

AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

Public hearing items will commence no sooner than the times listed on the agenda. Closed Session agenda items may be heard before or after scheduled public hearings, dependent upon progression of the agenda.

TO PARTICIPATE REMOTELY BY CALLING IN USING THE FOLLOWING NUMBER:

+1-669-900-6833 (alternate phone numbers listed on amadorgov.org)

Access Code: 758 573 6084#

YOU MAY ALSO VIEW AND PARTICIPATE IN THE MEETING USING THIS LINK:

<https://zoom.us/j/7585736084>

If all Board Members are present in person, public participation by Zoom is for convenience only. If the zoom feed is lost/hacked for any reason, the meeting may nevertheless go forward at the discretion of the Chair. The only assurance of live comments being received by the Board is to attend in person. The Chair will call the meeting to order and after Board input, will invite the public to comment in person and online.

REGULAR MEETING AGENDA

DATE: Tuesday, November 12, 2024
TIME: 9:00 AM
LOCATION: COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
810 Court Street
Jackson, CA 95642

CLOSED SESSION **8:30 a.m.** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Agency negotiators: Pat Crew, Glenn Spitzer, and Chuck Iley

1.a Property: Lease of 10877 Conductor Blvd., Sutter Creek, CA, 95685

Agency negotiators: Pat Crew, Glenn Spitzer, and Chuck Iley

Negotiating parties: Mike Amin; Mark Cunningham; Matt Patel; The Ridge Limited Partnership, a California limited partnership; and SLOG, LLC, a California limited partnership

Under negotiation: Lease terms

Suggested Action: Discussion and possible action.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: County Negotiators: Charles T. Iley, County Administrative Officer; Jon Hopkins, General Services Director

2.a General Services Administration: Consideration of Sale of Airport Property on Trade Center Drive

Property: APN 044-400-010-000 - (.91 Acres)

Negotiating Parties: Mr. Frank Bozzini and Erik Katz (realtor)

Under Negotiation: Terms and Conditions to Consider Selling

Suggested Action: Discussion and possible action

2.b General Services Administration: Terms and Conditions to Remove Underground Tank
Suggested Action: Discussion and possible action

3. CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6.

3.a County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Greg Ramirez, IEDA and Lisa Gaebe, Human Resources Director Employee Organization: All Units
Suggested Action: Discussion and possible action.

4. CONFERENCE WITH COUNTY COUNSEL: ANTICIPATED LITIGATION

- {Government Code 54956.9(d) (2)}

4.a Claim of Jade Strobach, Claim No. 24-12
Suggested Action: Discussion and possible action.

4.b Claim of William Dillian, Claim No. 24-13
Suggested Action: Discussion and possible action.

4.c Claim of Tine Kellogg, Claim No. 24-14
Suggested Action: Discussion and possible action.

4.d Claim of Jason Green, 24-15.
Suggested Action: Discussion and possible action.

5. CONFIDENTIAL MINUTES:

5.a Review and possible approval of the October 22, 2024 Confidential Minutes.
Suggested Action: Approval.

REGULAR SESSION **9:00 a.m.**

PLEDGE OF ALLEGIANCE:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a three (3) minute limit per person.

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

6. REGULAR AGENDA:

- 6.a Administrative Agency: Presentation and adoption of a resolution celebrating and raising awareness for National Adoption Day and children in foster care in Amador County.
Suggested Action: Adopt the resolution.
[RES 24-0XX National Adoption Day 2024.doc](#)
- 6.b Approval and presentation of a resolution congratulating Jon Hopkins, Amador County Director of General Services on his retirement.
Suggested Action: Approve
[RES 24-0XX Hopkins Retirement Resol.doc](#)
- 6.c General Services Administration: Capital Improvement Projects Report – November
Suggested Action: Discussion and possible action.
[Projects and Facilities Progress Report November 2024.pdf](#) [Amador County Jail Expansion Project.pptx](#)
- 6.d Sierra Jobs First Project for Catalyst Funding: Discussion and possible action relative to a presentation by Mr. Andrew Gardner, regarding Sierra Jobs First Catalyst Funding for a Small Business/Entrepreneur Start Up Incubator Center, and a request for a letter of support. Suggested Action: Approval
[Start Up Incubator Project-SJF Catalyst Phase Presentation.pdf](#)
[Sierra_Jobs_First_Project_Letter_of_Support_Template__1_.pdf](#)
- 6.e Discussion and possible action relative to the coordination of work currently being performed by PG&E and future work being planned by the County on Upper Ridge Road.
Suggested Action: Direction to staff as desired.
- 6.f
Board of Supervisors : Discussion and possible action relative to the Board of Supervisors meeting schedule for calendar year 2025.
Suggested Action: Approval
[2025 BOS Meeting Schedule \(1\).pdf](#)

- 6.g Rural County Representatives of California (RCRC): Discussion and possible action relative to the designation of the 2025 Delegates and Alternates for Rural County Representatives of California (RCRC), Golden State Finance Authority (GSFA), Golden State Connect Authority (GSCA) and Environmental Services Joint Power Authority (ESJPA).

Suggested Action: Pleasure of the Board

[RCRC 2025 MEMO & FORM.pdf](#)

[GSFA 2025 MEMO & FORM.pdf](#)

[GSCA 2025 MEMO & FORM.pdf](#)

- 6.h Wildfire Task Force's Wood Utilization Strategy: Discussion and possible action relative to a letter of support regarding the Wildfire Task Force Wood Utilization Strategy.

Suggested Action: Approval

[Coalition_letter_to_Gov_Newsom_re_WUP__1_\(1\).pdf](#)

[Draft_Wood_Utilization_Action_Plan_-_5.19.23_draft_w._JL_edits\(2\).pdf](#)

- 6.i Minutes: Review and possible approval of the October 22, 2024 Board of Supervisors Meeting Minutes.

Suggested Action: Approval.

[October 22, 2024 DRAFT Minutes.docx](#)

7. CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

- 7.a Emergency Medical Care Committee (EMCC): Approval of appointment of Jessica Baker to fill the Emergency Department Manager seat as an Alternate Member to the subject committee for a term of three years set to expire on November 11, 2027.

Suggested Action: Approve the appointment.

[Jessica Baker Application.pdf](#)

- 7.b General Services Administration: RFP 24-22 Contract Services for Family Urgent Response System (FURS)

Suggested Action: 1) Award RFP 24-22 to Nexus Youth & Family Services in an amount not to exceed \$475,000.00 for the first year with a cost reevaluation for years two (2) and three (3). Authorize Anne Watts, Social Services Director and County Counsel to negotiate final terms and conditions and develop a contract based upon the Sample Agreement, Nexus Youth & Family Services' proposal dated October 10, 2024, and RFP 24-22. Approve the Board Chairman to execute said agreement with Nexus Youth & Family Services for the first year contingent upon agreeable terms and conditions; and years two (2) and three (3) contingent upon the Social Services Director and County Counsel approval.

[BOS MEMO RFP 24-22 10.25.24.pdf](#)

[Director of SS Memo.pdf](#)

[Nexus' proposal RFP 24-22.pdf](#)

[RFP 24-22 Bid Receipt.pdf](#)

[RFP 24-22 Sample Services Agreement.pdf](#)

- 7.c 2024 Ditching Project, Bid No. 24-16 Resolution of Acceptance. Final Agreement and Release of Claims.
Suggested Action:
1. Adopt resolution accepting the 2024 Ditching Project as complete;
2. Authorize Chairman to sign Agreement and Release of Claims.
[BOS Memo 24-16 Contract Closeout.pdf](#)
[24-16 Resolution of Acceptance.pdf](#)
[24-16 Attachment A.pdf](#)
[24-16 Attachment B-4.pdf](#)
[24-16 Final Payment.pdf](#)
- 7.d Building Department: Agreement to Limit Use of Agricultural Structure for AG245804 - Jackson Rancheria Development Corporation
Suggested Action: Adopt the Resolution and authorize the Chairperson to sign the "Agreement to Limit Uses of Agricultural Structure".
[AG245804_Agreement.Rancheria.pdf](#)
[AG245804_Rancheria.Resolution.docx](#)
- 7.e Township #2 Cemetery Board: Approval of the appointment of Ms. Marianne Pantle to the subject Board for a four year term, expiring on November 11, 2028.
Suggested Action: Approval
[20241029105754.pdf](#)
- 7.f Amador Fire Protection District: Acceptance of the Local Agency Special Tax and Bond Accountability Report for FY Ending 2023-2024.
Suggested Action: Receive and file.
[CFD-2006-1_SB-165-Report_FY2023-2024.pdf](#)
- 7.g Agreement between Sergeant Joshua Long and the Amador County Sheriff's Office for the transfer of "Tark" as he retires from K-9 service
Suggested Action: Approval of Agreement between Sergeant Joshua Long and the Amador County Sheriff's Office
[TarkK9.pdf](#)
- 7.h Deputy District Attorney New-Hire Incentive Program Side Letter of Agreement Suggested Action: Approve
[Memo DDAA MOU Side Letter.doc](#)
[Res - DDAA Side Letter for New Hire Incentive Program.doc](#)
[Amador_DDAA_New_Hire_Incentive_Side_Letter_2024_DRAFT_v1 \(1\).pdf](#)
- 7.i Assessor Roll Corrections - approval of roll correction values being decreased over \$150,000 or with values being decrease 50% or more.
Suggested Action: Approve

[Roll Corrections.pdf](#)

- 7.j Reclassify a Legal Secretary I to a Legal Secretary II in the District Attorney's Office.
Suggested Action: Approve.
[Memo -Legal Secretary II Upgrade -Promotion.doc](#)
[Request for Position- Legal Secretary II.pdf](#)
- 7.k Addition of a Social Worker III (IMS) position for an internal promotional opportunity. As employees promote into this position, the net number of employees will remain the same.
Suggested Action: Approve.
[Memo - Add SW III IMS Promotional Opportunity.doc](#)
- 7.l Commission on Aging: Reappointment of Julia Mathis to the subject Commission representing District V, for a three year term expiring on November 11, 2027, and reappointment of Caleb Heuser as a Member at Large for a three year term expiring November 11, 2027.
Suggested Action: Approve reappointments.
- 7.m General Services Administration: Increase to Library Literacy ESL Budget to account for additional funds received from the State.
Suggested Action: Approve the Library Literacy ESL Budget Increase Request [2024.11.05 Budget Increase Request - Library Literacy ESL Services.pdf](#) [2024-11-05 BOS ATF library literacy ESL budget.pdf](#)
- 7.n General Services Administration: Increase to Library Literacy Budget to account for additional funds received from the State. No additional General Funds are being requested.
Suggested Action: Approve the Library Literacy Budget Increase Request [2024-11-04 BOS ATF library literacy budget.pdf](#) [2024.11.04 Budget Increase Request - Library Literacy Services.pdf](#)
- 7.o Assessor Roll Corrections - Approval of P19 base year value transfer being decreased over \$150,000.
Suggested Action: Approve
[Roll Corrections.pdf](#)
- 7.p General Services Administration: Dispense with the Formal RFP Procedures for the Purchase and Installation of a Mezzanine System at the Sheriff's Office Hangars
Suggested Action: 1) Dispense with the formal RFP procedures and authorize the Purchasing Agent to facilitate the purchase and installation of a Mezzanine System at the Sheriff's Office Hangars, in the amount not to exceed \$140,000.00 to Panel Built Incorporated utilizing the GSA Advantage MAS contract GS-07F-0186X.
2) Authorize Purchasing agent to sign any Agreements with GSA Advantage MAS as well as any other needed documents to proceed with this purchase.
[Dispense memo SO Mezzanine 11.4.24.pdf](#)
[Memo from Sheriff's Office.pdf](#)
[Quote Panel Built 11.1.24.pdf](#)

[GSA ADVANTAGE MAS CONTRACT.pdf](#)

- 7.q General Services Administration: Budget Increase Request for Economic Development to account for additional revenue being received from the State. No additional General Funds are being requested.
Suggested Action: Approve the attached Budget Increase Request form.
[Budget Increase Request Memo 1120 11.12.24.pdf](#)
[Budget Increase Request 11.12.24.pdf](#)
- 7.r Amendment to Utility Agreement and Supplemental Utility Agreement with the Amador Water Agency (AWA) for the Pine Grove Corridor Improvement Project
Suggested Action: Approve First Amendment to Utility Agreement #4004.51 and the Supplemental Utility Agreement; and Authorize Chairman to sign both agreements by wet signature.
[BOS Memo Utility Agreement Amendment- AWA.pdf](#)
[SR-88 Pine Grove UA Amendment - AWA.pdf SR-88 Pine Grove - AWA Supplemental Agreement.pdf](#)
- 7.s Establishment of a new classification for a Grants Program Manager/Analyst and reclassification of the current employee classified as a Senior Administrative Analyst in General Services Administration (GSA) Department.
Suggested Action: Approve
[Memo-GSA Grants Program Manager-Analyst.doc](#)
[Job Description - Grants Program Manager - Analyst \(new-final\).docx](#)
- 7.t
Surveying Department-request to set the date for a public hearing for a Public Utility Easement abandonment. Said easement is being vacated as part of the request for a Certificate of Merger for William C. Lindsey. The properties involved in said Merger are Lots 118 and 119 of Sierra Highlands Unit 3 as recorded in Book 2 of Subdivision Maps at Page 2. Assessor's Parcel No.'s 033-420-024 and 033-420-025.
Suggested Action: Set the hearing date and direct staff to send out the notices
[Lindsey ROI abandonment.docx](#)
[LindseyMerger notice for posting abandonment.docx maps.pdf](#)
- 7.u Request by the Sheriff for the establishment of a new classification for a Sheriff's Office Program Technician position within the Sheriff's Office Association. This position would be funded completely through grants received by the Sheriff's Office and would serve to administer those grants. No additional General Funds are being requested.
Suggested Action: Approve.
[Memo-SO Program Technician.doc](#)
[Job Description - Sheriffs Office Program Technician \(final\) 11.12.2024.docx SOA 10.01.2024 Amended 11.12.2024.pdf SOA 10.01.2025.pdf](#)
[Memo - Sheriff Redman - SO Program Tech.pdf](#)

[Request for Position to be Added or Reclassified.pdf](#)
[Budget Transfer - SO Program Technician.pdf](#)

- 7.v Resolution Regarding Salaries and Fringe Benefits for the Confidential Unit
Suggested Action: Approve.
[Memo-Confidential Employees.doc](#)
[Confidential_Resolution \(draft\) 10.1.2024.docx](#)
[Confidential 9.29.2024 DRAFT.pdf](#)
- 7.w Administrative Agency: Adoption of an Ordinance amending Amador County Code Section 17.89.020 regarding the merging of parcels. (Reading waived on October 22, 2024).
Suggested Action: Adopt
[Boundary Line Adjustment Ordinance \(2\) \(1\).docx](#)
[Memo_re_Boundary_Line_Adjustment_v2 \(1\).docx](#)
- 7.x General Services Administration: Dispense with the Formal RFP Procedures for the purchase of personal safety devices for the Social Services, Public Health & Behavioral Health Departments.
Suggested Action: 1) Dispense with the formal RFP procedures and authorize the Purchasing Agent to facilitate the purchase of personal safety devices for the Social Services, Public Health & Behavioral Health Departments, in the amount not to exceed \$75,000.00 to Safeware, Inc., utilizing contract #159469.

2) Authorize Purchasing Agent to sign any agreements with Safeware Inc., as well as any other needed documents to proceed with this purchase.
[Dispense Memo for Safeware.pdf](#)
[Signed Exemption 11.6.24.pdf](#)
[SS Director memo.pdf Safeware Inc. quote.pdf Omnia Contract.pdf](#)
- 7.y Sheriff's Office: Resolution authorizing an application to the Boating Safety and Enforcement Financial Aid Program.
Suggested Action: Adopt the resolution.
[DBAW_Resol.docx](#)
[EXHIBIT1.pdf](#)
[FY2526TAX.pdf](#)
[801 - Application Forms FY25-26.pdf](#)
- 7.z State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Sunrise Square Corporation APN: 030-200-077
Suggested Action: Approve Amended Purchase Agreement; and
1. Authorize Chairman to sign agreement; and
2. Authorize issuance of check as specified in BRI Transmittal.
[BOS Memo SR 88 TCE Extension Sunrise Square Corporation.pdf Sunrise Square BRI Transmittal.pdf](#)

[Sunrise Square Amended TCE.pdf](#)

7.aa State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Pine Grove Community Services District APN: 030-200-131

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Pine Grove Community Services District.pdf](#)
[PGCSD BRI Transmittal.pdf](#)
[PGCSD BRI Amended TCE.pdf](#)

7.ab State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Volcano Telephone Company APN: 030-200-076-508 and 030-200-078-508

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Volcano Telephone Company.pdf](#)
[Volcano Telephone BRI Transmittal.pdf](#)
[Volcano Telephone Amended TCE.pdf](#)

7.ac State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Brett Birmingham APN: 030-200-015 and 030-200-016

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Birmingham.pdf](#)
[Birmingham BRI Transmittal.pdf](#)
[Birmingham Amended TCE.pdf](#)

7.ad State Route 88 Pine Grove Corridor Improvement Project; Amendment to Purchase Agreement with Miner Joaquin Building Corporation APN: 030-200-139

Suggested Action:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

[BOS Memo SR 88 TCE Extension Miner Joaquin Building Corporation.pdf](#)

[Miner Joaquin Building BRI Transmittal.pdf](#)

[Miner Joaquin Building Amended.pdf](#)

7.ae Amador County Behavioral Health Advisory Board: Approval of the appointments of Lt. Joshua Cazadd to the subject board as the the Sheriff's Department Representative for a three-year term effective through November 11, 2027.

Suggested Action: Approve the appointment.

[3696_001.pdf](#)

7.af Management Resolution Regarding Salaries and Fringe Benefits

Suggested Action: Approve.

[Memo-Management Employees.doc](#)

[Management_Resolution \(draft\).docx](#)

[Management Salary 9.29.2024 Amended 11.12.2024.pdf](#)

[CAO 9.29.2024.pdf](#)

7.ag Mid-Management Resolution Regarding Salaries and Fringe Benefits Suggested Action: Approve.

[Memo-Mid-Management Employees.doc](#)

[Resolution MidMgmt \(draft\)11.12.24.docx](#)

[Mid Management Salary 9.29.2024 Amended 11.12.2024.pdf](#)

**8. ADJOURNMENT: UNTIL TUESDAY, NOVEMBER 26, 2024 AT 9:00 A.M.
(CLOSED SESSION BEGINS AT 8:30 A.M.)**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6470 or (209) 257-0619 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings. Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Supervisors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

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**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION PROCLAIMING NOVEMBER 21st, 2024) RESOLUTION NO. 24-0XX
AS ADOPTION DAY IN AMADOR COUNTY)

WHEREAS, Amador County recognizes the importance of giving children safe, loving, and permanent families through adoption; and

WHEREAS, more than 108,000 children in the United States foster care system are waiting to be adopted; and

WHEREAS, many children in Amador County who are waiting for permanent families; and

WHEREAS, The Superior Court in and for Amador County will open its doors on November 21, 2024 to celebrate the adoptions of local children with the support of other local organizations; and

WHEREAS, this effort, along with similar celebrations in all 50 states, will offer children the chance to live with stable and loving families and encourage other dedicated individuals to make a powerful difference in the lives of a child through foster care adoption.

THEREFORE, BE IT RESOLVED, by the Amador County Board of Supervisors does hereby proclaim, that November 21st, 2024 be declared 'National Adoption Day' in Amador County, and in so doing, invite all citizens to join in a national effort to raise awareness about the importance of foster care adoption.

The foregoing resolution was duly passed and adopted by the Board of Supervisors in the County of Amador at a regular meeting thereof, held on the 12th day of November 2024, by the following vote:

AYES:

NOES:

ABSENT:

Brian Oneto, Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County, California

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**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION RECOGNIZING AND HONORING JON HOPKINS) RESOLUTION NO. 24-0XX
UPON HIS RETIREMENT FROM THE COUNTY OF AMADOR)
AFTER 41 YEARS OF SERVICE)

WHEREAS, Jon was born on August 24, 1963 in Toledo, Ohio; and

WHEREAS, after graduation from High School Jon served two seasons as a seasonal firefighter for the California Department of Forestry, followed by an enlistment in the U.S. Army; and

WHEREAS, upon returning from military service Jon attended various Colleges, ultimately graduating from Sacramento State University with honors; and

WHEREAS, Jon was hired through the Comprehensive Employment and Training Act (C.E.T.A.) Program by the County of Amador on August 10, 1983 as a Museum Aide for the Museum Department; and

WHEREAS, Jon was hired as a Building Maintenance Worker 1 on October 1, 1983 and worked full-time temporary for six (6) months for the Museum Department until he was reclassified to full time Building Maintenance Worker II in 1984; and

WHEREAS, in August of 1985 Jon transferred from the Museum/Recreation Department to the General Services Administration, serving in the capacity of Building Maintenance Worker; and

WHEREAS, Jon obtained his vocational education credential in construction and contracts and earned his General Contractor's license in 1986, subsequently owning and operating Pyramid Construction for seventeen (17) years. In April of 1998 Jon was reclassified to Special Projects Coordinator and within a year was promoted to Project Manager; and

WHEREAS, on December 18, 1999 Jon married his wife Lisa and will celebrate twenty-five (25) years of marriage this year; and

WHEREAS, in October of 2001 Jon was promoted from Projects Manager to Deputy Director of General Services and served in that capacity until October 2002 when he assumed an interim assignment serving as General Services Director; and

WHEREAS, in August of 2006 Jon was promoted to the position of Director of General Services; and

WHEREAS, Jon has played a key role in many projects over the years including but not limited to, designing the layout of the General Services Building. By utilizing multiple prime contractors, people assigned to work in the furlough program, trustees from the jail and staff, the project was completed for a total cost of \$74.00 per square foot; and

WHEREAS, Jon has played an integral role in the Jail Expansion Project which began in 2007 and is ongoing today; and

WHEREAS, as Purchasing Agent for the County Jon has always sought out the best value for the taxpayers' establishing policies that yield savings that have amounted to millions over the course of his career.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California that said Board does hereby adopt this resolution congratulating Jon Hopkins upon his retirement after forty-one (41) years of service with the County of Amador.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of November, 2024, by the following vote:

AYES:
NOES:
ABSENT:

Brian Oneto, Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County, California

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GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642

LOCATION: 12200-B Airport Road, Martell, CA

PHONE: (209) 223-6759 FAX: (209) 223-0749 E-MAIL: jhopkins@amadorgov.org



County Projects Summary Progress Report

TO: Board of Supervisors

FROM: Jon Hopkins, GSA Director *JH*

DATE: November 5, 2024

RE: **Capital Improvement Projects Report – November**

This report provides the Board an opportunity to review projects and provide comments in a general discussion with staff. Bi-annual reports have been provided to the Board previously, however this will be my last report due to my retirement. As such, I felt the need to provide the Board with an update on the most significant project which is the Jail Expansion Project.

Projects, once started, are not subject to fiscal year schedules/budgets and therefore a major key to ensuring projects are completed is to safeguard funding; meaning once funds are in Capital Improvement, they should be encumbered for projects that have begun and have funding replaced for future identified projects and any unforeseen or emergency items.

APPROVED PROJECTS

JAIL PROJECT: This project began many years ago with planning efforts beginning with a Needs Assessment conducted in mid-to-late 2007. The Master Plan produced called for a 165 bed adult detention facility which led to the County receiving an award of \$22,712,000 through AB900 on November 19, 2008. That project ultimately failed due to the financial burden it would have placed on the County. Moving forward, the County sought funding through SB863 and was awarded \$17,179,000 for a 40-bed addition on December 17, 2015. A Notice of Determination was recorded on July 20, 2015 that led to a CEQA lawsuit delaying the current project until March 19, 2021 at which time all legal remedies to delay the project further had been exhausted. The County proceeded to solicit the project and received a favorable bid from F&H Construction in the amount of \$23,656,000.00 and on December 17, 2023 the County issued a Notice to Proceed to F&H Construction to begin work on January 2, 2024 kicking off a 600-calendar day contract. In total, inclusive of construction, professional fees, design, investigations, CEQA, etc. the delays to the project costs the County an additional \$12,115,009.00; Total project costs is \$29,294,009.00 and expected to be completed by September 24, 2025.

JAIL YARD SEPARATION AND ADA PROJECT: This project was let out to bid in October 2022 and the Board awarded the Bid to Swierstok Enterprise Inc., dba Pro Builders, in the amount of \$820,000.00 with a 10% construction contingency of \$82,000.00. Because of material delays the project is anticipated to be closed out by February of 2025. The final cost of the project, inclusive of all credits and changes, is anticipated to be \$879,912.07.

S.O. OFFICE EVIDENCE STORAGE BUILDINGS: This project is located at the Airport and includes two 4800 sq' buildings funded by the Sheriff's Office. Contracts for engineering, Geotech and surveying are complete and a bid for the work was awarded to D.G. Granade in the amount of \$2,410,000.00. The project includes a training room, gym with showers, and evidence/sheriff storage. Project completion is expected the first week of December.

PUBLIC WORKS CREW QUARTERS: Funding for this project was moved to the Public Works budget and we are waiting on the Public Works Director to determine what to do.

CAC DOWNSPOUTS: This project remains unfinished and unfunded from when staff diverted water run off away from the four balconies at the Administration Center. This was done to prevent large amounts of water from collecting on the balconies which caused flooding and damage to the interior years before. It is also an effort to mitigate the undersized drains installed in the balconies. The estimate to finish this work is \$15,000.00 (estimate in 2021) and is not funded.

CAC SERVER ROOM TRANSFER SWITCH: When power is lost there is a backup power generator, however, this last year our generator was down for weeks due to not being able to get parts. As a solution, getting a transfer switch installed in the server room could allow people to continue work over the network using a portable generator. While HVAC and other power would not be served through this transfer switch, this does allow other buildings like the Sheriff's Office to continue to operate. The period of time to manually transfer power to the sever room is 1 to 2 hours. The estimate for this work is \$10,000.00 and is not funded. Estimate was done in 2021.

ANIMAL CONTROL BARN: (Status Quo) Through donations, this particular project continues to increase funding from \$135,000.00 to \$137,000.00. Staff has begun to look at designing this facility utilizing pre-engineered buildings and is awaiting on Facilities to provide an estimate for infrastructure.

GENERAL SERVICES CARPET: Commercial carpet tiles have been purchased and tiles will be replaced as time permits by staff.

JAIL SMOKE GRATE RETROFIT PROJECT: (Status Quo) Some incarcerated individuals have now begun to utilize the smoke detector grates as another means for hanging. While staff has done some investigation and engineering to find solutions to modify the fifty (50) grates; this work remains on hold due to other project priorities and trying to find an acceptable alternative that meets the fire code. Staff continues to wait on specifications from jail staff for modifications.

IT LEAK: Facilities has been granted authority to purchase a moisture meter and thermal camera to try and pin point the leak to prevent tearing off all the brick on the exterior. Investigation of this area will occur prior to the end of the year.

DA OFFICE EXTERIOR IMPROVEMENTS: GSA Staff has contacted and contracted with Weatherby-Reynolds-Fritson Engineering and Design for design services for the project which are not to exceed \$20,000.00, however, the project is currently on hold due to inadequate funding. Rough estimate of the work is \$1.4 million. Currently no funding has been identified to complete this project.

BUENA VISTA LANDFILL WATERLINE: This project was completed in-house in September with the exception of placing rock on the road which will be done within the next week or so.

PIONEER/FIDDLETOWN PARK IMPROVEMENTS: Staff is in the design phase for improvements to both parks including new tennis/pickleball/basketball courts. Design is expected to be completed by the end of the year.

DISTRICT ATTORNEY'S SECURITY CAMERAS: Bids were received for this work in the amount of \$86,531.61 and is anticipated to be completed by the end of November 2024.

DISTRICT ATTORNEY'S EXTERIOR DOORS: Due to concerns that three of the exterior doors are not secure, staff obtained quotes but discovered the work exceeds the informal bidding amounts significantly. Staff will develop bids for this work upon completion of the DA security camera project.

SHERIFF'S OFFICE EXTERIOR PAINTING: The Sheriff's Office has requested the exterior of their building be painted prior to the opening of the new jail. An estimate and project scope will be developed and taken back to the Board for approval of the work and identification of the funding source. It is estimated to cost \$60k to \$80k.

AIRPORT ASBESTOS AND LEAD ABATEMENT: Due to water intrusion at the Airport lobby, mitigation efforts are underway to remove all asbestos and lead from the area and then repair the dry rot and damaged areas including replacement of windows. This building was construction in 1949.

FIDDLETOWN GAMBLING HALL: This was recently reviewed with the Board with direction giving to staff to meet with a local contractor on site to determine a scope of work. Following a review of this proposed work and cost estimate of approximately \$22k with the Chairman and Staff, it was determined to not proceed with work due to costs and the potential to create a bigger problem utilizing heavy equipment to dig in a swale behind the building.

WAREHOUSE RACKING: In order to utilize unused space in the warehouse, additional storage racking was obtained through a grant from Public Health and funding from Support Services. The work was completed the end of October.

CAC LANDSCAPING: Staff removed the majority of landscaping at the rear of the property in an effort to reduce water consumption and maintenance. All plumbing has been capped off and river rock put back in place over landscape fabric to help control weeds. This cost was approximately \$32k and was completed in August.

CAC PV Repair: (Status Quo) One (1) of the sixty-six (66) panel runs was bad affecting approximately 12 panels. This work was completed, however, during this work staff discovered an additional two runs damaged by birds. This affects 24 panels and needs to be repaired as time permits. The cost estimate for this work is roughly \$20,000.00. Staff is also investigating installing communication runs in order to monitor the original panel sections on the CAC building.

FIDDLETOWN FUEL TANK: Staff is investigating property boundaries in order to determine if an underground service tank exists within County property. Surveying was completed the end of October and staff is waiting on information from the Surveyor.

COMMUNICATIONS BUILDING HVAC REPLACEMENT: Staff discovered the air conditioning unit in the communications room that serves the entire County was failing. Immediate efforts were made to replace this unit and install a back-up unit in order to alleviate concerns of loosing County-wide communications. Staff, for a month, attempted to mitigate high temperatures to prevent equipment from failing until new units could arrive. The cost was approximately \$15k and was completed in July. The communications phone switch was removed from the old hospital in 2002 and resides in this building today. Ultimately, this switch will need to be replaced.

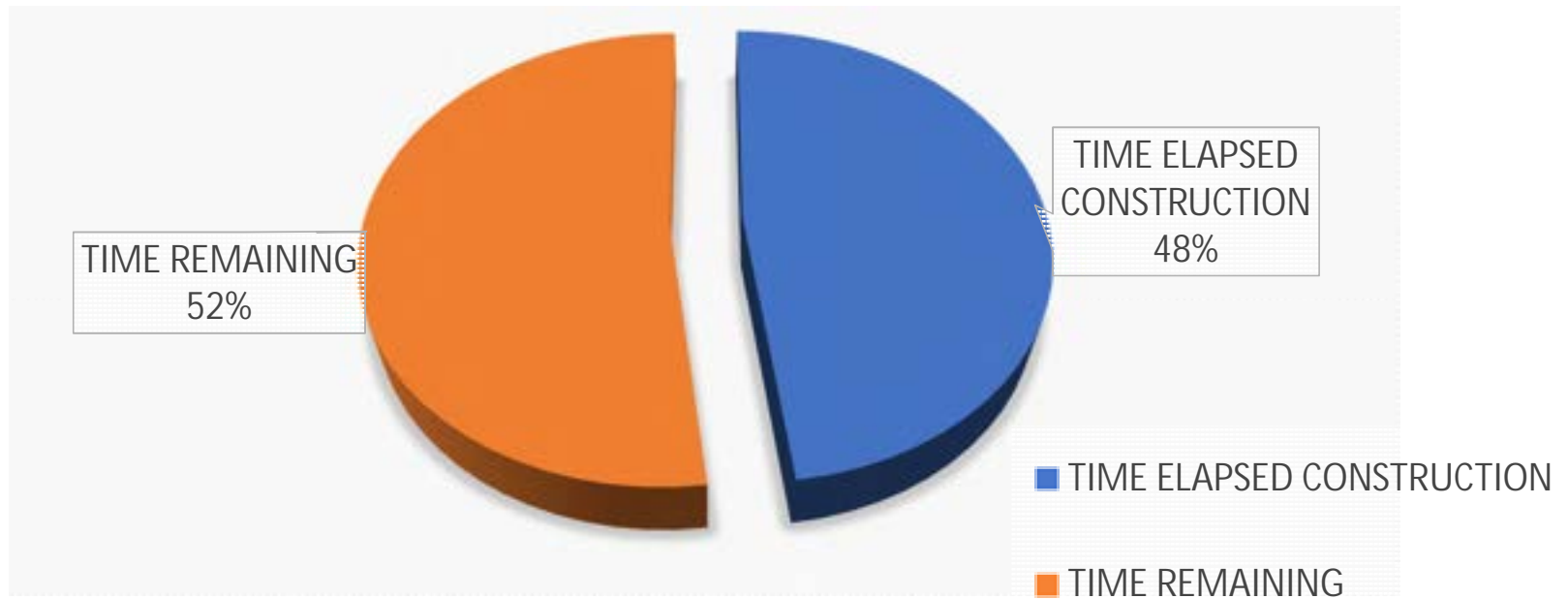
Bird Problem at CAC: (Status Quo).

cc: Chuck Iley, CAO
File

AMADOR COUNTY JAIL EXPANSION PROJECT

TEN MONTH UPDATE 2024

COMPLETE DURATION AS OF NOVEMBER 2024





NOTICE TO PROCEED

DATE - 1/2/2024



ORIGINAL CONSTRUCTION COMPLETION

DATE - 8/24/25



CURRENT PROJECT COMPLETION

DATE - 9/24/25



REASON FOR DELAY- EXCESSIVE RAIN
(7.6" GREATER THAN AVERAGE)



CONTRACTOR PAYMENTS REQUESTED AS OF NOVEMBER 1ST 2024

BALANCE REMAINING
\$13,493,975.95



PAYMENTS TO DATE
\$10,179,666.07

■ EARNED LESS RETENTION

■ BALANCE REMAINING



ORIGINAL CONTRACT VALUE

\$23,656,000.00



CHANGE ORDERS APPROVED

\$14,799.67

CONTINGENCY REMAINING

\$1,182,800.00

OVER 5
MILLION
POUNDS OF
BUILDING
MATERIALS
PLACED



Oct 25, 2024 at 9:05:15
700 Court
Jackson CA 95022
United States
Amador Jail Expansion (ITB 23-

-
- 779 YARDS OF CONCRETE PLACED





75,000 POUNDS OF REBAR PLACED

1.2MILLION
POUNDS OF
ROCK PLACED



BASEMENT LEVEL CMU WALLS ARE 90% COMPLETE



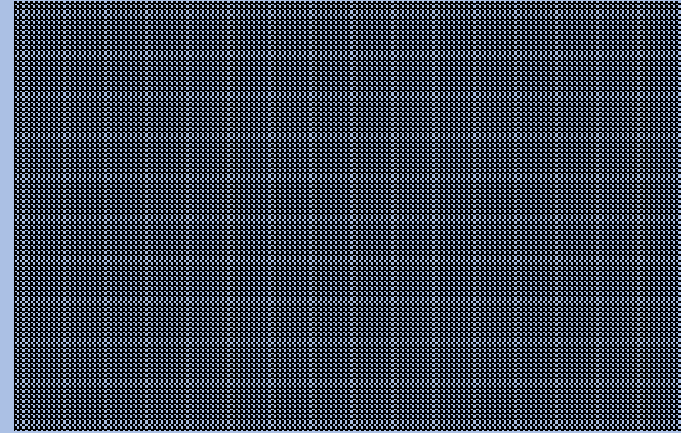


- NORTH PARKING LOT RETAINING WALL STORM WATER SYSTEM AND SUB-GRADE COMPACTION COMPLETED



JAIL ADDITION PROGRESS





NEW PARKING LOT CONSTRUCTION PROGRESS



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Sierra Jobs First-Catalyst Phase



Sierra Region

Sierra Jobs First-Goals

About California Jobs First

The goal of the state's California Jobs First program (formerly known as the Community Economic Resilience Fund or CERF) is to

- **create a pathway for investment in regionally developed economic plans that leverages future state and federal funding to increase high quality jobs, prosperous communities, and climate resilience.**
- **build equitable access to community-led, climate-forward economies with a particular focus on inclusive strategies for historically marginalized (disinvested) communities.**



Sierra Jobs First-Timeline

We are currently in the Catalyst Program Phase

- Catalyst Fund program is designed to fund pre-development activities that will lead to projects that meet the Sierra Jobs First objectives of equity, sustainability, job quality and access, economic competitiveness, and economic resilience.
- Catalyst investments will enable the region to develop exploratory projects and to move existing projects in various stages of development toward readiness for implementation funding.



SJF Business Start Up Incubator Center and Pilot Project

Background:

- This idea was submitted by John Tillman of the Amador Community College Foundation during the Strategic Planning Phase last Spring.
 - **A “Professional Business Center” to provides services to work-from-home professionals who would like to have access to a professional environment where they work in close physical proximity with professionals from other disciplines and have access to services, equipment, and technology.**
- Sutter Creek City Manager Tom DuBois expressed interest in this project and began meeting with SJF partners from Amador county to further develop the idea and scope of the project.
- Through collaboration and exploring other models, this idea morphed into a Start Up Incubator Center and Pilot Project.

SJF Business Start Up Incubator Center and Pilot Project

Scope of Work During the Catalyst Phase May 2025-September 2026

Catalyst Funding will

Objective #1: Form partnerships with Amador and regional stakeholders and collaborators to identify barriers, needs, outcomes, and targeted beneficiaries.

Objective #2: Collect and analyze regional economic and workforce data that will help tailor the framework and plan to meet the entrepreneurial and small business sustainability needs.

Objective #3: Develop a working framework and business plan outlining key elements of a successful Start Up Incubator Center including services offered, accessible resources, sustainability plans, and organizational outcomes.

Objective #4: Develop and Build a pilot program at a physical facility in Sutter Creek and begin servicing start up businesses, entrepreneurs, and community based organizations.





Alignment with the SJF Strategic Plan

Small Business and Entrepreneurship Strategy Area (Strategic Plan, p 48-53)

- **Outcome Statements**

- Small businesses can access capital to launch and grow.
- Economic diversification creates new jobs in high-wage/high-growth sectors.
- Downtown cores, business districts, and town centers are vibrant, accessible, populated by locally owned ventures, and promote a strong and unique sense of place.
- Expanded services provide technical assistance to support entrepreneurs and nonprofits as significant regional employers.

- **Strategies**

- Increase the impact of small business development and technical assistance providers to grow entrepreneurial opportunities.
- Drive economic diversification to bolster the region's resilience by attracting and supporting emerging industry clusters, carbon-neutral growth sector businesses, value-added manufacturing, and tourism-support businesses.
- Expand access to capital for startup and existing businesses.

Catalyst Project Application Timeline

- October 15th- RFA opened on October 15th
 - Regional Stakeholders and partners have been meeting, partnering, and discussing projects for submission.
- December 15th-Catalyst Project Applications DUE
 - Project Development
 - **Letters of Support**
 - Application Process and Submission
- March 2025-SJF Governing Council Votes on Catalyst Projects to Fund
- May 2025, Catalyst Programs Awarded
- May 2025-September 2026-Catalyst Project Grant Cycle

On behalf of the City of Sutter Creek and the Amador County Sierra Jobs First partnerships, we are requesting Letters of Support to include in our Catalyst Project Application.

Contact Information

QUESTIONS AND INQUIRIES

AG Consulting

Workforce Development

Career Education

Community Integration

Andrew Gardner

925-528-9708

gardneran1@gmail.com

Please copy and paste this onto your company letterhead, fill in the highlighted areas and return to Andrew Gardner at gardneran1@gmail.com before Friday, December 1st.

LETTER OF SUPPORT

December 1st, 2024

RE: Sierra Jobs First Catalyst Project: Startup Incubator Framework and Pilot Project

Dear City of Sutter Creek,

This serves as our letter of support for the Sierra Jobs First Catalyst Project Start Up Incubator Framework and Pilot Project. We commit to supporting the City of Sutter Creek and Sierra Jobs First regional stakeholders in the planning and development phase of this project and working together to create quality jobs and economic opportunities for our communities.

Name of Organization: _____

Address _____

Email _____

Phone _____

Feel free to contact us with any questions.

Sincerely,

SIGNATURE

PRINTED NAME

ORGANIZATION

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DRAFT 2025 Amador County Board of Supervisors Meeting Schedule

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- Board of Supervisors Meeting
- Board of Equalization Meeting
- RCRC Annual Meeting
- CSAC Annual Meeting/Legislative Conference
- Holiday - County Offices Closed

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To: Members of the RCRC Board of Directors
RCRC Member County CAO's
RCRC Member County Clerks of the Board

From: Patrick Blacklock, President & CEO

Date: October 21, 2024

Re: Designation of the 2025 RCRC Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

Annually, the Rural County Representatives of California (RCRC) requires confirmation of each member county's Delegate and Alternate to the RCRC Board of Directors. The first RCRC Board Meeting of 2025 and Installation of Officers will be held on January 8th.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org or mailed to:

Rural County Representatives of California
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

RCRC requires that both the Delegate and Alternate designations be Supervisors. Furthermore, all Delegates and Alternates will be required to comply with the RCRC's Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, Director of Board Operations, at mchui@rcrcnet.org if you have any questions or require additional information. Thank you for your assistance with this information.

Attachment

- RCRC Designation Form



**Designation of 2025 Delegate and Alternate Supervisors for the
Rural County Representatives of California (RCRC) Board of Directors**

County: _____

Delegate:

➤ Supervisor _____

Alternate:

➤ Supervisor _____

Effective Date: _____

Designations will be effective January 1, 2025, unless otherwise indicated.

AUTHORIZATION

Name, Title: _____

Date: _____

Please note that all Delegates and Alternates will be required to comply with the RCRC's Conflict of Interest Code and file a Form 700.



To: Members of the GSFA Board of Directors
GSFA Member County CAO's
GSFA Member County Clerks of the Board

From: Patrick Blacklock, Executive Director

Date: October 21, 2024

Re: Designation of the 2025 GSFA Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

Annually, the Golden State Finance Authority (GSFA) requires confirmation of each member county's Delegate and Alternate to the GSFA Board of Directors. The first GSFA Board Meeting of 2025 will be held on January 8th.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to GSFA as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org or mailed to:

Golden State Finance Authority
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

GSFA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSFA Board of Directors meetings are held in conjunction with the RCRC Board of Directors and GSCA Board of Directors meetings, GSFA Member Counties are thus encouraged to consider appointing the **same** Delegates and Alternates for all three entities.

Furthermore, all Delegates and Alternates will be required to comply with the GSFA Conflict of Interest Code and file a Form 700.

Please do not hesitate to contact Maggie Chui, RCRC Director of Board Operations, at mchui@rcrcnet.org if you have any questions or require additional information. Thank you for your assistance with this information.

Attachment

- GSFA Designation Form



**Designation of 2025 Delegate and Alternate Supervisors for
Golden State Finance Authority (GSFA) Board of Directors**

County: _____

Delegate:

➤ **Supervisor** _____

Alternate:

➤ **Supervisor** _____

Effective Date: _____

Designations will be effective January 1, 2025, unless otherwise indicated.

AUTHORIZATION

Name, Title: _____

Date: _____

Please note that all Delegates and Alternates will be required to comply with the GSFA's Conflict of Interest Code and file a Form 700.



To: Members of the GSCA Board of Directors
GSCA Member County CAO's
GSCA Member County Clerks of the Board

From: Patrick Blacklock, Executive Director

Date: October 21, 2024

Re: Designation of the 2025 GSCA Board of Directors, Delegates and Alternates - **ACTION REQUIRED**

The Golden State Connect Authority (GSCA) requires confirmation of each member county's Delegate and Alternate to the GSCA Board of Directors. The first GSCA Board Meeting of 2025 will be held on January 8th.

