

AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

TO PARTICIPATE REMOTELY BY CALLING IN USING THE FOLLOWING NUMBER:

+1-669-900-6833 (alternate phone numbers listed on amadorgov.org)

Access Code: 758 573 6084#

YOU MAY ALSO VIEW AND PARTICIPATE IN THE MEETING USING THIS LINK:

<https://zoom.us/j/7585736084>

If all Board Members are present in person, public participation by Zoom is for convenience only. If the zoom feed is lost/hacked for any reason, the meeting may nevertheless go forward at the discretion of the Chair. The only assurance of live comments being received by the Board is to attend in person. The Chair will call the meeting to order and after Board input, will invite the public to comment in person and online.

REGULAR MEETING AGENDA

DATE: Tuesday, November 12, 2024
TIME: 9:00 AM
LOCATION: COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

CLOSED SESSION **8:30 a.m.** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Agency negotiators: Pat Crew, Glenn Spitzer, and Chuck Iley

1.a Property: Lease of 10877 Conductor Blvd., Sutter Creek, CA, 95685

Agency negotiators: Pat Crew, Glenn Spitzer, and Chuck Iley

Negotiating parties: Mike Amin; Mark Cunningham; Matt Patel; The Ridge Limited Partnership, a California limited partnership; and SLOG, LLC, a California limited partnership

Under negotiation: Lease terms

Suggested Action: Discussion and possible action.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: County Negotiators: Charles T. Iley, County Administrative Officer; Jon Hopkins, General Services Director

2.a General Services Administration: Consideration of Sale of Airport Property on Trade Center Drive

Property: APN 044-400-010-000 - (.91 Acres)

Negotiating Parties: Mr. Frank Bozzini and Erik Katz (realtor)

Under Negotiation: Terms and Conditions to Consider Selling

Suggested Action: Discussion and possible action

2.b General Services Administration: Terms and Conditions to Remove Underground Tank
Suggested Action: Discussion and possible action

3. CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6.

3.a County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Greg Ramirez, IEDA and Lisa Gaebe, Human Resources Director Employee Organization: All Units
Suggested Action: Discussion and possible action.

4. CONFERENCE WITH COUNTY COUNSEL: ANTICIPATED LITIGATION

- {Government Code 54956.9(d) (2)}

4.a Claim of Jade Strobach, Claim No. 24-12
Suggested Action: Discussion and possible action.

4.b Claim of William Dillian, Claim No. 24-13
Suggested Action: Discussion and possible action.

4.c Claim of Tine Kellogg, Claim No. 24-14
Suggested Action: Discussion and possible action.

4.d Claim of Jason Green, 24-15.
Suggested Action: Discussion and possible action.

5. CONFIDENTIAL MINUTES:

5.a Review and possible approval of the October 22, 2024 Confidential Minutes.
Suggested Action: Approval.

REGULAR SESSION **9:00 a.m.**

PLEDGE OF ALLEGIANCE:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

6. REGULAR AGENDA:

- 6.a Administrative Agency: Presentation and adoption of a resolution celebrating and raising awareness for National Adoption Day and children in foster care in Amador County.
Suggested Action: Adopt the resolution.
[RES 24-0XX National Adoption Day 2024.doc](#)
- 6.b Approval and presentation of a resolution congratulating Jon Hopkins, Amador County Director of General Services on his retirement.
Suggested Action: Approve
[RES 24-0XX Hopkins Retirement Resol.doc](#)
- 6.c General Services Administration: Capital Improvement Projects Report – November
Suggested Action: Discussion and possible action.
[Projects and Facilities Progress Report November 2024.pdf](#) [Amador County Jail Expansion Project.pptx](#)
- 6.d Sierra Jobs First Project for Catalyst Funding: Discussion and possible action relative to a presentation by Mr. Andrew Gardner, regarding Sierra Jobs First Catalyst Funding for a Small Business/Entrepreneur Start Up Incubator Center, and a request for a letter of support. Suggested Action: Approval
[Start Up Incubator Project-SJF Catalyst Phase Presentation.pdf](#)
[Sierra_Jobs_First_Project_Letter_of_Support_Template__1_.pdf](#)
- 6.e Discussion and possible action relative to the coordination of work currently being performed by PG&E and future work being planned by the County on Upper Ridge Road.
Suggested Action: Direction to staff as desired.
- 6.f
Board of Supervisors : Discussion and possible action relative to the Board of Supervisors meeting schedule for calendar year 2025.
Suggested Action: Approval
[2025 BOS Meeting Schedule \(1\).pdf](#)

- 6.g Rural County Representatives of California (RCRC): Discussion and possible action relative to the designation of the 2025 Delegates and Alternates for Rural County Representatives of California (RCRC), Golden State Finance Authority (GSFA), Golden State Connect Authority (GSCA) and Environmental Services Joint Power Authority (ESJPA).

