommendation from the EMCC. EMS Agency staff shall act as staff to the Executive Committee.

The chairperson may appoint additional sub-committees and task forces as needed.

BY-LAWS ADOPTION AND AMENDMENTS: By-Laws amendments may be adopted by a two-thirds (2/3) vote of the EMCC members present followed by subsequent approval by the Board of Supervisors.