Upon determination, please provide confirmation of your county's election/appointment, and forward the formal confirmation to GSCA as soon as possible. The confirmation can be sent via e-mail to mchui@rcrcnet.org or mailed to:

Rural County Representatives of California
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Maggie Chui

GSCA requires that both the Delegate and Alternate designations be Supervisors. Additionally, because the GSCA Board of Directors meetings are held in conjunction with the RCRC Board of Directors and GSFA Board of Directors meetings, GSCA Member Counties are thus encouraged to consider appointing the **same** Delegates and Alternates for all three entities.

Furthermore, all Delegates and Alternates will be required to comply with the GSCA's Conflict of Interest Code upon adoption by the Board, and file a Form 700.

Please do not hesitate to contact me if you have any questions or require additional information. Thank you for your assistance with this information.

Attachment

- GSCA Designation Form



**Designation of 2025 Delegate and Alternate Supervisors for the
Golden State Connect Authority (GSCA) Board of Directors**

County: _____

Delegate:

➤ Supervisor _____

Alternate:

➤ Supervisor _____

Effective Date: _____

Designations will be effective January 1, 2025, unless otherwise indicated.

AUTHORIZATION

Name, Title: _____

Date: _____

Please note that all Delegates and Alternates will be required to comply with the GSCA's Conflict of Interest Code and file a Form 700.

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[DATE]

The Honorable Gavin Newsom, Governor
California State Capitol
Sacramento, CA 95814

Re: Need to Adopt Wildfire Task Force’s Wood Utilization Strategy

Dear Governor Newsom:

We, the undersigned organizations, companies and associations, applaud your leadership in addressing California’s wildfire and forest health crisis. The work of the Wildfire Task Force has resulted in better tracking and understanding of our forests, more effective wildfire mitigation measures, and greatly increased forest fuel removal. One essential piece that has yet to move forward, however, is the adoption of the Task Force’s Wood Utilization Strategy. Given the increasing pace of forest fuel removal, adoption of the Wood Utilization Strategy is urgently needed to accelerate the measures that will enable beneficial use of the forest biomass waste that is generated from forest fuel removal. Further delays in its adoption will result in more pile and burn or pile and decay of forest waste, which release harmful air and climate pollutants. Adopting the Strategy would, instead, help to convert forest biomass waste to beneficial products that store carbon, reduce the need for fossil fuels, increase energy reliability, and provide jobs and economic development in forested communities.

The Wood Utilization Strategy was developed with broad participation from many of our organizations, local governments and public agencies, Tribes, academic experts, industry leaders, and many others. The recommendations in the Strategy represent a

consensus among stakeholders about the steps needed to put California's forest biomass waste to beneficial use. Adopting and implementing the Strategy will help to achieve critical state objectives, including:

- Meeting the Air Board's *2022 Climate Change Scoping Plan* goals for forest fuel removal, carbon sequestration, negative carbon emissions, and carbon neutrality.
- Meeting the goals of the state's *Short-Lived Climate Pollutant Reduction Strategy* by reducing emissions of black carbon and methane from wildfires, pile and burn and pile and decay of forest biomass waste.
- Protecting water supply and quality by reducing wildfire impacts and pollution from waste biomass disposal.
- Creating a circular economy in forested communities where waste biomass becomes a resource that is converted into beneficial products that create good jobs and economic development.
- Providing more reliable energy supplies that are desperately needed in forested communities, including carbon negative energy and fuels such as hydrogen or other advanced biofuels.
- Providing clean firm energy resources – per California Public Utilities Commission Decision 21-06-035 - at least 1,000 MW of mid-term reliability resources must be obtained from clean-firm resources and the Decision specifically mentions biomass and geothermal energy as potential resources for meeting this category.

For all these reasons and more, we urge you to adopt the Wood Utilization Strategy as soon as possible so California can maximize the benefits of forest fuel treatments and waste biomass.

Cc: The Honorable Rhys Williams, Cabinet Secretary and Senior Advisor for
Emergency Management
The Honorable Wade Crowfoot, Secretary, California Natural Resources Agency
The Honorable Patrick Wright, Director, Wildfire and Forest Resilience Task
Force

Sincerely,

John Anderson
Humboldt and Mendocino Redwood Companies

Adrian Covert
Bay Area Council

Matt Dias
CalForests

Tony Firenzi
Placer County Water Agency

Catherine Freeman
California State Association of Counties

Josiah Hunt
Pacific Biochar

Sam Kang
Pioneer Community Energy

John Kennedy
Rural County Representatives of California

Julia Levin
Bioenergy Association of California

Julee Malinowski-Ball
California Biomass Energy Alliance

California Wildfire and Forest Resilience Task Force DRAFT Wood Utilization Plan

May 19, 2023

Executive Summary

Introduction

1. Goals and Benefits
2. Related Mandates, Action Plans and Recommendations
3. Wood and Biomass Processing in California
4. Wood Utilization Targets

Actions

1. Streamline Wood Supply
 - a. Develop Regional Wood Availability Assessments
 - b. Improve Accessibility of Biomass from Federal Land
 - c. Facilitate Biomass Aggregation
 - d. Address Transportation Costs
2. Expand Wood Processing Capacity
 - a. Establish Interagency Strike Team
 - b. Maintain State Financial Support for Business and Workforce Development
 - c. Streamline CEQA
 - d. Establish Permitting Ombudsman and Council
 - e. Offer California Competes Tax Credits

3. Develop Markets

Wood Products

- a. Establish California Mass Timber Implementation Program
- b. Support Innovative Research

Renewable Electricity

- c. Extend and Update the BioMAT Program
- d. Expand the BioRAM Program
- e. Power Microgrids with Forest Material

Biofuels

- f. Develop a Biomass Tracking System
- g. Develop Low Carbon Fuel Standard (LCFS) Pathways for Forest-Derived Biofuels
- h. Maintain State Forest Biomass to Low Carbon Biofuels Pilot Programs
- i. Accelerate Use of Biomethane Generated from Forest Biomass

Appendix

- A. Work Group Participation
- B. Current State and Federal Efforts
- C. Pending Legislation
- D. Agency Tasks and Timeline Table
- E. References

Commented [MHFC1]: Added this

Commented [MHFC2]: I removed the firm power recommendation because the level of benefit to wood utilization does not seem to outweigh the controversy, and both the bioram and biomat recommendations are appropriately sized for forest biomass and both mention firm power

Commented [MHFC3]: I moved this to the biofuels market development section because this doesn't really remove a feedstock supply barrier, but it does remove a market barrier for forest biomass -> biofuels

Commented [BE4R3]: We might want to include this as a standalone, under "develop markets" generally, since it will serve all markets.

Executive Summary

The California Wildfire and Forest Resilience Task Force (Task Force) established a stakeholder-driven work group in the fall of 2022 to develop a Draft Wood Utilization Plan (Draft Plan). The Draft Plan outlines actions needed to build the state's wood processing capacity as agencies scale up their efforts to meet the state and federal goal of collectively treating a total of one million acres of forests and wildlands annually by 2025.

Goals

The Draft Plan provides a comprehensive set of strategies to meet a broad range of state and federal forest health, climate change, air quality, energy reliability, and rural economic development goals. Expanding wood utilization in California is essential to fulfill the goals of several state and federal mandates and programs including:

- The **California Wildfire and Forest Resilience Action Plan (Action Plan)**: The Action Plan requires the development of a comprehensive state framework and strategies to increase wood utilization in tandem with the million-acre treatment target.
- The **California Air Resources Board (CARB) 2022 Scoping Plan for Achieving Carbon Neutrality (Scoping Plan)**: The Scoping Plan includes targets for the beneficial use of woody biomass to reduce greenhouse gas (GHG) emissions, improve air quality, and store carbon from forest biomass that would otherwise be burned in piles and contribute to the state's wildfire crisis.
- The **USDA 10-Year Strategy to Confront the Wildfire Crisis (Wildfire Crisis Strategy)**: The Wildfire Crisis Strategy Implementation Plan highlights the need for wood and biomass markets and outlets to be developed alongside increased fuels reduction and forest health treatments.

Targets

Conducting one million acres of forest restoration and fuels reduction treatments annually will generate millions of tons of wood waste that will need to be managed. CARB, as part of its 2022 Scoping Plan, estimates that 5.6 million bone dry tons (BDT) of woody material would be available annually from one million acres of forest restoration treatments, while other estimates are as high as 15 million BDT. In addition to biomass (tops, limbs, slash and small trees), 500-2,000 million board feet (MMBF) of additional sawtimber could be produced annually under the Million Acre Strategy. California's wood processing capacity is anywhere from ~~2-5~~[two to five](#) ~~times~~ too small to accommodate this influx in material. ~~Thi~~[se](#) Draft Plan includes both near-term actions to retain and expand the state's wood processing capacity and long-term actions to develop new markets for sustainably sourced forest biomass, with special consideration to climate resilience, social equity, and local community context.

Actions

1. Streamline Wood Supply

One of the most persistent barriers to private investment in wood processing infrastructure is predictability of raw material supply. The four recommendations in this section are intended to improve predictability and accessibility of wood and biomass supply and facilitate the connection between forest management and markets in California. This will allow stakeholders to invest in the appropriate scale, location, and type of businesses to support California's forest management goals.

- a. **Develop Regional Wood Availability Assessments and Wood Utilization Targets:** The Governor's Wildfire and Forest Resilience Task Force (Task Force) will develop region-specific estimates of biomass availability as part the 2024 Update of the Action Plan.
- b. **Improve Accessibility of Biomass from Federal Land:** Region 5 of the US Forest Service will prepare and implement a plan to improve accessibility of biomass from forest restoration treatments on National Forests in California.
- c. **Facilitate Woody Biomass Aggregation:** OPR, in coordination with the Wood Utilization Work Group (Work Group), will prepare recommendations for the next phase of the Woody Feedstock Aggregation Pilot Program (OPR Pilot Projects).
- d. **Address Transportation Costs:** The California Department of Forestry and Fire Protection (CAL FIRE) and the US Forest Service will assess the performance of biomass transportation pilot programs implemented in 2023 and evaluate other options to help reduce the high cost of transporting forest biomass to wood processing facilities.

2. Expand Wood Processing Capacity

Increasing capacity of industries that can process logs and biomass into valuable wood products in California is critical for meeting the state's forest restoration, climate resilience, and economic development goals. However, building a new industrial facility in California comes with challenges including financing, permitting and workforce availability. The five recommendations in this section will help facilitate new business development in the forest products sector in California.

- a. **Establish Interagency Strike Team:** The Wood Utilization Workgroup will form an interagency strike team to align state and federal funding and assistance resources, with a goal of accelerating the establishment or re-opening of 5 new wood processing facilities in California by December 31, 2024.

Commented [BE5]: Or expanding the used capacity of?

- b. **Maintain State Financial Support for Business Development:** Subject to the availability of funds, the state will continue to support the CAL FIRE Wood Products and Bioenergy Business and Workforce Development Grant Program and California Infrastructure and Economic Development Bank (IBank) Climate Catalyst Fund.
- c. **Streamline the California Environmental Quality Act (CEQA) for Certain Wood Utilization Facilities:** OPR will amend the CEQA Guidelines through a rulemaking that creates a categorical CEQA exemption for projects that utilize forest biomass located on properties zoned as industrial.
- d. **Establish a Permitting Coordinator and Council:** OPR will establish a state biomass coordinator and interagency council to accelerate and coordinate the permitting and environmental review process of priority projects.
- e. **Offer California Competes Tax Credits:** The Governor’s Office of Business and Economic Development (GO-Biz) will allocate \$10 million of the California Competes Tax Credit in 2024, and up to \$30 million by 2028, to qualifying wood products businesses supporting wildfire mitigation and restoration.

3. Develop Markets

Emerging markets for wood and biomass including low-carbon biofuels, mass timber and other engineered wood building materials have potential to unlock significant carbon benefits while providing an outlet for wood biomass produced from increased forest treatment. The recommendations in this section are meant to support market development and research for emerging innovative wood products, facilitate expedited development of low carbon fuels from forest biomass, and support near term utilization of waste forest biomass through electricity markets.

Wood Products: There is significant potential for mass timber to help California reach its climate goals by decarbonizing new construction, providing solutions for affordable housing, and unlocking an emerging market for California’s wood products. To build markets for innovative wood products including mass timber, the Draft Plan includes the following actions:

- a. **Establish California Mass Timber Implementation Program:** GO-Biz will coordinate the development of a state mass timber implementation program, with a goal of accelerating market demand through carbon-based building standards or incentives, updating building codes, and supporting development of in-state mass timber fabrication facilities.
- b. **Support Innovative Research:** Subject to funding availability, the Joint Institute for Wood Products Innovation will increase staff capacity and funding levels for research and

Commented [MHFC6]: a. The CEC, in coordination with the Joint Institute, will invest five percent of its Technology and Innovation funds (\$4 million annually) into research and development in innovative wood products to establish the state’s reputation as a hub for leadership and innovation in wood products.
The CEC was not open to this whatsoever when Elizabeth and I met with them in April. Patrick- has something changed?

development in innovative wood products and establish California as a leader in wood products innovation.

Renewable Electricity: Generating electricity from woody biomass waste provides a near-term solution to grid reliability in forested areas, provides a source of firm renewable power for California, and provides an outlet for low-value biomass such as tops, limbs, slash, small trees, sawdust and woodchips that would otherwise be open burned or left to decay. Converting this material to electricity can power rural communities, support circular waste-free wood processing facilities, and mitigate the air quality impacts and fire risk of open pile burning.

- c. **Extend and Update BioMAT:** The CPUC will consider extending [and making other changes to](#) the BioMAT program to 2045. The program was established in 2012 to create a string of small-scale facilities in rural forested areas.
- d. **Evaluate the Benefits and Costs of Expanding BioRAM:** The CEC, in coordination with the CPUC and CARB, shall develop a set of recommendations and a strategy to expand and upgrade BioRAM facilities throughout the state by December 31, 2024.
- e. **Power Microgrids with Forest Material:** The CPUC will consider providing incentives to power microgrids using forest biomass-derived energy as part of its ongoing SB 1339 microgrid proceedings.

Biofuels: Low-carbon and carbon-negative fuels produced from forest biomass can play a pivotal role in the transition to a low-carbon economy, while providing a valuable market for woody biomass removed for fuels reduction and wildfire resilience.

- f. **Develop a Biomass Tracking System:** The California Board of Forestry and Fire Protection (BOF), in coordination with the Joint Institute for Wood Products Innovation (Joint Institute) and CARB, will develop a tracking system to trace and authenticate forest biomass origins for the Low Carbon Fuel Standard (LCFS) and other programs.
- g. **Develop LCFS Pathways for Forest-Derived Biofuels:** CARB will develop a streamlined pathway under the LCFS for fuels created using forest [waste](#) biomass.
- h. **Maintain State Support for Forest Biomass to Biofuels Grant Programs:** The Department of Conservation (DOC) and the CEC will continue to invest in grant programs to support the development of facilities that produce low carbon fuels from forest biomass.
- i. **Accelerate Use of Biomethane Generated from Forest Biomass:** The Office of Environmental Health Hazard Assessment (OEHHA), in coordination with the Joint

Institute, will seek legislation and develop pipeline standards defining and authorizing the use of renewable gas (biomethane) generated from forest biomass.

Commented [MHFC7]: Is this allowed?

Next Steps

The Draft Plan will be circulated for agency and stakeholder review in late May through June and finalized before the July 27th meeting of the Task Force.

Introduction

The California Wildfire and Forest Resilience Task Force (Task Force) established a stakeholder-driven work group in the fall of 2022 to develop a Draft Wood Utilization Plan (Draft Plan). The Work Group is co-chaired by the State (via the Department of Conservation) and the Pacific Southwest Region of the US Forest Service (USFS, Region 5). It includes participation from a broad spectrum of stakeholders including state, federal and tribal agencies, non-profits, and industry. A comprehensive list of participating entities is available in Appendix A.

The Draft Plan outlines actions needed to build the state's wood processing capacity as agencies scale up their efforts to meet the state and federal goal of collectively treating a total of one million acres of forests and wildlands annually by 2025. The Draft Plan provides a comprehensive set of strategies to meet a broad range of state and federal forest health, climate change, air quality, energy reliability, and rural economic development goals.

Goals and Benefits

The Draft Wood Utilization Action Plan is designed to provide a framework for expanding the state's capacity to process and make beneficial use of the woody biomass generated from increased forest management and fuels reduction. The Draft Plan provides a comprehensive set of strategies to meet a broad range of state and federal goals. The key objectives of the actions outlined in the Draft Plan include the following:

- **Forest Health:** Reduce the social, economic, and ecological costs of fuels reduction and forest restoration treatments by facilitating the connection between forest restoration and markets.
- **Alignment:** Align state and federal wood utilization investments, policies, and incentives to support sustainable wood products business development
- **Equity:** ~~Prioritize equitable distribution of the economic and environmental benefits of wood business development in the state, and r~~Reduce negative impacts of ~~catastrophic wildfire industrial development~~ on vulnerable communities, ~~including public health and economic impacts, and avoid negative impacts of any increased industrial development.~~ Prioritize equitable distribution of the economic and environmental benefits of wood business development in the state
- **Air Quality:** Protect and improve air quality, particularly in regions affected by emissions from pile burning and uncontrolled wildfires.
- **Innovation:** Establish California as a leader in wood technology innovation and market development of innovative wood-based products.

Commented [MHFC8]: Elizabeth- please take a look and revise if needed. Paraphrased mostly from JIWPI forest biofuels report

- **Low-Carbon Economy:** Facilitate conversion of forest biomass into products that can store carbon long-term, displace fossil fuels, and facilitate the transition to a low carbon economy.
- **Grid Resilience:** Generate firm renewable energy to help meet the state's [growing](#) energy supply needs while making rural electricity grids more resilient.

Related Mandates, Action Plans and Recommendations

The Draft Plan builds upon and fulfills the goals of an extensive set of previous state and federal mandates and action plans to promote wood utilization and bioenergy. The following is a selection of plans, mandates, and previously developed studies and recommendations that have guided California's wood utilization goals and the development of the Draft Plan. A more comprehensive list of plans, mandates and resources that were used in the development of this plan can be found in Appendix [C](#).

Action Plans

- [California's Wildfire and Forest Resilience Action Plan \(2021\)](#): The Action Plan requires the development of a comprehensive state framework and strategies to increase wood utilization in tandem with the million-acre treatment target.
- [The California Air Resources Board \(CARB\) 2022 Scoping Plan for Achieving Carbon Neutrality \(Scoping Plan\)](#): The Scoping Plan includes targets for the beneficial use of woody biomass to reduce greenhouse gas (GHG) emissions, improve air quality, and store carbon from forest biomass
- [The USDA 10-Year Strategy to Confront the Wildfire Crisis \(Wildfire Crisis Strategy\)](#): The Wildfire Crisis Strategy Implementation Plan highlights the need for wood and biomass markets and outlets to be developed alongside increased fuels reduction and forest health treatments.
- [Agreement for Shared Stewardship of California's Forest and Rangelands \(2020\)](#): The Shared Stewardship Agreement is a joint State-federal memorandum of understanding (MOU) to reduce wildfire risks, restore watersheds, protect habitat and biological diversity, and help California meet its climate objectives.
- [California Forest Carbon Plan \(2018\)](#): The Forest Carbon Plan stressed the importance of wood products and bioenergy facilities in storing carbon and reducing GHG emissions, and it included a set of recommendations to increase state investments to promote wood utilization and biomass-to-energy projects.
- [2012 and 2006 Bioenergy Action Plans](#): These Action Plans, issued by the CEC, contain comprehensive sets of strategies to increase the sustainable use of organic waste, expand research and development of bioenergy facilities, reduce permitting and regulatory challenges, and address economic barriers to bioenergy development.

Legislation and Executive Orders

- [Executive Order \(EO\) B-52-18, Governor Brown \(2018\)](#): EO B-52-18, issued in response to a series of catastrophic wildfires and tree mortality events, called for new building code standards for wood buildings, asked the CPUC to update its procurement programs for bioenergy projects, and asked the BOF to establish the Joint Institute.
- **Executive Order B-42-17 (Brown, 2015)**: EO B-42-17, issued in response to the tree mortality crisis, led the CPUC to establish the BioRAM program to require Investor Owned Utilities to procure bioenergy from high hazard forest biomass. It also directed the CEC to prioritize grant funding from the Electric Program Investment Charge (EPIC) Program to support woody biomass to energy technology projects.
- [Senate Bill 1122 \(Rubio, 2012\)](#): SB 1122 established the BioMAT program, through which Investor-Owned Utilities (IOUs) must acquire 50 MW of energy from 3 MW and smaller facilities that use the byproducts of sustainable forestry.
- [EO S-06-06 \(Schwarzenegger, 2006\)](#): EO S-06-06 mandated that 20 percent of all RPS power come from bioenergy and that 40 percent of biofuels be generated in state by 2020 and 75 percent by 2050.

Studies and Recommendations

- *Joint Institute Recommendations to Expand Wood and Biomass Utilization in California*, 2020
- *Accelerating Forest Restoration, Stimulating a Forest-Restoration Economy and Rebuilding Resilience in California's Fire-Adapted Forests*; The Nature Conservancy and Bain & Company, 2020
- *Advancing Collaborative Action on Forest Biofuels in California*; A Joint Institute publication produced by UC Berkeley, 2022
- *Mass Timber and Other Innovative Wood Products in California: A Study of Barriers and Potential Solutions to Grow the State's Sustainable Wood Products Sector*; A Board of Forestry publication produced by the Sierra Institute for Community and Environment, 2021
- *Literature Review and Evaluation of Research Gaps to Support Wood Products Innovation*; A Joint Institute publication produced by UC Berkeley, 2020
- *Paying for Forest Health: Improving the Economics of Forest Restoration and Biomass Power in California*; Sierra Institute for Community and Environment, prepared for the Schatz Energy Research Center for the California Biopower Impacts Project, 2020
- *Biomass in the Sierra Nevada, A Case for Healthy Forests and Rural Economies*; Sierra Business Council, 2019

Status of Wood and Biomass Markets in California

California represents one of the nation's largest markets for wood products, including lumber, plywood, oriented strand board, and engineered wood such as mass timber. California currently consumes about 5 billion board feet of structural lumber annually but produces about 1.5 billion board feet per year (The Beck Group, 2023). In addition, all the mass timber products used in California are imported from other states and countries.

In 2016 when the most recent comprehensive state industry data was gathered, California's 80 primary wood processing facilities (facilities that turn raw forest-derived wood into products), processed approximately 1.5 billion board feet of logs and biomass into lumber, energy, mulch, and other wood products (Marcille et al, 2020). -Almost 90% of this volume was converted to lumber or veneer. About 1 million bone dry tons (BDT) of forest biomass and 2 million BDT of sawmill residuals were used for bioenergy or mulch. Eighty percent of the total volume came from private land, and the remaining twenty percent came from public land including National Forest and state-owned land.

In addition to the volumes already being removed and processed, much of the biomass (tops, slash, limbs, small trees) that is produced through forest management and fuels reduction activities is currently not removed but rather burned in piles, masticated, or left on site to decay, usually because removal is not economical and current markets are not large enough to utilize all the available material. Removal and utilization is preferable in most cases, as the other biomass management alternatives such as pile burning result in increased criteria pollution and greenhouse gas emissions. In the past decade, catastrophic wildfires have caused a significant short-term increase in both sawlog and biomass availability.

Compared with processing 1.5 billion board feet in 2016, in the late 1980s, California processed over 5 billion board feet of lumber in the late 1980s, employing XX individuals in a variety of timber-related occupations. In addition Reflecting this decline, the number of active wood products facilities in California declined by more than 40 percent over a similar period (1985–2016). -Total employment in California's primary and secondary forest products industries is approximately half of what it was in 1990.

In recent years, thanks in part to increased state and federal financial support through grants, loans, and incentives (see [Appendix B](#) for details), new wood processing facilities have been proposed and are starting to be built, including new sawmills, biofuels facilities, and small-scale electricity generation plants (Figure 1). The Draft Plan seeks to remove barriers to development for these facilities and others to revitalize the state's wood products sector to support forest restoration.

THE UPDATED MAP (Figure 1) IS STILL IN DEVELOPMENT- SHOULD BE READY EARLY NEXT WEEK

Wood Utilization Targets

Commented [MHFC9]: I removed the section about the history of biomass electricity in California because it seemed tangential to the purpose of the document

Commented [MHFC10]: BBF is not the abbreviation for billion board feet, we can either write it out or put 5,000 MMBF (5,000 MMBF is more correct but also harder to interpret)

The state and federal commitment to increase forest restoration treatments will further strain the state’s limited industrial capacity. CARB, as part of its 2022 Scoping Plan, estimates that 5.6 million **bone dry tons (BDT)** of woody material would be available annually from one million acres of forest restoration treatments, while other estimates are as high as 15 million BDT. In addition to biomass (tops, limbs, slash and small trees), 500-2,000 **million board feet (MMBF)** of additional sawtimber could be produced annually under the Million Acre Strategy.

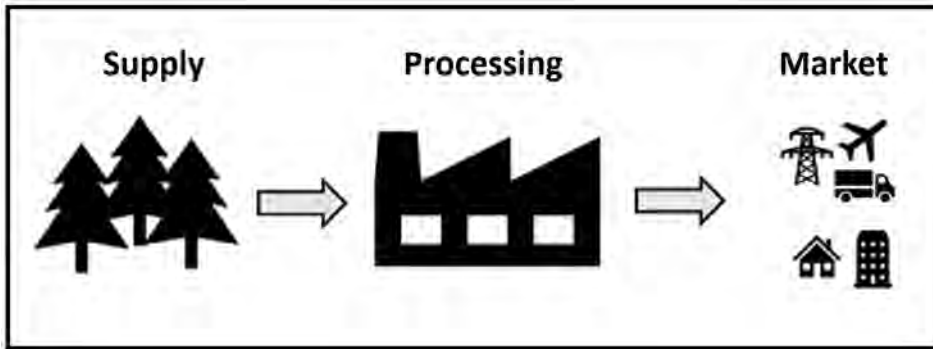
Commented [BE11]: Do we need a glossary?

Commented [BE12]: Should this be “billion board feet,” per above?

California’s wood processing capacity is anywhere from ~~2-5~~**two to five times** too small to accommodate this influx in material. The Draft Plan includes both actions to retain and expand the state’s wood processing capacity and develop markets for forest biomass, with special consideration to climate resilience, social equity, and local community context. It is important that long-term investment strategies are focused on the right size, scale, and type of industry developments to accommodate the wood volume, quality, and species that will be removed to achieve the state’s forest health and community resilience goals in each region.

Several obstacles prevent or discourage commercial entities from developing new primary wood processing facilities in California. Accordingly, this draft plan is organized around supporting actions that remove barriers to biomass utilization at each major link of the supply chain (Figure 2).

Figure 2. Forest Products Supply Chain



Actions

Commented [BE13]: What happened to the five priorities?

This draft strategy includes three sets of actions to remove barriers to forest biomass utilization across the forest products supply chain. The key actions should each be implemented in coordination with local stakeholders to maximize benefits to forest and community health

minimize potential impacts of industrial development or expansion, particularly on disadvantaged communities.

4. Streamline Wood Supply

One of the most persistent barriers to private investment in wood processing infrastructure is predictability of raw material supply. The four recommendations in this section are intended to improve predictability and accessibility of wood and biomass supply and facilitate the connection between forest management and markets in California. This will allow stakeholders to invest in the appropriate scale, location, and type of businesses to support California's forest management goals.

e. **Develop Regional Wood Availability Assessments and Wood Utilization Targets:**

Background: Current estimates of potentially accessible biomass and wood under the million-acre treatment target and other goals are highly variable and are not tied to specific forest treatment plans. While we know that the available volumes of wood and biomass are expected to increase along with increased forest treatments the existing estimates are not detailed enough to assure investors that the volume, quality, species, and price of woody biomass they need to operate a facility will be available and accessible long term.

To address this bottleneck, regional partnerships are beginning to incorporate wood and biomass volume estimates and wood utilization strategies into landscape-scale collaborative forest health strategies. The Nature Conservancy and other partners in the Tahoe-Central Sierra Initiative, for example, found that one additional sawmill and up to four additional biomass energy facilities are necessary to process forest material from sustainable treatments needed over its 2.4-million acre region.

Action: The Task Force will work with its agency partners to incorporate biomass availability and investment planning into the regional forest management strategies and plans under development as part of the 2024 Update of the Action Plan, the USFS Wildfire Crisis Strategy, the state's Regional Forest and Fire Capacity Program, and related regional planning efforts. This will include the following:

- i. The Task Force will develop, as part of the 2024 Update of the Action Plan, regionally specific estimates of biomass and sawlog volume and species availability associated with planned forest restoration work throughout the state and establish regional wood utilization targets to help meet the state's forest health, carbon storage, and economic development goals.
- ii. Based on the updated detailed wood availability estimates, the Work Group will develop a framework to strategically prioritize investments in new processing facilities. This work will be aligned with several related efforts, including the OPR feedstock aggregation pilots, regional activities under the CERF Program, and

Commented [BE14]: Numbering is funky, here. Also, we need to restart numbering in each section to ensure that we're not suggesting these are in order of priority.

Commented [BE15]: Do we want to include the RFFC regions, here? This seems WAY too big for the Task Force to do by itself. Also, we want more granular information...

other business and workforce development investments. This process will include input from communities.

Benefits: This action complements the efforts of the Task Force and the state legislature to promote regional plans and investment strategies. It also ensures that wood utilization strategies will be tailored to the specific forest and landscape health goals in each region.

Lead Agencies: Task Force, DOC, USFS

Schedule: 2024

Cost: None; the Task Force is funding the development of regional treatment and wood utilization targets as part of the 2024 Update of the Action Plan.

f. **Improve Accessibility of Biomass from Federal Land:**

Background: The Pacific Southwest Region of the US Forest Service (Region 5) manages 18 national forests in California. Forest management on national forests, including the removal and sale of wood products such as sawtimber and biomass, is governed by federal law and policy. However, accessibility and predictability of biomass supply from National Forests is very dependent on geographical location and local context, and can be a barrier to private investment in infrastructure.

Action: Region 5 will prepare and implement a plan to improve accessibility of biomass from forest restoration treatments on National Forests in California, focusing on innovative partnership and contracting mechanisms, integrating fuels and vegetation management programs, and increasing transparency about near and medium term biomass availability from landscape-scale forest restoration projects and other efforts.

Lead Agency: US Forest Service

Schedule: 12 Months

Cost: None

Commented [MHFC16]: This needs to be vetted by USFS leadership before the final draft

g. **Facilitate Woody Biomass Aggregation:**

Background: One of the most persistent barriers to new industry development and private investment in wood utilization is the availability and predictability of wood supply. Investors and businesses need to be sure that there will be enough of the volume, quality and species of woody biomass needed to feed their facility at a price that will allow the business to be profitable and sustainable long term. In addition, much of the increase in forest management will take place on public or non-industrial private land. These landowners are limited in the types of raw material supply contracts that they can guarantee to a new business. To address these barriers, OPR invested \$3 million from the Wildfire and Forest Resilience Early Action Package in 2021 to implement five woody feedstock aggregation pilots throughout the state. In 2022, OPR invested an additional \$2 million in the pilots.

Action: OPR, in coordination with the Wood Utilization Work Group (Work Group), will prepare recommendations for the next phase of the Woody Feedstock Aggregation Pilot Program.

Benefits: The pilot projects are empowering local governments to pool new and existing resources, develop shared strategies, and deploy targeted solutions to address feedstock supply constraints across their member counties.

Lead Agency: OPR

Schedule: 12 months

Cost: None pending further recommendations.

h. Address Transportation Costs:

Background: High cost of diesel, availability of truck, location of markets, and the low market value of non-sawlog forest biomass contribute to the high cost of transporting biomass from forests to processing facilities in California. The cost of transportation has been identified by industry and forest managers as one of the primary barriers to incorporating biomass removal into forest restoration projects.

To help lower the cost of forest biomass transportation, SB 901 authorized CAL FIRE to subsidize biomass removal through grants. CAL FIRE is conducting a competitive \$5 million biomass transportation pilot in 2023. At the same time, the US Forest Service is also conducting a biomass transportation pilot in California and other Western states.

Action: The California Department of Forestry and Fire Protection (CAL FIRE) and the US Forest Service will assess the performance of biomass transportation pilot programs implemented in 2023 and evaluate other options to help reduce the high cost of transporting forest biomass to wood processing facilities.

Benefits: If the cost of transporting biomass is reduced, facilities will be able to source more biomass from forest sources, and new businesses can enter the market.

Schedule: End of 2023

Cost: No additional costs

Lead Agency: CAL FIRE and USFS

5. Expand Wood Processing Capacity

Increasing capacity of industries that can process logs and biomass into valuable wood products in California is critical for meeting the state's forest restoration, climate resilience, and economic development goals. However, building a new industrial facility in California comes with challenges including financing, permitting and workforce availability. The five recommendations

in this section will help facilitate new business development in the forest products sector in California.

f. **Establish Interagency Strike Team:**

Background: Alignment between the many state and federal funding, support and technical assistance programs available to wood products businesses (Appendix B) is needed to insure that investments are targeted in the highest priority projects for achieving state and federal goals, and that high-impact projects have the highest possible chance of success given the context of available resources.

Action: The Wood Utilization Work Group will form an interagency strike team to align state and federal funding and assistance resources, with a goal of accelerating the establishment or re-opening of 5 new wood processing facilities in California by December 31, 2024.

Schedule: End of 2023

Lead Agencies: CAL FIRE, US Forest Service, Department of Conservation, GoBiz, CEC

Commented [BE17]: This needs a more specific name to demarcate it as different from the Governor's effort.

Commented [BE18]: What about the work being charged by 998 to the CEC?

Commented [BE19]: 2024?

g. **Maintain State Financial Support for Business Development:**

Background: State agencies have made significant investments in business and workforce investments to help develop markets for wood products, positioning California as a leader in support for wood and biomass utilization. These include:

- CAL FIRE Business and Workforce Development Grant Program, which funds a diverse set of business development and workforce development projects. In 2022, CAL FIRE awarded \$54 million in grants for business and workforce development that will create more than 200 jobs, train more than 5,700 people, and expand biomass processing capacity to more than 1.1 million tons from 110,000 acres of forest treatments
- IBank's Climate Catalyst Fund, which provides flexible, low-cost credit to help bridge the financing gap currently preventing advanced technologies from scaling into the marketplace. Since the program's launch in 2022, the Catalyst Fund has received more than 60 expressions of interest in receiving loans or guarantees.

Action: Subject to the availability of funds, the state will maintain support for both the Wood Products and Bioenergy Business and Workforce Development Grant Program and for the Climate Catalyst Fund and:

- Increase the maximum allowable award under the Wood Products and Bioenergy Business and Workforce Development Grant Program to \$15M per project, and require a higher match with higher grant awards to encourage larger, more well-financed projects.
- Increase the encumbrance period under the Climate Catalyst Fund for staff to verify the safety of investing public funds.

Benefits: The CAL FIRE Business and workforce development program has enabled The Climate Catalyst Fund provides flexible loan capital that removes a major or market barrier and expands critical and diverse businesses in this sector, and has the potential to leverage significant private investments.

Lead Agencies: CAL FIRE and IBank

Schedule: Ongoing

Cost: Future Rounds Subject to Availability of Funds

h. **Streamline the California Environmental Quality Act (CEQA) for Certain Wood**

Utilization Facilities: _____

Background: Many properties scattered throughout rural are zoned for industrial activity and could be good locations to site wood products facilities. Wood products businesses often need financial and technical assistance to get through the CEQA review necessary for most new projects. Permitting can be a significant challenge to building or reopening a wood processing facility, and the environmental review is often the largest hurdle.

Action: **Seek legislation** for a statutory exemption or amend the CEQA Guidelines through a rulemaking at OPR that creates a categorical CEQA exemption for projects that utilize forest biomass located on properties zoned as industrial, that are (1) not located in disadvantaged communities, and (2) do not trigger the need for the adoption of “Best Available Control Technology” (BACT) by the applicable local air district. Alternatively, the exemption could be limited to properties designated as brownfields by the Department of Toxic Substances Control (DTSC).

Benefits: This exemption would significantly shorten the time required by local agencies to process land use applications for projects that utilize forest biomass and need land use entitlement permits. Note that this exemption would simplify the analysis, but projects would still need to get other permits where needed.

Lead Agency: OPR

Schedule: 2023/24 Legislative Session for the CEQA guidelines

Cost: 0

Note: CEQA streamlining may be controversial among some environmental groups, including the Sierra Club. _____

Commented [MHFC20]: Elizabeth and I are pretty sure that OPR already developed the biomass CEQA handbook. Need to confirm with Michael

Commented [BE21R20]: Yes, they did.

Commented [MHFC22]: IS OPR allowed to do this?

Commented [BE23]: This isn't in every item – are we seeking consistency with organization, here?

Commented [BE24]: Is this for public consumption? I would not advise it.

i. **Establish a Permitting Coordinator and Council:**

Background: In addition to complying with CEQA, new wood product and bioenergy facilities require multiple permits from different agencies, resulting in long delays. This process could be accelerated by establishing a central point of contact for the permitting process, both for new biomass business developers as well as agency permitting efforts.

Action: The Office of Planning and Research will establish a new permanent position to serve as the state’s biomass coordinator to accelerate and coordinate the permitting and environmental review process of selected projects. OPR will also consider establishing a Permitting Council, modeled after the federal “FAST 41” process for NEPA compliance, to align and accelerate the efforts of the various agencies that issue permits for biomass infrastructure projects.

Benefits:

Agency Lead: OPR

Schedule: Pending availability of funds

Cost: \$2,000,000 over five years?

j. **Offer California Competes Tax Credits:**

Background: In 2023, the Governor’s Office of Business and Economic Development, through its California Competes Tax Credit, awarded approximately \$300 million in tax credits and \$120 million in grants to businesses that want to locate in California or stay and grow in California. Currently all businesses are eligible to apply, but most of the awards have gone to high-tech industries such as batteries, semiconductors, and similar industries. At the same time, wood products businesses cite the high cost of doing business in California as the main reason for siting a new wood processing facility in another state.

Action: Go-Biz will allocate \$10,000,000 of the California Competes Tax Credit in 2024, and up to \$30,000,000 by 2028, to qualifying wood products businesses supporting wildfire mitigation/restoration efforts. As part the administration of these funds, provide technical assistance to qualifying wood products businesses.

Benefits: These sizable investments will signal California’s interest in growing the state’s wood products industry and has the potential to immediately attract large-scale businesses. Businesses must be operational to access the credit, so ramping up the amount available over time allows for growth in the sector.

Lead Agency: Governor’s Office of Business and Economic Development

Schedule: 2024 grant cycle?

Cost: No cost (no budget allocation, but \$10,000,000 in year one in forgone tax income, growing as the credit allocation grows)

Note: GOBiz generally opposes specific industry earmarks for this program but may support an increase to provide funding for the biomass industry.

Commented [MHFC25]: Is it possible to soften this recommendation if we are met with resistance to just help businesses become more aware of and able to access the California Competes Tax Credit that they are already eligible for?

6. Develop Markets

Emerging markets for wood and biomass including low-carbon biofuels, mass timber and other engineered wood building materials have potential to unlock significant carbon benefits while providing an outlet for wood biomass produced from increased forest treatment. The recommendations in this section are meant to support market development and research for emerging innovative wood products, facilitate expedited development of low carbon fuels from forest biomass, and support near term utilization of waste forest biomass through electricity markets.

Wood Products: There is significant potential for mass timber to help California reach its climate goals by decarbonizing new construction, providing solutions for affordable housing, and unlocking an emerging market for California’s wood products. -To build markets for innovative wood products including mass timber, the Draft Plan includes the following actions:

j. **Establish California Mass Timber Implementation Program:**

Background: Mass timber and engineered wood products such as cross laminated timber can substitute for concrete and steel in buildings up to 18 stories tall in California. Using wood in buildings can significantly lower the carbon impact of the construction and building sector with aesthetic, high-performing and cost-effective buildings. California represents one of the largest markets for mass timber buildings in the United States, and tech companies such as Google and Microsoft have embraced the technology for their office campuses.

There is significant potential for growth in this sector to help California reach its climate goals by decarbonizing new construction, providing solutions for affordable housing, and unlocking an emerging market for California’s wood products. Despite this potential, California has fallen behind other jurisdictions in coordinated support for Mass Timber. For example, British Columbia and Oregon have successfully coordinated government efforts around mass timber resulting in positive economic and environmental outcomes. California can learn from these successes and emerge as a leader in innovative building.

Action: The Governor’s Office of Business and Economic Development will coordinate the development of a state mass timber implementation program, with a goal of accelerating market demand through carbon-based performance standards or incentives, updating building codes and educating local code officials, and supporting business development of mass timber fabrication facilities. The focus will be on linking the climate, affordable housing, and economic development goals of AB 2518 and AB 2446.

Benefits: The development of a mass timber industry in California could reduce the state’s reliance on imported timber and mass timber manufactured elsewhere and reposition California as a leader in forest-based low-carbon building materials. Mass timber could also make a significant contribution to the goals of AB 2446 (Holden, 2022),

the first state law in the nation to require a framework for measuring and reducing greenhouse gas emissions in the construction of all public and private buildings. AB 2446 requires CARB to develop a comprehensive strategy by July, 2025 for the state's building sector to achieve a 20% net reduction in the GHG emissions of building materials by December 31, 2030, and a 40% net reduction no later than December 31, 2035.

Lead Agency: Go-Biz, in coordination with the Air Resources Board, Joint Institute for Wood Products Innovation, Building Standards Commission, State Architect, and Housing and Community Development, and others

Schedule: 12 months

Cost: None

k. **Support Innovative Research:**

Background: Governor Brown established the Joint Institute for Wood Products Innovation in Executive Order B-52-18 to accelerate research and analysis in new and emerging wood product technology. Largely through the voluntary efforts of its Board and Advisory Council, the Joint Institute is now recognized as the primary venue for innovative research in wood products and markets in California. Its annual budget of about \$450,000, however, is inadequate to help the state become a hub for leadership and innovation in wood products research.

Action: Subject to funding availability, the Joint Institute for Wood Products Innovation will increase staff capacity and funding levels for research and development in innovative wood products and establish California as a leader in wood products innovation.

Benefits: Increasing funding for innovative wood products research will further bolster the state's reputation as a hub for leadership and innovation and complement other state and federal efforts to support a forest industry based on sustainable practices, markets for wood and wood residues, and rural economic development. In addition, increased funding for wood-related research will expand the community of researchers, both within and outside of UC and CSU, that focus their expertise on issues and opportunities surrounding utilization of California wood and biomass.

Lead Agency: Joint Institute, California Energy Commission

Schedule: TBD

Cost: None

Renewable Electricity: Generating electricity from woody biomass waste provides a near-term solution to grid reliability in forested areas, provides a source of firm renewable power for California, and provides an outlet for low-value biomass such as tops, limbs, slash, small trees,

Commented [MHFC26]: b. The CEC, in coordination with the Joint Institute, will invest five percent of its Technology and Innovation funds (\$4 million annually) into research and development in innovative wood products to establish the state's reputation as a hub for leadership and innovation in wood products.

The CEC was not open to this whatsoever when Elizabeth and I met with them in April. Patrick- has something changed?

sawdust, and woodchips that would otherwise be open burned or left to decay. Converting this material to electricity can power rural communities, support circular waste-free wood processing facilities, and mitigate the air quality impacts and fire risk of open pile burning (Figure 2).