Suggested Action: Pleasure of the Board

[RCRC 2025 MEMO & FORM.pdf](#)

[GSFA 2025 MEMO & FORM.pdf](#)

[GSCA 2025 MEMO & FORM.pdf](#)

- 6.h Wildfire Task Force's Wood Utilization Strategy: Discussion and possible action relative to a letter of support regarding the Wildfire Task Force Wood Utilization Strategy.

Suggested Action: Approval

[Coalition_letter_to_Gov_Newsom_re_WUP__1_\(1\).pdf](#)

[Draft_Wood_Utilization_Action_Plan_-_5.19.23_draft_w._JL_edits\(2\).pdf](#)

- 6.i Minutes: Review and possible approval of the October 22, 2024 Board of Supervisors Meeting Minutes.

Suggested Action: Approval.

[October 22, 2024 DRAFT Minutes.docx](#)

7. CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

- 7.a Emergency Medical Care Committee (EMCC): Approval of appointment of Jessica Baker to fill the Emergency Department Manager seat as an Alternate Member to the subject committee for a term of three years set to expire on November 11, 2027.

Suggested Action: Approve the appointment.

[Jessica Baker Application.pdf](#)

- 7.b General Services Administration: RFP 24-22 Contract Services for Family Urgent Response System (FURS)

Suggested Action: 1) Award RFP 24-22 to Nexus Youth & Family Services in an amount not to exceed \$475,000.00 for the first year with a cost reevaluation for years two (2) and three (3). Authorize Anne Watts, Social Services Director and County Counsel to negotiate final terms and conditions and develop a contract based upon the Sample Agreement, Nexus Youth & Family Services' proposal dated October 10, 2024, and RFP 24-22. Approve the Board Chairman to execute said agreement with Nexus Youth & Family Services for the first year contingent upon agreeable terms and conditions; and years two (2) and three (3) contingent upon the Social Services Director and County Counsel approval.

[BOS MEMO RFP 24-22 10.25.24.pdf](#)

[Director of SS Memo.pdf](#)

[Nexus' proposal RFP 24-22.pdf](#)

[RFP 24-22 Bid Receipt.pdf](#)

[RFP 24-22 Sample Services Agreement.pdf](#)

- 7.c 2024 Ditching Project, Bid No. 24-16 Resolution of Acceptance. Final Agreement and Release of Claims.
Suggested Action:
1. Adopt resolution accepting the 2024 Ditching Project as complete;
2. Authorize Chairman to sign Agreement and Release of Claims.
[BOS Memo 24-16 Contract Closeout.pdf](#)
[24-16 Resolution of Acceptance.pdf](#)
[24-16 Attachment A.pdf](#)
[24-16 Attachment B-4.pdf](#)
[24-16 Final Payment.pdf](#)
- 7.d Building Department: Agreement to Limit Use of Agricultural Structure for AG245804 - Jackson Rancheria Development Corporation
Suggested Action: Adopt the Resolution and authorize the Chairperson to sign the "Agreement to Limit Uses of Agricultural Structure".
[AG245804_Agreement.Rancheria.pdf](#)
[AG245804_Rancheria.Resolution.docx](#)
- 7.e Township #2 Cemetery Board: Approval of the appointment of Ms. Marianne Pantle to the subject Board for a four year term, expiring on November 11, 2028.
Suggested Action: Approval
[20241029105754.pdf](#)
- 7.f
Amador Fire Protection District: Acceptance of the Local Agency Special Tax and Bond Accountability Report for FY Ending 2023-2024.
Suggested Action: Receive and file.
[CFD-2006-1_SB-165-Report_FY2023-2024.pdf](#)
- 7.g Agreement between Sergeant Joshua Long and the Amador County Sheriff's Office for the transfer of "Tark" as he retires from K-9 service
Suggested Action: Approval of Agreement between Sergeant Joshua Long and the Amador County Sheriff's Office
[TarkK9.pdf](#)
- 7.h Deputy District Attorney New-Hire Incentive Program Side Letter of Agreement Suggested Action: Approve
[Memo DDAA MOU Side Letter.doc](#)
[Res - DDAA Side Letter for New Hire Incentive Program.doc](#)
[Amador_DDAA_New_Hire_Incentive_Side_Letter_2024_DRAFT_v1 \(1\).pdf](#)
- 7.i
Assessor Roll Corrections - approval of roll correction values being decreased over \$150,000 or with values being decrease 50% or more.
Suggested Action: Approve

[Roll Corrections.pdf](#)

