



Amador Resource Conservation District
12200 B Airport Road, Jackson CA 95642

7/22/2024

Jon Hopkins

Director of General Services, Amador County

12200- B Airport Road Jackson, CA 95642

Via email: jhopkins@amadorgov.org

RE: Office Space Request

Dear Mr. Hopkins

The Amador RCD is writing this letter to respectfully request additional office space in the General Service Building to support the organizations' growth and the capacity to support landowners in Amador County. The Amador Resource Conservation District (RCD) is a local special district of the government, governed under Division 9 of the Public Resources Code. The Amador RCD works in close partnership with the Natural Resource Conservation Service (NRCS) and the Amador Fire Safe Council. These three organizations provide a variety of services to the residents of Amador County. Over the past 8 years, these organizations have worked to secure over \$16.5 million of grant funding with the majority of this going directly to the implementation of fuels reduction, fire prevention, and best management practices for resource conservation on agriculture and forested lands in the county.

The staff for these three organizations share a space, generously provided by Amador County, in the Amador County General Services Building, 12200 B Airport Road. The current 990 square feet provided houses a combined 10 FTE staff, in addition, we are hoping to hire an additional 4 staff between the organizations in the next 6-9 months. Much of the work provided by these organizations is technical assistance that helps land managers develop projects and apply for funding. The amount of funding land managers have access to is a direct function of the number of technical assistance positions housed in the county.

The Amador RCD request includes:

- The addition of 'Amador Fire Safe Council' to the signage on the office door as well as the signage on the front of the GSA Building. Amador RCD will pay for the design, printing, and installation of this signage.
- Re-evaluation of the building's attic access to a different area of the building. Currently, access is within ARCD's provided office space. The access is consistently open with a ladder set up. Because of this access point's position, this space is not useable as a desk space.
- Increasing the office space provided to Amador RCD and partners to include the remaining 200 square feet in the currently occupied space.

The Amador RCD greatly appreciates the years of support from Amador County. Thank you for your time and consideration of this request. Feel free to contact Amador RCD Executive Director with any questions, Amanda Watson can be reached by phone (209) 217-1090 or by email Amanda@AmadorRCD.org.

Sincerely,

A handwritten signature in cursive script that reads "Amanda Watson".

Amanda Watson

Amador Resource Conservation District

Executive Director