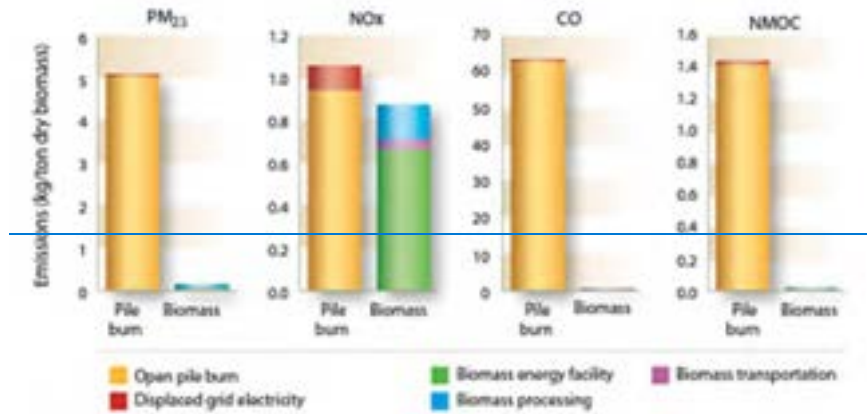


Fig. 5. Criteria air pollutant emissions comparison: pile burn versus biomass energy project.

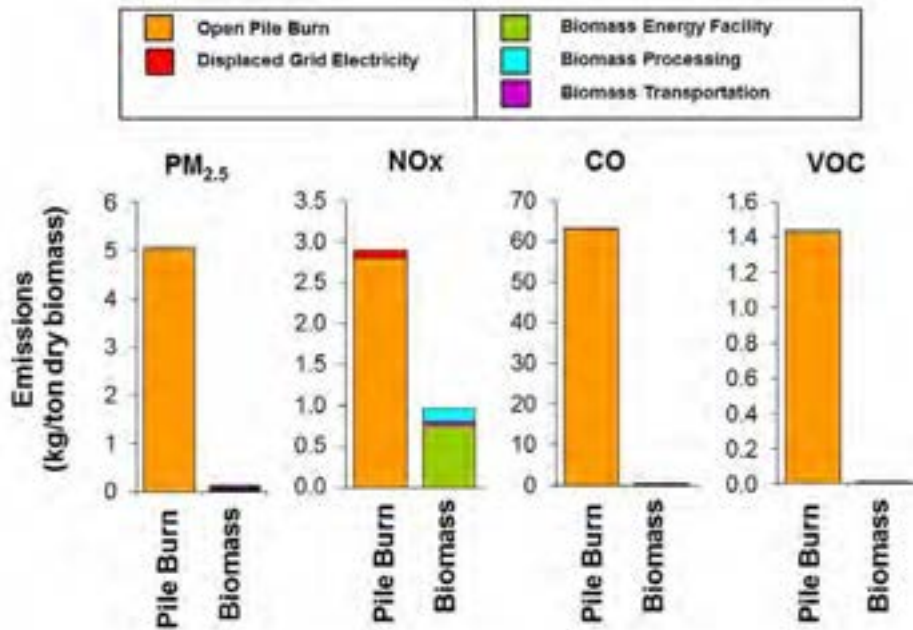


Figure 32: Criteria air pollutants released as a result of pile burning compared with biomass utilization for electricity generation. From Springsteen et al, 2015.
[need better resolution chart.](#)

Commented [MHFC27]: Bruce Springsteen could probably give us the data

I. Extend and Update BioMAT:

Background: The BioMAT program was established in 2012 by Senate Bill 1122, which requires Investor-Owned Utilities (IOUs) to acquire 50 megawatts of energy from three- megawatt and smaller facilities that use the byproducts of sustainable forestry. The goal of the forest BioMAT program is to establish a string of small-scale biomass plants located in rural areas near the supply of forest biomass, with the intent of both-reducing the effects of catastrophic wildfire and pile burning of forest fuels, as well as strengthening and diversifying local economies.

Forest BioMAT projects are typically built in or near forested communities, generally in air basins that are in compliance with federal air quality standards, and generally include non-combustion technology and advanced emissions controls. Many BioMAT projects also generate biochar as a byproduct, resulting in carbon sequestration. Electricity generated as part of the BioMAT program also counts towards the utilities' RPS renewable portfolio standard (RPS) targets.

The Energy Commission awarded seed funding to four BioMAT facilities in 2016 pursuant to Governor Brown's Emergency Order on Tree Mortality. The first forest BioMAT facility came online in 2022, the second is expected to come online later in 2023, and 5-10 other facilities are in various stages of development. These delays are due to several factors, including the slow pace of IOU contracting and connecting to the grid, the low fixed price paid for BioMAT power, which has not increased since 2017, the time and cost to connect BioMAT facilities to the grid, PG&E's bankruptcy, legal challenges to the ReMAT program, supply chain and cost issues associated with the COVID-19 pandemic and associated inflation, wildfires at or near projects in development, and lack of long-term feedstock agreements. The program has also been hampered by low fixed prices that have not changed since 2017, and so have not adjusted been adjusted to reflect inflation, and uncertainty surrounding its the program's future beyond the current sunset date of 2025.

Action: Through its ongoing Renewable Portfolio Standard (RPS) rulemaking, the CPUC should consider:

- 1) eExtending the BioMAT program until all 50 megawatts from forest biomass are acquired;
- 2) aAdjusting the fixed price to reflect inflation, since the price was set and including an inflation adjustment adder in new power purchase agreements; and
- 3) eExpanding the requirement for forest biomass procurement in the BioMAT program.

Benefits: Bioenergy production provides the greatest opportunity to expand the state's capacity (The Nature Conservancy and Bain and Co., 2020) to process forest waste while providing firm renewable energy supplies in regions of the state that are most vulnerable to wildfires and other grid outages. As noted above, BioMAT facilities also significantly reduce air quality and greenhouse gas emissions from pile burning, as well as improving negative air quality effects of catastrophic wildfire that affect the entire state, and help revitalize rural forested communities. And because of their typically low emissions in nonforested regions as that are in attainment for air quality standards areas, BioMAT facilities are less controversial than others some other bioenergy projects. BioMAT projects also provide good, ongoing high-road jobs in rural communities with low employment.

Lead Agency: California Public Utilities Commission

Schedule: Complete review and updates by June 30, 2024

Cost: None

m. **Evaluate the Benefits and Costs of Expanding BioRAM:**

Commented [BE28]: More than this, I think the recommendation is to extend the POU participation requirements and include CCAs in the mix.

Background: The Bioenergy Renewable Auction Mechanism (BioRAM) was established in 2016 by the CPUC in response to Governor Brown's October 2015 Emergency Order addressing Tree Mortality. The BioRAM program requires the [Investor Owned Utilities \(IOUs\)](#) to procure 146 MWs of bioenergy from High Hazard Zone (HHZ) fuel (as defined by CAL FIRE) to aid in mitigating the threat of wildfires.

Currently, facilities with BioRAM contracts represent the only large market or outlet for waste forest biomass, absorbing approximately 900,000 BDT annually, [or about 90% of the waste forest biomass coming out of California's forests. Assessing the current suite of facilities for potential technology upgrades in process and emissions control technology could ensure they are operational for longer, giving the state a broader window to operationalize other biomass utilization pathways.](#)

There is over 100 MW of idle capacity in existing facilities in California; [expanding the procurement requirement to 246 MWs annually would result in that could utilize an additional 800,000 BDT of biomass utilized annually if this program was expanded.](#) -In addition, Community Choice Aggregators [and Publicly Owned Utilities](#) do not yet participate in the program, [and the Publicly Owned Utilities' contract is nearly expired.](#)

Action: The Energy Commission, in coordination with the CPUC and CARB, shall fully evaluate the benefits and costs of the BioRAM program, and develop a set of recommendations and a strategy to [upgrade BioRAM facilities throughout the state by December 31, 2024.](#)

The recommendations and strategy should consider:

- The benefits of firm, forest-based renewables to the state's renewable energy portfolio, and a full cost comparison with other renewables;
- The air quality benefits and impacts of BioRAM facilities;
- The impacts on disadvantaged, rural, forested, and agricultural communities;
- The cost of upgrading facilities and financing opportunities;
- The impacts of upgrading biomass combustion facilities on the procurement costs of the energy produced and [fairly distributing](#) the associated impacts to ratepayer costs [and commensurate with taxpayer benefit;](#) and
- The job creation or job loss that may result from the strategy.

Benefits: [The continued operational viability and an expansion of the BioRAM program](#) may provide the greatest near-term opportunity to build the state's capacity to process forest waste material, and to provide firm, renewable energy to help meet the state's energy needs.

Lead Agency: California Energy Commission

Schedule: End of 2024

Cost: [Will be determined by the outcome of the evaluation, but likely in the \\$50 million range; the Work Group recommends that this funding come from general fund and/or bond sources, representing the significant benefit of these facilities to the state's environmental and public health.](#)

Commented [MHFC29]: There are 23 biomass powerplants operational in CA. only 8 or 9 of them have BioRAM PPA's. When we refer to biomass power plants as "BioRAM facilities" only, we negate the purpose of the program which was to enable existing facilities to procure high hazard forest biomass to support forest health. If requiring upgrades it should be to all biomass powerplants not just the ones that use forest biomass

Commented [BE30R29]: I'm not sure I agree with this comments - needs discussion.

Commented [BE31]: Do we want to say why this is important? It's not super-clear in the text why we're wanting to upgrade these facilities' tech. The benefits section doesn't match the action.

Commented [MHFC32]: Comment from Dan Adler here: ""May provide" would be more accurate. If the analysis of environmental impacts, associated costs, and timing to required investment/physical plant upgrades stretches into multi-years (which is certainly possible), this benefit may disappear. The requirement is to establish the facts, not simply to "secure broad-based support" as a political matter."

Note: This proposed approach is also the focus of AB 998 (Connelly), but has not yet been vetted with the Energy Commission. An alternative approach would be to establish strict criteria for an expansion to exclude Central Valley facilities (e.g., [air quality](#) attainment status or emissions technology), but that approach doesn't address the ratepayer issue, and is unlikely to attract broad-based support pending a more thorough analysis by the CEC

Although each facility must operate in compliance with local air quality permits, environmental justice groups have raised concerns about emissions from BioRAM facilities in the San Joaquin Valley, and other groups have expressed concern about the potential ratepayer costs of expanding the program.

Commented [MHFC33]: I am pretty sure the primary issue was with Rio Bravo Fresno, which no longer has a BioRAM contract. It is operational under a different contract. Also, this facility was not the best example of the BioRAM program because it opted out of the higher price in favor of cheaper fuel most months.

n. **Power Microgrids with Forest Material:**

Background: SB 1339 (Stern, 2018) requires the Public Utilities Commission to undertake a number of activities related to microgrids. The CPUC has since adopted several decisions related to deployment and resilience strategies, and adopted rates, tariffs, and rules facilitating the commercialization of microgrids. In January 2021, the Commission authorized the Microgrid Incentive Program, with a \$200 million budget, to fund clean energy microgrids to support the critical needs of vulnerable communities impacted by grid outages and to test new technologies or regulatory approaches to inform future action. Forested rural communities often experience grid outages. Locally produced and controlled power sources can provide firm renewable power and reduce their reliance on the grid if the communities are equipped with the proper distribution infrastructure to distribute power within the community.

Commented [BE34]: Let's think about this verbiage before going public.

Action: As part of its ongoing SB 1339 proceedings, the CPUC should consider developing a set of actions that would provide incentives for microgrids to be powered from forest biomass. These could include:

- Establishing incentives to include biomass from forested and other climate-vulnerable rural communities in the microgrid tariff;
- Requirements for utilities to upgrade rural substations and other power infrastructure to increase resilience and more easily accommodate additional forest biomass to energy generation;
- Allowing BioMAT facilities to "island" for resilience, demand management, and other grid support as needed;
- Setting up a compensation framework to provide a pathway for monetization of forest biomass; and
- Updating state prioritization areas, including areas which are a priority for microgrid location, and variables such as regularity of electrical service and black-outs, climate vulnerability to the electrical system, and co-benefits of meeting other state priorities, [such as forest health, wildfire risk mitigation, and community self-reliance and -direction.](#)

Benefits: Forested rural communities often experience grid outages, whether it is because of emergency response, public safety power shutoffs, or extreme weather events. Locally produced and controlled power sources can provide firm renewable power and reduce ~~their~~ these communities' reliance on the grid if the communities are equipped with the proper distribution infrastructure to ~~distribute power~~ "island" within the community. The Honey Lake Power Plant in the Susanville area (a BioRAM facility), for example, provided an island of energy resilience following the Dixie Fire in 2021 when most of the remaining million acre plus footprint went dark.

Lead Agency: Public Utilities Commission

Schedule: By 2025-TBD

Cost: ~~None~~ The CPUC will consider providing incentives to power microgrids using forest biomass-derived energy as part of its ongoing SB 1339 microgrid proceedings.

Biofuels: Low-carbon and carbon-negative fuels produced from forest biomass can play a pivotal role in the transition to a low-carbon economy ~~-~~ especially heavy duty transportation, sustainable aviation fuels, and hard to electrify end uses such as manufacturing and industrial energy needs - while providing a valuable market for woody biomass removed for fuels reduction and wildfire resilience, in addition to the significant co-benefits provided by similar bioenergy projects.

o. **Develop a Biomass Tracking System:**

Background: Validating the origins of forest biomass used in products benefiting from public incentive programs are generated from sustainable forests can help minimize unsustainable or illegal forest practices benefiting from California incentives. The BioRAM and BioMAT programs, for example, both have specific biomass sourcing and tracking requirements for biomass sourced from California, where the state's Forest Practice ~~laws~~ Rules are strong. The BioMAT program is limited to the "byproducts of sustainable forestry" and the CPUC adopted extensive guidelines to define that term and limit it to forest waste removed for wildfire mitigation or forest restoration projects. However, the Low Carbon Fuel Standard cannot favor fuels from any specific geography, so a chain of custody system is important.

Action: The California Board of Forestry and Fire Protection (BOF), in coordination with the Joint Institute for Wood Products Innovation (Joint Institute) and CARB, will develop a tracking system to trace and authenticate forest biomass origins for the Low Carbon Fuel Standard (LCFS) and other programs, leveraging existing state and federal efforts and similar programs where feasible.

Benefits: A secure, scalable, open-source, and low-cost chain-of-custody system to digitally trace and authenticate forest biomass could improve data visibility, transparency, and trust among all stakeholders, lower regulatory compliance costs compared to current practices, extend to multiple uses of woody biomass, and enable a

range of policy levers currently not practicable (e.g., rebates, product content standards, eco-labels).

Lead Agencies: [BOF](#), Joint Institute for Wood Products Innovation, and Air Resources Board

Schedule: 12 months?

Cost: ~~\$65,000~~-None.

p. **Develop LCFS Pathways for Forest-Derived Biofuels:**

Background: California's LCFS program is a market-based program that incentivizes production and sale of low-carbon and carbon-negative biofuels. These incentives are based on lifecycle carbon accounting to determine the carbon intensity (CI) of fuel production pathways. [Projectsathways](#) generate LCFS credits to the extent the calculated CI score is lower than the comparable CI benchmark. In general, pathways that provide relatively high 'avoided emissions' - which is the level of emissions that would have occurred in the absence of fuels creation (e.g., pile burning of forest residues) - generate relatively low CI scores and high value under the LCFS. Pathways that also apply carbon capture and storage can generate negative CI scores. Accounting for lifecycle carbon of forest management and related products is time intensive and complex, and CARB has not yet ~~accepted~~[adopted](#) a standard methodology for validating LCFS pathways from forest biomass.

Action: The Air Resources Board will develop a design-based pathway under the Low Carbon Fuel Standard for fuels created using waste feedstocks from forest health projects.

Benefits: An LCFS pathway would accelerate the state's efforts to convert biomass to very low and zero carbon fuels. Stakeholders generally believe that this pathway could impact the market quickly due to [latent demand](#), and grow exponentially in the first few years of implementation.

Lead Agency: Air Resources Board

Schedule: 12 months

Cost: None

Note: CARB is generally supportive of this approach, but it has not been a priority. CARB will develop a streamlined pathway under the LCFS for fuels created using forest biomass.

q. **Maintain State Support for Forest Biomass to Biofuels Grant Programs:**

Commented [MHFC35]: I do not believe there is currently any demand for this which is why CARB hasn't done it

Commented [MHFC36R35]: CARB has said that if a business submits a request for a low carbon fuels standard pathway for their specific fuel made from forest biomass, they would be happy to process it. Recommendation is to establish an accepted methodology to make the process easier? We should clarify this one

Background: California is investing in new technology to convert forest biomass to biofuels through two major investment programs: the Department of Conservation's (Department's) Forest Biomass to Carbon-Negative Biofuels Pilot Program, and the Energy Commission's Clean Transportation Program.

The Department's Forest Biofuels Program, funded by a \$50 million budget allocation in 2021², is intended to jumpstart innovative technologies designed to convert biomass to carbon-negative energy, which will also improve forest health, reduce wildfire risk, and improve watershed health in the Sierra Nevada. The Department is allocating these funds in two phases (planning and implementation).- In April 2023, DOC awarded \$500,000 planning grants to eight applicants, including two Native American tribes, and is planning to award the next (implementation) round in early 2024.

Through its Clean Transportation Program, the Energy Commission recently announced the availability of up to \$9 million to support ultra-low-carbon fuel in two funding categories: demonstration-scale and commercial-scale production facilities utilizing forest biomass. The intent of this solicitation is to support ultra-low-carbon fuels that reduce greenhouse gas (GHG) emissions, decrease air pollution, prevent wildfire, and help achieve the state's climate change and clean air goals.

Action: Subject to available funds, maintain state support for these programs, and consider increasing the geographic scope of DOC's program to all areas of the state.

Benefits: These investments are helping to achieve state forest health goals and accelerate the state's transition to carbon-negative energy, a top priority of the state's climate change policies and programs. Most of the DOC grantees are located at smaller-scale forested sites in disadvantaged, [rural, and tribal](#) communities, and take advantage of existing transportation infrastructure.

Lead Agencies: Department of Conservation and Energy Commission

Schedule: Ongoing

Cost: Pending [a](#)Availability of [a](#)Additional [f](#)Funds

r. **Accelerate Use of Biomethane Generated from Forest Biomass:**

Background: Biomethane is a renewable ~~natural~~ gas from organic matter, including forest biomass, that has the lowest greenhouse gas emissions of alternative fuels readily available in California, and can be used to decarbonize California's natural gas supply.

SB 1440 (Hueso, 2018) requires the CPUC to consider adopting renewable gas procurement targets or goals for each investor-owned utility (IOU) providing gas service in California. -In 2022, the CPUC adopted biomethane procurement targets of 17.6

billion cubic feet annually by 2025 and 72.8 billion cubic feet annually by 2030, but legislation is needed to establish definitions and pipeline standards.

This action is important because the enabling statute currently limits the definition of biogas such that recommendations from the collaborating/implementing agency team (OEHHA, CARB, and CPUC) do not apply to biomethane created using any type of thermal conversion process. The charge to OEHHA and CARB in Health and Safety Code section 25421 is to look at constituents of concern in biogas defined in HSC section 25430 as "gas that is produced from the anaerobic decomposition of organic material." This limitation to biogas generated from anaerobically digested biomass effectively excludes biogas produced using thermal processes, such as gasification and/or pyrolysis. This means that the important public safety work of analyzing constituents of concern found in biogas derived from gasified biomass cannot be implemented without amending this definition. Though the injection of biomethane created from gasified biomass into existing natural gas pipelines is technically feasible, it is not necessarily health protective until this analysis can be completed and injection standards are upgraded. As pipelines are the most cost-effective way of transporting gasses from where they are produced to where they are used, and the network is interconnected throughout the state, the production and sale of biomethane created from gasified biomass would be facilitated by this analysis, and the standards that will come from it, being completed. This change is all the more important given that state statute (Article 10 of Chapter 3 of Part 1 of Division 1 of the Public Utilities Code) already directs the procurement of biomethane from non-anaerobic sources.

~~Forest biomass-generated renewable gas has significantly fewer associated chemicals than biomethane created with other organic wastes such as municipal solid waste and agricultural waste, largely because it contains fewer lifestyle-type chemicals typically found in garbage, compost, and other sources. Currently, however, California does not have pipeline standards for pipeline biomethane that is generated from forest biomass. As a result, forest biomethane will have to meet standards that have been proposed or adopted for food and other organic waste diverted from landfills despite the differences in the waste content. Ensuring that all forms of pipeline biomethane are protective of public health requires that the Air Board and the Office of Environmental Health Hazard Assessment (OEHHA) propose standards for pipeline injection of biomethane from forest waste, which would then be adopted by the CPUC.~~

~~The health agencies have not proposed health protective standards for pipeline biomethane from forest or agricultural biomass waste because the definition of pipeline biomethane in statute is limited to biogas produced through anaerobic digestion, which is not the technology used for biomass waste. Public Utilities Code section 650 should be revised, therefore, to include biogas produced through gasification, pyrolysis or other biomass conversion processes so that the health agencies can develop and propose~~

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Commented [JL37]: Gasification and pyrolysis could be considered "anaerobically produced" so I think it's important to use the specific term "anaerobic digestion" here, which is the term used in H&S code and is limited to a specific technology that doesn't work with cellulosic/biomass waste.

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~~health protective standards for pipeline biomethane from forest and agricultural waste biomass.~~

Finally, the cost of biomethane interconnections to either the electricity grid or pipeline network can be a significant barrier to new biomethane development because of a hefty (24%) federal tax on connections.

Actions:

- i. The CPUC and CalEPA will seek legislation to amend the definitions of "biogas" in California Health and Safety Code section 25420(a) and "biomethane" in PUC section 650 to include gas produced through non-combustion thermal processes of biomass waste consistent with Public Resources Code section 40106;
- ii. The Office of Environmental Health Hazard Assessment (OEHHA) and the Air Resources Board, in coordination with the Joint Institute for Wood Products Innovation, will develop pipeline standards for renewable gas generated from forest and agricultural biomass waste; and
- iii. As part of its ongoing SB 1440 proceedings, the CPUC should consider authorizing gas utilities to recover from their ratepayers the costs of infrastructure built to deliver biomethane from producers to pipelines.

Benefits: Renewable gas from forest biomass-based sources would provide a market for woody biomass while providing clean, low-carbon transportation fuels.

Lead Agencies: Office of Environmental Health Hazard Assessment, Joint Institute for Wood Products Innovation, Air Resources Board, California Public Utilities Commission

Schedule: 2024 for legislation; 2025 for new pipeline standards; 2026 for CPUC proceeding

Cost: \$1 million for the Joint Institute for Wood Products Innovation to conduct the research needed under Health and Safety Code section 25421, and one permanent position at OEHHA, which is funded.

Note: The CPUC and OEHHA have agreed to these proposals, but no legislation has been introduced.

Commented [MHFC38]: Where did this number come from?

Appendix A: Wood Utilization Work Group Participation

Co-Chairs

US Forest Service, Pacific Southwest Region
Department of Conservation

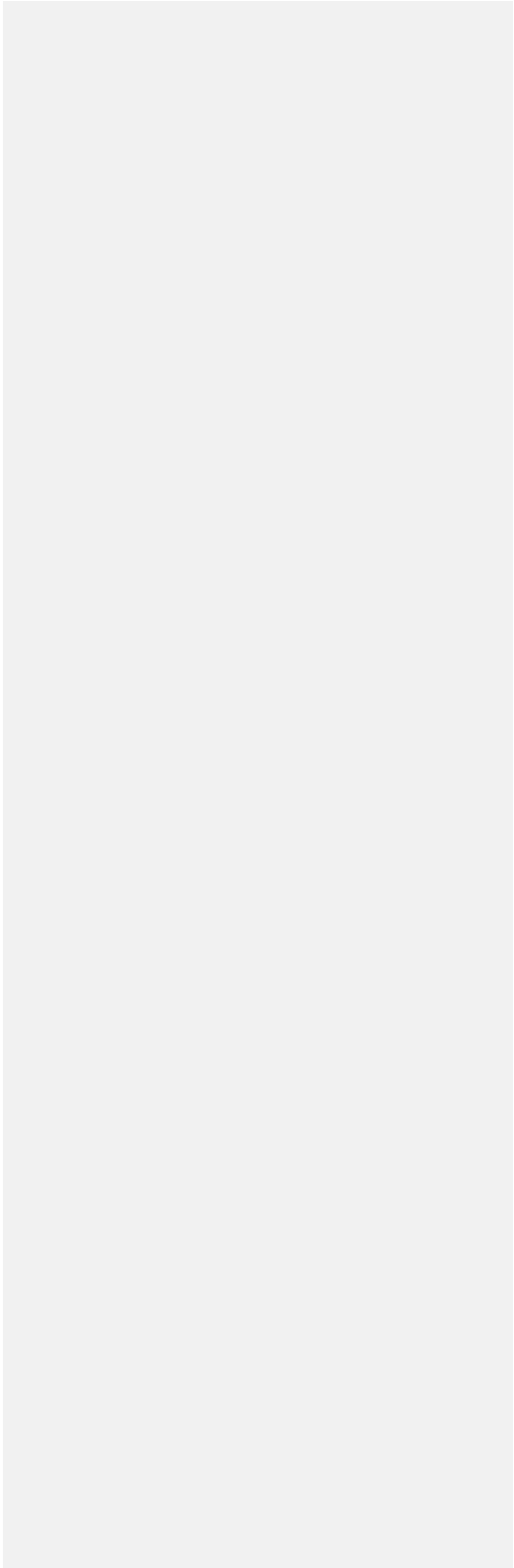
Governmental Representatives

Governor's Office of Planning and Research
Governor's Office of Business Development
State Infrastructure and Investment Bank
Department of Forestry and Fire Protection
Joint Institute of Wood Products Innovation
Energy Commission
Sierra Nevada Conservancy
Housing and Community Development
Department of Resources Recycling and Recovery
Air Resources Board
Scott's Valley Bank of Pomo Indians

Non-Governmental Entities: Advocacy, Business, Academia, and Others

Sierra Business Council
Conservation Strategy Group
Rural County Representatives of California
CLERE, Inc.
Bioenergy Association of California
California Forestry Association
California Biomass Energy Alliance
The Nature Conservancy
Southern California Gas
Pacific Gas and Electric

UC Cooperative Extension
Lawrence Livermore National Laboratory
The Watershed Research and Training Center



Appendix B: State and Federal Programs Supporting Forest Biomass Utilization

State Programs

State programs incentivizing forest biomass utilization have largely been purpose-driven. Though wood products businesses can benefit from other state programs not listed here, these targeted programs, or set asides in more general programs, are critical to ensure markets for forest biomass continue to expand.

Joint Institute: The Joint Institute for Wood Products Innovation is dedicated to providing California forest product information, research, and analysis to increase economic drivers for healthy forests. Institute work focuses on long-term ecological and economic sustainability; education and outreach; increased forest resilience, long-term carbon storage, and local economies; and industry retention and development in California. This is the primary forum for research on wood products in California.

CAL FIRE Wood Products and Bioenergy Program: Grant funding allocated with the goal of maintaining and enhancing the forest-sector workforce and businesses of California. In turn, this promotes healthy and resilient forests by supporting a diverse set of business development and workforce development projects. A recent state investment of pilot funding supporting biomass transportation is being implemented in 2023.

IBank Climate Catalyst Fund: State loan program with funds available for biomass utilization businesses

DOC Forest Biomass to Carbon-Negative Biofuels Pilot Program: Grants to support biofuels – specifically liquid fuels or hydrogen – produced from forest biomass in the Sierra Nevada and implemented in collaboration with other state and federal agencies. The Department of Conservation (DOC) received a \$50M budget allocation in the FY21-22 budget focused specifically on creating carbon-negative hydrogen and/or liquid fuel from forest biomass. To date, \$4,000,000 of that allocation has been awarded to planning projects (after receiving applications for nearly \$10,000,000), and the balance will be awarded for implementation in 2024.

OPR Feedstock Aggregation Pilot Projects: Woody Biomass Aggregation: As outlined in the Wildfire and Forest Resilience Action Plan (Key Action 3.10), the legislature funded five pilot projects to develop regional strategies to establish reliable access to woody feedstock through a variety of feedstock aggregation mechanisms and organizational innovations. Each pilot will assess market conditions, evaluate infrastructure needs, and work to enhance economic opportunities for woody biomass businesses in their project regions.

OPR Feedstock Aggregation Pilot Projects: Pilot program for regionally based woody biomass feedstock aggregation, implemented in five pilot regions around the state and using innovative contracting and market mechanisms for long-term planning.

BioRAM: The BioRAM program, administered by the CPUC and created in response to Governor Brown's 2015 Emergency Order, requires the large IOUs to procure 146 MWs of bioenergy from High Hazard Zone (HHZ) fuel, as defined by CAL FIRE, to aid in mitigating the threat of wildfires.

BioMAT: Offers up to 250 MW to eligible projects through a fixed-price standard contract to export electricity to California's three large investor-owned utilities (IOUs). Electricity generated as part of the BioMAT program counts towards the utilities' RPS targets. 50 MW are reserved for bioenergy using byproducts of sustainable forest management.

EPIC: The EPIC program invests more than \$130 million annually in scientific and technological research to accelerate the transformation of the electricity sector to meet the state's energy and climate goals.

Working Group: The ad-hoc forest biomass working group is an informal discussion and knowledge sharing platform for all parties interested in forest biomass in California. Monthly meetings attract diverse attendees from local government organizations, existing and emerging businesses, project developers, land managers, and interested citizens.

UC Cooperative Extension (UCCE) Woody Biomass Advisors: UCCE is hiring multiple woody biomass extension advisors throughout California who will work within counties to support woody biomass utilization initiatives.

Wood Facilities Data Group: A cooperative effort between CAL FIRE FRAP, the US Forest Service and the University of California, the Wood Facilities Data Group maintains and updates a statewide database of wood processing facility information dating back to the 1980s and produces associated outreach materials.

Federal Programs

New federal legislation including the Inflation Reduction Act (IRA) and the Bipartisan Infrastructure Law (BIL) have increased federal investment in clean energy, business and infrastructure development, and wildfire prevention. Many of these funds will be deployed through existing programs and agencies, and new programs will also be created. These laws provide opportunities to leverage state funding for even larger impact. Some examples of federal funding and technical assistance programs that can be used to support forest biomass utilization include but are not limited to:

USFS Region 5 Wood and Biomass Utilization Program: Provides technical and financial assistance to help create and retain diverse and competitive markets for wood and biomass to support forest restoration. Current grant opportunities include Wood Products Infrastructure

Assistance, Community Wood and Wood Innovations, which are partially funded through BIL and IRA.

USDA Rural Development: Offers loans, grants, and loan guarantees to help create jobs and support economic development and essential services. Promotes rural economic development by supporting loans to businesses through banks, credit unions and community-managed lending pools.

Department of Energy (DOE): For the next five years, the Bipartisan Infrastructure Law will stand up 60 new DOE programs, including 16 demonstration and 32 deployment programs, and expands funding for 12 existing Research, Development, Demonstration, and Deployment (RDD&D) programs.

Environmental Protection Agency (EPA): EPA administers the Renewable Fuel Standard, an important incentive for biofuels producers. EPA's Brownfields Program provides grants and technical assistance to communities, states, tribes, and others to assess, safely clean up and sustainably reuse contaminated properties.

Appendix C: Pending Legislation

AB 43 (Holden D) Greenhouse Gas Emissions: Building Materials: Embodied Carbon Trading System. This bill would require the state board to establish an embodied carbon trading system and would make it applicable to building materials providers, developers, architectural and engineering firms, and construction companies. The bill would require the state board to integrate the embodied carbon trading system into the framework on or before December 31, 2026, and to implement the system on and after January 1, 2029.

AB 593 (Haney D) Carbon Emission Reduction Strategy: Building Sector. This bill would require the Energy Commission, on or before June 1, 2024, to identify an emission reduction strategy, with milestones, for the building sector to support achieving the state's carbon emissions reduction goals, as provided. The bill would require the commission, on or before July 1, 2025, to implement the emission reduction strategy as a part of the Equitable Building Decarbonization Program and to take certain actions for purposes of implementing the strategy.

BioEnergy:

AB 625 (Aguiar-Curry D) Forest Biomass: Management: Emissions: Energy. This bill would establish the Forest Biomass Waste Utilization Program to be administered by the State Board of Forestry and Fire Protection's (Board) Joint Institute to develop an implementation plan to meet the goals and recommendations of, and the comprehensive framework to align with the state's wood utilization policies and priorities and focused market strategy of, specified statewide forest management plans, and to develop a workforce training program to complement the workforce needs associated with the implementation plan. It would require the Board, in coordination with the Wildfire and Forest Resilience Task Force, to submit an annual report to the Legislature, beginning January 1, 2025, on the progress made on implementing the implementation plan.

AB 998 (Connolly D) Biomass Energy Facilities: State Energy Resources Conservation and Development Commission: Report. This bill would require the Energy Commission, on or before December 31, 2024, to issue a report on the utility-scale biomass combustion facilities still in operation as of January 1, 2024. It would require the report to include various assessments of biomass combustion facilities still in operation as of January 1, 2024, and options to maximize the environmental benefits of these facilities. It would also require the report to include a recommended strategy to upgrade biomass combustion facilities, where appropriate, that considers impacts on disadvantaged, rural, forested, and agricultural communities, impacts on the ability to maintain existing capacity for managing forest or other excess biomass, the cost of upgrading facilities and financing opportunities, impacts of upgrading biomass combustion facilities on the procurement costs of the energy produced and

the associated impacts to ratepayer costs, and job creation or job loss that may result from the strategy.

AB 1441 ([Boerner D](#)) Electricity: Electrical Corporation Procurement Plans: Resource Portfolio.

This bill would specify that a diverse and balanced portfolio of resources includes an appropriate mix of renewable capacity, including peaking, dispatchable, baseload, firm, and as available capacity.

SB 488, as amended, Alvarado-Gil. California Renewables Portfolio Standard Program:

Bioenergy Projects: Community Choice Aggregators. This bill would authorize the cumulative rated generating capacity to be procured from bioenergy projects regardless of when the projects commence operations. The bill also would authorize a community choice aggregator to procure, subject to terms of at least 5 years, any portion of a local publicly owned electric utility's required proportionate share of 125 megawatts of cumulative rated generating capacity from bioenergy projects that was not procured because of the exemption described above.

Appendix D: Agency Tasks and Timeline Table

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Lead Agency	Draft Action	Schedule
Task Force	Develop Regionally Based Wood Availability Assessments and Strategies: The Governor’s Wildfire and Forest Resilience Task Force (Task Force) will develop region-specific assessments to prioritize investments in new or expanded processing facilities as part the 2024 Update of the Action Plan.	2024
	Establish Interagency Strike Team: The Wood Utilization Workgroup will form an interagency strike team to focus on the specific needs of the highest priority wood processing facilities under development to give them the state and federal support they need to become operational.	2023
Board of Forestry	Develop a Feedstock Tracking System: The California Board of Forestry and Fire Protection (BOF), in coordination with the Joint Institute for Wood Products Innovation (Joint Institute) and CARB, will develop and implement a feedstock tracking system to digitally trace and authenticate sustainable forest biomass content for the Low Carbon Fuel Standard (LCFS) and other state incentive programs.	2024
OPR	Establish a Sustainably Sourced Feedstock Supply: OPR, in coordination with the Wood Utilization Work Group (Work Group), will continue to develop its Woody Feedstock Aggregation Pilot Program (OPR Pilot Projects) launched in 2021, and prepare recommendations for the next phase of the program.	Ongoing
	Streamline the California Environmental Quality Act (CEQA) for Wood Utilization Facilities: OPR will seek legislation authorizing a CEQA exemption for projects that utilize forest biomass located on properties zoned as industrial in forested rural communities.	2024
	Establish a Permitting Coordinator and Council: OPR will establish a state biomass coordinator and interagency council to accelerate and coordinate the permitting and environmental review process of priority projects.	2024
CAL FIRE/IBank	Maintain State Financial Support for Business Development: Subject to the availability of funds, the state will continue to	Ongoing

	support the CAL FIRE Wood Products and Bioenergy Business and Workforce Development Grant Program and California Infrastructure and Economic Development Bank (IBank) Climate Catalyst Fund.	
	Address Transportation Costs: The California Department of Forestry and Fire Protection (CAL FIRE), in coordination with the Work Group, will assess the performance of its pilot program and other options to help reduce the high cost of transporting forest material to wood processing facilities.	2023
GoBiz	Develop a Mass Timber Incentive Program: GO-Biz will coordinate the development of a state mass timber incentive program, with a goal of accelerating market demand through carbon-based performance standards or incentives, updating building codes, and supporting business development of mass timber fabrication facilities.	2024
	Offer California Competes Tax Credits: The Governor’s Office of Business and Economic Development (GO-Biz) will allocate \$10 million of the California Competes Tax Credit in 2024, and up to \$30 million by 2028, to qualifying wood products businesses supporting wildfire mitigation and restoration.	2024
CARB	Develop LCFS Pathways for Forest-Derived Biofuels: CARB will develop a pathway under the LCFS for fuels created using waste feedstock from forest restoration work.	2024
DOC/CEC	Maintain State Support for Forest Biomass to Biofuels Grant Programs: The Department of Conservation (DOC) and the CEC will continue to invest in their respective grant programs to support low carbon fuels from forest biomass.	Ongoing
CEC	Expand Mandates for Firm Renewable Power: The CEC will develop recommendations for procurement of clean, firm power from forest biomass as part of its SB 423 report on the need for reliable, zero carbon supplies to boost energy reliability.	2023
	Evaluate the Benefits and Costs of Expanding BioRAM: The CEC, in coordination with the CPUC and CARB, shall develop a set of recommendations and a strategy to expand and upgrade BioRAM facilities throughout the state by December 31, 2024. Note: This proposed approach is also the focus of AB 998 (Connelly).	2024

	Support Innovative Research: The CEC, in coordination with the Joint Institute, will invest five percent of its Technology and Innovation funds (\$4 million annually) into research that supports innovative wood product technologies and industries to reestablish the state’s reputation as a hub for leadership and innovation in wood products.	2024
CPUC	Extend BioMAT: The CPUC will consider expanding and extending BioMAT, which was established in 2012 to create a string of small-scale facilities in rural areas near the supply of forest biomass, with the intent of both reducing pile burning of forest fuels and strengthening and diversifying local economies.	2024
	Power Microgrids with Forest Material: The CPUC will consider providing incentives to power microgrids using forest biomass-derived energy as part of its ongoing SB 1339 microgrid proceedings.	2024
OEHHA	Accelerate Use of Biomethane Generated from Forest Biomass: The Office of Environmental Health Hazard Assessment (OEHHA), in coordination with the Joint Institute, will seek legislation and develop pipeline standards defining and authorizing the use of RNG (biomethane) generated from biomass waste.	2024

Appendix E: References

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**Amador County Board of Supervisors
ACTION MINUTES**

REGULAR MEETING

DATE: Tuesday, October 22, 2024
TIME: 9:00 a.m.
LOCATION: County Administration Center, 810 Court Street, Jackson, California

The Board of Supervisors of the County of Amador met at the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present on Roll Call:

Brian Oneto, District V – Chairman
Patrick Crew, District I – Vice-Chairman
Frank U. Axe, District IV
Richard M. Forster, District II
Jeff Brown, District III

Staff: Charles T. Iley, County Administrative Officer
Gregory Gillott, County Counsel
Jennifer Burns, Deputy Clerk of the Board

Absent: None

NOTE: These minutes remain in *Draft* form until approved by Minute Order at the next regular meeting of the Board of Supervisors. Any packets prepared by County Staff are hereby incorporated into these minutes by reference as though set forth in full. Any staff report, recommended findings, mitigation measures, conditions, or recommendations which are referred to by Board members in their decisions which are contained in the staff reports are part of these minutes by reference only. Any written material, petitions, packets, or comments received at the hearing also become a part of these minutes by reference.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9). **At 8:30 a.m., the Board convened into closed session.**

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6.

County Negotiators: Greg Gillott, County Counsel, Chuck Iley, County Administrative Officer, Greg Ramirez, IEDA and Lisa Gaebe, Human Resources Director

Employee Organization: All Units

Suggested Action: Discussion and possible action.

ACTION: Direction given to staff.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: County Negotiators: Charles T. Iley, County Administrative Officer; Glenn Spitzer, Deputy County Counsel

Property: Lease of 10877 Conductor Blvd., Sutter Creek, CA., 95685

Agency Negotiators: Glenn Spitzer and Pat Crew

Negotiating Parties: Mike Amin; Mark Cunningham; Matt Patel; The Ridge Limited Partnership, a California limited partnership; and SLOG, LLC, a California limited partnership (collectively, "Owners")

Under Negotiation: Lease terms.

Suggested Action: Discussion and possible action.

ACTION: Direction given to staff.

Confidential Minutes: Review and possible approval of the October 8, 2024 Confidential Minutes.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Forster, seconded by Supervisor Axe and carried unanimously, to approve the October 8, 2024 Confidential Minutes.

PLEDGE OF ALLEGIANCE: Chairman Oneto led the Board and the public in the *Pledge of Allegiance*.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador County Board of Supervisors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a **three (3) minute limit per person**.

AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to §54954.2 of the Government Code.)

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Axe, seconded by Supervisor Crew and carried unanimously to approve the agenda as presented.

CONSENT AGENDA: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and possible action, and made a part of the regular agenda at the request of a Board member(s).

Chairman Oneto advised the following items have been added as Addenda to the Consent Agenda for today's date:

- Amador County Airport: Approval of a Hangar Ground Lease (#155) Agreement with the Estate of David Tilden Richards.
- General Services Administration: Approval of the Chairman's signature on the Deed Restriction for Fiddletown Park.
- ACES Waste Services 2025 Proposed Rate Adjustment/Fuel Surcharge Request.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Axe, seconded by Supervisor Crew and carried unanimously to approve the consent agenda as amended.

REGULAR AGENDA

First 5 Amador: Presentation by Ms. Nina Machado, First 5 Executive Director, in recognition of 25 years of service to Children and Families of Amador County.

ACTION: Presentation only.

Planning Department: Discussion and possible action regarding the annual compliance review of the Use Permit Conditions of Approval for the Hoover HideOut.

Mr. Chuck Beatty, Planning Director, addressed the Board and summarized the staff report relative to this matter as though set forth in full. He noted of the fifty (50) conditions of approval originally set forth, the Hideout has satisfied thirty-seven (37) to date

Mr. Josh Hoover, Hideout, took this time to review with the Board correspondence that provides an update and report on the tatus of the requirement regarding Use Permit UP-20-10-2. A complete copy of the documents shared are incorporated as though set forth in full in today's packet materials.

Chairman Oneto opened the discussion up to the public at this time. The following individuals wished to speak.

- Mr. John Munn

Lengthy discussion ensued with the Board indicating urgency to HideOut representatives to expeditiously gain compliance with the outstanding conditions and open communications with County Departments, specifically Environmental Health, to monitor progress.

Further discussion ensued with the following action being taken.

ACTION: Direction given to HideOut representatives to return to the Board in early Spring 2025 to update on the progress of completing the outstanding conditions.

General Services Administration: Beneficiary of The Gretchen Kingsbury Trust.

Mr. Evan Jacobs, Animal Control Director, addressed the Board and summarized the staff report relative to this matter which is hereby incorporated into the Minutes as though set forth in full. In summary, he stated Gretchen Kingsbury was a dedicated volunteer at Animal Control for more than fifteen (15) years. Her deep affection for animals and appreciation for the dedicated care provided by the staff led her to bequeath \$10,000.00 to Animal Control upon her passing earlier this year.

ACTION: Direction given to staff.

MOTION: It was moved by Supervisor Crew, seconded by Supervisor Brown to accept the bequest from The Gretchen Kingsbury Trust in the amount of \$10,000.00.

PUBLIC HEARING 10:30 A.M.

Planning Department: Discussion and possible action relative to a Public Hearing to consider a request for a Zone Change (ZC-24;7-1 Lyman) from the R1A, Single-family Residential & Agriculture zoning district to the AG, Exclusive Agriculture zoning district for ±174.25 acres in conjunction with a request for enrollment into a California Land Conservation Act (Williamson Act) contract. APNs: 044-010-091, -092, -093,-096

Ms. Krista Ruesel, Planner, addressed the Board and summarized the staff report relative to this matter as though set forth in full.