- 7.j Reclassify a Legal Secretary I to a Legal Secretary II in the District Attorney's Office.
Suggested Action: Approve.
[Memo -Legal Secretary II Upgrade -Promotion.doc](#)
[Request for Position- Legal Secretary II.pdf](#)
- 7.k Addition of a Social Worker III (IMS) position for an internal promotional opportunity. As employees promote into this position, the net number of employees will remain the same.
Suggested Action: Approve.
[Memo - Add SW III IMS Promotional Opportunity.doc](#)
- 7.l Commission on Aging: Reappointment of Julia Mathis to the subject Commission representing District V, for a three year term expiring on November 11, 2027, and reappointment of Caleb Heuser as a Member at Large for a three year term expiring November 11, 2027.
Suggested Action: Approve reappointments.
- 7.m General Services Administration: Increase to Library Literacy ESL Budget to account for additional funds received from the State.
Suggested Action: Approve the Library Literacy ESL Budget Increase Request [2024.11.05 Budget Increase Request - Library Literacy ESL Services.pdf](#) [2024-11-05 BOS ATF library literacy ESL budget.pdf](#)
- 7.n General Services Administration: Increase to Library Literacy Budget to account for additional funds received from the State. No additional General Funds are being requested.
Suggested Action: Approve the Library Literacy Budget Increase Request [2024-11-04 BOS ATF library literacy budget.pdf](#) [2024.11.04 Budget Increase Request - Library Literacy Services.pdf](#)
- 7.o Assessor Roll Corrections - Approval of P19 base year value transfer being decreased over \$150,000.
Suggested Action: Approve
[Roll Corrections.pdf](#)
- 7.p General Services Administration: Dispense with the Formal RFP Procedures for the Purchase and Installation of a Mezzanine System at the Sheriff's Office Hangars
Suggested Action: 1) Dispense with the formal RFP procedures and authorize the Purchasing Agent to facilitate the purchase and installation of a Mezzanine System at the Sheriff's Office Hangars, in the amount not to exceed \$140,000.00 to Panel Built Incorporated utilizing the GSA Advantage MAS contract GS-07F-0186X.
2) Authorize Purchasing agent to sign any Agreements with GSA Advantage MAS as well as any other needed documents to proceed with this purchase.
[Dispense memo SO Mezzanine 11.4.24.pdf](#)
[Memo from Sheriff's Office.pdf](#)
[Quote Panel Built 11.1.24.pdf](#)

[GSA ADVANTAGE MAS CONTRACT.pdf](#)

- 7.q General Services Administration: Budget Increase Request for Economic Development to account for additional revenue being received from the State. No additional General Funds are being requested.
Suggested Action: Approve the attached Budget Increase Request form.
[Budget Increase Request Memo 1120 11.12.24.pdf](#)
[Budget Increase Request 11.12.24.pdf](#)
- 7.r Amendment to Utility Agreement and Supplemental Utility Agreement with the Amador Water Agency (AWA) for the Pine Grove Corridor Improvement Project
Suggested Action: Approve First Amendment to Utility Agreement #4004.51 and the Supplemental Utility Agreement; and Authorize Chairman to sign both agreements by wet signature.
[BOS Memo Utility Agreement Amendment- AWA.pdf](#)
[SR-88 Pine Grove UA Amendment - AWA.pdf SR-88 Pine Grove - AWA Supplemental Agreement.pdf](#)
- 7.s Establishment of a new classification for a Grants Program Manager/Analyst and reclassification of the current employee classified as a Senior Administrative Analyst in General Services Administration (GSA) Department.
Suggested Action: Approve
[Memo-GSA Grants Program Manager-Analyst.doc](#)
[Job Description - Grants Program Manager - Analyst \(new-final\).docx](#)
- 7.t
Surveying Department-request to set the date for a public hearing for a Public Utility Easement abandonment. Said easement is being vacated as part of the request for a Certificate of Merger for William C. Lindsey. The properties involved in said Merger are Lots 118 and 119 of Sierra Highlands Unit 3 as recorded in Book 2 of Subdivision Maps at Page 2. Assessor's Parcel No.'s 033-420-024 and 033-420-025.
Suggested Action: Set the hearing date and direct staff to send out the notices
[Lindsey ROI abandonment.docx](#)
[LindseyMerger notice for posting abandonment.docx](#)
[maps.pdf](#)
- 7.u Request by the Sheriff for the establishment of a new classification for a Sheriff's Office Program Technician position within the Sheriff's Office Association. This position would be funded completely through grants received by the Sheriff's Office and would serve to administer those grants. No additional General Funds are being requested.
Suggested Action: Approve.
[Memo-SO Program Technician.doc](#)
[Job Description - Sheriffs Office Program Technician \(final\) 11.12.2024.docx SOA 10.01.2024 Amended 11.12.2024.pdf SOA 10.01.2025.pdf](#)
[Memo - Sheriff Redman - SO Program Tech.pdf](#)