At this time Chairman Oneto opened the Public Hearing. Hearing no comment, the following actions were taken.

ACTION #1: Public Hearing closed pursuant to the following motion.

MOTION #1: It was moved by Supervisor Axe, seconded by Supervisor Brown and unanimously carried to close the Public Hearing.

ACTION #2: Direction given pursuant to the following motion.

MOTION #2: It was moved by Supervisor Axe, seconded by Supervisor Crew and unanimously carried to find the subject project exempt from CEQA, with the Contract specifying that the increased by-right uses introduced through the zone change to AG would require a conditional use permit; and adopt the following Resolution authorizing the recording of California Land Conservation Act Contract #461 for Travis Patrick Lyman and Karen Elizabeth Lyman for 174.25 acres and adopt the following Ordinance amending Sectional Zoning District Map No. K-98 pursuant to Section 19.20.020 of the Amador County Code by rezoning Certain real property from the “R1A,” Single Family Residential and Agricultural District to the “AG,” Exclusive Agricultural District. (Including the following findings)

RESOLUTION NO. 24-141

Resolution authorizing the recording of California Lan Conservation Act Contract #461 for Travis Patrick Lyman and Karen Elizabeth Lyman for 174.25 Acres.

ORDINANCE NO. 1857

Ordinance amending Sectional Zoning District Map No. K-98 pursuant to Section 19.20.020 of the Amador County Code by rezoning Certain real property from the “R1A,” Single Family Residential and Agricultural District to the “AG,” Exclusive Agricultural District.

Findings:

- 1. A review of the proposal was conducted by the Board of Supervisors who, through their own research and review, found that the project will not have a significant effect on the environment.**
- 2. There are no project specific significant, unmitigated effects which are peculiar to the project or its site.**
- 3. Approval of the proposed Zone Change will not create conditions detrimental to public health, safety, and general welfare in that the proposed change will not result in a substantial change onto the conditions of the existing surrounding neighborhood or environment.**
- 4. The proposal is consistent with the General Plan. The proposed AG Zoning District is consistent wit the goals, objectives, and policies of the Land Use Element of General Plan and the Agricultural Transition land use designation.**
- 5. Findings included in the Staff Report reflect the Board of Supervisors’ independent judgment and analysis.**

Planning Department: Discussion and possible action relative to consideration of the Planning Commission’s recommendation to approve Zone Change (ZC-24;6-3). The zone changes affect 99 parcels in Supervisorial District 5 which are currently zoned X, Special Use District, which is inconsistent with the land use designations adopted with the 2016 General Plan Land Use Element update. The Commission’s recommendation is to rezone the affected parcels to the R2A, Single-family Residential and Agricultural district.

Ms. Nicole Sheppard, Planning Department, addressed the Board and summarized the staff report relative to this matter.

Chuck Beatty took this time to note staff has received comments and concerns from the public that parcels included in this Zone Change request have the potential and/or possibility to be considered for land divisions or large developments. He stated, at this time none of the parcels included have been considered for any future development and in most cases, infrastructure, especially water availability is not compatible with those types of proposals.

Chairman Oneto opened the Public Hearing at this time. The following individuals wished to speak.

- Mr. Kent Borgh, District V
- Ms. Amber Reed, Lawrence Road
- Ms. Kathy Holland, Willow Creek Ranch Estates
- Ms. Michelle Key, District V

ACTION #1: Public Hearing closed pursuant to the following motion.

MOTION #1: It was moved by Supervisor Forster, seconded by Supervisor Brown and unanimously carried to close the Public Hearing.

ACTION #2: Direction given pursuant to the following motion.

MOTION #2: It was moved by Supervisor Axe, seconded by Supervisor Crew, and unanimously carried to approve the CEQA exemptions and approval of the following Ordinance and Findings.

Findings:

1. A review of the proposal was conducted by staff who, through their own research, found that the zone change will not have a significant effect on the environment.
2. There are no project-specific significant effects which are peculiar to the project or its sites.
3. There is no substantial new information which was not known at the time of the General Plan Environmental Impact Report certification that supports findings of new or more severe impacts that those addressed in the General Plan.
4. There are not identified significant impacts caused by this project, and therefor no corresponding feasible mitigation measures identified in the General Plan Environmental Impact Report.
5. The proposal is consistent with the General Plan. The proposed Zone Change is consistent with the goals, objectives, and policies of the Land Use Element of the General Plan and the Agricultural General and Agricultural Transition land use designations.
6. Based on the record as a whole, the actions of the Board of Supervisors represent the Board's own independent judgement and analysis.

ORDINANCE NO. 1858

Ordinance amending Sectional Zoning District Maps B-20, E-12, F-83, J-134, I-117, M-31 and N-207 pursuant to Section 19.20.020 of the Amador County Code by rezoning certain real property from the X, Special Use District to the R1A, Single Family Residential and Agricultural Zoning District.

Board of Supervisors: Discussion and possible action relative to County participation on the Ecological Resources Committee (ERC) for the relicensing of PG&E's Hydro projects in Amador County.

Mr. Greg Gillott, County Counsel, addressed the Board and stated additional information became available after the agenda was posted that indicated the process to become a member may not be as straight forward as originally thought. He noted this Committee was created thru the settlement agreement of previous relicensing, and that agreement specifically names the members of the ERC and any new members must be unanimously approved by the current Committee. Mr. Gillott noted the Amador Water Agency has become a member, so possibly it would behoove the County to reach out to them to determine what their process was and if they felt the Committee would benefit from the County becoming a member as well.

Chairman Oneto opened the discussion to the public at this time. The following individuals wished to speak.

- Ms. Katherine Evatt, District V (via ZOOM)
- Mr. Craig Baracco, Foothill Conservancy Executive Director

ACTION: Direction given to staff to gather more information and bring back to the Board for further discussion at a later date not yet determined.

Administrative Agency: Discussion and possible action relative to an Ordinance repealing in part section 17.89.020 regarding the merger of parcels.

Mr. Greg Gillott, County Counsel, summarized the staff report relative to this matter which is hereby incorporated into these Minutes as though set forth in full. In summary, he stated Section 17.89.020, subsection B, of the Amador County Code has been identified for amendment in order to make it consistent with California law. Subsection B purports to require anyone attempting to merge parcels located in a subdivision that has mandatory assessments, such as imposed by a HOA, to either agree to continue paying the assessments based on the original number of parcels, or must provide a letter from the appropriate authority waiving that obligation. Mr. Gillott stated according to staff, this particular provision has not been enforced by the Surveying Department for many years, likely not since 2000 when Government Code Section 66412 first became law. Surveying can, and generally does inform boundary line adjustment applicants that additional covenants,

conditions and restriction may apply; however, enforcement of these declarations will fall to the HOA.

Discussion ensued with the following action being taken.

ACTION: Direction given pursuant to the following motion.

MOTION: It was moved by Supervisor Axe, seconded by Supervisor Brown and carried to waive the reading of the proposed amendment to Amador County Code Section 17.89.020 regarding the merging of parcels, and schedule the proposed amendment for adoption on the Consent Agenda for November 12, 2024.

Ayes: Supervisors Axe, Brown, Crew and Oneto

Noes: Supervisor Forster

Absent: None

Minutes: Review and possible approval of the October 8, 2024 Board of Supervisors Meeting Minutes.

ACTION: Direction given pursuant to the following Motion.

MOTION: It was moved by Supervisor Forster, seconded by Supervisor Brown and unanimously carried to approve the October 8, 2024 Board of Supervisors Meeting Minutes.

ADJOURNMENT: Until Tuesday, November 12, 2024 at 8:30 a.m.

Brian Oneto, Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS,
Clerk of the Board of Supervisors

October 22, 2024 CONSENT MINUTES

6.a. Declaring Local State of Emergency in Amador County Due to Pervasive Tree Mortality.

ACTION: Approved-Resolution No. 24-138

6.b. General Services Administration: Assignment and Assumption of Lease Agreement, Hangar Lot #104.

ACTION: Approved

6.c. Behavioral Health 1st Amendment to Agreement with Aurora Behavioral Healthcare to provide inpatient care. Fiscal years 2024-2027.

ACTION: Approved

6.d. General Services Administration: ITB 24-17 Amador County District Attorney's Office Security Cameras.

ACTION: Approved

6.e. Approval of the FY 24-25 CHVP Annual Funding Allocation for the California Home Visiting Program for the Public Health Department.

ACTION: Approved

6.f. 2024 Citizen of the Year: Approval of Resolution recognizing Ralph Salinas as Citizen of the Year for 2024.

ACTION: Approved-Resolution No. 24-139

6.g. Public Health requests the Approval of the Annual Foster Care Administration and Budgets for fiscal year 2024-2025.

ACTION: Approved

6.h. Social Services: Fiscal Year 2024/25 Transitional Age Youth (TAY) Program County Allocation Awards for Transitional Housing Program (THP) and Housing Navigation and Maintenance Program (HNMP).

ACTION: Approved-Resolution No. 24-140

6.i. Airport Advisory Committee: Approval of the appointment of Charles H. Barfield as an Alternate Member representing District V on the subject Committee.

ACTION: Approved

ADDENDA #1: Amador County Airport: Approval of a Hangar Ground Lease (#155) Agreement with the Estate of David Tilden Richards.

ACTION: Approved

ADDENDA #2: General Services Administration: Approval of the Chairman's signature on the Deed Restriction for Fiddletown Park.

ACTION: Approved

ADDENDA #3: ACES Waste Services 2025 Proposed Rate Adjustment/Fuel Surcharge Request.

ACTION: Approved

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COMMITTEE MEMBER APPLICATION FORM

Date 7/22/24

Please consider me for the following committee:

Emergency Medical Care Committee (EMCC)

NAME:

Jessica Baker

Mailing Address:

PO Box 1267 San Andreas, CA 95249

Physical Address:

3988 Rocky Rd., San Andreas, CA 95249

Business Address:

200 Mission Blvd, Jackson, CA 95642

Telephone - Home:

209-256-6404

Work:

Please state briefly your qualifications and why you are interested in serving on this committee (use additional sheet of paper, if necessary):

I am the Assistant Nurse Manager for the Emergency Department at Sutter Amador Hospital.

I am interested in participating in this committee so that I can keep our department updated on current issues that may impact our facility.

Signature



Digitally signed by Jessica Baker
Date: 2024.07.22 10:50:49 -07'00'

***Please be aware this completed form may be released to any member of the public or media upon request.**

-FOR CLERKS USE ONLY-

Application Accepted

Application Rejected

Date Appointed _____

Committee Number _____

Term Expires _____

Supervisorial District _____

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GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642


LOCATION: 12200-B Airport Road, Martell, CA 95654

PHONE: (209) 223-6377 E-MAIL: dwhitaker@amadorgov.org



MEMORANDUM

TO: Board of Supervisors

FROM: Danielle Whitaker, Support Services Director 

DATE: October 25, 2024

RE: RFP 24-22 Contract Services for Family Urgent Response System (FURS)

On Thursday, October 10, 2024, at 1:30 PM, Amador County Request for Proposals, RFP 24-22 were received, opened and read publicly for Contract Services for Family Urgent Response System (FURS). Attached for reference is the bid receipt log.

In addition to our legal ads and posting on Public Purchase, eight (8) local firms were provided an invitation. Of the one thousand, five hundred, twenty (1520) firms sent notifications via Public Purchase, twenty-two (22) firms accessed the information. The other local firms were contacted to determine why they did not respond and the primary reasons were that the work is not currently within their scope of services, staff was minimal and the vendor was too busy.

The Social Services Director evaluated the proposal submitted and determined the proposal from Nexus Youth & Family Services met the RFP requirements, is acceptable, and includes a budget that indicates they will be able to complete the work within the contract amount for the Family Urgent Response System Program. Attached is the RFP receipt log and memo from the Social Services Director.

This is a three (3) year contract contingent on future appropriations and future cost evaluations for fiscal years two (2) and three (3). No interviews were conducted, as the information provided by the proposer was sufficient to recommend award of the contract to Nexus Youth & Family Services in an amount not to exceed \$475,000.00 for the first fiscal year with a cost reevaluation for years two (2) and three (3).

Recommendation: **1)** Award RFP 24-22 to Nexus Youth & Family Services in an amount not to exceed \$475,000.00 for the first year with a cost reevaluation for years two (2) and three (3) and; **2)** Authorize Anne Watts, Social Services Director and County Counsel to negotiate final terms and conditions and develop a contract based upon the Sample Agreement, Nexus Youth & Family Services' proposal dated October 10, 2024, and RFP 24-22 and; **3)** Approve the Board Chairman to execute said agreement with Nexus Youth & Family Services for the first year contingent upon agreeable terms and conditions; and years two (2) and three (3) contingent upon the Social Services Director and County Counsel approval.

Cc: Chuck Iley, CAO
Greg Gillott, County Counsel
Jon Hopkins, GSA Director
Anne Watts, Social Services Director
Emma Brettle, Chief Fiscal Supervisor
file

Attachments: Bid/RFP Receipt Log
S.S. Director Memo
Nexus' proposal
Sample Agreement



DEPARTMENT OF SOCIAL SERVICES

10877 Conductor Blvd. Sutter Creek, CA 95685 209-223-6550

Date: October 16, 2024

To: Jon Hopkins, Director, General Services Administration

From: Anne Watts, Director, Department of Social Services (DSS) *AW*

R: RFP 24-22, Family Urgent Response System

After reviewing the response from the sole respondent, Nexus Youth and Family Services, to RFP 24-22, Family Urgent Response System (FURS), DSS acknowledges Nexus' proposal is responsive to all elements within the RFP and finds no issues with their response. Therefore, DSS recommends entering into a new three (3) year agreement with Nexus for FURS in an amount not to exceed \$475,000 for the period of July 1, 2024 through June 30, 2025. Due to possible changes to the allocation the County receives from the state fund, the contract amount will be re-evaluated annually.

The Family Urgent Response System (FURS) is a coordinated statewide, regional, and county-level system designed to provide collaborative and timely state-level phone-based response and county-level in-home, in-person mobile response during situations of instability, to preserve the relationship of the caregiver and the child or youth. The program serves current and former foster children, youth, nonminor dependents, and their caregivers as required by Welfare and Institutions Code Section 16529. The FURS program plays a crucial role in providing timely support and stabilization for those in need, promoting family healing and conflict resolution.

Nexus Youth and Family Services has been contracting with DSS since 2021 for the FURS program. DSS has been pleased with the services provided, which have been comprehensive and responsive to the community's needs. The proposal Nexus submitted for RFP 24-22 meets all of the requirements outlined, including a budget that indicates they will be able to complete the work within the contract amount. Nexus has a well-trained Mobile Response Team and a call center in place. Staff have demonstrated successful intervention practices during family crises that are trauma-informed and immediate.



Proposal for Contract Services
RFP No. 24-22
Family Urgent Response System (FURS)

Submitted by:
Lori Halvorson, Programs Director
Nexus Youth & Family Services
601 Court St. Suite 210
Jackson, CA 95642
(209) 257-1980 x 107

October 10, 2024

Original

Transmittal Letter
RFP No. 24-22
Family Urgent Response System (FURS)

Legal Name of Agency: Nexus Youth & Family Services

Agency Address: 601 Court St. Suite 210
Jackson, CA 95642

Proposal Contact Person: Lori Halvorson, Programs Director

Address: 601 Court St. Suite 210
Jackson, CA 95642

Email: lhalvorson@nexusyfs.org

Telephone Number: (209) 257-1980 x 107



Lori Halvorson, Programs Director

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Scope of Work/Services

Nexus Youth & Family Services (Nexus) is requesting FURS funds in order to implement comprehensive urgent response services designed to provide foster caregivers and current or former foster children and youth in Amador County with immediate and trauma-informed support during situations of uncertainty, conflict or crisis, and instability. The requested funding will allow Nexus to continue to provide community-based services that build upon the Continuum of Care Reform (CCR) as well as the state's System of Care development and focus on three levels of support for the family: prevention, intervention, and stabilization. The goal of the Nexus FURS program will be to decrease the re-traumatization of children and youth in foster care or formerly in foster care by preventing placement disruptions and preserving the relationship between them and their caregiver, thereby allowing the family unit to remain intact and the child victim to heal and thrive in a home and not an institution. Within the proposed program, Nexus staff will offer information and referral services in order to connect FURS eligible families in Amador County with programs that address their special and complex needs, and improve and strengthen their overall wellness and resilience; trauma-informed phone response, triage services, and mobile in-person teams to provide responsive conflict or crisis intervention, mediation, and support for FURS families who may be experiencing emotional, physical, or behavioral distress; as well as ongoing advocacy, timely linkages to needed resources, care coordination, and coaching in an effort to facilitate continued family functioning and placement stabilization in a safe and nurturing environment. Nexus staff will work in collaboration with the Amador County Department of Social Services, Amador County Probation Department, Amador County Behavioral Health Department, and local foster family agencies in order to ensure that comprehensive and appropriate services are provided for each individual family. The intent of this comprehensive and coordinated programming will be to preserve the family unit, prevent calls to law enforcement and criminalization of traumatized youth, prevent psychiatric hospitalization

and placement into congregate care, link family members to needed services, promote healing, and ensure that all parties feel valued and supported through the consistent provision of nonjudgmental, individualized, and compassionate services.

Since 2014, Nexus has been a consistent and dependable presence in our community. We are recognized as a hub of a whole system that provides a safety net of support for Amador County residents. Agency staff have nurtured and developed trust-based relationships with community members; the Nexus office is viewed as a safe and healthy place for individuals and families to participate in services and activities in a supportive and caring environment. Nexus staff have completed specialized training in FURS foundations; operations related to local mobile response systems; risk assessment and safety planning; trauma-informed care and the impact of childhood trauma, loss and grief; child welfare, probation, and foster care systems; family support principles; dynamics within families in crisis; triage, de-escalation, conflict resolution, and building healthy relationships; communication and engagement; psychotropic medication in foster care; behavioral interventions; and cultural competency. They have three years of experience facilitating FURS prevention, intervention, and stabilization services for children, youth, and families in Amador County resulting in positive outcomes for program participants. In order to ensure that caregivers, children, and youth have the ability to participate in needed services, Nexus staff also provide assistance with overcoming barriers to access such as transportation, culture, language, stigma, and mistrust. Nexus utilizes a fleet of agency vehicles to provide rides for clients to and from necessary appointments as well as offers bus tickets and support to navigate the public transportation system. Proposed FURS staff reflect the population we intend to serve with varying backgrounds of lived experience, cultural heritage, ethnicity, racial, and linguistic diversity representative of Amador County. Bilingual personnel are available to provide translation and interpretation services for the Spanish-speaking community and all Nexus offices are equipped to access a professional language

line to accommodate additional language needs as well as deaf and hard of hearing callers. Our offices and website are ADA compliant. Agency staff implement all health and safety guidelines and recommendations for community services that include individual as well as group contact and interaction. Nexus is highly qualified and has the expertise and experience to implement outstanding urgent response services that meet and exceed the standards and expectations required by the funder.

Objectives/Strategies

As a community-based human services agency, Nexus will augment Amador County's foster care support system by providing urgent response services that are accessible, effective, and meet the needs of Resource Families while they navigate the emotions and stressors of foster care as invested caregivers and child victims as well as families with children or youth who have achieved reunification, guardianship, or adoption. Nexus will utilize our existing, expansive catalog of intra-agency services as well as our local network of care providers in order to facilitate comprehensive information and referral services during times of uncertainty, deploy trained clinicians and para-professional staff to provide trauma-informed phone response, triage services, and mobile in-person support during times of conflict or crisis, as well as offer ongoing advocacy, coaching, linkages to needed resources, and care coordination for foster caregivers, children, and youth after a conflict or crisis event has occurred in an effort to strengthen and promote long-term family functioning and placement stabilization. In order to ensure that services are timely for extenuating circumstances, including non-urgent and urgent needs, Nexus will utilize our main offices in Jackson, California to deliver the services described in this proposal. Project staff for direct services include a Programs Director, Therapeutic Services Coordinator, Family Intervention Specialist, Parent Partner, Youth Advocate, and agency clinicians. The goal of the Nexus FURS program will be to decrease the re-traumatization and increase stability for children and youth in foster care and formerly in foster care. Nexus will use the following strategies to achieve the desired outcomes listed above:

1) Provide information and referral services for Resource Families as well as families with children or youth who have achieved reunification, guardianship, or adoption.

In an effort to ensure that foster caregivers and current or former foster children and youth have access to services to meet their physical, emotional, and mental health needs, the FURS Family Intervention Specialist, Parent Partner, and Youth Advocate will provide information and referral services and assistance obtaining community resources. Information and referral is a proactive prevention approach designed to increase the personal assets and strengthen the protective factors of individuals and families. At the time children and youth enter foster care, they have already experienced significant trauma, including maltreatment, grief and loss, and disrupted connections. Establishing and navigating new relationships within a foster family or a family who has achieved reunification, guardianship, or adoption can be a stressful, uncertain process. By connecting those caregivers to resources that can build and strengthen their capacity to provide unconditional support and stability for a child victim, and children and youth in foster care and formerly in foster care with Adverse Childhood Experiences (ACES) to services that address their physical, emotional, and mental health needs, the risk of conflict or crisis is reduced and family confidence is increased.

In order to link foster caregivers and current or former foster children and youth with services that strengthen well-being and resilience, Nexus will utilize renewed operational agreements with the Amador County Department of Social Services, Amador County Probation Department, Amador County Behavioral Health Department, Amador County Unified School District, as well as a local foster family agency which cite Nexus as a gateway resource broker for all foster caregivers and current or former foster children and youth in Amador County. Nexus will work with referred FURS eligible families to identify individual needs, potential challenges or hindrances to stability, as well as goals for successful placement and respond with thoughtful and effective referrals to available community resources, including intra-agency and partner programs.

In addition to urgent response services, Nexus also provides a wide variety of services in-house that benefit FURS families, address their special and complex needs, and are proven to contribute to positive outcomes for individuals as well as better integration of the family unit, including the following list of programs:

Parenting Classes – Parenting with a Purpose class series is an interactive and supportive group instruction course where parents and caregivers can learn and strengthen practical, proven, and positive parenting skills. Classes include building on parental strengths, physical and emotional development in children, appropriate expectations, and communication skills. The curriculum offers unique subsets designed to address the needs of foster families. Program outcomes include safety, permanency, and child/family well-being.

Home Visiting – Home visiting services include individualized caregiver support for families with children. Trained home visitors provide guidance regarding the following positive parenting topics: positive concept/self-esteem and levels of empathy; enhanced family communication and awareness of needs; building on parental strengths; and problem-solving skills. The program offers specialized modules designed to address the needs of foster families.

Common Ground – Common Ground is a skills-building course which joins caregivers and teens in a creative partnership. During group sessions, caregivers and teens learn to listen respectfully, communicate honestly and openly, set and respect limits, and appreciate and honor differences.

Family Resource Centers – The FRCs offer access to an array of programs that support personal growth, mental health stability, wellness, and resiliency. Available resources include mental health wellness workshops, support groups, free school supplies and holiday gifts for children and youth, and youth substance use prevention activities.

Youth Substance Use Prevention – Friday Night Live is a youth leadership development program. Activities focus on increasing the education and awareness of the dangers of AOD use for youth.

180° You-Turn – The 180° You-Turn program provides comprehensive mentoring support for at-risk youth. Services include individual sessions with a trained mentor, weekly group meetings, as well as planned educational field trips.

Independent Living Program – ILP staff provide life skills instruction, case management services, and mentoring support for youth in foster care, non-minor dependents, and emancipated youth. ILP participants attend a range of classes, activities, and field trips.

Court Appointed Special Advocates – Staff and trained volunteers provide support and advocacy for children who are under the jurisdiction of the Court due to abuse or neglect.

ASPIRE Student Assistance Program – The ASPIRE program helps students and their families navigate through the school system safely and successfully. Program staff are trained in the Brief Risk Reduction Interview & Intervention Model (BRRIM) to work with caregivers, children, and youth to develop a customized plan to address concerns and priorities.

Parent Child Interaction Therapy/Parent-Child CARE – PCIT and PC-CARE are intensive treatment programs designed to help both caregivers and children. PCIT and PC-CARE clinicians work with caregivers and children together to improve the quality of the relationship and to teach caregivers the skills necessary to better manage the child's behavior challenges.

Aggression Replacement Training – ART is a multimodal therapeutic intervention designed to alter and improve the behavior of chronically aggressive youth. It consists of skill streaming to teach pro-social behavior, anger control to empower youth to modify their own anger responsiveness, and moral reasoning training.

CHAT Child Counseling Services – The CHAT program offers individual therapeutic counseling services to children who are victims of abuse or neglect. All counseling services are provided at no-cost by qualified therapists in order to address the trauma of maltreatment through intensive intervention.

In addition to facilitating referrals to programs within the Nexus agency, staff will connect FURS eligible families to the multitude of services and supports available through our local network of care providers. Nexus consistently conducts resource mapping activities and gathers information about agencies and programs in the community with which linkages can be made to secure needed services for clients. Nexus also maintains a comprehensive inventory of all available resources and services to ensure that referrals are timely and appropriate. Agency staff are trained to utilize our extensive source lists including the *FRC Information & Referral* binders, *Amador Resource Guide*, *Amador County Community Resources* card, *Juvenile Justice Guide to Youth Activities*, *Covered California* resource binder, as well as county, state and federal information websites in order to provide relevant and effective referrals. Program staff also utilize the Amador Network of Care website as well as the Community Announcement Bulletins disseminated by Amador County Behavioral Health to access additional resources for clients.

One of the greatest strengths in Amador County with regard to availability and provision of resources for caregivers, children, and youth is the existence of a strong collaborative network of agencies. Nexus staff participate on the Amador County Child Abuse Prevention Council, School Based Mental Health Early Intervention Strategies Workgroup, Student Attendance Review Board, Latino Engagement Committee, Native Community Round Table, LGBTQ+ Round Table, Amador County Juvenile Justice Commission, Children and Families Program Committee, Child and Family Teams, Multi-Disciplinary Team, Resilient Amador ACES Collaborative, Amador SPEAKS Suicide Prevention Coalition, Homeless Task Force, Tobacco Reduction Amador County (TRAC), MHSA Steering/Cultural Competency Committee, and the Social Services Transportation Advisory Council. Participation in these groups enables Nexus to stay current on available services and programs, use a warm handoff approach to connect clients to resources, and maintain a seamless referral process thereby increasing access to services.

In order to ensure that families have improved access to critical information regarding the FURS program as well as other services and supports available for the foster care community, the Family Intervention Specialist, Parent Partner, and Youth Advocate will continue to conduct ongoing and expansive outreach throughout Amador County. FURS staff will disseminate program packets that include resource materials, brochures, as well as wallet-size cards with the FURS statewide hotline information during Nexus parenting classes, home visits, partner and community meetings, food distributions, and community outreach events. Information and materials will be provided to the Amador County Probation Department, Amador County Behavioral Health, Amador County Public Health, Amador County Unified School District, Amador County Victim Witness, Amador County Sheriff's Office, California Highway Patrol, Jackson Police Department, Ione Police Department, Amador County Public Library, the Amador County Senior Center, Tribal TANF, Sierra Child & Family Services, and the Nexus Family Resource Centers. In addition, information regarding the FURS program will be posted on community bulletin boards and shared on social media. Nexus staff will also share important details regarding FURS services during KVGC morning and lunchtime live broadcast events. These robust outreach activities will improve our ability to reach and connect with families in need of FURS and other supportive services.

Nexus staff will also continue to develop and host Amador County Resource Family Social events for FURS families. These gatherings are designed to provide an opportunity for participants to engage with FURS staff, build a peer network of support, and learn about important resources available for the foster care community. Transportation, dinner and child care will be offered to help eliminate barriers to attendance and increase participation. Staff and guest speakers will attend the events and facilitate learning conversations on a variety of topics including *An Overview of FURS Services, Amador County Community Resources, Services and Support for LGBTQ+ Youth, Amador County Behavioral Health Services, Navigating the School System, and Preparing to Exit Foster Care.*

Nexus FURS staff are proficient at providing information and referral services for Resource Families as well as families with children or youth who have achieved reunification, guardianship, or adoption. During the past 3 years, staff provided 58 referrals for FURS families to parenting classes and home visiting services with a 72% success rate of referral follow-through and service utilization; 384 referrals to onsite FRC programs with a 78% success rate of referral follow-through and service utilization; 326 referrals to positive youth development and substance use prevention programs with an 82% success rate of follow-through and service utilization; 78 referrals to mental and behavioral health programs with an 84% success rate of follow-through and service utilization; and 175 referrals to other community resources that address critical needs including physical health, housing, food, education, and employment with a 75% success rate of follow-through and service utilization. A total of 909 referrals were provided for prevention services and 112 referrals were provided during crisis MRT services. In addition, 167 FURS family members received advocacy support for individual, educational, mentoring, and health care needs, and 38 received rides to and from needed services or bus tickets and information regarding the public transportation system.

Through purposeful collaboration with key county partners and local foster family agencies, Nexus will utilize our authentically connected referral network to implement quality and effective information and referral services for foster caregivers and current or former foster children and youth. All services will be client-centered and designed to assist each individual in the broadest possible context. Program staff will work to mitigate barriers to accessing services in order to maximize the success of each referral, improve client well-being and resilience, reduce the risk of conflict or crisis, maintain placement stability, and promote a healthy and healing environment for FURS families in Amador County. Establishing a genuine connection with these families through the provision of information and referral services will enable Nexus to better serve them through intensive intervention if and when a conflict or crisis arises in the future.

2) Deploy trained clinical and paraprofessional staff to provide trauma-informed phone response, triage services, and mobile in-person support during times of conflict or crisis.

In an effort to ensure that foster caregivers and current or former foster children and youth have access to immediate intervention services during times of conflict or crisis, the trained Nexus Mobile Response Team will execute trauma-informed phone response, triage services, and mobile in-person teams to provide responsive crisis intervention, mediation, and support needed to preserve the family relationship. In order for children and youth in foster care to heal from the trauma of maltreatment, they need stable placements where they can develop supportive, consistent, and loving connections with caregivers who are committed to them unconditionally. Unfortunately, as caregivers and child victims seek to bond and create constructive and committed relationships, sometimes even minor miscommunications, misunderstandings, and frustrations can intensify and have detrimental results, leaving the caregiver feeling helpless and unable to manage the volatile situation and the child or youth feeling further traumatized and possibly facing another placement change, hospitalization, institutionalization, or intervention by law enforcement. By providing the support needed to de-escalate and stabilize the situation, Nexus will be able to help FURS families who are experiencing emotional, physical, or behavioral distress develop and maintain strong and healthy relationships, even during challenging times.

The Family Intervention Specialist, Parent Partner, and Youth Advocate will be the Nexus Mobile Response Team (MRT) who will provide immediate trauma-informed support for FURS families in Amador County. The activities of the MRT will be overseen and supervised by the Nexus Therapeutic Services Coordinator who is an Associate Marriage and Family Therapist. The Family Intervention Specialist will be the lead team member and will be a master's level social worker or license-eligible clinician. All MRT staff will have comprehensive training in the following areas: FURS foundations; operations related to local mobile response systems; risk assessment and safety planning; trauma-

*Nexus Youth & Family Services
Family Urgent Response System – FURS*

informed care and the impact of childhood trauma, loss and grief; child welfare, probation, and foster care systems; family support principles; dynamics within families in crisis; triage, de-escalation, conflict resolution, and building healthy relationships; communication and engagement; psychotropic medication in foster care; behavioral interventions; as well as cultural competency. All MRT staff will be required to participate in a minimum of 40 hours of continuing education and training annually in order to stay current on relevant interventions, best practices for working with foster caregivers and child victims, and to increase and enhance their professional expertise. Included in the training plan will be family urgent response system scenarios for staff to practice realistic mobile deployment exercises in order to be able to activate services efficiently and promptly. Practice scenarios can include responding to a mental health crisis; child or youth refusal to take prescribed psychotropic medication; assistance with special health care needs; truancy concerns; child or youth exhibiting hostility or aggression; and responding to families with language barriers.

MRT staff will be available 24 hours per day, 7 days per week to receive handoff calls from the FURS hotline. They will occupy Nexus offices during business hours and be available evenings and nights in on-call status prepared to accept calls and dispatch mobile teams when needed. The MRT will have the ability to provide in-person, face-to-face response immediately (within one to three hours) for urgent needs and same-day response (within 24 hours) for non-urgent situations. Program staff will be required to live in close proximity to the Nexus offices in Jackson in order to be able to respond promptly to all calls that require immediate in-person services. Nexus will employ multiple staff for each MRT position which will allow for full teams to be available on rotation during day, night, and weekend hours.

The MRT will be the single point of contact for warm handoff from the FURS statewide hotline. Program staff are able to accept three-way calls using RingCentral in order to facilitate the warm handoff between the statewide hotline, the caller, and the MRT. Nexus currently uses RingCentral

as our call center technology platform because it provides a dedicated, centralized phone number for the MRT, ability for the statewide hotline to connect to the MRT during calls with a caregiver, child, or youth, and the ability for the MRT to continue to speak with and assist the caller after the statewide hotline has disengaged from the call. Using RingCentral ensures a more streamlined process that reduces the number of providers that a caregiver or current or former foster child or youth need to connect with and share their concerns before receiving support. When a call is received, MRT staff will utilize the warm handoff as an opportunity to ask questions and gather relevant information from the statewide hotline staff, including information about caller identity, data that has already been collected, the reason for the call, what interventions or supports have already been provided, as well as any other pertinent issues or concerns. The warm handoff is also an opportunity to begin building rapport with the caller. In times of conflict or crisis, callers are likely feeling anxious, scared, or even frustrated. By engaging the caller while the FURS hotline operators are still on the line, MRT staff can put them more at ease, connect with them utilizing a client-centered approach, and reduce the duplication of interventions or times a caller must repeat the same information as much as possible.

In order to determine the appropriate response for each MRT call, FURS staff will first screen for serious injury, medical emergency, or imminent risk of significant harm. If any imminent or developing risk is identified by either the statewide hotline operator or the caller, MRT staff will immediately contact law enforcement or first responders to address the urgent need, then quickly dispatch the MRT to the child or youth's location to help de-escalate the situation when it is safe to do so. The screening for any potential imminent danger would also be reviewed and included in the warm handoff with the FURS statewide hotline operator. If it is determined that the caregiver and child or youth are safe and able to wait for the MRT to arrive, staff will engage in phone-based triage in order to initiate the urgent response stabilization process as soon as possible.

All members of the MRT will be assigned to answer calls from the FURS statewide hotline in staff rotation, taught to screen for imminent risk, and, if the situation does not merit higher-level emergency response, trained to complete a crisis assessment in order to evaluate the situation as either urgent or non-urgent. The team member receiving the initial call is then required to contact the other two team members on duty for a three-way conference and quickly brief them on the pertinent details; the Family Intervention Specialist then determines which positions are the most appropriate and beneficial to respond to the situation in order to achieve the best outcomes possible for the family. At a minimum, two team members will be dispatched to each conflict or crisis event. The Therapeutic Services Coordinator will be available to provide recommendations, consultations, and directives for the MRT as the need arises so that mental and behavioral health considerations can be thoroughly reviewed and appropriate guidance is available for staff at all times. The Therapeutic Services Coordinator may join the MRT in-person visit if a higher clinical intervention is needed.

MRT staff are highly trained and experienced, and will utilize a range of effective and trauma-informed interventions to support the caregiver's and child victim's needs. The MRT's primary goal when responding to conflicts or crises will be to defuse the immediate situation, establish stability, and minimize the risk for placement disruption. In order to preserve the family unit, MRT staff will provide the following support:

- Establish in-person contact with the caregiver and child victim by dispatching the team to the child victim's location. Upon arrival, the two-person MRT will address both the caregiver and child victim, explain their intent to assess the situation and maintain the safety of involved parties, and seek informed consent and permissions for release of information if needed. Team members will be mindful and respectful of cultural and diversity considerations throughout the entire in-person visit.
- Identify the underlying causes and precursors that led to the conflict or crisis event by using the information gathered during the initial call, as well as expert trauma-informed and motivational interviewing techniques. Team members may meet with the caregiver and child victim separately, if appropriate. Team members will engage with all parties in a nonjudgmental, compassionate manner and ask developmentally appropriate questions in order to assess possible catalysts that may have contributed to the instability (e.g., mental health or substance use concerns, history of

trauma or loss, recent changes in medication) and understand each individual's perception of the conflict or crisis.

- Identify the caregiver interventions already attempted using the initial call information. In addition, upon arrival to the location, team members will meet with the caregiver and child victim to discuss the incident and determine interventions that have been both successful and unsuccessful. Doing this minimizes the team members suggesting strategies that have already been tried or have been unsuccessful, which can be frustrating for caregivers. It also creates an opportunity for staff to coach caregivers on their implementation of interventions which could enhance the caregiver's skills or understanding of how to best address the child's needs. This can help empower the caregiver as an expert in their own home and reinforce their competency as a parent.
- Observe the caregiver and child victim interaction during the support episode. Once the MRT has determined that both the caregiver and child victim are stable and have had an opportunity to express their perspective, the team members bring them together to facilitate reconciliation and reconnection. This is an opportunity for staff to observe the interaction, assess plans for next steps, and provide in-the-home coaching to facilitate positive communication and resetting of the family dynamic.
- Defuse the immediate situation. Team members are trained to approach tense or volatile situations with both urgency and compassion. Both team members will use strengths-based interviewing and conflict resolution skills to discuss and de-escalate the conflict or crisis. Working with the caregiver and child victim separately, the team members will be able to ask open-ended questions in order to better understand the nature of the situation and provide validation and support thereby reducing the intensity of the event. Staff will work to empower the caregiver to become an active participant in the intervention process.
- Provide coaching and model strengths-based communication with the caregiver and child victim during the in-person visit. Team members will work with the family to determine whether the situation may be stabilized by creating a plan to safely manage the conflict or crisis in the home with additional community-based supports, or if the child victim requires further assessment and a healthy transition plan. If the family members are able to stabilize, staff will facilitate a conversation with them regarding what could deter future conflicts or crises, including the use of de-escalation strategies (e.g., deep breathing, taking a break or a time-out, using pro-social communication styles, avoiding triggers, setting behavioral expectations) and identification of family strengths.
- Establish connections to community-based supports and services. Linking the caregiver and child or youth to additional trauma-informed, culturally, and linguistically responsive services is integral to the stabilization of the family. Individual and family needs will be identified by the team members through observations, interactions, and interviews. To ensure that the linkage process is family-driven, staff will involve the caregiver and child victim in the entire process. This can include coaching and modeling to build a caregiver's skills in exploring local resources, providing resource lists for the caregiver and child or youth to consider, or jointly calling a resource with the caregiver. The linkage process is designed to be collaborative and transparent and will empower the family to advocate for their needs. Before departing, the team members will explain to the family that MRT staff will be contacting them the next day to check in, address any concerns, provide additional resources if needed, and offer a follow-up appointment. Staff will also inform the family that they can contact the statewide hotline again at any time to access immediate response services in the future.

Nexus MRT staff will provide supportive services for FURS families in the least intrusive and most family friendly manner possible in an effort to avoid triggering further trauma to the child or youth. Recognizing that caregivers and children or youth who contact the FURS statewide hotline seeking help will likely be in one of the most vulnerable moments of their lives, Nexus staff will approach the situation with both urgency and compassion. MRT team members will work with the caregiver and the child victim to de-escalate the situation, understand what precipitated the conflict or crisis, listen to each perspective, validate feelings, and provide support. FURS staff will empower the caregiver to become an active participant in the intervention process, returning a sense of control within an unpredictable situation. When the MRT team members bring the caregiver and child or youth back together, they will focus on the importance of shared decision-making while ensuring that each person's perspective is heard and treated with respect. Staff will utilize age-appropriate interventions and respond to the individual cultural identity of each caregiver and child victim. They will use trauma-informed and motivational interviewing techniques to empower each individual to examine their potential for change through a strengths-based family partnership. In situations where law enforcement or other priority intervention may be needed, the MRT team members will explain the purpose of the intervention, process, and responsibilities to collaborate with the agency providing the assistance.

Nexus staff are proficient at providing trauma-informed phone response, triage services, and mobile in-person support for FURS caregivers with at-risk children and youth in crisis. Our current outcome data indicates that throughout the past 3 years, 95% of families participating in Nexus FURS urgent response services felt supported and had a plan in place after a conflict or crisis event; 100% of FURS families received referrals and a warm handoff to community resources; 90% of caregivers reported feeling a sense of relief and hopefulness; and 96% of the youth felt safe, optimistic, less anxious, and that their voice had been heard.

The Nexus MRT will provide responsive, reliable, flexible, and supportive services for FURS families who are experiencing distress, emotional tension, or interpersonal conflict between the caregiver and child or youth that may threaten their relationship and possibly lead to a disruption in placement. MRT staff will respond quickly, thoughtfully, and appropriately to each call for assistance and will work to engage all parties in a constructive process that defuses the current situation, establishes stability, and keeps the family unit intact. They will work with the caregiver and child or youth individually, and the family together, to ensure that all concerns are addressed and all parties are safe and stable. MRT staff will have the training, resourcefulness, creativity, mindset, energy, and optimism to help families continue to provide a secure, consistent, and loving home for child victims in their care whenever possible.

3) Provide follow-up services for Resource Families as well as families with children or youth who have achieved reunification, guardianship, or adoption after a conflict or crisis event.

In order to ensure that foster caregivers and current and former foster children and youth have access to additional services and supports needed to maintain placement stabilization, MRT staff will contact the family the day after an in-person mobile response visit to check in, address any concerns, provide additional resources if needed, and offer a follow-up appointment. While the goal for the initial intervention is immediate conflict or crisis resolution, the purpose of the follow-up will be to build and maintain the relationship between the MRT and the FURS family beyond the traumatic event so that the caregiver and child or youth are continuously connected to vital opportunities that can help them along a path of commitment to healing. Research shows that Resource Families who have a solid network of support and continued access to assistance when needed are more likely to form a committed bond and have fewer placement disruptions. In the days that follow the conflict or crisis event, feelings of blame, frustration, and guilt can linger making it difficult for the caregiver and child victim to strengthen an authentic attachment. Having access to resources and tools that

promote empathy and tolerance, personal accountability, and positive behavioral management can help to prevent even small disagreements from once again erupting into friction and discord. By providing follow-up services after a conflict or crisis event, Nexus staff will be able to help FURS families build and strengthen the protective factors needed to support long-term family functioning and placement stabilization.

In an effort to identify additional support or ongoing stabilization needs for FURS families, as well as establish a plan for appropriate youth and family support, a member of the MRT who had been deployed to aid the family during the conflict or crisis event will contact them the following day to respond to any questions, as well as offer continued advocacy, linkages to needed resources, assistance with access, and coaching. In addition, each family will be invited and encouraged to participate in a prevention planning process that is proven to reduce the incidence of child and youth behavioral and disciplinary challenges and increase school attendance and academic performance; strengthen the parent-child relationship; build positive communication and healthy relationship skills; and improve the overall mental health of children, youth, and families participating in services. This evidence-based, individualized prevention program, called the Brief Risk Reduction Interview and Intervention Model (BRRIM), is a key strategy to engage and empower caregivers and child victims to stay committed to each other through the healing power of hope.

The BRRIM is an optimistic intervention model for children, youth, and families. It is structured as a three stage Motivational Interview, combining two vital evidence-based strategies: 1) Problem Identification and 2) Referral and Education. The BRRIM is a prevention-focused screening process that welcomes the participants to services, determines their strengths, needs, priorities, and resources, and then links them to available prevention services or refers them to assessment. The goal of the BRRIM is to empower the family to work together to create a roadmap to recovery and build the knowledge and skills to better manage difficult situations through compassion and accountability.

All MRT staff participate in the intensive BRRIM training in order to be certified to provide the comprehensive intervention.

During the first stage of the BRRIM interview, the Family Intervention Specialist, Parent Partner, and Youth Advocate will meet with both the caregiver and the child victim. It is during this family conference that staff will build trust and work to identify risk and protective factors through the use of questions in a structured interview format. The questions will center on family dynamics (including any history of family violence and/or addiction and treatment for mental health issues), as well as current home climate, social/peer support, school/education, work history, and recent or ongoing interests, activities, or stressors in the child's life. These questions aim to identify each child's cultural/personal/academic assets that can help them meet their desired goals, as well as identify and address needs and concerns. This stage of the BRRIM process will provide MRT staff the opportunity to learn from the caregiver and child victim about how their culture has shaped their strengths, concerns, and resources within their family. It will also give the caregiver the opportunity to better understand the child or youth's history and how experiences have shaped their perspective, thus enhancing empathy and tolerance. At the conclusion of this portion of the process, the caregiver will be asked to leave the interview temporarily while staff continue to meet with the child or youth one-on-one. The caregiver will be asked to complete program intake forms for other needed services at this time.

During the second stage of the BRRIM interview, MRT staff will address possible issues with the child victim including anger and other emotional challenges, ATOD use, health habits, family distress, personal goals and aspirations, and any other concerns that the child would like to discuss. Conducting this part of the interview one-on-one allows the child or youth to speak more freely and openly about sensitive issues. Throughout this component of the interview process, staff will be able to identify the "Stages of Change" level that the child or youth is currently in and can utilize this

information to help design a brief intervention that is unique to the individual. At the conclusion of this portion of the process, the caregiver will be asked to rejoin the interview.

In the final stage of the BRRIM interview, a Prevention Service Agreement will be formulated with input from all parties present. The Prevention Service Agreement is a plan of action designed to create a level of commitment from each participant through which accord is reached in three areas:

- A. What the child or youth is willing to do.
- B. What the caregiver is willing to do.
- C. What MRT staff are willing to do.

Staff can also make recommendations to the caregiver, child, or youth to help guide the process and ensure that other identified needs and concerns are considered in the plan. The Prevention Service Agreement will also include a timeline, suggested number of meetings, and assigned tasks. Each plan will be unique and based on the strengths of the family and their willingness to make identified behavioral changes.

Following the BRRIM interview, the FURS family will receive information, skill building support, assistance with linkages, and coordination of community services. When urgent needs are identified, staff will provide an immediate referral to an appropriate assessment or service. Staff will continue to meet with the family at regular intervals to provide ongoing support, review and update the Prevention Service Agreement, and connect them to additional services and supports as needed. Ongoing family involvement will be encouraged throughout the entire process. During family sessions, confidential information regarding the child or youth will not be discussed and the focus will be on successful completion of the plan. It is important to note that the Prevention Service Agreement is an iterative document and can be updated throughout the process to better align with changing needs and best interests of the caregiver and child victim. The family will determine when goals have been met and they are no longer in need of FURS services. Staff will then advise the family that the program has an open-door policy and that they can return for services at any time.

In addition to offering BRRIM services, Nexus will provide time-limited family coaching sessions to FURS families after a conflict or crisis event. Family coaching is an intensive treatment program designed to help both caregivers and children and youth improve their unique family dynamic including the interactions between family members, how they relate to one another, and how the family functions as a whole. Staff will work with families to help them identify individual values, needs, desires, and goals and come up with strategies to reach these goals as well as keep family members accountable. Family coaching outcomes include empowerment of all family members, conflict resolution, improved communication, stronger relationships, increased respect, increased confidence, and improved family harmony. Family coaching will be facilitated by Nexus clinicians who are trained in Trauma and Attachment Treatment, Cognitive Processing Therapy, Solution Focused Brief Therapy, Clinical Strategies for Families, and Family Systems Therapy. Each family will be offered up to 10 coaching sessions provided at the Nexus offices in Jackson.

The follow-up services are critical to helping families in distress find their way back to safety and stability. MRT staff play a significant role in this process by providing calm, clear, and client-centered support as well as guidance for each FURS family to know where and how to get help when the need arises as well as create and persevere with a plan that supports unconditional family unity. In order to increase the likelihood of ongoing placement stability, MRT staff will provide the following support:

- Initiate follow-up services the day after the conflict or crisis event. Regardless of the result of the in-person visit, MRT staff will contact the family in order to determine if additional supports and services are needed and provide linkages to appropriate resources. Staff will also invite and encourage each family to participate in a BRRIM interview in order to facilitate healing through strengthening empathy and tolerance, personal accountability, and positive behavioral management.
- Identify additional support or ongoing stabilization needs for the family and develop a plan for appropriate youth and family supportive services utilizing motivational interviewing techniques. Team members will facilitate a comprehensive BRRIM interview with FURS families in order to identify risk and protective factors, family strengths, personal goals, as well as readiness and willingness to change. Staff will also work with each family to create a plan of action to increase

confidence and commitment, and continue to provide support as needed to ensure that the family unit can remain intact.

- Offer time-limited family coaching sessions to FURS families after a conflict or crisis event. Agency clinicians will meet with individual families to identify values, needs, desires, and goals and develop strategies to meet these goals and keep family members accountable resulting in improved family harmony.

Throughout the delivery of comprehensive urgent response services, MRT staff will stay in contact with the child victim's county of jurisdiction and the county behavioral health agency (providing the child or youth is currently under the jurisdiction of either the county welfare or probation system) through phone or encrypted email in order to provide information regarding the initial intervention, service needs, and updates. This contact information will be secured during the initial hotline call and appropriate releases will be kept on file. In addition, MRT staff will work closely with the child victim's Child and Family Team (CFT) to identify any existing treatment or placement preservation plans. Staff will coordinate with the CFT to share any pertinent new information and to offer additional support if needed.

Nexus FURS staff are proficient at providing BRRIM services. Throughout the past 3 years, they have implemented the BRRIM with 23 FURS families (29 caregivers and 38 children or youth) who have achieved exceptional outcomes. Recent FURS evaluation data indicates that due to the BRRIM intervention, families are now committed to attaining personal goals, have increased confidence in their ability to control their motivation and behavior, have identified personal resilience as well as enhanced ability to advocate for themselves, and will access needed resources in the future in order to continue on the path to self-actualization and success. In addition, survey results reflect that 80% of program participants stated that they followed the Prevention Agreement Plan to the best of their ability; 96% stated that they improved in their ability to solve problems and address challenges in a constructive way; 100% stated that they learned where to go for help when needed; and 96% stated that they would seek prevention services again if needed in the future.

Nexus clinicians are proficient at providing family coaching support. Throughout the past 3 years, they have facilitated family coaching for 110 at-risk families during individual counseling appointments as well as parent-teen communication courses. Recent evaluation data indicates that 93% of families who received coaching support through Nexus programming reported a reduction in stress; 79% experienced a decrease in the frequency and severity of disruptive behaviors in the home; 79% experienced improved emotional regulation and ability to identify triggers and cues; 81% increased in ability to establish and implement family routines; 85% experienced improved family communication and parent/child interaction; and 89% experienced enhanced family cohesion and harmony.

By providing comprehensive follow-up services for FURS families after a conflict or crisis event, Nexus will engage and empower caregivers with current or former foster children and youth to work together toward improved family functioning and placement stabilization, and stay wholly committed to an unconditional bond that can have a life-long effect on the well-being of everyone involved. FURS caregivers and current or former foster children and youth will feel better prepared and supported to access available resources in times of need, and inspired to change the trajectory of their relationship through the personal examination of each person's strengths and needs thus building family confidence for a committed relationship. Nexus MRT staff will approach follow-up services with optimism and encourage all participants to view the process through a hopeful lens. When you have hope, you are placing your trust in the potential for something positive to happen. Hope is a healer, it is a motivator, it encourages self-belief, it combats negative thoughts, and it is contagious. Through the consistent provision of trauma-informed, thoughtful, individualized, effective, comprehensive, nonjudgmental, and compassionate services, Nexus staff will help to ensure that FURS families have what they need to remain intact and the hope to continue to work as a team towards a better future.

Data Collection and Program Evaluation

In order to evaluate the effectiveness of the family urgent response services, measure outcomes, assess client satisfaction, and inform overall service delivery, Nexus will utilize the following tools:

1) Staff will utilize the Apricot Essentials software (www.bonterratech.com) to track the following data required to be reported to the county for aggregate evaluation:

- Total information and referral requests from Resource Families
- Total referrals provided
- Types of referrals provided (e.g., parenting/home visiting, youth development and substance use prevention programs, mental and behavioral health programs)
- Total FURS statewide hotline calls received (including caller type)
- Number and frequency of repeat calls from Resource Families
- Time of calls
- Total in-person visits
- Time from incoming call to in-person visit
- Location of calls/caller by county region
- Presenting issue for each call (e.g., psychosis, panic attack, aggression, or self-harm)
- Outcome of each call (e.g., phone stabilization, team deployed, emergency services referral, or declined services)
- Intervention site (e.g., family home, school, hospital, or group home)
- Client demographics
- Outcome of in-person crisis assessment (e.g., stabilization or hospitalization)
- Rate of placement disruption/diversion
- Rate of law enforcement or hospital diversion
- Rate of placement into congregate care diversion
- Rate of follow-up services engagement
- Type of follow-up services provided
- Outcome of follow-up services provided (e.g., successful linkage to services or completed prevention planning process)

This data will be used to determine overall usage of family urgent response services, type of intervention response provided, peak call times, diversion from more restrictive intervention (e.g., law enforcement, hospitalization or placement into congregate care), and the MRT's ability to support families in addressing their own needs independently (e.g., frequency of repeat calls).

The Apricot Essentials software is HIPAA-compliant and produces collation of both quantitative and qualitative data that can be used to analyze the efficacy of services provided.

- 2) Staff will utilize the FURS Summary Report to collect required data to be shared with the FURS statewide hotline provider within 24 hours of the call or in-person response. Nexus will collaborate with the hotline provider to arrange for HIPAA-compliant transfer of data by email or other protected electronic means.
- 3) Staff will provide a survey for program participants to complete within 72 hours after the initial intervention has been completed. This survey will be utilized to assess satisfaction with the services provided, measure the impact of the program, ensure the quality of service delivery, and generate ideas regarding program improvement.
- 4) Program participants will complete the BRRIM Readiness to Change Interview scale to rate their readiness to reduce negative behaviors before the BRRIM process and after the BRRIM process. This retrospective survey will measure the effectiveness of the follow-up services in helping to empower the caregiver and child victim to achieve their goals.
- 5) Staff will administer the pre and post BRRIM Participant Survey. This survey is designed to measure pre and post changes in protective factors, decision-making capacity, confidence to change, knowledge of resources, frequency of use of county and community-based resources, and satisfaction with the Prevention Service Agreement process. This information will be used to determine the effectiveness of the program in helping Resource Families access services when the need exists and reducing risk factors and enhancing personal protective factors for Resource Families in Amador County.
- 6) Staff will conduct Three Month Follow-up Interviews with participating foster caregivers and current and former foster children and youth in order to determine if program participants continue to experience positive outcomes over time.
- 7) Clinicians will utilize the Stress Index for Parents of Adolescents and the Trauma Symptom Checklist for Children pre and post assessments to evaluate family coaching effectiveness and

participant progress, and to measure gains in the following areas: stress reduction; frequency and severity of disruptive behaviors in the home; recognizing the child or youth's individuality and making changes in parenting methods; family communication and parent/child interaction skills; and overall family functioning.

Collected data will be utilized to ensure that benchmarks are met, quality services are provided, and to measure program progress towards decreasing the re-traumatization of children and youth in foster care by preventing placement disruptions and preserving the relationship between them and their caregiver, thereby allowing the FURS family unit to remain intact and the child victim to heal and thrive in a home and not an institution. Data outcome analyses will be conducted regularly to assess overall program success in preserving the family unit, preventing calls to law enforcement and criminalization of traumatized youth, preventing psychiatric hospitalization and placement into congregate care, linking family members to needed services, promoting healing, and ensuring that all parties feel valued and supported through the provision of nonjudgmental, individualized, and compassionate services. Nexus staff will meet on a monthly basis to review and discuss the status of the family urgent response services. Nexus is fully committed to cooperating with the data collection and monitoring efforts required by this grant, including submission of monthly and/or quarterly reports as well as any additional evaluation data required by the county or state.

Nexus Youth & Family Services is qualified and has the expertise to implement an exceptional family urgent response program that meets and exceeds the standards and expectations required by the funder. Nexus staff have the experience, education, and training to provide the comprehensive services outlined in this proposal. Nexus does not anticipate any constraints in providing the services described herein. All proposed activities, objectives, strategies and intended outcomes meet the RFP requirements including providing prevention, intervention, and stabilization support for FURS families in conflict or crisis. By engaging in collaborative working relationships with the funder,

community partners, families and individuals, Nexus fully expects that it will improve outcomes for vulnerable foster children and youth, and demonstrate that our family urgent response program is a community-based best practices model.

Staffing & Subcontractors

Lori Halvorson is the Nexus Programs Director. She is responsible for overseeing all activities described in this proposal. She will review program data on a monthly basis in order to ensure that benchmarks are met and quality services are provided. She is also responsible for conducting staff meetings and compiling program data for evaluation. Ms. Halvorson has a Bachelor's degree as well as over 27 years of experience overseeing human services programs in Amador County. She has worked extensively with local collaborative partners, including Amador County Department of Social Services, Amador County Probation Department, as well as the Amador County Behavioral Health Department. In addition, Ms. Halvorson has extensive experience in the following areas: staff supervision; service outreach; data collection and analyses; project implementation; brokering resources; strategic planning; and collaborative building.

Tara Parker is the Director of Grants Administration. She is responsible for assisting with program development and implementation, evaluation, as well as grant compliance and accurate accounting. Ms. Parker has a Bachelor's degree as well as 21 years of experience providing quality human services programs in Amador County. She has worked extensively with local partners, including the Amador County Department of Social Services. Ms. Parker has substantial experience in the following areas: program outreach and direct service; collaborative building; preparation of evaluation reports; budget monitoring and oversight; and fund development.

Jessica Walling is the Therapeutic Services Coordinator. She will oversee, supervise, and facilitate the services included in this proposal. Ms. Walling will be available to provide recommendations, consultations, and directives for the MRT as the need arises and may join the MRT in-person visit if

a higher clinical intervention is needed. In addition, she will provide family coaching support and monitor program data to ensure quality services and positive outcomes for clients. Ms. Walling has a Master's degree in Clinical Psychology from Pepperdine University and over 15 years of experience in the healthcare field. Ms. Walling is registered with the Board of Behavioral Sciences as an Associate Marriage and Family Therapist and Associate Professional Clinical Counselor and has been treating youth for 3 years under the supervision of a licensed clinician. She is certified in multiple therapeutic interventions including Trauma and Attachment Treatment.

Vinnicius Silva is the Family Intervention Specialist/Clinician. He will provide information and referral, phone triage, mobile in-person response, therapeutic crisis intervention, and family coaching support. Mr. Silva is a recent graduate of William Jessup University where he earned a Master's degree in Counseling Psychology. He has over 2 years of experience working with at-risk youth under the supervision of a licensed clinician. Mr. Silva has completed specialized training in trauma-informed care; child welfare, probation, and foster care systems; family support principles; dynamics within families in crisis; triage, de-escalation, conflict resolution, and building healthy relationships; communication and engagement; and cultural competency. In addition, he has participated in the Brief Risk Reduction Interview and Intervention Model (BRRIM) training. Mr. Silva is certified in multiple therapeutic interventions including Cognitive Processing Therapy, Solution Focused Brief Therapy, Clinical Strategies for Families, and Family Systems Therapy.

Amanda Gold is the Family Intervention Specialist/Clinician. She will provide information and referral, phone triage, mobile in-person response, therapeutic crisis intervention, and family coaching support. Ms. Gold has a Master's degree in Marital and Family Therapy from Alliant International University. Ms. Gold is registered with the Board of Behavioral Sciences as an Associate Marriage and Family Therapist and has 2 years of experience in the mental health field working under the supervision of a licensed clinician. Ms. Gold has completed specialized training in trauma-informed

care; child welfare, probation, and foster care systems; family support principles; dynamics within families in crisis; triage, de-escalation, conflict resolution, and building healthy relationships; communication and engagement; and cultural competency. In addition, she has participated in the Brief Risk Reduction Interview and Intervention Model (BRRIM) training. Ms. Gold is certified in multiple therapeutic interventions including Internal Family Systems, Solution Focused Brief Therapy, Crisis Interventions and Wellness Strategies, and Releasing Personal and Intergenerational Trauma.

Emma Swett is the Parent Partner. She will provide the MRT services described in this proposal including information and referral, phone triage, mobile in-person response, and follow-up support. Ms. Swett has over 9 years of experience providing family and youth programs in Amador County. In addition, she is certified in Pro-ACT crisis intervention, Nurturing Parenting, Motivational Interviewing and Strengthening Families. Ms. Swett is very familiar with the resources available for families and youth in Amador County. She has also participated in the following trainings to further her professional development: Youth Mental Health First Aid; Trauma Informed Care; Facilitating Change Talk; 5 Protective Factors; Supporting Youth in the Child Welfare System; Cognitive Behavioral Therapy and Relapse Prevention; Client Engagement and Retention; Chemical Dependence Group Facilitation; All in the Family: Recruiting, Engaging and Supporting Kin; Cultural Competency; and the Brief Risk Reduction Interview and Intervention Model (BRRIM).

Stephen Hartmann is the Parent Partner. He will provide the MRT services described in this proposal including information and referral, phone triage, mobile in-person response, and follow-up support. Mr. Hartmann has over 13 years of experience providing family and youth programs in Amador County. In addition, he is certified in Pro-ACT crisis intervention, Seeking Safety, and Motivational Interviewing. He has extensive experience providing quality FURS services as well as leadership development training and mentoring support for local families. He is very familiar with the resources available in Amador County. Mr. Hartmann has participated in the following trainings to

further his professional development: Crisis Intervention; Case Management Essentials; Facilitating Change Talk; Cultural Competency; and the Brief Risk Reduction Interview and Intervention Model (BRRIM).

Sean Molin is the Youth Advocate. He will provide the MRT services described in this proposal including information and referral, phone triage, mobile in-person response, and follow-up support. Mr. Molin has completed college coursework in Criminal Justice and has over 12 years of experience providing intervention services for youth and their families. He is very familiar with the resources available in Amador County. Mr. Molin has participated in the following trainings to further his professional development: Trauma Informed Care; Mental Health First Aid; Supporting Youth and Families through Child and Family Teams; Motivational Interviewing; The Council for Boys and Young Men Facilitator Training; Family First: Responding to the Shifting Landscape of Child Welfare; Cultural Competency; and the Brief Risk Reduction Interview and Intervention Model (BRRIM).

Gianna Dillon is the Youth Advocate. She will provide the MRT services described in this proposal including information and referral, phone triage, mobile in-person response, and follow-up support. Ms. Dillon has over 8 years of experience providing care and supervision services for children and youth. She is very familiar with the resources available in Amador County. Ms. Dillon has participated in the following trainings to further her professional development: Seeking Safety; Motivational Interviewing; Prevention with an Equity Lens; Championing Authenticity Affirming LGBTQ2S Identities and Experiences; Closing the Gap on Inequity; Understanding FAFSA and How to Help Foster Youth Apply for College; Trauma Informed Care for Caregivers and Youth; Cultural Competency; and Protective Factors and Adverse Childhood Experiences (ACEs): Meeting Families with Hope and Healing. Ms. Dillon is scheduled to participate in the Youth Mental Health First Aid, QPR Suicide Prevention, and the Brief Risk Reduction Interview and Intervention Model (BRRIM) trainings in October.

Nexus will continue to subcontract with RingCentral in order to provide the family urgent response services described in this proposal. RingCentral is a call center technology platform that provides a dedicated, centralized phone number for the MRT, ability for the statewide hotline to connect to the MRT during calls with a caregiver, child, or youth, and the ability for the MRT to continue to speak with and assist the caller after the statewide hotline has disengaged from the call. Each user has access to their own conference bridge which means that MRT staff can receive and respond to multiple calls at any time. RingCentral has numerous data centers worldwide which eliminates the possibility of service interruption. In order to prevent interception of any communications, RingCentral provides Transport Layer Security (TLS) and Secure Real-Time Transport Protocol (SRTP) encryption between all endpoints. It is monitored 24/7/365 and staffed by onsite engineering specialists and security guards. RingCentral is HIPAA compliant and able to enter into a Business Associate Agreement (BAA) to outline the respective HIPAA obligations of both Nexus and RingCentral. RingCentral has the licenses and permits that are legally required to practice its profession and perform the work; it is not on any suspended, ineligible, or debarment list.

Nexus would require moderate involvement (estimated 120 hours annually) from Amador County personnel to implement the proposed family urgent response program. Participation would include oversight of the activities and services; referring local foster families to Nexus for information and assistance with accessing resources; collaborating on service needs for foster caregivers and child victims including identifying any existing treatment or placement preservation plans; serving as a resource for information about changing trends in county welfare, probation, and foster care systems, FURS updates, and potential training opportunities; approving FURS evaluation data; and providing feedback regarding project performance.

Resumes of staff who are committed to providing the family urgent response program, copies of special licensing/certifications, and the project organizational chart are attached as appendices.

Statement of Experience and Qualifications

Nexus Youth & Family Services is a non-profit human services organization located in Amador County. The mission of Nexus is to serve members of the community through innovative programs, collaborative partnerships, and the provision of educational and therapeutic services.

Nexus is committed to:

- The highest quality of leadership
- Greatest level of expertise
- Tireless dedication
- Responsiveness to changing community needs

Nexus aims to enhance the health and well-being of community members in Amador County. Present work includes substance use prevention activities, Aggression Replacement Training and mentoring for at-risk youth, student assistance support, mental health outreach and engagement, services for the Spanish-speaking Hispanic/Latino community, youth empowerment programming, and individual and group therapeutic counseling services for youth and families. Nexus also provides parenting classes and home visiting, Common Ground communication skills-building courses for parents and teens, supervised visitation monitoring, Independent Living Program resources for youth in foster care, as well as Family Urgent Response System and Court Appointed Special Advocate services. In addition, Nexus operates 2 Family Resource Centers located in the outlying areas of Amador County that provide a safe and stable environment for community members to gather and receive needed resources, monthly wellness workshops, 12 step support groups, food distributions and emergency food pantries, clothes closets, homeless basic needs distributions, and volunteer opportunities. Comprehensive and crisis case management are also offered in order to connect community members to services that support personal growth, mental health stability, wellness and resiliency. The following table highlights similar Nexus programs that demonstrate the knowledge and experience needed to provide the services described in this proposal.

Project Title: Family Urgent Response System	Duration: 2021 - present
Nexus Staff: Lori Halvorson – Programs Director (proposed staff) Tara Parker – Director of Grants Administration (proposed staff) Jessica Walling – Therapeutic Services Coordinator (proposed staff) Vinnicius Silva – Family Intervention Specialist/Clinician (proposed staff) Amanda Gold – Family Intervention Specialist/Clinician (proposed staff) Emma Swett – Parent Partner (proposed staff) Stephen Hartmann – Parent Partner (proposed staff) Sean Willie Molin – Youth Advocate (proposed staff) Gianna Dillon – Youth Advocate (proposed staff)	
Funder: Amador County Department of Social Services – Mikey Habbestad, Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6550	
Project Description: Family Urgent Response System (FURS) staff provide services to decrease the re-traumatization of children and youth in foster care by preventing placement disruptions and preserving the relationship between them and their caregiver, thereby allowing the Resource Family to remain intact and the child victim to heal and thrive in a home and not an institution. Services include information and referral support, trauma-informed phone response, triage services, and mobile in-person teams to provide responsive conflict or crisis intervention, as well as follow up care coordination utilizing the Brief Risk Reduction Intervention Interview Model.	
Project Title: CBCAP Parent Education	Duration: 2015 - present
Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Emma Swett – Parent Educator Carol Saucedo – Parent Educator Tammy De Victoria – Child Care Specialist/Parent Aide Sandra Mendoza – Child Care Specialist/Parent Aide	
Funder: Amador County Department of Social Services – Mikey Habbestad, Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6550	
Project Description: The CBCAP parent education program provides parenting classes, child care, information & referral, and parent leadership opportunities. Staff are trained in Nurturing Parenting, Brief Risk Reduction Interview and Intervention Model, Motivational Interviewing, Strengthening Families, Ages & Stages, Cognitive Developmental Milestones, Facilitating Change Talk, The 5 Protective Factors, Supporting Youth in the Child Welfare System, Trauma Informed Care, Childhood Trauma and Addiction, The Body Keeps Score, Exploring a Prevention Mindset, Child Welfare Best Practices, Social and Emotional Competence of Children, Family Support Principles, Trust Based Relationships Interventions, Child/Adolescent Needs & Strengths, Home Visiting, Case Management Essentials, Youth Mental Health First Aid, Interpretation and Translation, Professional Boundaries and Ethics, and Cultural Competency.	

Project Title: PSSF Parent Education/Counseling	Duration: 2015 - present
Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Emma Swett – Parent Educator Carol Saucedo – Parent Educator Tammy De Victoria – Child Care Specialist/Parent Aide Jessica Walling – Therapeutic Services Coordinator/Common Ground counselor Vinnicius Silva – Common Ground counselor Amanda Gold – Common Ground counselor	
Funder: Amador County Department of Social Services – Mikey Habbestad, Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6550	
Project Description: The PSSF parent education and family counseling program provides parenting classes, child care, information & referral, and Common Ground counseling and supportive services in order to facilitate reunification. Staff are trained in Nurturing Parenting, Brief Risk Reduction Interview and Intervention Model, Motivational Interviewing, Strengthening Families, Ages & Stages, Cognitive Developmental Milestones, Facilitating Change Talk, The 5 Protective Factors, Supporting Youth in the Child Welfare System, Trauma Informed Care, Childhood Trauma and Addiction, The Body Keeps Score, Exploring a Prevention Mindset, Child Welfare Best Practices, Social and Emotional Competence of Children, Family Support Principles, Trust Based Relationships Interventions, Child/Adolescent Needs & Strengths, Home Visiting, Case Management Essentials, Youth Mental Health First Aid, Interpretation and Translation, Professional Boundaries and Ethics , Cultural Competency , and Common Ground.	
Project Title: CAPIT Home Visitation	Duration: 2015 - present
Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Emma Swett – Parent Educator/Home Visitor Carol Saucedo – Parent Educator/Home Visitor Tammy De Victoria – Program Coordinator/Family Advocate Gloria Zamora – Program Coordinator/Family Advocate Ruby Parker – Outreach Specialist/Family Advocate Daylin Boyd – Therapeutic Services Coordinator/PCIT-PC-CARE clinician Amanda Gold – PCIT-PC-CARE clinician	
Funder: Amador County Department of Social Services – Mikey Habbestad, Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6550	
Project Description: The CAPIT home visitation program provides in-home parenting education, family counseling, home visiting intervention, case management, family support assistance, and information & referral services. Staff implement the BRRIM intervention with children and adults. Staff participate on the Amador County MDT. Staff are trained in Nurturing Parenting, Brief Risk Reduction Interview and Intervention Model, Motivational Interviewing, Strengthening Families, Ages & Stages, Cognitive Developmental Milestones, Facilitating Change Talk , The 5 Protective Factors, Supporting Youth in the Child Welfare	

System, Trauma Informed Care, Childhood Trauma and Addiction, The Body Keeps Score, Exploring a Prevention Mindset, Child Welfare Best Practices, Social and Emotional Competence of Children, Family Support Principles, Trust Based Relationships Interventions, Child/Adolescent Needs & Strengths, Home Visiting, Case Management Essentials, Youth Mental Health First Aid, Interpretation and Translation, Professional Boundaries and Ethics, Cultural Competency, Parent Child Interaction Therapy (PCIT), and Parent-Child CARE (PC-CARE).

Project Title: Family Resource Centers / Outreach and Engagement

Duration: 2014 - present

Nexus Staff:

Lori Halvorson – Programs Director
Tara Parker – Director of Grants Administration
Tammy De Victoria – Program Coordinator/Family Advocate
Gloria Zamora – Program Coordinator/Family Advocate
Ruby Parker – Outreach Specialist/Family Advocate
Jessica Walling – Therapeutic Services Coordinator
Spencer Dutschke – Outreach Specialist/QPR Instructor
FRC Volunteers

Funder:

Amador County Behavioral Health – Melissa Ausilio, BHD Non-Clinical Program Manager
10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6311

Project Description:

The FRCs provide a safe and stable environment for community members to gather and receive needed resources, wellness workshops, 12 step support groups, food distributions and emergency food pantries, clothes closets, homeless basic needs distributions, and volunteer opportunities. Comprehensive and crisis case management support are also offered in order to connect community members to services that support personal growth, mental health stability, wellness and resiliency. Staff are trained in the Brief Risk Reduction Interview and Intervention Model, Motivational Interviewing, Case Management, Home Visiting, ACES-Adverse Childhood Experiences, Family Support Principles, Seeking Safety, The 5 Protective Factors, Mental Health First Aid, QPR Suicide Prevention, Translator/Interpreter Training, HIPAA Compliance, Cultural Competency, and Trauma Informed Care.

Project Title: Substance Use Disorder Prevention Activities

Duration: 2014 - present

Nexus Staff:

Lori Halvorson – Programs Director
Tara Parker – Director of Grants Administration
Stephen Hartmann – Program Manager
Spencer Dutschke – Program Coordinator
Etienne Pieterse – Youth Advocate
Gianna Dillon – Youth Advocate
Ruby Parker – Youth Advocate

Funder:

Amador County Behavioral Health – Amy Hixson, Behavioral Health Care Supervisor
10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6548

Project Description:

FNL activities include drug and alcohol prevention, reduction of youth tobacco use, problem gambling awareness, anti-bullying strategies, and environmental prevention activities. Substance Use Disorder

<p>Prevention Activities include instruction at Amador County schools and in the community using the following evidence-based programs: Friday Night Live (FNL) youth leadership development activities, Project SUCCESS, Botvin Lifeskills, and Stanford Tobacco Toolkit. Staff are trained in FNL Mentoring, FNL Roadmap, Botvin Lifeskills, Project SUCCESS, My Lifeplan, Substance Use Prevention, Tobacco Use Prevention, Youth Leadership Development, Child/Adolescent Needs & Strengths, The 5 Protective Factors, Parental Resilience, One Circle Foundation Training, Teen Problem Gambling, Youth Mental Health First Aid, Distracted Driving, Bullying Prevention, Motivational Interviewing, Strengthening Families, Seeking Safety, Bridges Out of Poverty, Brief Risk Reduction Interview and Intervention Model, HIPAA Compliance, Cultural Competency, and Trauma Informed Care.</p>	
<p>Project Title: 180° You-Turn</p>	<p>Duration: 2014 - present</p>
<p>Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Stephen Hartmann – Program Manager Sean Willie Molin – Youth Advocate Gianna Dillon – Youth Advocate</p>	
<p>Funder: Amador County Probation Department – Mark Bonini, Chief Probation Officer 675 New York Ranch Rd, Jackson, CA 95642 (209) 223-6387</p>	
<p>Project Description: The 180 You-Turn program provides comprehensive services for young people on probation or at risk of being on probation living in Amador County. Referred youth participate in weekly group meetings, attend field trips, and work with an assigned mentor. Staff are trained in the Brief Risk Reduction Interview and Intervention Model, Motivational Interviewing, TRACE (Targeting Responsibility for Alcohol Connected Emergencies), Prevention Plus Wellness: Alcohol, Vaping, Marijuana and Opioid Use Prevention, My Lifeplan, Life Space Crisis Intervention, Bridges Out of Poverty, Mental Health Awareness and Crisis Communication, Child/Adolescent Needs and Strengths, Girls Circle Group Facilitation, The Council for Boys and Young Men Group Facilitation, Distracted Driving Prevention, Bullying Prevention, The 5 Protective Factors, Mental Health First Aid, Project SUCCESS, Leadership Development, HIPAA Compliance, Cultural Competency, and Trauma Informed Care.</p>	
<p>Project Title: Independent Living Program</p>	<p>Duration: 2015 - present</p>
<p>Nexus Staff: Lori Halvorson – Programs Director Gianna Dillon – ILP Coordinator Ruby Parker – ILP Assistant</p>	
<p>Funder: Amador County Department of Social Services – Mikey Habbestad, Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6550</p>	
<p>Project Description: The Independent Living Program provides training, services and programs to assist current and former Juvenile Probation and Child Welfare foster youth to achieve self-sufficiency prior to and after leaving the foster care system. Staff are trained in Project SUCCESS, One Circle Foundation Training, Botvin LifeSkills, My Lifeplan, Child/Adolescent Needs & Strengths, Bullying Prevention, The 5 Protective Factors, Motivational Interviewing, Brief Risk Reduction Interview and Intervention Model, The Truth about Marijuana, Alcohol, and Synthetic Drugs, Tobacco and Vape Education, Youth Tobacco Cessation,</p>	

Conflict Resolution, Human Trafficking Prevention, Supporting Transition Age Foster Youth in the Child Welfare and Probation Systems, Bridges Out of Poverty, HIPAA Compliance, Cultural Competency, and Trauma Informed Care.	
Project Title: Court Appointed Special Advocates	Duration: 2014 - present
Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Fara Roberts – Program Manager Taryn Williams – CASA Volunteer Coordinator Bella Kullander – CASA Volunteer Coordinator Amber Susich – CASA Outreach Coordinator	
Funder: Judicial Council of California – Terry Quadros, Contracts Analyst 455 Golden Gate Ave, San Francisco, CA 94102 (415) 865-4688 First 5 Calaveras – Amy Eaves, Executive Director 373 W St. Charles St Suite B, San Andreas, CA 95249 (209) 754-6918 California Governor’s Office of Emergency Services – Jordan Hicks, Grant Analyst 3650 Schriever Ave, Mather, CA 95655 (916) 364-4580	
Project Description: CASA volunteers are appointed by the Juvenile Court Judge to advocate for the best interest of children who are involved in the court system due to abuse or neglect. The Amador CASA and CASA of Calaveras programs provide training, guidance, support, and supervision for local CASA volunteers. Staff are trained in Navigating Kinship Care, The 5 Protective Factors, CASA Program Procedures, CANS, Mandated Reporting, Trauma Informed Care, County Welfare Systems, Mental Health Advocacy, Understanding Family Dynamics, Juvenile Court Dependency Processes, Children of Incarcerated Parents, AOC Permanency Planning, and Beyond the Bench 25: Joining Forces for a Better Future for Children and Families.	
Project Title: ASPIRE Student Assistance Program	Duration: 2019 - present
Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Emma Swett – Program Manager Sandra Mendoza – Program Coordinator	
Funder: Amador County Behavioral Health – Melissa Ausilio, BHD Non-Clinical Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6311	
ASPIRE Student Assistance Services staff utilize a three-stage Motivational Interview approach to provide linkage for students and their families to an array of services and supports that address both academic and non-academic barriers to success including school challenges, mental health concerns, absenteeism, learning difficulties, individual and family stress/changes, substance use, and safety concerns. Staff are trained in the Brief Risk Reduction Interview and Intervention Model, Motivational Interviewing, Too Good for Drugs, Chemical Dependence Group Facilitation, Cognitive Behavioral Therapy and Relapse Prevention, Client Engagement and Retention, Advanced Practices in Case and Care Management, ProAct Instructor Certification for Communication and De-escalation Techniques; Teaching Life Skills, Facilitating Change Talk, Fostering Healthy Lifestyles, The 5 Protective Factors,	

Family Trauma Solutions, The Nurtured Heart Approach Trauma Strategies, HIPAA Compliance, Cultural Competency, and Trauma Informed Care.	
Project Title: Parent Child Interaction Therapy / Parent-Child CARE	Duration: 2014 - present
Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Jessica Walling – Therapeutic Services Coordinator/PCIT-PC-CARE clinician Daylin Boyd – Therapeutic Services Coordinator/PCIT-PC-CARE clinician	
Funder: Amador County Behavioral Health – Melissa Ausilio, BHD Non-Clinical Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6311	
Project Description: Parent Child Interaction Therapy is an intensive treatment program that is designed to help both parents and children. PCIT works with parents and children together to improve the quality of the parent-child relationship and to teach parents the skills necessary to manage their child’s behavior problems. Staff are licensed therapists, associates, and trainees certified in Parent Child Interaction Therapy (PCIT) and Parent-Child CARE (PC-CARE).	
Project Title: Aggression Replacement Training	Duration: 2014 - present
Nexus Staff: Lori Halvorson – Programs Director Tara Parker – Director of Grants Administration Jessica Walling – Therapeutic Services Coordinator/ART Facilitator Vinnicius Silva – ART Facilitator Amanda Gold – ART Facilitator Elizabeth Poroli – ART Facilitator	
Funder: Amador County Behavioral Health – Melissa Ausilio, BHD Non-Clinical Program Manager 10877 Conductor Blvd, Sutter Creek, CA 95685 (209) 223-6311 Amador County Probation Department – Mark Bonini, Chief Probation Officer 675 New York Ranch Rd, Jackson, CA 95642 (209) 223-6387	
Project Description: Aggression Replacement Training is a multimodal therapeutic intervention designed to alter the behavior of chronically aggressive youth. It consists of skill streaming to teach pro-social behavior, anger control to empower youth to modify their own anger responsiveness, and moral reasoning training. ART is offered at junior high and high school campuses, as well as in small groups. Staff are licensed therapists, therapy associates, and trainees who have participated in the <i>Aggression Replacement Training – a Comprehensive Intervention for Aggressive Youth</i> training and supplemental ancillary DVD instruction.	
Project Title: CHAT Child Counseling Services	Duration: 2015 - present
Nexus Staff: Lori Halvorson – Programs Director Jessica Walling – Therapeutic Services Coordinator Vinnicius Silva – Clinician Amanda Gold – Clinician	

Elizabeth Poroli – Clinician
Sandra Mendoza – Program Coordinator

Funder:

California Governor’s Office of Emergency Services – Jordan Hicks, Grant Analyst
3650 Schriever Ave, Mather, CA 95655 (916) 364-4580

Project Description:

The CHAT program offers individual therapeutic counseling services to children under 18 years of age who are victims of abuse and/or trauma (to include neglect, sexual, physical or emotional abuse, sexual exploitation, domestic violence, child abduction, children whose lives are victimized by parental chemical substance abuse, and bullying). Additional CHAT services include crisis intervention and stabilization, case management, advocacy, referrals to additional resources including victim services, and help in preparing for and participating in court proceedings. Staff are licensed therapists, therapy associates, therapy trainees, and a **paraprofessional program** coordinator.

Collaborative Efforts for Proposed Program Services

Nexus staff will work together to integrate and coordinate services and ensure a cohesive delivery of the family urgent response program, including information and referral, immediate support during times of conflict or crisis, and follow-up services. Nexus will continue to work collaboratively with outside community agencies and programs to ensure comprehensive and effective services for FURS families, including the following list of partners:

- Amador County Child Protective Services
- Amador County Probation Department
- Amador County Behavioral Health Department
- Amador County Public Health Department
- Amador County Child Abuse Prevention Council
- Operation Care
- First 5 Amador
- Amador County Family Court
- Amador County Unified School District
- Sierra Child & Family Services
- Environmental Alternatives
- The Resource Connection
- Court Appointed Special Advocates
- Tribal TANF
- Sierra Wind Wellness & Recovery Center
- Sutter Amador Hospital
- Private Counseling Providers
- Valley Mountain Regional Center
- Faith Based Organizations

Nexus will continue to expand partnerships with community agencies and groups in order to share information about the Nexus agency and current services as well as network with existing providers to ensure that critical safety net and supportive services are available for at-risk families. Nexus anticipates that by affecting this expansion of support from partner providers and the general community, collaboratives will be fortified, families will be strengthened, and current and former foster children and youth will receive the services and support they need to heal and thrive.

Cultural Competency

Since cultures attach different meanings to trauma, and responses to trauma vary considerably across cultures, Nexus applies the following culturally responsive principles in order to ensure that culturally-competent services are provided to people participating in our services: recognize the importance of culture and respect diversity; maintain a current profile of the cultural composition of the local community; recruit staff and volunteers who are representative of the community we serve; provide ongoing cultural competency training to agency staff and volunteers; ensure that services are accessible, appropriate, and equitable; recognize the role of help-seeking behaviors, traditions, and natural support systems; involve community leaders and organizations representing diverse cultural groups as “cultural brokers”; ensure that services and information are culturally and linguistically responsive; and continually assess and evaluate our agency’s level of cultural competence.

Nexus currently employs 3 Spanish-speaking, bicultural staff members who are available to provide translation and interpretation support for clients, and utilizes a language line service in order to accommodate additional language needs. In addition, current staff have participated in multiple cultural competency trainings. Topics have included defining culture, resisting assumptions, cultural diversity, the value of diversity, respecting cultural norms, respecting perspectives, stereotyping, identities and labels, the impact of poverty, historic trauma, respectful communication and active listening, emotional intelligence, civility, self-management, and self-awareness. Additional modules

have included Native American, Hispanic/Latino, and LGBTQ+ cultural awareness and sensitivity trainings. Nexus is committed to creating and maintaining an environment that fully supports cultural competence by promoting respect and understanding of diverse cultures, social groups, and other individuals. Our agency recognizes the value of racial, ethnic, cultural, and linguistic diversity and strives to provide holistic programming that is culturally and linguistically responsive to the needs of our clients, reduce stigma, and ensure that community members can access the services they need. Nexus is committed to demonstrating cultural competency through the annual submission of cultural competency plans, policies and procedures, as well as proof of cultural competency training for staff.

Agency Management Structure

The management structure of Nexus Youth & Family Services is hierarchical. It consists of a Board of Directors who oversee and directly supervise the Programs Director. The Nexus Board is responsible for overall agency strategic planning, mission and values, community development, monitoring and strengthening programs and services, and ensuring adequate financial resources. The Programs Director oversees and supervises the specific departments within the Nexus agency. The Director of Grants Administration assists with program development and implementation as well as grant compliance and accurate accounting. The Programs Director will be responsible for direct supervision and implementation of the FURS program. The Programs Director will conduct staff meetings, provide staff supervision, coordinate all services within the department, and review all program data on a monthly basis to ensure that benchmarks are met and quality services are provided.

Statement of Agreement

The Nexus Programs Director has reviewed the sample agreement attached as Exhibit A to the RFP and attests by her signature on the transmittal letter that Nexus is not requesting any exceptions or changes.