[Request for Position to be Added or Reclassified.pdf](#)
[Budget Transfer - SO Program Technician.pdf](#)

- 7.v Resolution Regarding Salaries and Fringe Benefits for the Confidential Unit
Suggested Action: Approve.
[Memo-Confidential Employees.doc](#)
[Confidential_Resolution \(draft\) 10.1.2024.docx](#)
[Confidential 9.29.2024 DRAFT.pdf](#)
- 7.w Administrative Agency: Adoption of an Ordinance amending Amador County Code Section 17.89.020 regarding the merging of parcels. (Reading waived on October 22, 2024).
Suggested Action: Adopt
[Boundary Line Adjustment Ordinance \(2\) \(1\).docx](#)
[Memo_re_Boundary_Line_Adjustment_v2 \(1\).docx](#)
- 7.x General Services Administration: Dispense with the Formal RFP Procedures for the purchase of personal safety devices for the Social Services, Public Health & Behavioral Health Departments.
Suggested Action: 1) Dispense with the formal RFP procedures and authorize the Purchasing Agent to facilitate the purchase of personal safety devices for the Social Services, Public Health & Behavioral Health Departments, in the amount not to exceed \$75,000.00 to Safeware, Inc., utilizing contract #159469.

2) Authorize Purchasing Agent to sign any agreements with Safeware Inc., as well as any other needed documents to proceed with this purchase.
[Dispense Memo for Safeware.pdf](#)
[Signed Exemption 11.6.24.pdf](#)
[SS Director memo.pdf Safeware Inc. quote.pdf Omnia Contract.pdf](#)
- 7.y Sheriff's Office: Resolution authorizing an application to the Boating Safety and Enforcement Financial Aid Program.
Suggested Action: Adopt the resolution.
[DBAW_Resol.docx](#)
[EXHIBIT1.pdf](#)
[FY2526TAX.pdf](#)
[801 - Application Forms FY25-26.pdf](#)
- 7.z State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Sunrise Square Corporation APN: 030-200-077
Suggested Action: Approve Amended Purchase Agreement; and
1. Authorize Chairman to sign agreement; and
2. Authorize issuance of check as specified in BRI Transmittal.
[BOS Memo SR 88 TCE Extension Sunrise Square Corporation.pdf Sunrise Square BRI Transmittal.pdf](#)

[Sunrise Square Amended TCE.pdf](#)

7.aa State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Pine Grove Community Services District APN: 030-200-131

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Pine Grove Community Services District.pdf](#)
[PGCSD BRI Transmittal.pdf](#)
[PGCSD BRI Amended TCE.pdf](#)

7.ab State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Volcano Telephone Company APN: 030-200-076-508 and 030-200-078-508

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Volcano Telephone Company.pdf](#)
[Volcano Telephone BRI Transmittal.pdf](#)
[Volcano Telephone Amended TCE.pdf](#)

7.ac State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Brett Birmingham APN: 030-200-015 and 030-200-016

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Birmingham.pdf](#)
[Birmingham BRI Transmittal.pdf](#)
[Birmingham Amended TCE.pdf](#)

7.ad State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Miner Joaquin Building Corporation APN: 030-200-139

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Miner Joaquin Building Corporation.pdf](#)

[Miner Joaquin Building BRI Transmittal.pdf](#)

[Miner Joaquin Building Amended.pdf](#)

7.ae Amador County Behavioral Health Advisory Board: Approval of the appointments of Lt. Joshua Cazadd to the subject board as the the Sheriff's Department Representative for a three-year term effective through November 11, 2027.

Suggested Action: Approve the appointment.

[3696_001.pdf](#)

7.af Management Resolution Regarding Salaries and Fringe Benefits

Suggested Action: Approve.

[Memo-Management Employees.doc](#)

[Management_Resolution \(draft\).docx](#)

[Management Salary 9.29.2024 Amended 11.12.2024.pdf](#)

[CAO 9.29.2024.pdf](#)

7.ag Mid-Management Resolution Regarding Salaries and Fringe Benefits Suggested Action: Approve.

[Memo-Mid-Management Employees.doc](#)

[Resolution MidMgmt \(draft\)11.12.24.docx](#)

[Mid Management Salary 9.29.2024 Amended 11.12.2024.pdf](#)

**8. ADJOURNMENT: UNTIL TUESDAY, NOVEMBER 26, 2024 AT 9:00 A.M.
(CLOSED SESSION BEGINS AT 8:30 A.M.)**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings. Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.