*Nexus Youth & Family Services
Family Urgent Response System – FURS*

Cost Proposal

**Family Urgent Response System Budget
July 1, 2024 – June 30, 2025**

Expenses	Narrative	Budget Totals
Salaries/Benefits		
Programs Director	Programs Director to provide project oversight, staff supervision, and program data collation @ \$50/hr x 2 hrs/wk x 52wks (.05 FTE)	\$5,200
Director of Grants Administration	DGA to assist with program development and implementation, evaluation, grant oversight and accurate accounting, and reporting activities @ \$50/hr x 2 hrs/wk x 52 wks (.05 FTE)	\$5,200
Therapeutic Services Coordinator	Therapeutic Services Coordinator to oversee, supervise, and facilitate MRT services as well as provide time-limited family coaching sessions @ \$50/hr x 8 hrs/wk x 52 wks (.20 FTE)	\$20,800
Family Intervention Specialists	Family Intervention Specialists to provide I&R, phone triage, mobile in-person response, therapeutic crisis intervention, and follow-up support @ \$35/hr x 40 hrs/wk x 52 wks (1.0 FTE)	\$72,800
Parent Partners	Parent Partners to provide I&R, phone triage, mobile in-person response, and follow-up support @ \$24/hr x 60 hrs/wk x 52 wks (1.5 FTE)	\$74,880
Youth Advocates	Youth Advocates to provide I&R, phone triage, mobile in-person response, and follow-up support @ \$24/hr x 60 hrs/wk x 52 wks (1.5 FTE)	\$74,880
Clinicians	Clinicians to provide time-limited family coaching sessions @ \$50/hr x 16 hrs/wk x 52 wks (.40 FTE)	\$41,600
On-Call Response	On-Call response provided for 24 hrs/day, 7 days/wk, 365 days per year. Weekdays @ \$3/hr x 16 hr/shift x 249 weekdays (3.0 FTE) Weekends @ \$3/hr x 24 hr/shift x 104 weekend days (3.0 FTE) Holidays @ \$3/hr x 24 hr/shift x 12 holidays (3.0 FTE)	\$60,912
Benefits	% of SUI, ETT, Medicare, OASDI, and W/Comp	\$35,271
	Total Personnel	\$391,543
Operating Costs		
Office Supplies/Duplication Costs	Includes office supplies and copying costs @ \$200/mo x 12 months	\$2,400
Program Supplies	Includes program and outreach supplies, training materials, youth development and family engagement, and meeting costs @ \$300/mo x 12 months	\$3,600
Space Costs	Includes rent, utilities, maintenance, communications, RingCentral, technology services, household supplies, and facility costs to implement FURS services @ \$2,000/mo x 12 months	\$24,000
Liability Insurance	Includes liability insurance @ \$150/mo x 12 months	\$1,800
Staff Travel	Includes staff mileage and agency vehicle costs to implement prevention services and respond to crisis interventions @ .67/mile x 350 miles x 12 months	\$2,814
Staff Training	Includes MRT training costs for staff @ \$400/staff x 7 staff	\$2,800
	Total Non-Personnel	\$37,414
Agency Administrative Costs	Agency administrative costs @ 10%	42,896
	TOTAL BUDGET	\$471,853

This estimated budget shall not exceed four hundred seventy-one thousand eight hundred fifty-three dollars (\$471,853) for fiscal year 2024-2025.

Compensation

Nexus will submit monthly invoices for FURS services according to the established fee schedule.

Annual proposed Family Urgent Response System personnel costs (salaries and benefits) are calculated as follows:

- The Programs Director will provide project oversight, staff supervision, and program data collation at \$50/hour x 2 hours per week x 52 weeks = \$5,200 (.05 FTE).
- The Director of Grants Administration will assist with program development and implementation, evaluation, grant oversight, budget management, and reporting activities at \$50/hour x 2 hours per week x 52 weeks = \$5,200 (.05 FTE).
- The Therapeutic Services Coordinator will oversee, supervise, and facilitate MRT services as well as provide time-limited family coaching sessions at \$50/hour x 8 hours per week x 52 weeks = \$20,800 (.20 FTE).
- The Family Intervention Specialists will provide information and referral, phone triage, mobile in-person response, therapeutic crisis intervention and follow-up support at \$35/hour x 40 hours per week x 52 weeks = \$72,800 (1.0 FTE).
- The Parent Partners will provide information and referral, phone triage, mobile in-person response, and follow-up support at \$24/hour x 60 hours per week x 52 weeks = \$74,880 (1.5 FTE).
- The Youth Advocates will provide information and referral, phone triage, mobile in-person response, and follow-up support at \$24/hour x 60 hours per week x 52 weeks = \$74,880 (1.5 FTE).
- The Clinicians will provide time-limited family coaching sessions @ \$50/hour x 16 hours per week x 52 weeks = \$41,600 (.40 FTE).
- On-Call response will be provided on weekdays @ \$3/hour x 16 hours a day x 249 weekdays (3.0 FTE), on weekends @ \$3/hour x 24 hours a day x 104 weekend days (3.0 FTE), and on holidays @ \$3/hour x 24 hours a day x 12 holiday days (3.0 FTE) = \$60,912.
- Benefit costs include 9.9% of SUI, ETT, Medicare, OASDI, and W/Comp.

Annual proposed Family Urgent Response System operating costs are calculated as follows:

- Office supplies and duplication costs are calculated at \$200 per month.
- Program supplies including outreach supplies, training materials, and meeting costs are calculated at \$300 per month.
- Space costs including rent, utilities, maintenance, communications, RingCentral technology services, household supplies, and facility costs to implement FURS services are calculated at \$2,000 per month.
- Liability insurance is calculated at \$150 per month.
- Staff travel costs are calculated at .67 per mile.
- Staff continuing education training in MRT protocol is calculated at a total cost of \$2800.

Annual proposed Family Urgent Response System agency administrative costs are calculated as follows:

- Agency administrative costs are calculated at 10%.

Project Schedule

7/1/2024 – 9/30/2024

Continue to conduct outreach and information & referral services; Continue implementation of MRT services; Evaluate implementation strategies; Continue ongoing communication with county departments and partner agencies; Continue training and staff development; Submit reporting and evaluation data as required.

10/1/2024 – 12/31/2024

Continue to conduct outreach and information & referral services; Continue implementation of MRT services; Begin family coaching sessions; Evaluate implementation strategies; Continue ongoing communication with county departments and partner agencies; Continue training and staff development; Submit reporting and evaluation data as required.

1/1/2025 – 3/31/2025

Continue to conduct outreach and information & referral services; Continue implementation of MRT services; Continue family coaching sessions; Evaluate implementation strategies; Continue ongoing communication with county departments and partner agencies; Continue training and staff development; Submit reporting and evaluation data as required.

4/1/2025 – 6/30/2025

Continue to conduct outreach and information & referral services; Continue implementation of MRT services; Continue family coaching sessions; Evaluate implementation strategies; Continue ongoing communication with county departments and partner agencies; Continue training and staff development; Submit reporting and evaluation data as required.

Executive Summary

Nexus is requesting FURS funds in order to implement comprehensive urgent response services designed to provide foster caregivers and current or former foster children and youth in Amador County with immediate, trauma-informed support during situations of uncertainty, conflict or crisis, and instability. The requested funding will allow Nexus to provide community-based services that focus on three levels of support for the family: prevention, intervention, and stabilization. Within the proposed program, Nexus staff will provide information and referral services for FURS eligible families; trauma-informed phone response, triage services, and mobile in-person teams to provide conflict or crisis intervention and resolution; as well as follow-up activities and guidance to ensure that caregivers and children or youth have the support they need to improve family functioning and maintain stabilization. Nexus staff will work closely with county departments as well as local foster

family agencies in order to ensure that comprehensive and appropriate services are provided for each individual FURS family. The intent of this comprehensive, coordinated programming will be to preserve the family unit, prevent calls to law enforcement and criminalization of traumatized youth, prevent psychiatric hospitalization and placement into congregate care, link family members to needed services, promote healing, and ensure that all parties feel valued and supported through the provision of nonjudgmental, individualized, and compassionate services. All proposed activities, objectives, strategies and intended outcomes meet the RFP requirements and align with the FURS Mobile Response System Plan Framework.

Nexus is a consistent and dependable presence in our community. We are recognized as a hub of a whole system that provides a safety net of support for Amador County residents. Our staff have nurtured and developed trust-based relationships with community members and our office is viewed as a safe and healthy place for individuals and families to participate in services and activities in a supportive and caring environment. Agency staff have the experience, education, and training to provide the comprehensive services outlined in this proposal. They are extremely knowledgeable regarding the multitude of resources available for children, youth, and families, and they have built positive partnerships with our local network of care providers.

Nexus staff are adept at helping people overcome barriers to access such as transportation, culture, language, stigma, and mistrust. Proposed staff reflect the population we intend to serve with varying backgrounds of lived experience, cultural heritage, ethnicity, racial, and linguistic diversity representative of Amador County. They strive to provide services in the least intrusive, most family friendly manner and they implement all health guidelines and recommendations for community services that include individual as well as group contact and interaction. Nexus is qualified and has the expertise to implement outstanding urgent response services that meet and exceed the standards and expectations required by the funder.

Demonstration of Project Understanding

At the time children and youth enter foster care, they have already experienced significant trauma from the maltreatment which brought them to the attention of the child welfare system. The very act of being placed in foster care adds increased distress as it means the loss of their family, friends, and everything that is familiar. Trauma can affect a child's brain, body, behavior, and way of thinking. It disrupts their sense of security and safety and can alter the way they see and respond to people and situations in their lives. This trauma can manifest as behavioral, emotional, and social difficulties, including increased aggression and distrusting or disobeying adults. In order for child victims to heal from their past trauma, they need stable placements where they can develop supportive, consistent, and loving relationships with caregivers who will be there for them unconditionally. Unfortunately, as foster parents and the children in their care seek to bond and create constructive, committed relationships, sometimes even minor miscommunications, misunderstandings, and frustrations can intensify and have detrimental results, leaving the parent feeling helpless and unable to manage the volatile situation and the child or youth feeling further traumatized and possibly facing another placement change, hospitalization, institutionalization, or intervention by law enforcement. This challenging condition is now even more intensified due to the recent pandemic, as FURS eligible families are struggling with additional stressors and limited access to critical supports and services.

Preventable disruptions of care can leave a foster child or youth feeling even more abandoned and traumatized, and can have lifelong consequences through inappropriate criminalization. In order to preserve the family unit and build the protective factors that contribute to long-term family functioning and placement stabilization, FURS families need real-time assistance during situations of uncertainty, conflict or crisis, and instability. The Family Urgent Response System (FURS) builds upon the Continuum of Care Reform and the state's System of Care development in order to

provide these foster caregivers and current and former foster youth with immediate and trauma-informed support when issues arise through a statewide hotline and county mobile response system. The goal of the Nexus FURS program is to decrease the re-traumatization of children and youth in foster care by preventing placement disruptions and preserving the relationship between them and their caregiver, thereby allowing the family unit to remain intact and the child victim to heal and thrive in a home and not an institution.

The FURS is a coordinated statewide, regional, and county-level system designed to provide collaborative and timely state-level phone-based response through a designated hotline as well as county-level mobile response teams to provide face-to-face, in-home response on a 24/7/365 basis to help stabilize the living situation, assess the caregiver's and child's needs, and develop a plan of action. Nexus is applying for FURS funds to provide the mobile response component for Amador County. Within our proposed family urgent response program, Nexus will offer information and referral services in order to connect FURS eligible families in Amador County with programs that address their special and complex needs, and improve and strengthen their overall wellness and resilience; trauma-informed phone response, triage services, and mobile in-person teams to provide responsive conflict or crisis intervention, mediation and support for local FURS families who are experiencing emotional, physical, or behavioral distress; as well as ongoing advocacy, linkages to needed resources, care coordination, and coaching in an effort to promote and facilitate continued family functioning and placement stabilization in a safe and nurturing environment. Nexus will work in collaboration with the Amador County Department of Social Services, Amador County Probation Department, Amador County Behavioral Health Department, and local foster family agencies to ensure that comprehensive and appropriate services are provided for each individual family. The intent of this comprehensive and coordinated programming will be to preserve the family unit, prevent calls to law enforcement and criminalization of traumatized youth, prevent

psychiatric hospitalization and placement into congregate care, link family members to needed services, promote healing, and ensure that all family members feel valued and supported through the provision of nonjudgmental, individualized, and compassionate services.

Within our proposal, we have addressed the following elements of the FURS Mobile Response System Plan Framework:

- Modes of Communication
- Coordinating a Warm Handoff with the Statewide Hotline
- Mobile Response Team Composition
- Location of Service
- Team Qualifications, Roles, Shifts
- Lived Experience, Cultural, Racial, Linguistic Diversity
- Cultural Competency
- Team Training
- Provision of Least Intrusive and Family Friendly Services
- In-Person Response
- Determining Appropriate Response
- Deploying Teams
- Response Protocols to Prevent Calls to Law Enforcement
- Response Protocols to Prevent Psychiatric Hospitalization
- Response Protocols to Prevent Placement into Congregate Care
- In-Home, De-Escalation, Stabilization and Support Services
- Data Collection, Tracking, and Reporting
- Monitoring the Effectiveness of Services and Outcomes
- Reporting to the Statewide Hotline
- Coordination with Existing Providers
- Communicating with the County of Jurisdiction
- Communicating with Behavioral Health Regarding Service Needs
- Communicating with the Existing Child and Family Team (CFT)
- Identifying Existing Treatment or Placement Preservation Plans
- Initiating Follow-Up Services
- Identifying Additional Support and Stabilization Needs
- Creating a Plan of Action

Through the implementation of a system that meets the state's requirements and focuses on three levels of support for FURS families including prevention, intervention, and stabilization, Nexus fully expects that it will improve outcomes for vulnerable foster children and youth, and demonstrate that our family urgent response program is a community-based best practices model.

Work Plan

Strategy 1	Provide information and referral services for Resource Families as well as families with children or youth who have achieved reunification, guardianship, or adoption.
Location	Nexus offices, Nexus Family Resource Centers, FURS family homes, foster family agencies, school campuses, other appropriate locations across Amador County
Outputs for Reporting	All FURS families will have access to services to meet their physical, emotional, and mental health needs.
Measurements	Nexus staff will utilize the Apricot Essentials software to track information and referral services for FURS families in Amador County. Participant surveys will be used to evaluate service effectiveness.

Strategy 2	Deploy trained clinical and paraprofessional staff to provide trauma-informed phone response, triage services, and mobile in-person support during times of conflict or crisis.
Location	FURS family homes, other appropriate locations across Amador County
Outputs for Reporting	Timely mobile response, family stabilization, prevention of placement disruption, connections to community services and supports, creation of a safety plan
Measurements	Nexus staff will utilize the Apricot Essentials software to track calls received from the statewide hotline and outcomes for service participants. Staff will also utilize the FURS Summary Report to collect data to be shared with the FURS statewide hotline provider.

Strategy 3	Provide follow-up services for Resource Families as well as families with children or youth who have achieved reunification, guardianship, or adoption after a conflict or crisis event.
Location	Nexus offices, Nexus Family Resource Centers, FURS family homes, other appropriate locations across Amador County
Outputs for Reporting	FURS families will receive additional services and supports to maintain placement stabilization. All FURS families will be invited to participate in the BRRIM prevention planning process and offered up to 10 family coaching sessions with a Nexus clinician.
Measurements	Nexus staff will utilize the Apricot Essentials software to track follow-up services. Staff will also utilize the BRRIM Readiness to Change Interview, BRRIM Participant Survey, and the Three-Month Follow-up Interview forms completed by each family participating in services. Clinicians will utilize the Stress Index for Parents of Adolescents and the Trauma Symptom Checklist for Children to evaluate family coaching effectiveness and participant progress.

Appendices

Staff Resumes

Lori Halvorson
P.O. Box 514
Jackson, CA 95642
(209) 607-2736
Lhalvorson77@gmail.com

SUMMARY:

I have over 30 years of experience working with youth and families in Amador County. My unique experience as a community volunteer, business owner, youth coach, parent and health and human services provider have given me the opportunity to work collaboratively with a wide variety of people. I am dedicated to working with a team of professionals who offer support to the youth and families of our community. I am a strong communicator, collaborative leader, adaptable to situations and people, have the ability to multi-task, and work efficiently. I have proficient public speaking skills, work as a team player, and have a broad-based, exceptional knowledge of our community.

EXPERIENCE:

Nexus Youth & Family Services

2014-Current

Position: Programs Director

Duties include:

- Oversight and contract management of the Substance Use Disorder Program, Friday Night Live, 180°/You Turn Program, Youth Empowerment Program, Independent Living Program;
- Oversight of Therapy Services including Supervised Visitation Services, Child Abuse Treatment, Aggression Replacement Training, Parent Child Interaction Therapy, Common Ground, Family Urgent Response System;
- Oversight of Family Services including Promoting Safe and Stable Families, Child Abuse Prevention, Intervention and Treatment Program, Community Based Child Abuse Prevention Program, Family Resource Centers, Student Assistance Program, and Promotores de Salud;
- Director of the Amador CASA and CASA of Calaveras Programs;
- Hiring, supervision, support, training and evaluation of staff;
- Collaboration and maintenance of positive relationships with community partners to provide comprehensive services to youth and families in Amador County and Calaveras County;
- Oversight and monitoring of data collection for required reports for all programming;
- Grant proposal writing and fund development; and

- Trained Project SUCCESS Counselor, Brief Risk Reduction Interview and Intervention Model facilitator and My Lifepan facilitator.

Amador Tuolumne Community Action Agency

2009–2014

Position: Amador Youth Programs Manager

Duties included:

- Development and implementation of school based prevention and early invention programs;
- Development, implementation, evaluation and contract management of the Youth Substance Abuse Prevention Program Youth Empowerment Program, Amador Assets for Independence Program, Independent Living Program and 180°/You Turn Program;
- Director of the Court Appointed Special Advocates (CASA) program and Mentoring Works programs;
- Supervision, support, training and evaluation of staff;
- Oversight and monitoring of data collection for required reports for all programming;
- Collaboration and maintenance of positive relationships with community partners to provide comprehensive services to youth.

Business Owner, Prospect Motors 1991 –2008

- Planning and implementation of public relations events;
- Coordination of community donations;
- Oversight of marketing efforts;
- Hiring and training of employees;
- Corporate management.

EDUCATION: University of the Pacific, Bachelor of Science in Business Administration

AFFILIATIONS: Below is a partial list:

- Sutter Amador Hospital, Board of Trustees
- Hospice of Amador and Calaveras, Board of Trustees
- California Friday Night Live Partnership Leadership Team
- Sierra Service League, Community Fundraising
- Amador County Fair Miss Amador Scholarship Contest Coordinator
- President of JUSTAP, Parent/Teacher Group, Jackson Elementary School
- Kennedy Mine Fundraising Committee
- Court Appointed Special Advocate (CASA) Volunteer

REFERENCES: Available upon request

Tara Parker
P.O. Box 5
Altaville, CA 95221
(209) 256-1079
tjparker35@gmail.com

Executive Summary

Dedicated and experienced community service provider, program developer, and grant writer.

Professional Experience

NEXUS YOUTH & FAMILY SERVICES

Current Position: Director of Grants Administration July 2016 – present

Duties:

- Identify potential growth opportunities
- Write grant applications
- Write grant evaluation reports
- Assist with grant compliance and accurate accounting
- Assist with program development and implementation

Family Services Director 2014 – 2016

Duties:

- Oversee implementation of Family Resource Center activities, including monthly wellness workshops, Mental Health First Aid courses, and other trainings
- Oversee implementation of parenting classes and home visiting services
- Collaborate with county agencies, local service providers and partners to enhance and facilitate services for youth and families
- Submit all necessary program reports as required by funders
- Oversee staff development, including trainings and seminars
- Prepare written staff evaluations
- Oversee all community networking, public relations, and media activities for department
- Conduct program evaluation and assessment
- Supervise staff, including MHFA instructor
- Grant writing and fund development
- Attend management team meetings as required
- Attend conferences, trainings, and events as required

2003 to 2014: AMADOR-TUOLUMNE COMMUNITY ACTION AGENCY, Jackson, CA

Amador Community Programs Director 2011 – 2014

Duties:

- Program development and general program oversight
- Supervise, support, train and evaluate staff
- Collaborate and maintain positive relationships with community partners to provide comprehensive services to children and families
- Oversee and monitor data collection for required reports
- Grant writing and fund development
- Publicity and media outreach
- Budget oversight and management
- Program evaluation and reporting

Previous position: Family Support Network Program Manager / FL&SS Director 2008 – 2011

Duties:

- Program development and general program oversight
- Oversee planning, development, and operation of two Family Resource Centers and three Family Learning Centers with Adult Education and Early Childhood Education components
- Work with community partners to bring new and expanded services to the Family Resource Centers
- Collaborate and maintain positive relationships with community partners to provide comprehensive services to children and families
- Oversee outreach, case management, and home visiting activities
- Supervise, support, train and evaluate staff
- Provide instruction for English as a Second Language and Parenting classes
- Oversee and monitor data collection for required reports
- Grant writing and fund development
- Budget oversight and management
- Oversee publicity and media outreach

Previous position: Family Learning Centers Amador Program Manager 2004 – 2008

Duties:

- Oversee planning, development, and operation of an Even Start program that offers an Adult Education component, including GED preparation classes and English as a Second Language classes
- Oversee planning, development, and operation of an Early Childhood Education program
- Oversee planning, development, and operation of two Family Resource Centers
- Assist with program and fund development
- Collaborate with community partners to provide comprehensive services to children and families
- Meet with families to review and evaluate family literacy and education goals
- Supervise, support, train and evaluate staff
- Provide instruction for English as a Second Language and Parenting classes
- Oversee and monitor data collection for required reports

Previous position: Family Advocate 2003 – 2004

Duties:

- Assist and support families to locate resources
- Provide crisis intervention, support and referrals as needed
- Maintain a home visiting schedule
- Review and evaluate education goals with families
- Track all program data in assigned database
- Work with program evaluator to ensure program quality
- Promote Family Literacy

Education

- San Francisco State University

Professional References

- Available upon request

Jessica M Walling
 AMFT 144347
 APCC 15586
 26341 Parkwood Dr. Pioneer Ca 95666
 209-304-8507
 thekeitohealing@gmail.com

Objective	Therapeutic Services Coordinator 1	
Skills	<ul style="list-style-type: none"> • Excellent Organizational Skills • Strong Customer Relations Skills • Trauma Focused CBT • Integrative Client Center modality • Computer: Microsoft Word, Publisher, Excel, Internet Explorer, Firefox, Outlook, Zoom, Doxi.me, Canva, Google chrome, Google drive, documents, and sheets. 	<ul style="list-style-type: none"> • Trained Mandated Reporter • A Window Between World Facilitator • Cognitive Processing Therapy • Certified Clinical Trauma Professional
Experience	<p>Therapeutic Services Coordinator -Clinician Nexus Youth & Family Service – Jackson, Ca Maintaining a case load of 12-15 clients, three to four group therapy groups. Maintaining client Master list and Referral wait list. Schedule and complete intakes for new clients. Completes client documentation. Wellness Workshop and psychoeducation videos. Maintain therapy department staff and programs including grant reporting.</p> <p>Care Provider In-Home Supportive Service – IHSS Amador, Ca In home care and support handling both physical and mental needs. From wound care to groom care- cleaning and providing meals. I also attended to mental, and emotion needs. As well as medication and therapeutic care.</p> <p>Office Manger Liberty Towers Church, Sacramento, CA Handled all day to day operations in the main office. Created publications, deposited funds for the church as well as maintaining finical records for the church. Answered phones, maintained all supplies needed. Handled all incoming and outgoing mail. Organized event planning, along with creating lesson for Sunday school and data entry.</p> <p>Receptionist Idemitsu Apollo Corp., Sacramento, CA Handled all word processing and typing. Entered data for reports, production items, shipping, and inventory. Maintained computerized inventory of all parts, supplies, and products. Helped plan and organize company functions. Answered the telephone and represented the company in a professional and businesslike manner.</p>	<p>2022- Present</p> <p>2016- present</p> <p>Jan. 2012 – May 2013</p> <p>July 2010 – Jan. 2012</p>
Education	<p>Graduate Program- MS Pepperdine University Malibu, Ca</p> <p>College Graduate - BS University of Phoenix Sacramento, CA</p>	<p>April 2019- Sept. 2023</p> <p>Jan. 2011- Dec. 2018</p>

VS

Vinnicius Silva

Professional Summary

Innovative Therapist Intern offering strength-based approach to supporting client healing. Currently pursuing California-MFT license with a focus on working with justice impacted youth. Passionate about promoting mental health and fostering overall wellbeing for all clients.

Work History

Nexus Youth & Family Services - Clinician

Jackson, CA

11/2023 - Current

- Collaborated with multidisciplinary teams to ensure comprehensive care for clients and their families.
- Facilitated group therapy sessions, fostering connection among participants while addressing common concerns.
- Collaborated with program staff to develop compelling narratives for grant proposals, ensuring alignment with organizational goals.

Heartland Family Youth And Services - MFT Trainee

Sacramento, CA

08/2023 - 10/2023

- Established appropriate course of treatment and implemented interventions.
- Performed client assessments and developed treatment plans.
- Guided clients in effective therapeutic exercises integrated from Cognitive Behavior Therapy and Dialectical Behavior Therapy (DBT).

Pro Youth And Families - Program Manager/MFT Trainee

Sacramento

01/2022 - 08/2023

- Formulated and managed multiple mental health program curriculum from conception through successful execution.
- Helped clients work through emotional and psychological issues in both individual and group therapy sessions.
- Raised awareness about mental health issues and reduce stigma through community education and outreach.

✉ vinnicius.silva@jessup.edu

☎ (650) 438-7925

📍 Elk Grove, CA 95758

Education

03/2024

William Jessup University

Rocklin, CA

Master of Arts: Counseling Psychology

12/2020

San Francisco State University

San Francisco, CA

Bachelor of Arts: Broadcasting And Electronic Communication Arts

Skills

- Group Therapy
- Creating Community Mental Health Programs
- TF-CBT Training
- DBT Workshop
- Love Notes 3.0 Certification
- ACT for PTSD, Anxiety, Depression Training
- Mental Health Awareness and Crisis Communication Training

—○ AMANDA GOLD ○—

AMFT # 143867

CONTACT

📞 2097815640

✉ agold@alliant.edu

PROFILE

Dedicated Associate Marriage and Family Therapy graduate with clinical experience working with adults, youth, and families in a community-oriented agency. A self-motivated therapist with the ability to develop efficient and client-centered support services necessary for the continuum of stable care and prevention of mental health decompensation. Analytical and adaptive professional seeking entry into a growth-oriented and collaboration-focused organization

SKILLS

- WORKING AND COMMUNICATING WITH STAFF, CLIENTS, FAMILIES, COMMUNITY AGENCIES AND OTHER PROFESSIONALS
- CRISIS INTERVENTION STRATEGIES
- WORK EFFECTIVELY UNDER STRESS AND CONFLICT
- ABILITY TO EXERCISE APPROPRIATE JUDGMENT AND DECISION-MAKING
- FLEXIBLE AND ADAPTABLE
- ABLE TO WORK AS A MEMBER OF A TEAM AND INDEPENDENTLY
- UNCONDITIONAL POSITIVE REGARD FOR MENTAL HEALTH CLIENTS

EXPERIENCE

Nexus Youth & Family Services | Clinician II

11/2023-current

Provide individual or family therapy to children, adolescents, and families who have been victims of crime

Working in partnership with parents who are treated as experts concerning their families

Ensure that treatment goals are being met and to develop additional interventions when needed

Provide psychoeducation and strength-based support to increase protective factors to promote familial stability in the community.

Responsible for community outreach, psychoeducation groups and community harm reduction interventions

Provides case management services

Support the development of safety plans as needed.

Responsible for all required record keeping as indicated by county and agency

Turning Point - Pathways to Success After Homelessness | Family Service Coordinator & Therapist Intern

06/2022-11/2023

Provide individual therapy to adults with severe mental health diagnoses

Provide individual or family therapy to children, adolescents, and families

Working in partnership with parents who are treated as experts concerning their families.

Ensure that treatment goals are being met and to develop additional interventions when needed

- STRENGTH-BASED, TRAUMA INFORMED PRACTICE
- COMPLETION OF 98 HOURS OF CE TRAININGS IN TRAUMA, PSYCHOPATHOLOGY IN ADULTS AND YOUTH, CRISIS, AND VARIOUS
- EVIDENCE-BASED TREATMENT MODALITIES

Provide psychoeducation and strength-based support to increase protective factors (housing, income, parenting skills, etc.) and to promote familial stability in the community.

Responsible for coordination of services with outside agencies, schools, medical providers and other community partners

Provides case management services

Support the development of safety plans as needed.

Responsible for all required record keeping as indicated by county and agency.

Provides prompt intervention in the event of a crisis both to stop the crisis and to notify when indicated, persons and agencies necessary for the resolution of the crisis

Turning Point - Mental Health Urgent Care Center | Assessment Clinician I

04/2022-09/2022

Provide rapid clinical assessment for individuals and families

Provide comprehensive risk assessments and initiates 5150 evaluations when deemed appropriate.

Interact productively with the treatment team in order to provide holistic assessment and engagement services that are member driven and recovery oriented.

Provides "on-the-spot" support to the client the clients current need while working collaboratively with an interdisciplinary team

Complete Service Requests and link members and their families/identified support systems to community resources as appropriate

*Additional work history can be provided

EDUCATION

Alliant International University - 2021-2023
Marriage and Family Therapy M.A
3.95 overall GPA

California State University, Stanislaus - 2016-2021
Psychology B.A
3.1 overall GPA

EMMA SWETT

10444 Argonaut Lane, Jackson CA 209-352-0805

emmacrucker@prodigy.net

EXPERIENCE

Program Manager – Nexus Youth & Family Services September, 2021, present Manage and administer budgets for multiple grants and programs. Maintain quarterly and yearly reporting to satisfy funders. Assist with grant writing and procurement. Present numerous programs to community partners and funders regularly. Maintain orderly records and ensure all data is recorded in Apricot case-management software. Support the Programs Director and Director of Grants and Administration in overall operations. Oversee the Student Assistance Program and oversee the Parenting Education Program. Oversee operations and employees at the Family Resource Centers. Collaborate with community partners and government agencies. Participate in MDT and SARB meetings, serve as co-chair for Amador Childcare Council meetings, and participate in other community collaboration committees and panels. Provide supervision, support, and training to employees. Collaborate with other departments within Nexus to provide the best support and services to families.

Program Coordinator – Nexus Youth & Family Services- June, 2016-September 2021 Responsible for coordinating quarterly parenting education series, working with families within the foster system, and coaching supervised visits. Home visiting and individualized parent coaching for at-risk families. Coordinating with social workers and other community partners to support the families in reunification and family maintenance. Provided client case management and worked with youth staff to promote holistic family wellness. **Student Assistance Program: pilot program working with struggling students and their families to identify student and family strengths, explore the student's academic, social, and career goals, and create a customized plan.** The plan uses personal strengths and resources to address concerns and priorities and provides a support network through links to school, county, and community services. Work closely with community partners and families to ensure services are provided, identify changing needs, and coordinate Independent Living services for foster youth. Working with local schools and after-school programs in prevention, advocating for youth in and out of the foster system. Working with community partners to bring services to the county, raising awareness, and connecting community members with needed services. Worked with Amador County Behavioral Health to develop the Aspire Student Assistance Program. **Family Finding: pilot program working with foster youth to find family members and other adults with whom to have meaningful relationships.** Connecting youth with community members who can enrich their lives and provide lifelong connections. Coordinating child-centered planning meetings with family members, social workers, and other caring adults. Working with family members to facilitate good relationships.

CASA volunteer – August, 2014, present Working with foster children as an advocate while reporting to the court. Working closely with Social workers, foster parents, and biological families to create better outcomes for the foster youth.

NAMI Calaveras – Board Member and Volunteer, 2007-2012 The focus was on a socialization program for individuals with mental illness, facilitating outings and encouraging relationships and networking within the group. I helped facilitate a family support group and educational events for families. Volunteers taught a Family to Family course twice yearly, an intense 12-week course for learning to cope with a loved one's mental illness, understanding and empathizing while setting clear boundaries. As a board member, I served one year as Vice President and two years as President. I interacted with Behavioral Health regularly and supervised the only paid employee.

EDUCATION

2024 – Development Consultant.org Bill Edelstein, Grant Writing Practicum

- Foundation Giving
- Local Grants
- Government Grant Resources
- Federal Grants, Funding & Benefit Programs
- State grants: directly from your state government's revenue
- What Is A Request For Proposal (RFP)?
- Greatest Grant Writing Challenges
- Writing An Effective Outline
- Tips for effective and efficient grant budgets
- Preparing A Solid Budget
- Fine Tuning Your Proposal
- If You Have Been Awarded
- If you Get Rejected
- Grant Reporting

2023 – National University, Certificate in Nonprofit Management

- Budgeting in a Nonprofit Organization
- How to Read a Nonprofit Financial Statement
- Leadership in a Nonprofit Organization
- Nonprofit Board and Volunteer Development
- Principles of Marketing for Nonprofit Organizations
- Strategy for Nonprofit Organizations
- Capital Campaigns
- Introduction to Grant Writing
- Introduction to Nonprofit Management
- Social Media for Nonprofits
- Fundraising for Nonprofit Organizations

2023- California Training Institute, 7 month Emerging Leaders Development Training

- Strengths-Based Leadership
- Supervising for Success (Part 1)
- Supervising for Success (Part 2)
- Effective Feedback
- Developing Others Through Coaching

2021- ProAct Instructor Certification

2021 – Youth Era, Peer Plus Training and Certification

2020 – Nurturing Parenting Instructor Certification

2020 – Teaching Life Skills Training Remotely

2020 – Strengthening Families Program Facilitator Certification

2019 – Brief Risk Reduction Interview and Intervention Model (BRRIM) Certification

2019 – Responding to Crimes Against Children

2019 – Student Assistance Program-Parent Education Series

2019 – Cognitive Behavioral Therapy Certification Part 1

2019 – Cultural Competency

2018 – HIPPA and Behavioral Health

2018 – CSEC Awareness and Identification

2018 – Intensive Motivational Interviewing Training

2018 – Confidentiality of Substance Use Treatment

2018 – Youth Mental Health First Aid, Instructor Training

2017 – Trauma Informed Practice

2016 – Family Finding, Creating and Sustaining Networks of support for children, youth, parents, and their families.

2011 – Folsom Lake College, General Ed for Transfer, Child Development, Environmental Science.

2009 – Family-to-Family Teacher Training for NAMI, certificate to teach a course to family members of individuals with mental illness through the National Alliance on Mental Illness.

KILLS

- Proficient in Motivational interviewing
- Good leadership skills
- Experienced presenter/trainer
- Ability to reserve judgment
- Excellent problem-solving skills
- Good organization skills
- Excellent at time management
- Desire to learn and grow
- Strong communication skills

ACTIVITIES

I enjoy volunteering in my community; at this time in my life, much of my volunteer time is spent with my children's sports and in their schools. I enjoy working in the schools and getting to know staff, teachers, and administrators. I love being closely involved in my community and my children's schools and activities.

STEPHEN HARTMANN

PROGRAM MANAGER

CONTACT

209-217-6475
shartmann@nexusyfs.org
3685 Camanche Road
Ione, CA 95640

SKILLS

Conflict Management
Public Speaking
Program Development
Strategic Planning
Boys Council Group Facilitator

EDUCATION

**Bible and Theology & Church Leadership
and Preaching**

Johnson University

2011-2014

High School Diploma

Argonaut High School

1999-2003

GALLUP STRENGTHSFINDER

Strategic
Belief
Command
Deliberative
Analytical

PROFILE

Dedicated professional with almost ten years of work experience with youth and families. Possesses the knowledge and skills to speak professionally to individuals and groups. Developed and maintains positive and encouraging relationships with youth and adults. Created and executed strategic plans to accomplish growth for individuals and groups.

WORK EXPERIENCE

Program Manager

Nexus Youth & Family Services 2017, 2018-Present

- Oversee multiple staff that facilitate youth centered programs throughout Amador County;
- Oversee multiple programs funded by county, state, and federal grants;
- Oversee community networking, public relations and media activities for the agency;
- Organize and collect data for monthly, quarterly, and yearly reporting;
- Cast vision, provide leadership, and lead the youth staff through developing solutions, overseeing effective case management, developing collaborative partnerships, planning and developing large outreach projects;
- Facilitating prevention classes across multiple campuses throughout the local school district;
- Evaluate and manage employee performance, and established monthly employee trainings and development plans to align with expectations;
- Work closely with other community based organizations to assist in clients with the best resources available;
- Create vision, implement new policies and practices for the betterment of the staff and program in its entirety.

Youth Minister

Gardenside Christian Church 2018

- Provide leadership to involved in the youth program including staff, volunteers, and parents;
- Provide opportunities for students and their families to serve alongside one another;
- Volunteer recruitment;
- Create, design, and deliver speeches to the youth and congregation;
- Work closely with Senior Minister and others to help facilitate a healthy leadership team and congregation;
- Provide counseling and spiritual direction to youth;
- Support youth and parents during difficult times;
- Create and plan youth programs and activities and responsible for operating youth budget.

SEAN WILLIAM MOLIN

3345 Flint Trail lone, CA 95640
(209) 304-3063 sosmolin10@gmail.com

Youth Advocate with proven ability to interact, motivate, direct and encourage to become healthier. Passionate and capable of capitalizing on the strengths of students; while developing their weaknesses to become strengths. and building up confidence and character. Recognized as an outgoing, friendly, easy-going, husband and father that strives to change the lives of the youth in Amador County.

KEY ACHIEVEMENTS

- Experience in managing conflict resolution (elementary age to adults in prison).
- Active community member (coaching multiple sports over the last 14 years).
- Developed interpersonal skills, including verbal communication, non-verbal communication, and listening skills.
- Assisted youth with educational, personal, and professional skills to ensure employment after high school graduation.
- Oversaw a caseload of 50+ kids.
- Created and collaborated youth activities and groups.

PROFESSIONAL EXPERIENCE

Nexus Youth & Family Services • Jackson, CA *Youth Advocate 2018-Present*

- Assist the youth and families of Amador County to become healthier and more resilient.
- I function as a mentor to kids of all ages ranging from 3 years of age to 20.
- Aid in skill development in a variety of areas including: behavioral, educational, leadership development and life skills.
- Provide in person crisis intervention support to foster youth to de-escalate their circumstances to prevent placement changes.
- Assist in making referrals to a variety of local partners (behavioral health, mental health, and many others).

Amador Cleaning • Jackson, CA *Janitor 1995 - Present*

- Manage 30+ projects to ensure carpet cleaning, vacuuming, floor care, dusting, trash removal, window and restroom cleaning.
- Supervise staff to ensure quality assurance and preserve customer satisfaction at all locations.
- Strive to maintain a safe and healthy work environment through the prevention of accidents, the preservation of equipment, and the achievement of safe working practices.

Lowe's • Martell, CA *Garden Center Specialist 2015 - 2018*

Perform product management through stocking shelves and maintaining organization and visibility of products to increase sales. Provide customer service, answering questions and meeting requested needs. Responsible for watering, pruning and disbudding of plants and trees to achieve and promote healthy product. Maintain a clean and orderly department at all times.

State of California • lone, CA *Correctional Officer at Mule Creek State Prison 1997 -2016*

- Sustain the safety and security of the institution with a variety of violent criminals.
- Trained in suicide prevention, escape prevention and sexual harassment prevention.
- Achieving conflict resolution through the lowest use of force.
- Supervised inmates working on Yard Crews to maintain prison grounds.

EDUCATION

Correctional Training Center • Galt, California Peace Officer	1997
Argonaut High School • Jackson, California General Education	1993

Gianna Dillon

(209) 304-2107

giannadillon@icloud.com

SKILLS

- Conflict Resolution
- Leadership
- Communication
- Problem-Solving
- Thriving Under Pressure

EXPERIENCE

Nexus Youth & Family Services, Jackson, CA – Youth Advocate

September 2024 - PRESENT

- Assist the youth and families of Amador County to become healthier and more resilient by assisting them with educational, behavioral leadership, and life skill development
- Provide in-person crisis intervention support for foster youth to de-escalate their circumstances and prevent placement changes
- Provide referrals to a variety of local community partners including behavioral health, public health, and other youth-serving organizations

Childcare and Supervision Services, Pine Grove, CA – Caregiver

August 2014 - PRESENT

- Assist family members with care and supervision for at-risk children and youth

Miller Wine Works, Sutter Creek, CA – Tasting Room Associate

September 2021 - PRESENT

- Cashier / Customer Service
- Obtained knowledge of inventory that the company carries to answer questions for customers and potential customers
- Organized tastings and prepared samples for guests

Kacey Chandler, Pioneer, CA – Nanny/Babysitter

July 2018 - August 2021

- Tended to children's general needs and made sure the children were safe
- Cooking, cleaning, completing daily activities and tasks, homework help
- Transportation: school and extracurricular activities

Young's Payless IGA, Pioneer, CA – Store Clerk

August 2013 - August 2017

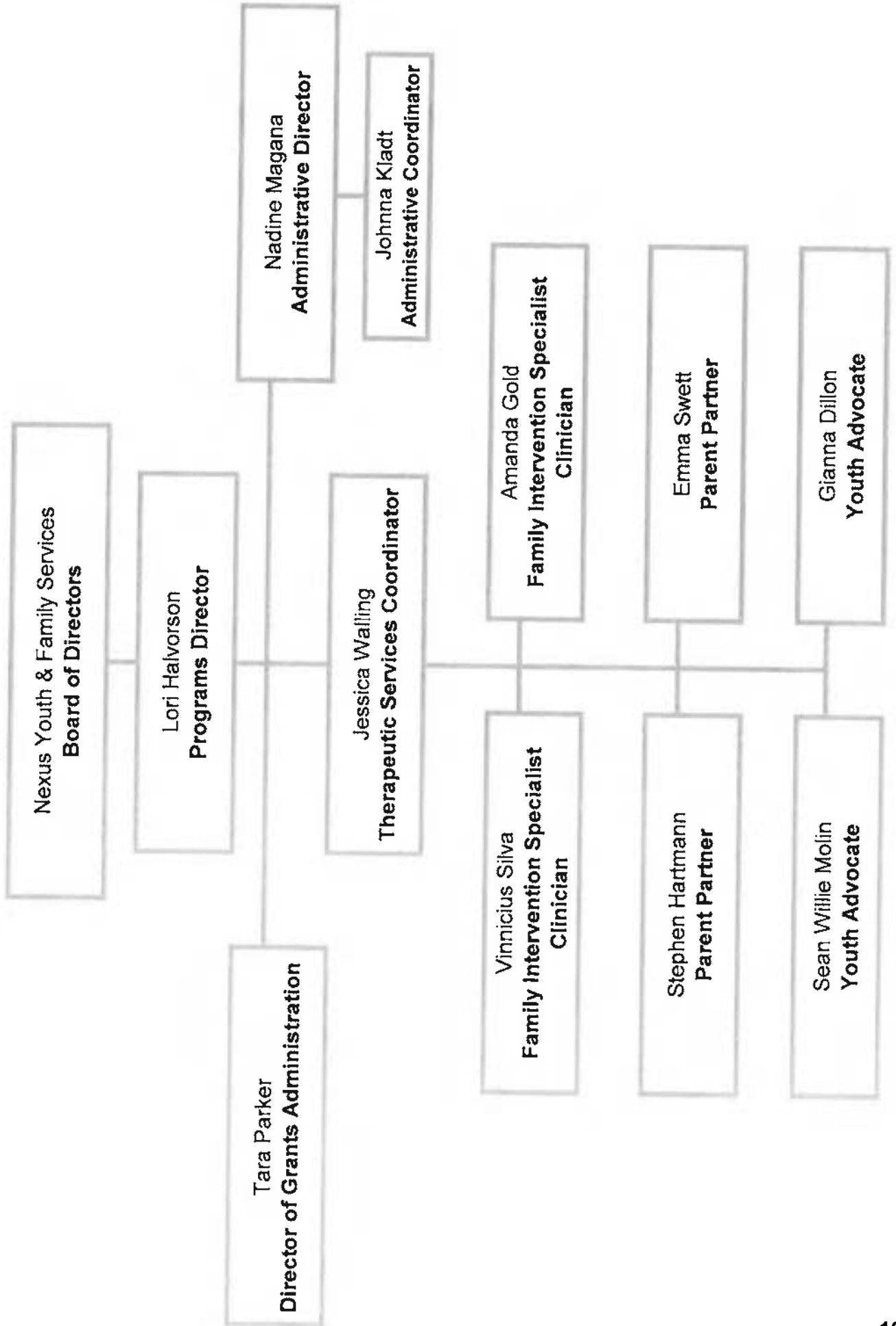
- Cashier / Customer Service
- Cleaning, stocking shelves, checking inventory
- Greeting customers and answering any questions that guests might have

TRAININGS

- Seeking Safety
- Motivational Interviewing
- Trauma Informed Care for Caregivers and Youth

Organizational Chart

Nexus Youth & Family Services
Family Urgent Response System (FURS)



Letters of Support



PINE GROVE STEM ELEMENTARY



Mail: 217 Rex Avenue - Jackson, CA 95642
Location: 20101 Highway 88 - Pine Grove, California
Telephone: (209) 296-2800 - Fax: (209) 296-3133
Website: <http://pinegroveel.amadorcoe.org>

I am writing to express my strong support for Nexus Youth & Family Services (Nexus) as they operate the Family Urgent Response System (FURS) program in Amador County and to emphasize its critical role in providing immediate, compassionate care for children, youth, and caregivers in crisis. As someone who works closely with families and youth as a school administrator, I recognize the importance of having a system in place that not only addresses urgent emotional or behavioral challenges but also offers ongoing resources to ensure long-term stability and well-being.

Nexus is unique in its approach to FURS because it not only helps manage immediate crises but also promotes long-term success by connecting families to ongoing support services. This system fills a crucial gap in our community by ensuring that children and their caregivers receive support, regardless of the time of day, without requiring police intervention or hospital visits. The trauma-informed care provided by the Nexus FURS staff reduces stress for families and prevents potentially long-lasting harm that can arise from unresolved crises.

In addition to its responsiveness during times of crisis, Nexus staff are an essential tool for individual advocacy and familial support, ensuring that families are not left to navigate these difficult situations on their own. The ability to provide ongoing assistance is vital for promoting resilience, empowering caregivers, and helping youth develop healthy coping mechanisms that support their emotional and mental well-being. By fostering a network of care, Nexus' FURS staff enables families to access a continuum of support services, ultimately reducing the recurrence of crises.

In my experience, both as an advocate for families and through my professional work, I have witnessed the transformative power of such systems. The availability of immediate, accessible help during moments of crisis has been life-changing for many families, allowing them to stabilize challenging situations and build a foundation of trust and support. Nexus staff helps prevent the escalation of crises and reduces the need for more extreme interventions that can be traumatic for the children and families involved.

I strongly encourage continued support for Nexus providing this vital program. Nexus FURS staff are more than just an emergency response service—it is a lifeline that strengthens our community by offering advocacy, support, and guidance to families in need.

Thank you for your time and attention to this important matter. Please do not hesitate to contact me should you require further information or wish to discuss how we can collaborate to support this essential system.

A handwritten signature in blue ink, appearing to read "John Hawley".

John Hawley
Principal
Pine Grove STEM School



October 7, 2024

Nexus Youth & Family Services
601 Court St, Suite 210
Jackson, California 95642

To Whom It May Concern:

Nexus Youth & Family Services is a non-profit human services organization dedicated to providing essential and effective programs in Amador County, including prevention, education and therapeutic services for children, youth, adults and families. Founded in 2014, Nexus has a proven track record of providing quality, fiscally responsible, and relevant programs to the citizens of our community including:

- Programs to help targeted/high-risk youth and foster youth;
- Programs to build and support youth-focused community partnerships, provide prevention and early intervention services and mental health education to Amador County youth;
- Student Assistance Program services;
- Therapeutic counseling services for youth and families;
- Programs that support child and family well-being outcomes including parent education, home visitation, family reunification, and information and referral services;
- Drug and alcohol prevention programs for students; and
- Youth development programs.

The Amador County Sheriff's Office has successfully worked alongside the Nexus FURS team to enhance community safety. On several occasions, the Nexus FURS team has been called to assist in situations involving potential violence, including an incident where a caregiver was threatened with a weapon. The Sheriff's Department arrived on standby, ready to intervene if necessary, but the FURS team skillfully managed to de-escalate the situation, ultimately collaborating with the Deputy to get the youth the appropriate mental health services without further escalation. In another incident, when violence was threatened against the caregiver, a Sheriff's Deputy arrived on scene prior to the FURS team, however, deputies were able to leave the scene after witnessing the Nexus FURS team competently assess and address the circumstances, allowing them to leverage their rapport with the family to diffuse the situation peacefully. This cooperative approach not only showcases the effectiveness of the Nexus FURS team's specialized skills but also reflects a commitment to community-oriented partnerships prioritizing the emotional and mental well-being of foster youth in Amador County.

I believe Nexus is fully capable of implementing an outstanding, trauma-informed Family Urgent Response System program that will continue to provide a 24/7 mobile response for caregivers and foster youth who are experiencing a crisis and need someone to help work on the problem, create a plan, stabilize the situation and keep families intact and safe. Their outstanding work contributes to the success of families in our community. I would like to offer my full support to the Nexus team, and I look forward to continuing to work with this exceptional organization in the future to enhance the health and well-being of families in Amador County.

Sincerely,


Gary W. Redman
Sheriff, Amador County

PROUD TO SERVE • READY TO PROTECT

700 COURT STREET • JACKSON, CA 95642 • (209) 223-6500 • FAX (209) 223-1609
ADMINISTRATION (209) 223-6315 • EMERGENCY SERVICES (209) 223-6384 • CIVIL (209) 223-6344
CORONER (209) 223-6754 • JAIL (209) 223-6322



JACKSON POLICE DEPARTMENT

To Whom It May Concern:


Nexus Youth & Family Services is a non-profit human services organization dedicated to providing essential and effective programs in Amador County, including prevention, education and therapeutic services for children, youth, adults and families. Founded in 2014, Nexus has a proven track record of providing quality, fiscally responsible, and relevant programs to the citizens of our community including:

- Programs to help targeted/high-risk youth and foster youth;
- Programs to build and support youth-focused community partnerships, provide prevention and early intervention services and mental health education to Amador County youth;
- Student Assistance Program services;
- Therapeutic counseling services for youth and families;
- Programs that support child and family well-being outcomes including parent education, home visitation, family reunification, and information and referral services;
- Drug and alcohol prevention programs for students; and
- Youth development programs.

The Jackson Police Department has worked alongside the Nexus FURS mobile response team on multiple occasions, demonstrating a strong collaborative approach to supporting youth in crisis. In one instance, the FURS team was called to respond to a youth experiencing suicidal ideations, though the caregiver did not believe these thoughts to be genuine. FURS staff transported the youth to the emergency room, where they met with a local police officer. The officer showed kindness and patience, working closely with the FURS team to assess the situation and provide the necessary help. After discharge, the youth was connected to therapeutic services and completed treatment. In another situation, the police department was involved in an emergency call concerning a youth acting out toward their caregivers. The caregivers contacted the Jackson Police Department, who referred them to the FURS hotline and the Nexus mobile response team, recognizing the need for a mental health assessment. Upon arrival, the FURS team effectively de-escalated the situation and ensured that wrap-around services were implemented for ongoing support. This cooperative approach highlights the effectiveness of the Nexus FURS team's specialized skills and underscores the City of Jackson's commitment to community-focused partnerships that prioritize the emotional and mental well-being of foster youth in Amador County.

I believe Nexus is fully capable of implementing an outstanding, trauma-informed Family Urgent Response System program that will continue to provide a 24/7 mobile response for caregivers and foster youth who are experiencing a crisis and need someone to help work on the problem, create a plan, stabilize the situation and keep families intact and safe. Their outstanding work contributes to the success of families in our community. I would like to offer my full support to the Nexus team, and I look forward to continuing to work with this exceptional organization in the future to enhance the health and well-being of families in Amador County.

Sincerely,



Jose Arevalos
Captain



Office of the DISTRICT ATTORNEY
708 Court Street • Jackson CA 95642-2130

Todd D. Riebe
District Attorney

Criminal Division (209) 223-6444
FAX (209) 223-6304
Investigation Bureau (209) 223-6444
Victim Witness Bureau (209) 223-6474

October 9, 2024

To Whom It May Concern:

Nexus Youth & Family Services is a non-profit human services organization dedicated to providing essential and effective programs in Amador County, including prevention, education and therapeutic services for children, youth, adults and families. Founded in 2014, Nexus has a proven track record of providing quality, fiscally responsible, and relevant programs to the citizens of our community including:

- Programs to help targeted/high-risk youth and foster youth;
- Programs to build and support youth-focused community partnerships, provide prevention and early intervention services and mental health education to Amador County youth;
- Student Assistance Program services;
- Programs that provide outreach, prevention, education, case management, and linkage for community members to mental health services;
- Therapeutic counseling services for youth and families;
- Supervised visitation services to ensure the safety, protection, emotional and physical well-being of children;
- Programs that support child and family well-being outcomes including parent education, home visitation, family reunification, and information and referral services;
- Drug and alcohol prevention programs for students; and
- Youth development programs.

I have worked in collaboration with Nexus personnel to provide services and resources for youth and their families and have witnessed the benefits of the services provided by this responsive community agency. I believe Nexus is fully capable of implementing an outstanding, trauma-informed Family Urgent Response System program that will continue to provide a 24/7 mobile response for caregivers and foster youth who are experiencing a crisis and need someone to help work on the problem, create a plan, stabilize the situation and keep families intact and safe.

Their outstanding work contributes to the success of families in our community.

I would like to offer my full support to the Nexus team, and I look forward to continuing to work with this exceptional organization in the future to enhance the health and well-being of families in Amador County.

Sincerely,

Amy Drake
Director of Amador Victim Witness Assistance Bureau

GENERAL SERVICES ADMINISTRATION

Purchasing Division

MAIL: 12200-B Airport Road, Jackson, CA 95642

LOCATION: 12200-B Airport Road, Martell, CA 95654

PHONE: (209) 223-6375 FAX: (209) 223-0749



BID/REQUEST FOR PROPOSAL RECEIPT LOG

Bid Solicitation No. RFP 24-22

Project Title: Family Urgent Response System (FURS)

BID/RFP/RFQ DUE DATE: 10/10/2024

DUE TIME: 1:30 PM

FACILITATOR: Social Services

LOCATION: 12200-B Airport Road, Martell, CA

PERSONNEL: Danielle Whitaker & Shantell Kinslee

No.	Vendor Information	Amount
1	Vendor Name: <u>Nexus</u> City/State: <u>Jackson, CA</u> Date/Time Received: <u>10-10-24 @ 11:28 am</u> Received By: <u>FB</u>	<input checked="" type="checkbox"/> 1 – Original <input checked="" type="checkbox"/> 4 – Copies <input checked="" type="checkbox"/> 1 – Electronic copy (cd or flash drive in Word format)
2	Vendor Name: _____ City/State: _____ Date/Time Received: _____ Received By: _____	<input type="checkbox"/> 1 – Original <input type="checkbox"/> 4 – Copies <input type="checkbox"/> 1 – Electronic copy (cd or flash drive in Word format)
3	Vendor Name: _____ City/State: _____ Date/Time Received: _____ Received By: _____	<input type="checkbox"/> 1 – Original <input type="checkbox"/> 4 – Copies <input type="checkbox"/> 1 – Electronic copy (cd or flash drive in Word format)
4	Vendor Name: _____ City/State: _____ Date/Time Received: _____ Received By: _____	<input type="checkbox"/> 1 – Original <input type="checkbox"/> 4 – Copies <input type="checkbox"/> 1 – Electronic copy (cd or flash drive in Word format)

EXHIBIT A
SAMPLE SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this “Agreement”) is entered into as of _____, 2024 by and between the COUNTY OF AMADOR, a political subdivision of the State of California (the "County") and __Nexus Youth & Family Services_ (the “Contractor”).

RECITALS

A. Pursuant to Government Code section 31000, County desires to engage assistance to provide the hereinafter set forth special services.

B. Contractor is in the business of providing services similar to those set forth in this Agreement.

C. County desires to engage Contractor, and Contractor desires to be hired by County, to perform the work described below, upon the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the performance of the covenants herein contained, the parties agree as follows:

1. **SERVICES TO BE RENDERED BY CONTRACTOR.** Upon written request by County’s Director of Social Services, Contractor will provide Family Urgent Response System (FURS) Mobile Response to residents of Amador County referred by the California Department of Social Services (CDSS) FURS Hotline. (the “Work”). The Work is more particularly described on **Attachment A** attached and incorporated by this reference. Contractor shall perform the Work in compliance with all statutes, ordinances, regulations and requirements of federal, state and local governing bodies applicable to the performance of the Work. Without limiting the generality of the foregoing, Contractor agrees to comply with Program Integrity Requirements (42 CFR §438.608) and Beneficiary Problem Resolution Process (42 CFR §438.10(g)(1).
2. **SERVICES TO BE RENDERED BY COUNTY.** County agrees to compensate Contractor in return for performance of the Work as set forth in this Agreement.
3. **CHANGES IN SCOPE OF SERVICES.** Only the Amador County Board of Supervisors has the authority to agree to any extension of time, change order, change in the scope of work, change in the contract price, or other term or condition affecting either Contractor's or County's duties set forth herein. Adjustments in compensation, if any, shall be determined through negotiation between the parties to the Agreement and are subject to approval by the Board of Supervisors. Contractor acknowledges that no County staff person or County officer other than the Board of Supervisors has the power to amend the terms and conditions of this Agreement. Any change not so authorized in advance in writing by the Board of Supervisors shall be null and void.

4. TERM; EARLY TERMINATION OF AGREEMENT. The term of this Agreement shall be from _____, 2024 through June 30, 2027. County reserves the right to terminate this Agreement with or without cause on sixty (60) days prior written notice to Contractor. In the case of such early termination, Contractor shall be paid for all services satisfactorily rendered up to the effective date of termination, up to the maximum fee prescribed for any task.

4.1 County shall have the right to terminate this Agreement upon three (3) days written notice in the event that the county allocation is reduced, suspended, or terminated for any reason. Contractor hereby expressly waives any and all claims against County for damages arising from said termination, suspension, or reduction of funds. County shall honor all legitimate obligations incurred by Contractor if the Agreement is terminated by activating this clause.

4.2 County may immediately terminate this Agreement upon written notice to Consultant in the event Consultant, or any or its employees or subconsultants, fails to provide, in any manner, the services required under this Agreement or otherwise fails to comply with the terms of this Agreement.

5. COMPENSATION TO CONTRACTOR; PAYMENT.

5.1 Contractor shall be paid for services rendered in accordance with the fee schedules set forth on **Attachment B** attached and incorporated by this reference. In no event shall compensation to Contractor exceed for any portion of the Work the amounts set forth on **Attachment B**.

5.2 County shall make payment to Contractor within thirty (30) days of the invoice for payment, based upon the services described on the invoice and in an amount properly allowed by the County.

5.3 In the event Contractor claims or received payment from County for a service for which reimbursement is later disallowed by County, state or federal agencies, Contractor shall promptly refund the disallowed amount to County upon request or, at County's option, County may offset the amount disallowed from any payment that is due or becomes due to Contractor under this Agreement or any other agreement.

5.4 Contractor shall provide a completed W-9 to the Auditor's Office. No payments shall be issued prior to submission of this form.

6. SUPERVISION OF THE WORK.

6.1 Contractor shall supervise and direct the Work, using Contractor's best skill and attention. Contractor shall be solely responsible for all methods, techniques, sequences and procedures, and shall coordinate all portions of the Work. County will deal only through Contractor, who shall be responsible for the proper execution of the entire Work.

- 6.2 Contractor shall be responsible to County for the acts and omissions of Contractor's employees, subcontractors, and their agents and employees, and any other persons performing any of the Work under a contract with Contractor.
- 6.3 Contractor shall assign only competent personnel to perform any portion of the Work. If at any time County, in its sole discretion, desires the removal of any person or persons assigned by Contractor to perform the Work, Contractor shall remove such person or persons immediately upon receiving written notice from County. If any person is identified in this Agreement (or any attachment hereto), Contractor shall not remove, replace, substitute, or otherwise change any key personnel without the prior written consent of County.
- 6.4 A subcontractor ("Subcontractor") is a person or organization that has a direct contract with Contractor to perform any of the Work. Contractor agrees that it is as fully responsible to County for the acts and omissions of Subcontractors and of persons either directly or indirectly employed by Contractor as it is for the acts and omissions of persons directly employed by it. Nothing contained in this Agreement or any other document associated with the performance of the work shall create any contractual relation between any Subcontractor and County.
- 6.5 Contractor agrees to bind every Subcontractor and every Subcontractor agrees to be bound by the terms of this Agreement as to that portion of the Work performed by Subcontractor, unless specifically noted to the contrary in a subcontract approved in writing by County. Subcontractor agrees to be bound to the Contractor by the terms of this Agreement and to assume toward Contractor all of the obligations and responsibilities that the Contractor assumes toward County. Contractor agrees to be bound to the Subcontractor by all of the obligations that County assumes to Contractor under this Agreement as to the portion of the Work performed by Subcontractor.
7. CONFERENCES, VISITS TO SITE, INSPECTION OF WORK. In the event it should become necessary for the State or County to hold any conference or visit the site of the proposed work, as a part of any such conference, Contractor shall cooperate fully with the parties involved and shall arrange for qualified representatives of Contractor, upon request of County, to attend any such conference or visit to the site as a part thereof.
8. ASSIGNMENTS. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.
9. CONTRACTOR NOT EMPLOYEE OF COUNTY. It is understood that neither Contractor nor any employee of Contractor is acting hereunder as an employee of County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture.

10. LICENSES, PERMITS, ETC; SANCTIONED EMPLOYEES.

10.1 Contractor represents and warrants to County that it and all of its employees providing services under this Agreement have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform the Work. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any license, permits, and approvals that are legally required for Contractor and its employees to practice its profession and perform the Work. Contractor further represents and warrants to County that any Subcontractor engaged by Contractor to perform a portion of the Work shall similarly possess all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for the Subcontractor to perform the portion of the Work that is the subject of the subcontract at issue.

10.2 Contractor shall immediately notify County in the event Contractor or any of its employees, volunteers, interns, subcontractors or providers retained in any capacity by Contractor is under investigation by a licensing board, is found to be in violation of any rules or regulations of the licensing board, or is the subject of a disciplinary action.

10.3 Contractor shall not employ in any capacity or retain as a subcontractor any individual or entity that is listed on either the Suspended and Ineligible Contractor List published by the California Department of Health Services, or any debarment list published by the Federal Office of the Inspector General with regard to Medicaid or Medicare programs. Contractor shall review at least monthly, pursuant to (42 CFR 455.436), any such lists to confirm the status of Contractor's then current employees or subcontractors. If Contractor does employ or subcontract with an individual or entity on any such lists, Contractor shall be fully responsible for any associated penalties, sanctions, losses or damages that may be imposed on County therefor.

11. INSURANCE. Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees. Within **five (5)** business days of award of the Bid to Contractor, Contractor shall furnish to County satisfactory proof that Contractor has the following insurance:

11.1 Minimum Scope and Limit of Insurance: Coverage shall be at least as broad as:

11.1.1 Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

11.1.2 Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

11.1.3 Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

(If Contractor has no employees a Certificate of Exemption from Workers' Compensation Laws must be completed using the County's form and submitted with all other insurance documents).

11.1.4 Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate.

Broader Coverage/Higher Limits: If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the County.

11.2 The insurance policies are to contain, or be endorsed to contain, the following provisions:

11.2.1 Additional Insured Status: The County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

11.2.2 Primary Coverage: For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

11.2.3 Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the County.

11.2.4 Waiver of Subrogation: Contractor hereby grants to County a waiver of

any right to subrogation which any insurer of said Contractor may acquire against the County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

- 11.3 Self-Insured Retentions: Self-insured retentions must be declared to and approved by the County. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or County.
- 11.4 Acceptability of Insurers: Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the County.
- 11.5 Claims Made Policies: If any of the required policies provide coverage on a claims-made basis:
- 11.5.1 The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- 11.5.2 Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
- 11.5.3 If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 11.6 Verification of Coverage: Contractor shall furnish the County with Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to County before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. **Certificates and endorsements shall refer to the Project or Work. Certificates of Insurance shall list the Certificate Holder as: County of Amador, 10877 Conductor Blvd Suite #200, Sutter Creek, CA 95685. Contractor shall provide all insurance documentation to the Contract Administrator, Emma Brettle at the same address.**
- 11.7 Subcontractors: Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant

shall ensure that County is an additional insured on insurance required from subcontractors.

11.8 Special Risks or Circumstances: County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

12. INDEMNIFICATION. Contractor agrees to indemnify, defend (upon request of County) and hold harmless County and County's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorney's fees of County Counsel and counsel retained by County, expert fees, costs and staff time, and investigation costs) of whatever kind or nature (collectively "Claims"), that arise out of or are in any way connected with any negligent error, act or omission of Contractor or Contractor's officers, agents, employees, independent contractors, subcontractors, or authorized representatives, unless resulting from the sole negligence, active negligence, or willful misconduct of an indemnified party. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons; damage to any property, regardless of where located, including the property of County; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Contractor by any person or entity.

13. DOCUMENTS AND RECORDS.

13.1 Contractor shall keep and maintain full and complete documentation and accounting records concerning the Work. Records shall include without limitation all medical records, accounting records and administrative record related to services provided hereunder. Contractor shall preserve these records for a period of at least seven (7) years following the close of the County fiscal year in which the services were rendered; provided, however, that if an audit has been started, records must be retained until completion and final resolution of any and all issues that may arise. Final settlement shall be made at the end of the audit and appeal process. All accounting records shall be maintained so that they clearly reflect the source of funding for each type of service for which reimbursement is claimed by Contractor. Accounting records include without limitation ledgers, books, vouchers, time sheets, payrolls, appointment schedules, client data cards and schedules for allocating costs.

13.2 Contractor shall permit County and any authorized state or federal agency to audit, inspect and copy all records, notes and writings of any kind in connection with the Work, to the extent permitted by law, for the purpose of monitoring the quality and quantity of services, accessibility and appropriateness of services, and ensuring fiscal accountability. All such audits, inspections, and copying shall occur during normal business hours. Upon request, Contractor shall provide copies of such records to County. Where required by law, Contractor shall obtain necessary releases to permit County or other governmental or accrediting agencies to access patient medical records.

- 13.3 Contractor shall provide to County a copy of any audits performed with respect to the Work no later than thirty (30) days after completion of the audit report. Contractor shall include in any agreement(s) with auditing firms a clause that will allow access by County and state and federal agencies to the working papers of the external independent auditor.
- 13.4 If Contractor is a Medi-Cal provider, Contractor shall provide a copy to County of any year-end cost report documenting actual contract expenditures funded by this Agreement.
- 13.5 Upon completion or termination of this Agreement, County shall be entitled to immediate possession of, and Contractor shall furnish, on request, any plans, correspondence and other pertinent data gathered or prepared by Contractor for the Work prior to termination. Contractor may retain copies of such original documents for Contractor's files.

14. NON-DISCRIMINATION; CULTURAL COMPETENCY; RESIDENCY.

- 14.1 Contractor shall provide all services under this Agreement without discrimination, and shall not discriminate against any employee or applicant for employment, on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor will comply with Section 1735 of the Labor Code and all provisions of Executive Order No. 10925 of March 6, 1961, as amended, and all rules, regulations and relevant orders of the President's Committee on Equal Opportunity created thereby. Contractor shall also comply with the California Fair Employment and Housing Act (Government Code, Section 12900 and following).
- 14.2 County residency is a basic eligibility requirement for services rendered under this Agreement; however, transients referred by County in an emergency or persons in involuntary status may also be provided services if requested by County and approved by Contractor.

15. ALCOHOL-FREE AND DRUG-FREE WORK PLACE POLICY. While performing any services pursuant to the Agreement, being present on any County property, or using County equipment, the Consultant, its employees, subcontractors and agents (1) shall not be in any way impaired because of being under the influence of alcohol or a drug; (2) shall not possess, consume, or be under the influence of alcohol and/or an illegal drug; and (3) shall not sell, offer, or provide alcohol or an illegal drug to another person.

- 15.1 If Consultant, or any employees, sub-contractors, or agents violate any of the above provisions, the County may terminate the Agreement immediately

16. HIPAA COMPLIANCE. The parties acknowledge the existence of the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations ("HIPAA").

Amador County Social Services Department, (“Social Services”) is an entity covered by HIPAA [45 C.F.R. Parts 160, 162, and 164], and County is a “hybrid entity” under HIPAA. Contractor, a health care provider as defined in HIPAA (45 C.F.R. § 160-103), is also a Covered Entity. Each Covered Entity hereby represents that they are and shall remain in compliance with the rules and regulations of said Act as required by law. Each Covered Entity understands that it has obligations with respect to the confidentiality, privacy and security of patients’ medical information, and must take certain steps to preserve the confidentiality of this information, including the training of staff and the establishment of proper procedures for the release of such information as required by HIPAA.

The parties acknowledge that the disclosures of Protected Health Information specified in this Agreement concern the provision of health care services to, and the treatment of, individuals only. Therefore, pursuant to 45 C.F.R. § 164-502(e)(1)(ii)(A), Covered Entity and Contractor are not required to enter into a separate business associate agreement. Although not presently required, to the extent that it may in the future become mandatory that the parties execute a business associate agreement pursuant to HIPAA, such an agreement shall be executed and made part hereof. Failure or refusal of a party to execute a business associate agreement when required by law shall constitute a basis for termination of this Agreement in its entirety.

The Contractor shall, immediately upon discovery of an unauthorized disclosure or breach of privacy and/or security of Personal Identifiable Information and/or Protected Health Information by Contractor, notify County of such breach within 1 business day of discovery at (209) 223-6550. Contractor shall take prompt corrective action to cure any deficiencies and any action pertaining to such unauthorized disclosure required by Federal and State laws and regulations. Contractor shall investigate such breach and provide a written report of the investigation to the Privacy Officer, postmarked within fifteen (15) working days of the discovery of the breach to the following address:

HIPAA Privacy Officer, Amador County Social Services Department,
10877 Conductor Blvd, Suite 200, Sutter Creek, CA 95685

In the event the County is obligated to pay any costs associated with an unauthorized disclosure or breach of privacy and/or security of Personal Identifiable Information and/or Protected Health Information by Contractor, Contractor shall pay on County's behalf any and all such costs arising.

17. **INTEGRATED CORE PRACTICE MODEL** The Integrated Core Practice Model is a statewide effort that sets practices and principles for children/youth served by both the child welfare and the mental health system that promotes a set of values, principles, and practices that is meant to be shared by all who support children/youth and families involved in the child welfare system, including, but not limited to education, probation, regional centers, drug and alcohol services, and other health and human services agencies or legal systems with which the child/youth is involved. Contractor will collaborate and communicate with partner agencies utilizing the values of Integrated Court Practice Model Practice Behaviors, attached and herein incorporated as **Attachment C**.

18. NOTICES. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States Postal Services, certified with return receipt requested, with postage prepaid and addressed as follows:

To Contractor: Nexus Youth & Family Services
601 Court Street #210
Jackson, CA 95642

To County: Amador County Department of Social Services
10877 Conductor Boulevard, Suite 200
Sutter Creek, CA 94685

With a copy to: Office of the County Counsel
810 Court Street
Jackson, CA 95642

The address to which notice shall or may be mailed, as aforesaid, to either party shall or may be changed by written notice given by such party or the other, as hereinbefore provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

18. CONTRACT EXECUTION. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement. If Contractor is a corporation, limited liability company, or general or limited partnership, Contractor shall, within thirty (30) days after execution of this Agreement, deliver to County a certified copy of a resolution of the Board of Directors or partner or member authorization of Contractor authorizing or ratifying the execution of this Agreement.
19. CONSTRUED PURSUANT TO CALIFORNIA LAW; VENUE. The parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. Venue for all litigation relative to the formation, interpretation and performance of this Agreement shall be in Amador County, California.
20. INCORPORATION OF AGREEMENTS AND AMENDMENTS. This Agreement contains all agreements of the parties with respect to any matter mentioned herein. No other Agreement or understanding pertaining to any such matter shall be effective, unless in writing signed by the party to be charged. This Agreement may be modified by the parties hereto only in writing and signed by both parties.
21. SEVERABILITY. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

22. TIME OF ESSENCE. Time is hereby expressly declared to be the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. COMPLIANCE WITH CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT. The Contractor shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. The Contractor shall report each violation to County, and understands and agrees that County will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office. The Contractor shall include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance.
24. CONFLICT OF INTEREST. Contractor warrants and represents that it presently has no interest and covenants that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of the Work. Contractor further agrees that in the performance of this Agreement no person having any such interest shall be employed by Contractor.
25. HATCH ACT. No remuneration in exchange for PHI and Hatch Act: Per ACBH Policy 7-226 Contractor to adhere to the State of California Senate Bill (SB 1128) which prohibits licensed and/or certified alcoholism or drug abuse recovery and treatment facilities, owners, partners, directors, employees and/or shareholders from giving or receiving anything of value for the referral of a person to a substance use disorder (SUD) treatment facility. Contractor shall follow the provisions of the Hatch Act (Title 5 USC, Sections 1501-1508) which limits the political activities of employees whose principal employment activities are funded on whole or in part with federal funds.
26. DEBARMENT AND SUSPENSION. The Contractor hereby acknowledges that the County is prohibited from contracting with and making subawards to parties that are suspended, debarred, ineligible, or excluded or whose principals are suspended, debarred, ineligible, or excluded from securing federally funded contracts. By executing this Agreement, Contractor certifies that neither it nor any of its owners, officers, partners, directors or other principals is currently suspended, debarred, ineligible, or excluded from securing federally funded contracts, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Further, by executing this Agreement, Contractor certifies that, to its knowledge, none of its subcontractors, at any tier, or any owner, officer, partner, director or other principal of any subcontractor is currently suspended, debarred, ineligible, or excluded from securing federally funded contracts, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Contractor shall immediately notify County in writing, during the term of this Agreement, should it or any of its subcontractors or any principals either be suspended, debarred, ineligible, or excluded from securing federally funded contracts. Failure of Contractor to comply with this provision shall constitute a material breach of this Agreement upon which the County may immediately terminate or suspend this Agreement.

27. BYRD ANTI-LOBBYING AMENDMENT (31 USC 1352)(as amended). Contractor certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor shall also disclose to County any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

COUNTY OF AMADOR

CONTRACTOR:

BY: _____

BY: _____

Chairman
Board of Supervisors

Federal ID #: _____

APPROVED AS TO FORM:

ATTEST:

BY: _____

BY: _____

Gregory Gillott
Amador County Counsel

Jennifer Burns
Clerk of the Board of Supervisors.

ATTACHMENT A – SCOPE OF WORK

1. Includes all services specified in the County of Amador RFP Number 24-22 Family Urgent Response Services (FURS) and;
2. Contractor's response to RFP 24-22 dated October 10, 2024 attached herein and;
3. This Agreement

These documents are hereby made a part of and incorporated herein by reference into this contract.

ATTACHMENT B – FEE SCHEDULE

Total compensation to Contractor will be made monthly on a time-and-materials basis (or task related basis) with cost-not-to-exceed _____Dollars and _____Cents (\$____,____.____) for Fiscal Year 2024/2025 in accordance with Cost Proposal submitted by Contractor – see attached.

The Cost Proposal and Fee Schedule attached hereto, constitute the full and complete understanding and agreement of the parties with respect to the Services to be provided by Contractor and they supersede any prior or contemporaneous understanding or agreement, whether written, oral or communicated in any other type of medium, between the parties relating thereto. No amendment or modification of any provision of this Agreement shall be binding unless made in writing and signed by the parties hereto.

The California Constitution requires that any County contract that extends beyond the current fiscal year must be subject to future appropriations.

ATTACHMENT C – INTEGRATED CORE PRACTICE MODEL

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AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Director of Transportation and Public Works 

DATE: November 12, 2024

SUBJECT: 2024 Ditching Project, Bid No. 24-16
Resolution of Acceptance
Final Agreement and Release of Claims

CONTACT: Richard Vela, (223-6457)

Overview

R.D. Morgan Construction, Inc. (Contractor) received the Notice to Proceed (NTP) on September 10, 2024 for the subject project and received project completion for the project on October 2, 2024, commencing the one-year guarantee period.

The attached resolution has been prepared to formally accept the work done by Contractor for the project.

The Department has received the Agreement and Release of Claims, with Contractor signature. The Agreement and Release of Claims is being presented at this time to formally close the construction contract and release the final payment to Contractor.

Requested Actions

1. Adopt resolution accepting the 2024 Ditching Project as complete;
2. Authorize Chairman to sign Agreement and Release of Claims.

Fiscal Impact

The original Contract Amount was \$75,000. The final Contract Amount is \$75,000. A final payment of \$3,750.00, which represents release of retention, will be made to Contractor upon approval.

Attachments: Resolution of Acceptance
Agreement and Release of Claims (Attachment A)
Conditional Waiver and Release Upon Final Payment (Attachment B-4)
Final Payment Details

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION ACCEPTING THE)
2024 DITCHING PROJECT)

RESOLUTION NO. 24-XXX

WHEREAS, the contractor has completed ditch cleaning, and traffic control in Amador County, California; and

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California that said Board does hereby accept the work by R.D. Morgan Construction, Inc. for the 2024 Ditching Project as complete.

BE IT FURTHER RESOLVED by said Board that the Department of Transportation and Public Works Director has found that no liens or Stop Notices are filed and gives the Director authorization to release retention and final payment.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of November 2024, by the following vote:

AYES: Jeff Brown, Richard M. Forster, Frank Axe, Patrick Crew, and Brian Oneto

NOES: None

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

ATTACHMENT A

AGREEMENT AND RELEASE OF CLAIMS

This Agreement and Release of Claims ("Agreement and Release"), made and entered into this 12th day of November, 2024, by and between the County of Amador ("County"), and R.D. Morgan Construction, Inc. ("Contractor"), whose place of business is 1350-B Cook Road, Ione CA, 95640.

RECITALS

A. On August 13, 2024, County and Contractor entered into a contract (the "Contract") in the County of Amador, State of California, whereby Contractor agreed to perform certain work (the "Work") consisting of furnishing of all labor, materials, and equipment for the construction of pavement, pavement delineation, and any additive work as specified, including all the necessary components to perform the Work.

B. The Work under the Contract has been completed.

NOW, THEREFOR, it is mutually agreed between County and Contractor as follows:

1. Contractor will not be assessed damages except as detailed below:

Original Contract Sum	<u>\$ 75,000</u>
Modified Contract Sum	<u>\$ n/a</u>
Payment to Date	<u>\$ 71,250</u>
Damages	<u>\$0.00</u>
Payment Due Contractor	<u>\$ 3,750.00</u>

2. Subject to the provisions of this Agreement and Release, County shall forthwith pay to Contractor the sum of three thousand, seven hundred and fifty Dollars and zero Cents (\$3750.00) under the Contract, less any amounts withheld under the Contract or represented by any Notice to Withhold Funds on file with County as of the date of such payment.

3. Contractor acknowledges and hereby agrees that there are no unresolved or outstanding claims in dispute against County arising from the performance of work under the Contract, except for (i) the Disputed Claims described in Paragraph 4 below, and (ii) continuing obligations described in Paragraph 6 below. It is the intention of the parties in executing this Agreement and Release that this Agreement and Release shall be effective as a full, final and general release of all claims, demands, actions, causes of action, obligations, costs, expenses, damages, losses and liabilities of Contractor against County, all its respective agents, employees, inspectors, assignees and transferees except for the Disputed Claims set forth in Paragraph 4 below and continuing obligations described in Paragraph 6 below.

4. The following claims are disputed (hereinafter, the "Disputed Claims") and are specifically excluded from the operation of this Agreement and Release:

<u>Claim No.</u>	<u>Date Submitted</u>	<u>Description of Claim</u>	<u>Amount of Claim</u>
[Insert information, including attachments if necessary]			

5. Consistent with California Public Contract Code Section 7100, Contractor hereby agrees that, in consideration of the payment set forth in Paragraph 2, above, Contractor hereby releases and forever discharges County, all its agents, employees, inspectors, assignees and transferees from any and all liability, claims, demands, actions or causes of action of whatever kind or nature arising out of or in any way concerned with the work under the Contract, except for the Disputed Claims.

6. Guarantees and warranties for the Work, and any other continuing obligation of Contractor, shall remain in full force and effect as specified in the Contract Documents.

7. Contractor shall immediately defend, indemnify and hold harmless County, all its respective agents, employees, inspectors, assignees and transferees from any and all claims, demands, actions, causes of action, obligations, costs, expenses, damages, losses and liabilities that may be asserted against them by any of Contractor's suppliers and/or Subcontractors of any tier and/or any suppliers to them for any and all labor, materials, supplies and equipment used, or contemplated to be used in the performance of the Contract, except for the Disputed Claims.

8. Contractor hereby waives the provisions of California Civil Code Section 1542, which provides as follows:

A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his settlement with the debtor.

9. The provisions of this Agreement and Release are contractual in nature and not mere recitals and shall be considered independent and severable, and if any such provision or any part thereof shall be at any time held invalid in whole or in part under any federal, state, county, municipal or other law, ruling or regulations, then such provision, or part thereof shall remain in force and effect only to the extent permitted by law, and the remaining provisions of this Agreement and Release shall also remain in full force and effect, and shall be enforceable.

10. All rights of County shall survive completion of the Work or termination of Contract, and execution of this Release.

***** CAUTION: THIS IS A RELEASE - READ BEFORE EXECUTING *****

COUNTY OF AMADOR:

CONTRACTOR:

By: _____
Chairman, Board of Supervisors

By: R.D. Morgan Construction
Principal INC.

Name (please print): Janey Adams

Title: Office Manager

ATTACHMENT B-4

CONDITIONAL WAIVER AND RELEASE

UPON FINAL PAYMENT

Upon receipt by the undersigned of a check from the County of Amador in the amount of **\$3,750** payable to R.D. Morgan Construction, Inc. and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice or bond right the undersigned has on the 2024 DITCHING PROJECT, of the County of Amador located on Sutter Creek Road. This release covers the final payment to the undersigned for all labor, services, equipment or material furnished on the job, except for disputed claims for extra work in the amount of \$0.00. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 10/11/24

R.D. Morgan Construction, Inc.
(Company Name)

By: 

Title: Office Manager

2024 DITCHING PROJECT

BID NO. 24-16


DATE: 10-10-24

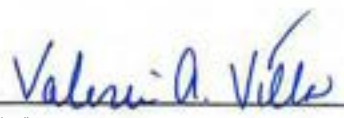
FINAL ESTIMATE

Contractor: R.D. Morgan Construction, Inc.

ITEM NO.	ITEM DESCRIPTION	UNIT MEASURE	UNIT PRICE	THIS ESTIMATE \$
1	Ditching	LF	\$ 1.75	\$ 75,000.00
ITEM SUBTOTAL				\$ 75,000.00
TOTAL CONTRACT ITEM COSTS TO DATE (FINAL)				\$ 75,000.00
AMOUNT PREVIOUSLY PAID				\$ 71,250.00
RELEASE RETENTION (FINAL)				\$ 3,750.00
WITHHOLD (FINAL)				
FINAL PAYMENT				\$ 3,750.00
PAYMENT TO DATE				\$ 71,250.00
CONTRACT ALLOTMENT				\$ 75,000.00
REMAINING BALANCE				\$ 3,750.00

 10/11/24
 CONTRACTOR -- DATE

 10/16/24
 INSPECTOR - DATE

 10-15-24
 COUNTY ENGINEER - DATE

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RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

Amador County Building Department
810 Court Street
Jackson, CA 95642

APN: 005-120-014-000
Site Address: 9255 Dave Brubeck Rd, Ione
Agricultural Building Permit Exemption
No.:AG245804

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

AGREEMENT TO LIMIT USES OF AGRICULTURAL STRUCTURE

This Agreement is entered into as of November 12th, 2024 by and between the COUNTY OF AMADOR, a political subdivision of the State of California (the "County") and JACKSON RANCHERIA DEVELOPMENT CORPORATION ("Owner").

RECITALS

A. Owner owns certain real property (the "Property") situated in the unincorporated area of the County of Amador, State of California, described as follows:

EXHIBIT "A" LEGAL DESCRIPTION

THE PROPERTY DESCRIBED HEREIN IS SITUATED IN THE STATE OF CALIFORNIA, COUNTY OF AMADOR, AN UNINCORPORATED AREA, DESCRIBED AS FOLLOWS:

Parcel One:

A parcel of land situated in the County of Amador, State of California, and being a portion of the Rancho Arroyo Seco, and being also delineated and designated "GREENROCK RANCH LANDS, LLC READUSTED PARCEL 3, 7,159.23 Acres Total", upon that certain official map entitled "RECORD OF SURVEY BOUNDARY LINE ADJUSTMENT FOR GREENROCK RANCH LANDS, LLC A Delaware Limited Liability Company 20060015247, 2008001449 and 2009005234 and EDWIN LANDS, LLC, a Delaware Limited Liability Company 20060015249 and 2014006343", and filed for record in the office of the Recorder of Amador County in Book 65 of Maps and Plats at page 58, et seq.

Parcel Two:

Together with those certain non-exclusive easements designated as: (a) the "Existing South Haul Road;" (b) the "Existing North Haul Road;" (c) the "Existing East Haul Road," (d) the "Existing West Haul Road,"(e) the "Potential West Haul Road Realignment;" (f) the "Cap Rock Road;" and (g) the "Potential Northwest Haul Road/All Purpose Road granted to Greenrock Ranch Lands, et al in Easement Agreement recorded November 17, 2011 as Inst. No. 2011-9115, Amador County Records.

APN: 005-080-015, 005-090-009, 005-090-016, 005-100-010, 005-110-010, 005-110-011, 005-120-008, 005-120-010, 005-130-052, 005-140-008, 005-150-011, 005-150-012, 005-170-019, 005-180-019, 005-190-002, 005-190-020, 005-090-012

Owner desires to construct an agricultural structure on the Property and has applied for an Agricultural Building Permit Exemption.

B. Owner understands and agrees that the exempted agricultural structure can only be used as provided in Amador County Code Chapter 15.04 and that any violation of the conditions under which the Agricultural Building Permit was granted may void the exemption.

C. As a condition of issuance of the Agricultural Building Permit Exemption, the County requires that the restrictions on the use of the structure and all further obligations of Owner set forth in this Agreement run with the land and be made a matter of public record so that any future purchasers of the property will be made aware of them.

D. Owner is aware and agrees that this agreement will be recorded in the Amador County Recorder's Office.

NOW, THEREFORE, the parties agree as follows:

1. **Recitals.** The parties acknowledge the truth of the recitals set forth above, which are incorporated into this Agreement.
2. **Restriction on Use of Agricultural Structure.** Owner agrees that in no event shall the exempted agricultural structure be used for any purpose other than to house farm implements, hay, grain, poultry, livestock or horticultural products. The structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated, or packaged. Employees may only enter the structure on an occasional basis to store or remove equipment or otherwise perform tasks of a limited duration that require infrequent access to the structure. The structure shall not be a place used by the public.

3. Additional Obligations of Owner.

3.1 Owner understands and agrees that despite an exemption from obtaining a permit, the exempted agricultural structure shall be constructed in compliance with Chapter 15.04 of the Amador County Code, and all other applicable laws of Amador County, the State of California and any federal laws that may apply.

3.2 Owner understands and agrees that any violation of this Agreement or other condition under which the Agricultural Building Permit Exemption was granted may, at the County's sole discretion, void the exemption.

3.3 Owner acknowledges that if the Agricultural Building Permit Exemption becomes void, Owner shall be required to remove the structure or fully permit the structure (building permit application, plan check, inspection process, etc.) and pay all fees then in effect.

3.4 Owner agrees to indemnify the County of Amador and its agents, officers and employees from any claim, action or proceeding against the County or its agents, officers and employees arising from performance or non performance of its obligations under this Agreement.

4. County's Remedies Upon Default. Owner acknowledges that any violation of this Agreement shall constitute a public nuisance. Upon any violation of this Agreement, the County may pursue any remedies provided by statute or ordinance. In addition to all other remedies provided by law, Owner further agrees that the County or any governmental entity having jurisdiction may obtain immediate injunctive relief against any use of the agricultural structure that is inconsistent with this Agreement.

5. Covenant Running with the Land. Owner agrees that the restrictions and obligations of Owner set forth in this Agreement shall be perpetual and run with the land, binding future owners of the Property, unless and until the exempted agricultural structure is either (i) removed from the property, or (ii) fully permitted by the County.

6. No Waiver of Remedies. Failure to exercise any remedy provided for in this Agreement shall not, under any circumstances, be construed as a waiver of the remedy.

7. Entire Agreement. This Agreement contains the entire agreement of the parties respecting its subject matter, and supersedes any and all prior discussions, representations, and oral or written agreements, if any, between the parties.

COUNTY:

OWNER: Jackson Rancheria Development Corporation

BY: _____
Brian Oneto
Chair, Board of Supervisors

BY:  _____

APPROVED AS TO FORM:
GREGORY GILLOTT,
AMADOR COUNTY COUNSEL

ATTEST:
JENNIFER BURNS, CLERK OF THE
BOARD OF SUPERVISORS

BY: _____

BY: _____

[PARTY SIGNATURES MUST BE ACKNOWLEDGED]

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of AMADOR }

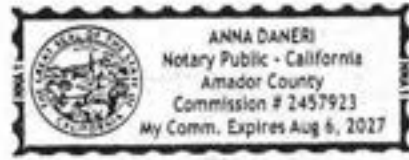
On 10/18/2024 before me, ANNA DANERI, NOTARY PUBLIC
Date Here Insert Name and Title of the Officer

personally appeared CRYSTAL JACK
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature [Handwritten Signature]
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: AGREEMENT TO LIMIT USES OF AGRICULTURAL STRUCTURE

Document Date: _____ Number of Pages: 4

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
<input type="checkbox"/> Corporate Officer – Title(s): _____	<input type="checkbox"/> Corporate Officer – Title(s): _____
<input type="checkbox"/> Partner – <input type="checkbox"/> Limited <input type="checkbox"/> General	<input type="checkbox"/> Partner – <input type="checkbox"/> Limited <input type="checkbox"/> General
<input type="checkbox"/> Individual <input type="checkbox"/> Attorney in Fact	<input type="checkbox"/> Individual <input type="checkbox"/> Attorney in Fact
<input type="checkbox"/> Trustee <input type="checkbox"/> Guardian or Conservator	<input type="checkbox"/> Trustee <input type="checkbox"/> Guardian or Conservator
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____
Signer is Representing: _____	Signer is Representing: _____

Recording requested by:
BOARD OF SUPERVISORS

When recorded send to:
BUILDING DEPARTMENT

BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION AUTHORIZING RECORDATION OF)
AGREEMENT TO LIMIT USES OF AGRICULTURAL) RESOLUTION NO. 24-xxxx
STRUCTURE – Jackson Rancheria Development Corporation)
)

WHEREAS Jackson Rancheria Development Corporation (“Owner”) desires to construct an agricultural structure on his/her/their Property and have applied for an Agricultural Building Permit Exemption; and

WHEREAS, Owner has applied for an Agricultural Exemption and has complied satisfactorily with all other conditions of the Application for the Permit; and

WHEREAS, an Agreement to limit uses of the agricultural structure for AG245804 is required by Amador County Code Chapter 15.04.040 and was authorized by the Board of Supervisors at their November 12th, 2024 meeting; and

WHEREAS, Owner understands and agrees that the exempted agricultural structure can only be used as provided in said Amador County Code Chapter 15.04.040 and that any violation of the conditions under which the Agricultural Building Permits was granted may void the exemption.

THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Amador that said Board does hereby approve the Agreement to limit uses of an exempt agricultural structure for Building Permit Number AG245804 by and between the County of Amador and Jackson Rancheria Development Corporation on the terms and conditions contained therein as it relates to Building Permit Number AG245804.

BE IT FURTHER RESOLVED that the Chairman of said Board is hereby authorized to sign and execute said Agreement on behalf of the County of Amador.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the November 12th, 2024 by the following vote:

AYES:

NOES:

ABSENT:

Brian Oneto
Chair, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County, California

By: _____

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AMADOR COUNTY BOARD OF SUPERVISORS
COUNTY ADMINISTRATION CENTER *810 COURT STREET * JACKSON, CA * 95642
(209) 223-6470

COMMITTEE MEMBER APPLICATION FORM

Date 20.11.2024

Please consider me for the following committee:
Township #12 Jones Cemetery District Board

NAME: Marianne Pentle

Mailing Address: 402 Creekside Ct. Jones, Ca. 95640

Physical Address: _____

Business Address: _____

Telephone - Home: 209 304-3525 Work: _____

Please state briefly your qualifications and why you are interested in serving on this committee (use additional sheet of paper, if necessary):

I thank you for your consideration of my application for the Jones Cemetery Board. I have lived in Jones since 1980. I was a member of the ICBA when my husband and I owned Pentle Chevron. I was a teacher at Jones Elem for 25 years. Most importantly, I have raised my three children here in Jones and I have a great love of this community. I am retired and my husband has passed so I now have some free time to devote to our community. I would like to serve on this committee to facilitate the continued

Signature Marianne Pentle
*Please be aware this completed form may be released to any member of the public or media upon request.

<u>FOR CLERKS USE ONLY</u>	
Application Accepted _____	Application Rejected _____
Date Appointed _____	Committee Number _____
Term Expires _____	Supervisory District _____

upkeep and improvements to the cemetery.
Thank you. Marianne Pentle

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County of Amador
Community Facilities District No. 2006-1
(Fire Protection Services)

Local Agency Special Tax and
Bond Accountability Act Compliance
(SB 165)

Fiscal Year 2023/2024

KOPPEL & GRUBER
PUBLIC FINANCE

334 Via Vera Cruz, Suite 256

San Marcos, California 92078

760-510-0290

info@kgpl.net

TABLE OF CONTENTS

- I. Background 1
- II. Authorized Services 1
- III. Collection of Special Taxes & Expenditures 2
- IV. Project Status 2

I. Background

The Local Agency Special Tax and Bond Accountability Act (“Accountability Act”) was enacted by California State Legislature through Senate Bill 165 to provide accountability measures for any local special tax and/or bond measure subject to voter approval on or after January 1, 2001. According to the requirements of the Accountability Act (*Sections 50075.1 and 53410 of the Government Code of the State of California*), an annual report must be filed by the local agency levying a special tax and/or issuing a bond measure on or before each January 1, commencing January 1, 2001 and shall contain a description of the following:

1. The amount of funds collected and expended to fund authorized facilities/services in the previous fiscal year.
2. The status of any project required or authorized to be funded by the special tax and/or bond measure.

The information contained in this Section has been compiled and is being presented pursuant to and in accordance with the requirements outlined in the Accountability Act for Fiscal Year 2023/2024.

II. Authorized Services

The purpose of CFD No. 2006-1 is to provide for the cost of providing (1) fire protection/paramedic services that are in addition to those provided in the territory within the CFD prior to the formation of CFD No. 2006-1, and (2) incidental expenses related to financing, forming and administering CFD No. 2006-1.

III. Collection of Special Taxes & Expenditures

The following table shows the amount of Special Taxes collected and the expenditures made to fund the authorized services and incidental expenses of CFD No. 2006-1 from July 1, 2023 through June 30, 2024.

Item	Amount
Beginning Balance as of July 1, 2023	\$95,258.14
<u>Sources of Funds</u>	
Special Tax Collections	\$68,396.26
Interest Earnings	4,106.39
Subtotal Sources of Funds	\$72,502.65
<u>Expenditures</u>	
Administrative Expenses	(\$7,424.01)
Fire Protection/Paramedic Services	(\$61,466.70)
Subtotal Expenditures	(68,890.71)
Ending Balance as of June 30, 2024	\$98,870.08

IV. Project Status

Fire protection/paramedic services and incidental expenses that are authorized to be funded by the CFD are ongoing.

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AGREEMENT

This Agreement is entered into this _____ day of _____, 2024 by and among the County of Amador, a political subdivision of the State of California ("County"); Gary Redman, Amador County Sheriff ("Sheriff"); and Joshua Long ("Long") on the terms and conditions contained herein.

Recitals

- A. Long is a Sheriff's Sergeant with the Amador County Sheriff's Office and is remaining in County service.
- B. Long is uniquely acquainted with a trained canine County police dog named Tark, who was used in Sheriff's operations. Long was assigned as Tark's handler and partner for the past six years.
- C. Tark is a seven year old German Shepherd service canine. Due to Tark's age, limitations, compatibility with other canine handlers, and medical condition, he is no longer viable for Sheriff's operations.
- D. Long has offered and desires to take ownership of Tark and to feed and care for him at Long's expense for the remainder of Tark's lifetime.
- E. County, Sheriff, and Long mutually desire that ownership of Tark should pass from County to Long, subject to the conditions set forth below.

NOW, THEREFORE, IT IS AGREED by and between the parties as follows.

- 1. County hereby transfers ownership of Tark to Long.
- 2. Long shall provide a humanitarian home for Tark, feed him according to the special diet recommended by a veterinarian, and obtain veterinarian services for any medical condition when needed for the remainder of Tark's life.
- 3. County makes no warranties as to the condition, health, temper, or stability of Tark and Long accepts ownership of Tark "as-is", with all faults. Long, on behalf of himself and his successors and assigns, hereby releases County and Sheriff and their respective officers, agents and employees from and against any and all loss, claim, liability or expense, whether direct or indirect, known or unknown, arising out of, related in any way to, or resulting from or in connection with, in whole or in part, ownership of Tark. In that connection, Long, on behalf of himself and his successors and assigns, waives the benefit of California Civil Code Section 1542, which provides as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release,

which if known by him must have materially affected his settlement with the debtor."

4. Long shall indemnify County and Sheriff and their officers, agents and employees from any claim or cause of action, including all litigation costs thereof, alleged to be based on injury or damage caused by or in connection with Tark after transfer of ownership to Long. Long shall maintain Homeowner's Insurance covering such an injury or damage and, if possible, obtain a policy with County and Sheriff and their officers, agents and employees as additional insured's.

IN WITNESS WHEREOF the parties to these presents have hereunto set their hands and seals and have executed this contract in quadruplicate the day and year first above written.

COUNTY OF AMADOR:


By: _____
Chairman, Board of Supervisors



Joshua Long

Approved as to form:
Greg Gillott, Amador County Counsel

By: _____



Gary Redman, Amador County Sheriff

Attest:
Jennifer Burns, Clerk of the Board of Supervisors

By: _____

**AMADOR COUNTY
GENERAL SERVICES ADMINISTRATION
PURCHASE REQUISITION**

Date 04/01/19
Budget/Line Item 2 2 1 0 - 5 2 7 0 0
Fund _____

The following supplies are required by Amador County Sheriff's Office Ext # _____
Name of department _____

- Please Order
 Already Ordered

Preferred or suggested vendor Amador County Sheriff's Office K9 Fund

Address _____

City _____ State _____ Zip Code _____

COPY Vendor # _____
Telephone _____

QUANTITY	GIVE FULL DESCRIPTION: SIZE, MATERIAL, COLOR, CATALOG NO, PACKAGING, ETC	ESTIMATED UNIT PRICE	PER	ESTIMATED TOTAL COST	QUOTE	QUOTE	QUOTE
1	German Shepherd male born 8/10/17 named Tarek. The Amador Sheriff's Office agrees to pay the Amador County K9 Fund \$1.00 for Tarek We agree to cover all maintenance and medical expenses of Tarek. Upon mutual agreement between the Sheriff's Office and K9 fund, we will sell Tarek back for \$1.00 The Sheriff's Office maintains all control of assigning handlers.	\$1.00	1	\$1.00			
	Tax			\$0.00			
	Shipping			\$0.00			
	Total			\$1.00	\$ 0.00	\$ 0.00	\$ 0.00

COPY

I hereby certify, upon my own personal knowledge, that the articles or services requested herein are necessary for use by the department, and that there are funds available to cover cost of same.

Requested By G. Redman

Approved By 

APPROVED FOR PURCHASE BY: GSA ONLY

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AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: October 31, 2024

SUBJECT: Agenda Item for November 11, 2024 Board Agenda
Deputy District Attorneys Association - New-Hire Incentive Side Letter of Agreement

The District Attorney has requested to continue (originally adopted for the period of January 1, 2020 through September 30, 2024) the Deputy District Attorneys New-Hire Incentive Program through September 30, 2026. The program provides a monetary bonus to incentivize the recruitment of candidates in the Deputy District Attorney I, II, III and IV classifications.

If the Board does not approve and adopt the Deputy District Attorneys Side Letter of Agreement, the terms outlined in the Side Letter will not be ratified. Consequently, the District Attorney's Office may struggle to remain competitive in the job market compared to other public agencies and could continue to experience staffing shortages.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION APPROVING A SIDE LETTER)
AGREEMENT WITH THE AMADOR COUNTY) RESOLUTION NO. 24-XXX
DEPUTY DISTRICT ATTORNEY'S)
ASSOCIATION (DDAA) TO CONTINUE THE)
NEW HIRE INCENTIVE PROGRAM)

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that said Board does hereby approve the Side Letter of Agreement between the County of Amador and the Deputy District Attorneys Association (DDAA) as it relates to continuing the New Hire Incentive Program; and

BE IT FURTHER RESOLVED that the Chairman of said Board is hereby authorized to sign and execute said agreement on behalf of the County of Amador.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador in a regular meeting thereof, held on the 12th day of November 2024, by the following vote:

AYES: Frank Axe, Richard M. Forster, Patrick Crew, Jeff Brown and Brian Oneto

NOES: None

ABSENCE: None

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

Side Letter of Agreement
Deputy District Attorney New-Hire Incentive Program

I. Parties

The Parties to this Side Letter of Agreement (herein after “Side Letter”) are the County of Amador (hereinafter referred to as the “County”) and Amador County Deputy District Attorneys’ Association (hereinafter referred to as the “Association”).

II. Background

The Parties are the signatories to a Memorandum of Understanding (hereinafter referred to as the “MOU”) setting forth terms and conditions of employment for certain County employees within the Association.

In order to recruit qualified candidates to staff vacancies in the District Attorney’s Office, the County intends to incentivize the recruitment of candidates into the classifications of Deputy District Attorney I-III and IV. The Parties have agreed to continue its “New-Hire Incentive Program” effective as of October 1, 2024, and run through September 30, 2026, unless extended for an additional year by the County Administrative Officer. The County and the Association, have met and conferred and have agreed to amend the existing MOU terms as set forth below and hereby agree as follows:

III. MOU Amendment

New-Hire Incentive Program

The Association and the County agree to allow the County to continue a New-Hire Incentive Program that will provide a new-hire sign-on bonus payment to new-hires in the following job classifications and at the specified amounts:

- Deputy District Attorney I, II, III: \$10,000
- Deputy District Attorney IV: \$15,000

Eligible employees are entitled to the new-hire sign-on bonus in the above amount. The bonus payment(s) shall be payable in two payments to those employees eligible for the new-hire sign-on bonus:

1. New-Hire Bonus: For incumbents hired at the Deputy District Attorney I, II, or III level, \$5,000 of the new-hire sign-on bonus payment will be paid to a new employee in the employee’s first payroll check following active employment, or as soon as reasonably practicable thereafter. The remaining \$5,000 of the new-hire sign-on bonus payment will be paid in the employee's payroll check the first full pay period following successful completion of the employee’s probationary period, or as soon as reasonably practicable thereafter.
2. New-Hire Bonus: For incumbents hired at the Deputy District Attorney IV level, \$7,500 of the new-hire sign-on bonus payment will be paid to a new employee in the employee’s first payroll check following active employment, or as soon as reasonably practicable thereafter. The remaining \$7,500 of the new-hire sign-on bonus payment will be paid in the employee's payroll

check the first full pay period following successful completion of the employee's probationary period, or as soon as reasonably practicable thereafter.

Only one "retention" (a prior retention bonus program by side letter executed in 2021 by the parties) or new-hire sign-on bonus is available to an eligible employee. A former County employee who applies in the above-referenced job classifications will only qualify for a new-hire sign-on bonus if the employee had a minimum break in service of at least 3 years from the date they were previously separated from County employment. A County employee who promotes into one of the above-referenced job classifications is not considered a newly hired employee and is not eligible for the new-hire sign-on bonus.

Receipt of the new-hire sign-on bonus is contingent on the employee executing an individual "New-Hire Sign-On Bonus Agreement" that requires the employee to remain employed in the Amador County District Attorney's Office for a minimum of three (3) years. If the employee voluntarily resigns or quits their employment in the Amador County District Attorney's Office during that time, the employee agrees to repay in a pro-rata amount any part of the sign-on bonus received. The employee agreement shall be signed on behalf of the County by the District Attorney, the Human Resources Director, and the County Administrative Officer.

The new-hire sign-on bonus payment will only apply to qualified employees hired into the above-referenced job classifications from October 1, 2024, through September 30, 2026.

Bonus payments are non-pensionable and subject to all applicable withholding.

Upon the written approval of the County Administrative Officer and after written notification to the Association, this Program may be extended to apply to qualified employees hired into the above-referenced job classifications through September 30, 2027. However, the County reserves the right to discontinue this Program during any fiscal year and the continuation of this Program is contingent on the County's Board of Supervisors appropriating funds for this program in the County's budget for the fiscal year.

This Amendment may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute the same instrument. A photocopy or facsimile transmission of the Amendment, including signatures, shall be deemed to constitute evidence of the Amendment having been executed.

IV. General Provisions

- A. This Side Letter of Agreement will take effect retroactively to October 1, 2024, after execution by the Association and upon approval and adoption by the County Board of Supervisors.
- B. The written terms herein embody the entire Side Letter of Agreement between the Parties.
- C. The Side Letter of Agreement modified language herein will not be incorporated into any successor MOU by the Parties unless and until it has been negotiated, agreed to, ratified, and adopted.

[SIGNATURES ON NEXT PAGE]

In witness hereof, this Side Letter of Agreement was approved and adopted by a vote of the Board of Supervisors on _____ .

COUNTY OF AMADOR, CALIFORNIA:

By: _____
Chairperson, Board of Supervisors

AMADOR COUNTY DEPUTY DISTRICT ATTORNEYS' ASSOCIATION:

By: _____
Unit Representative

Unit Representative

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County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
001-160-043-000	2024	A0254	S	001-160-043-000	001-160-043-000	052-035	052-035
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	808,679	333,900		
Structure	1,104,066	903,800		
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
Net Change		-675,045	Supl Change	

Supl Info

N 10 % PP Penalty

N Restricted

N Timber Preserve

N 5151 Interest

N 506 Interest

Event From/Thru Dates

Ownership From/Thru Dates

506/5151 From/Thru Dates

From 1 From 2 Thru

TaxBill Days

R/C Date: Oct 31, 2024

Created By: TM

Print R/C Wks: C

Print R/C Letter: C

R/C Completed: C

Appraiser: _____

Supv Appr: _____

Chief Appr: _____

Asmt Clerk: _____

Off Mgr: _____

Owner PRESKAR FAMILY TRUST
Mailing Address PRESKAR MICHAEL H & GEORGIANA L CO-TRUSTEES
17901 LAMBERT RD
IONE CA 95640-9582

Situs 17901 LAMBERT RD
IONE CA

Bill Comments: PROPERTY QUALIFIES FOR PROP 8 REDUCTION

Assessor _____ Auditor _____ County Counsel _____
Signature Date Signature Date Signature Date

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
003-702-027-000	2024	A0256	S	003-702-027-000	003-702-027-000	052-048	052-048
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	34,560	10,000		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
Net Change		-24,560	Supl Change	

N	10 % PP Penalty		
N	Restricted	Event From/Thru Dates	
N	Timber Preserve		
N	5151 Interest	Ownership From/Thru Dates	
N	506 Interest		
506/5151 From/Thru Dates			
	From 1	From 2	Thru

TaxBill Days		Print R/C Wks	C
R/C Date	Oct 31, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Owner NELSON FREDERIC BARRY & JOSAPHINE
Mailing Address 1185 LIME RIDGE DR
CONCORD CA 94518-1916

Situs 4180 LAKEVIEW DR
IONE CA

Bill Comments PROPERTY QUALIFIES FOR PROP 8 REDUCTION

Appraiser	_____	_____	Asmt Clerk	_____	_____
	Initials	Date		Initials	Date
Supv Appr	_____	_____	Off Mgr	_____	_____
	Initials	Date		Initials	Date
Chief Appr	_____	_____			
	Initials	Date			

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
008-490-020-000	2024	A0258	S	008-490-020-000	008-490-020-000	003-005	003-005

R&T 1	51	R&T 2		<input type="checkbox"/> N Taxroll Asmt Only	<input type="checkbox"/> Y Value History	Taxability Code	000
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	Roll Value	New Value	Sup From Net	Sup To Net
Land	612,000	401,200		
Structure	684,573	448,800		
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	-446,573	Supl Change

<input type="checkbox"/> N 10 % PP Penalty	Supl Info	
<input type="checkbox"/> N Restricted	Event From/Thru Dates	
<input type="checkbox"/> N Timber Preserve	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> N 5151 Interest	Ownership From/Thru Dates	
<input type="checkbox"/> N 506 Interest	<input type="text"/>	<input type="text"/>
	506/5151 From/Thru Dates	
	From 1	From 2
	<input type="text"/>	<input type="text"/>
		Thru
	<input type="text"/>	<input type="text"/>

Owner PHILLIPS TIFFANY LYNN & SNIDER MARILEE
Mailing Address 8687 SOMMELIER DR
PLYMOUTH CA 95669-8679

Situs 8687 SOMMELIER DR
PLYMOUTH CA

Bill Comments PROPERTY QUALIFIES FOR PROP 8 REDUCTION

TaxBill Days	<input type="text"/>	Print R/C Wks	<input type="text" value="C"/>
R/C Date	Oct 31, 2024	Print R/C Letter	<input type="text" value="C"/>
Created By	TM	R/C Completed	<input type="text" value="C"/>

Appraiser	_____	Initials	_____	Date	_____
Supv Appr	_____	Initials	_____	Date	_____
Chief Appr	_____	Initials	_____	Date	_____
Asmt Clerk	_____	Initials	_____	Date	_____
Off Mgr	_____	Initials	_____	Date	_____

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
011-160-043-000	2024	A0259	S	011-160-043-000	011-160-043-000	052-035	052-035
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	175,158	169,900		
Structure	563,508	300,000		
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX	7,000	7,000		
Other Exemptions				
CODE				
Net Change		-268,766	Supl Change	

Supl Info

N 10 % PP Penalty

N Restricted

N Timber Preserve

N 5151 Interest

N 506 Interest

Event From/Thru Dates

Ownership From/Thru Dates

506/5151 From/Thru Dates

From 1 From 2 Thru

TaxBill Days

R/C Date

Created By

Print R/C Wks

Print R/C Letter

R/C Completed

Owner MOTE FAMILY TRUST
Mailing Address MOTE JAMES L JR & LORI ELLEN TRUSTEES
9401 BROOK RANCH RD W
IONE CA 95640-9676

Situs

Bill Comments

Appraiser _____
Initials Date

Supv Appr _____
Initials Date

Chief Appr _____
Initials Date

Asmt Clerk _____
Initials Date

Off Mgr _____
Initials Date

Assessor _____ Auditor _____ County Counsel _____
Signature Date Signature Date Signature Date

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
012-080-025-000	2024	A0260	S	012-080-025-000	012-080-025-000	052-046	052-046
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	318,744	200,000		
Structure	755,617	687,500		
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
Net Change		-186,861	Supl Change	

Supl Info

N 10 % PP Penalty

N Restricted

N Timber Preserve

N 5151 Interest

N 506 Interest

Event From/Thru Dates

Ownership From/Thru Dates

506/5151 From/Thru Dates

From 1 From 2 Thru

TaxBill Days

R/C Date

Created By

Print R/C Wks

Print R/C Letter

R/C Completed

Appraiser Initials Date

Supv Appr Initials Date

Chief Appr Initials Date

Asmt Clerk Initials Date

Off Mgr Initials Date

Owner YARBOROUGH CURTIS L & LISA A
Mailing Address 7605 GOOSE HILL RANCH RD
IONE CA 95640

Situs 7605 GOOSE HILL RANCH RD
IONE CA

Bill Comments PROPERTY QUALIFIES FOR PROP 8 REDUCTION

Assessor Signature Date Auditor Signature Date County Counsel Signature Date

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
021-200-100-000	2024	A0261	S	021-200-100-000	021-200-100-000	052-088	052-088
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							800

	Roll Value	New Value	Sup From Net	Sup To Net
Land	337,173	295,000		
Structure	845,628	700,000		
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
Net Change		-187,801	Supl Change	

N	10 % PP Penalty		
N	Restricted	Event From/Thru Dates	
N	Timber Preserve		
N	5151 Interest	Ownership From/Thru Dates	
N	506 Interest		
506/5151 From/Thru Dates			
	From 1	From 2	Thru

TaxBill Days		Print R/C Wks	C
R/C Date	Oct 31, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Owner PIETY 1993 LIVING TRUST
Mailing Address PIETY ROBERT D & DIANA TRUSTEES
25 BENEVOLO DR
HENDERSON NV 89011-3145

Situs 19570 CHARLESTON RD
VOLCANO CA

Bill Comments PROPERTY QUALIFIES FOR PROP 8 REDUCTION

Appraiser	_____	_____	_____	_____
	Initials	Date	Asmt Clerk	Initials Date
Supv Appr	_____	_____	_____	_____
	Initials	Date	Off Mgr	Initials Date
Chief Appr	_____	_____	_____	_____
	Initials	Date		

Assessor _____ Date _____ Auditor _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
033-480-046-000	2024	A0264	S	033-480-046-000	033-480-046-000	052-086	052-086
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							800

	Roll Value	New Value	Sup From Net	Sup To Net
Land	99,317	47,700		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
Net Change		-51,617	Supl Change	

N	10 % PP Penalty			
N	Restricted	Event From/Thru Dates		
N	Timber Preserve			
N	5151 Interest	Ownership From/Thru Dates		
N	506 Interest			
506/5151 From/Thru Dates				
	From 1	From 2	Thru	

TaxBill Days		Print R/C Wks	C
R/C Date	Oct 31, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Owner SIERRA VILLAGE AT MACE MEADOWS
Mailing Address 3170 US HWY 50 STE 5
SOUTH LAKE TAHOE CA 96150-9213

Situs

Bill Comments: PROPERTY QUALIFIES FOR PROP 8 REDUCTION

Appraiser	_____	Initials	_____	Date	_____
Supv Appr	_____	Initials	_____	Date	_____
Chief Appr	_____	Initials	_____	Date	_____
Asmt Clerk	_____	Initials	_____	Date	_____
Off Mgr	_____	Initials	_____	Date	_____

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
033-480-047-000	2024	A0265	S	033-480-047-000	033-480-047-000	052-086	052-086
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							800

	Roll Value	New Value	Sup From Net	Sup To Net
Land	166,786	74,400		
Structure				
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-92,386		

Supl Info

N 10 % PP Penalty

N Restricted

N Timber Preserve

N 5151 Interest

N 506 Interest

Event From/Thru Dates

Ownership From/Thru Dates

506/5151 From/Thru Dates

From 1 From 2 Thru

TaxBill Days	<input type="text"/>	Print R/C Wks	C
R/C Date	Oct 31, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Owner SIERRA VILLAGE AT MACE MEADOWS
Mailing Address 3170 US HWY 50 STE 5
SOUTH LAKE TAHOE CA 96150-9213

Situs

Bill Comments

Appraiser	_____	Initials	_____	Date	_____
Supv Appr	_____	Initials	_____	Date	_____
Chief Appr	_____	Initials	_____	Date	_____
Asmt Clerk	_____	Initials	_____	Date	_____
Off Mgr	_____	Initials	_____	Date	_____

Assessor	_____	Signature	_____	Date	_____	Auditor	_____	Signature	_____	Date	_____	County Counsel	_____	Signature	_____	Date	_____
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County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
033-760-013-000	2024	A0266	S	033-760-013-000	033-760-013-000	052-002	052-002
R&T 1	51	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	90,392	150,000		
Structure	706,591	450,000		
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX	7,000	7,000		
Other Exemptions				
CODE		Net Change	Supl Change	
		-196,983		

Supl Info

N 10 % PP Penalty

N Restricted

N Timber Preserve

N 5151 Interest

N 506 Interest

Event From/Thru Dates

Ownership From/Thru Dates

506/5151 From/Thru Dates

From 1 From 2 Thru

TaxBill Days

R/C Date

Created By

Print R/C Wks

Print R/C Letter

R/C Completed

Owner GREEN TRUST
Mailing Address GREEN ELLWOOD M & SUSAN G TRUSTEES
19021 CIRCLE VIEW DR
PIONEER CA 95666

Situs

Bill Comments

Appraiser Initials Date

Supv Appr Initials Date Asmt Clerk Initials Date

Chief Appr Initials Date Off Mgr Initials Date

Assessor Signature Date Auditor Signature Date County Counsel Signature Date

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AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT

• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: October 31, 2024

SUBJECT: Agenda Item for November 12, 2024 Board Consent Agenda
District Attorney – Upgrade Legal Secretary I to a Legal Secretary II

The District Attorney has requested the upgrade of one Legal Secretary I, Range 1797, Step A \$22.55 - Step E \$27.41 position to a Legal Secretary II, Range 2021, Step A \$24.79 – Step E \$30.13 position within the District Attorney's Department. This request stems from the evolving demands of the role, necessitating a higher level of autonomy and proficiency in handling complex tasks.

The duties associated with this particular Legal Secretary I position have progressively become more independent performing specialized work specific to the District Attorney's Grant Program which includes the following: data reporting, budget templates, grant reporting, assisting with audits, and knowledge and procedures of the Superior Courts of the five counties included in the program.

Therefore, please approve the upgrade of the Legal Secretary I position to a Legal Secretary II position. Failure to enact this upgrade may impede their ability to adequately fulfill the support needs of the department, potentially impacting their efficiency and effectiveness.

AMADOR COUNTY HUMAN RESOURCES

REQUEST FOR POSITION TO BE ADDED OR RECLASSIFIED

****MUST COMPLETE ALL THREE (3) PAGES****

DATE:

10/21/24

DEPARTMENT:

District Attorney

BUDGET NUMBER:

2120

DEPARTMENT HEAD NAME:

Todd Riebe

DEPARTMENT HEAD TITLE:

District Attorney

RECLASSIFICATION ADD NEW POSITION EFFECTIVE DATE: 10/27/24

CURRENT CLASSIFICATION:

Legal Secretary I

N/A

TITLE OF PROPOSED CLASSIFICATION:

NAME OF EMPLOYEE:

PROPOSED SALARY:

(in some cases a salary survey may be required)

PROPOSED RANGE:

REASON FOR THE NEW POSITION TO BE ADDED OR RECLASSIFIED

The following information is required for all reclassifications and new position requests:

Significant and permanent changes in the assigned responsibilities

Permanent increased workload – reason for increase _____

Change in level of supervision received and/or exercised

Department reorganization

Other _____

Please describe the reason for the request, providing additional details about the selection(s) above (e.g. describe reason for reorganization and/or increased workload):

In addition to performing all Legal Secretary functions at a high level, this position performs specialized work specific to our Grant Program, including data reporting from our case management system, budget template creation, grant reporting, assisting with grant audits, and knowledge of procedures of the Superior Courts of the five counties included in our program.

REQUEST FOR POSITION TO BE ADDED OR RECLASSIFIED

Do you have other classifications with similar level duties as the proposed reclassification or position you wish to add? If so, have you considered redistributing the duties?

Please explain what evaluations have been performed to justify this request?

Essential duties of the position to be added or reclassified. Please include the most important and frequently performed duties:

REQUEST FOR POSITION TO BE ADDED OR RECLASSIFIED

ATTACHMENTS

- Prior job description
- Revised job description
- Proposed new job description
- Organizational Chart
- Other

Requestor Signature:

Todd A. Riebe

Director of Human Resources Signature:

Christine

HUMAN RESOURCES USE ONLY

Date Received: 10/31/2024

Accepted Rejected

Recommendation:

Approve Deny

Comments:

Budget Analyst/Director Copy Yes No

Budget Year _____

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810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: October 28, 2024

SUBJECT: Agenda Item for November 12, 2024 Board Consent Agenda
Social Worker III –Internal Promotional Opportunity

Social Workers in APS, CPS, and IHSS meet the minimum qualifications for the Social Worker III (IMS) position once they have been a Social Worker II (IMS) for one year. Our department has provided this promotional opportunity for Social Worker IIs because of the large and complex caseloads Social Services requires their staff to carry.

This is not an automatic progression, as we want to ensure that staff who become Social Worker IIIs are prepared for complex and large caseloads and accept the responsibility of being a lead worker for newer staff. They will not be backfilling the Social Worker II (IMS) position.

The Service Employees International Union (SEIU) Local 1021 has been informed of this request through an email dated November 1, 2024.

No county general funds will be used to fund this position.

Positions within the Department of Social Services are required by State law to be covered by the Merit System Personnel Standards of the State Personnel Board set forth in Title 2, Division 5 of the California Code of Regulations.

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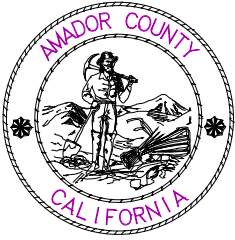
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Amador County Library

530 Sutter Street
Jackson, CA 95642
Phone: 209-223-6400

SUMMARY MEMORANDUM

TO: Board of Supervisors

FROM: Alyssa Ramirez, County Librarian *AR*

DATE: November 5, 2024

SUBJECT: Increase to Library Literacy ESL budget

Background: The Library's Literacy Program receives annual funding from the CA State Library for the provision of ESL services. Last year, the program received \$16,461. This money was deposited into the library's revenue fund, but we cannot find any record that a Budget Transfer Request was submitted to make the money available in the budget- meaning the money was deposited but not expended. Our best guess is that the previous County Librarian deposited the money, then unexpectedly left and did not communicate the status of the funding. This has created an issue for the Library because we cannot report to the grantors how the money was spent.

In order to comply with the grant requirements, the Library needs to increase the ESL Budget (6200/52424) in the amount of \$16,461. Unfortunately, the funds were not properly encumbered from last fiscal year (FY24) to this fiscal year (FY25). The Library is requesting the funds from contingencies (7899/59500).

Subject or Key Issue: Increase to Library Literacy Budget of \$16,461.00

Analysis: N/A

Alternatives: N/A

Fiscal or Staffing Impacts: Increase to Library Literacy ESL Budget

4/5ths vote: N/A

Recommendation(s): Approve the Library Literacy ESL Budget Increase Request

Attachments: 2024.11.05 Budget Increase Request - Library Literacy ESL Services

c: Chuck Iley, CAO
file

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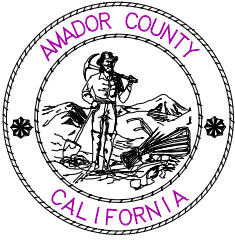
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Amador County Library

530 Sutter Street
Jackson, CA 95642
Phone: 209-223-6400

SUMMARY MEMORANDUM

TO: Board of Supervisors

FROM: Alyssa Ramirez, County Librarian *AR*

DATE: November 4, 2024

SUBJECT: Increase to Library Literacy budget

Background: The Library's Literacy Program receives annual funding from the CA State Library for the provision of literacy services. Funding varies from year to year. This year the Literacy Program was awarded \$41,884. An initial installment of \$37,696 was received and deposited September 2024. Requiring an increase to the Literacy budget (6200/52425) in the amount of \$37,696.

Subject or Key Issue: Increase to Library Literacy Budget of \$37,696.00

Analysis: N/A

Alternatives: N/A

Fiscal or Staffing Impacts: Increase to Library Literacy Budget

4/5ths vote: N/A

Recommendation(s): Approve the Library Literacy Budget Increase Request

Attachments: 2024.11.04 Budget Increase Request - Library Literacy Services

c: Chuck Iley, CAO
file

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County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
990-048-411-000	2023	A0271	C	030-680-024-000	030-680-024-000	052-086	052-086
R&T 1	68	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	120,000	33,313	5,000	-81,687
Structure	190,000	110,627	65,000	-14,373
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
	Net Change	-166,060	Supl Change	-166,060

Owner SCHARMACHER GREGORY EUGENE
Mailing Address 19275 LAUREL CANYON RD
SUTTER CREEK CA 95685-9768

Situs 19275 LAUREL RD
SUTTER CREEK CA

Bill Comments PROP 19 BASE YEAR TRANSFER

N	10 % PP Penalty	Event From/Thru Dates	
N	Restricted	Jan 16, 2024	Jan 16, 2024
N	Timber Preserve		
N	5151 Interest	Ownership From/Thru Dates	
N	506 Interest	Jan 16, 24	Jun 30, 24
506/5151 From/Thru Dates			
	From 1	From 2	Thru

TaxBill Days	167	Print R/C Wks	C
R/C Date	Nov 1, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser				
	Initials	Date		
Supv Appr				
	Initials	Date	Asmt Clerk	
			Initials	Date
Chief Appr				
	Initials	Date	Off Mgr	
			Initials	Date

Assessor _____ Date _____ Auditor _____ Date _____ County Counsel _____ Date _____
Signature Signature Signature Date Date Date

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
990-048-951-000	2023	A0269	C	005-400-001-000	005-400-001-000	005-014	005-014
R&T 1	68	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	180,000	121,853	59,116	969
Structure	530,500	104,654	183,613	-242,233
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-483,993	-483,993	

Owner YOUNG MARJORIE GATEWOOD & STANLEY EUGENE
Mailing Address 832 VISTA LN
IONE CA 95640-5425

Situs 832 VISTA LN
IONE CA 95640

Bill Comments PROP 19 BASE YEAR TRANSFER

Supl Info		
N	10 % PP Penalty	
N	Restricted	Event From/Thru Dates May 30, 2024 May 30, 2024
N	Timber Preserve	
N	5151 Interest	Ownership From/Thru Dates May 30, 24 Jun 30, 24
N	506 Interest	
506/5151 From/Thru Dates		
	From 1	From 2 Thru

TaxBill Days	32	Print R/C Wks	C
R/C Date	Nov 1, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser	_____	_____	_____	_____
	Initials	Date		
Supv Appr	_____	_____	Asmt Clerk	_____
	Initials	Date		Initials Date
Chief Appr	_____	_____	Off Mgr	_____
	Initials	Date		Initials Date

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
990-049-026-000	2024	A0273	C	040-210-049-000	040-210-049-000	004-027	004-027
R&T 1	68	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	125,000	37,738	23,000	-64,262
Structure	664,000	19,229	11,200	-633,571
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
	Net Change	-732,033	Supl Change	-732,033

Owner FUENTES ARTURO & TERESA L & LEMA BARBARA J
Mailing Address 288 CALIFORNIA DR
SUTTER CREEK CA 95685-4401

Situs 288 CALIFORNIA DR
SUTTER CREEK CA

Bill Comments PROP 19 BASE YEAR TRANSFER

Supl Info	
N 10 % PP Penalty	
N Restricted	Event From/Thru Dates Jun 14, 2024 Jun 14, 2024
N Timber Preserve	
N 5151 Interest	Ownership From/Thru Dates Jul 1, 24 Jun 30, 25
N 506 Interest	
506/5151 From/Thru Dates	
From 1	From 2
Thru	

TaxBill Days	365	Print R/C Wks	C
R/C Date	Nov 1, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser	_____	_____	_____	_____
	Initials	Date		
Supv Appr	_____	_____	Asmt Clerk	_____
	Initials	Date		Initials Date
Chief Appr	_____	_____	Off Mgr	_____
	Initials	Date		Initials Date

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
990-049-033-000	2024	A0268	C	005-471-009-000	005-471-009-000	005-014	005-014
R&T 1	68	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	165,000	132,190	62,749	29,939
Structure	454,000	209,193	197,820	-46,987
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-277,617	-277,617	

Owner BROWER RAY & SUE REVOCABLE TRUST
Mailing Address 580 CASTLE OAKS DR
IONE CA 95640-4515

Situs 580 CASTLE OAKS DR
IONE CA

Bill Comments PROP 19 BASE YEAR TRANSFER

<table> <tr><td>N</td><td>10 % PP Penalty</td></tr> <tr><td>N</td><td>Restricted</td></tr> <tr><td>N</td><td>Timber Preserve</td></tr> <tr><td>N</td><td>5151 Interest</td></tr> <tr><td>N</td><td>506 Interest</td></tr> </table>	N	10 % PP Penalty	N	Restricted	N	Timber Preserve	N	5151 Interest	N	506 Interest	<p>Supl Info</p> <p>Event From/Thru Dates</p> <table> <tr> <td>Jun 14, 2024</td> <td>Jun 14, 2024</td> </tr> </table> <p>Ownership From/Thru Dates</p> <table> <tr> <td>Jul 1, 24</td> <td>Jun 30, 25</td> </tr> </table> <p>506/5151 From/Thru Dates</p> <table> <tr> <td>From 1</td> <td>From 2</td> <td>Thru</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Jun 14, 2024	Jun 14, 2024	Jul 1, 24	Jun 30, 25	From 1	From 2	Thru			
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N	Timber Preserve																				
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From 1	From 2	Thru																			

TaxBill Days	365	Print R/C Wks	C
R/C Date	Nov 1, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser	_____	_____	Date
	Initials		
Supv Appr	_____	_____	Date
	Initials		
Chief Appr	_____	_____	Date
	Initials		
Asmt Clerk	_____	_____	Date
	Initials		
Off Mgr	_____	_____	Date
	Initials		

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
991-048-411-000	2024	A0272	C	030-680-024-000	030-680-024-000	052-086	052-086
R&T 1	68	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	120,000	33,313	5,000	-81,687
Structure	190,000	110,627	65,000	-14,373
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE				
	Net Change	-166,060	Supl Change	-166,060

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N	10 % PP Penalty																				
N	Restricted																				
N	Timber Preserve																				
N	5151 Interest																				
N	506 Interest																				
Jan 16, 2024	Jan 16, 2024																				
Jul 1, 24	Jun 30, 25																				
From 1	From 2	Thru																			

Owner SCHARMACHER GREGORY EUGENE
Mailing Address 19275 LAUREL CANYON RD
SUTTER CREEK CA 95685-9768

Situs 19275 LAUREL RD
SUTTER CREEK CA

Bill Comments PROP 19 BASE YEAR TRANSFER

TaxBill Days	365	Print R/C Wks	C
R/C Date	Nov 1, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Appraiser	_____	Initials	_____	Date	_____
Supv Appr	_____	Initials	_____	Date	_____
Chief Appr	_____	Initials	_____	Date	_____
Asmt Clerk	_____	Initials	_____	Date	_____
Off Mgr	_____	Initials	_____	Date	_____

Assessor _____ Signature _____ Date _____ Auditor _____ Signature _____ Date _____ County Counsel _____ Signature _____ Date _____

County of AMADOR
ASSESSOR ROLL CORRECTION

Asmt	Tax Year	R/C #	Roll Type	Fee Parcel	Originating Asmt	From TRA	New TRA
991-048-951-000	2024	A0270	C	005-400-001-000	005-400-001-000	005-014	005-014
R&T 1	68	R&T 2	N	Taxroll Asmt Only	Y	Value History	Taxability Code
							000

	Roll Value	New Value	Sup From Net	Sup To Net
Land	180,000	121,853	56,699	-1,448
Structure	530,500	104,654	176,676	-249,170
Growing				
PP MH				
Fixtures R/P				
Fixtures				
Personal Property				
HOX				
Other Exemptions				
CODE		Net Change	Supl Change	
		-483,993	-483,993	

<table> <tr><td>N</td><td>10 % PP Penalty</td></tr> <tr><td>N</td><td>Restricted</td></tr> <tr><td>N</td><td>Timber Preserve</td></tr> <tr><td>N</td><td>5151 Interest</td></tr> <tr><td>N</td><td>506 Interest</td></tr> </table>	N	10 % PP Penalty	N	Restricted	N	Timber Preserve	N	5151 Interest	N	506 Interest	<p>Supl Info</p> <p>Event From/Thru Dates</p> <table> <tr> <td>May 30, 2024</td> <td>May 30, 2024</td> </tr> </table> <p>Ownership From/Thru Dates</p> <table> <tr> <td>Jul 1, 24</td> <td>Jun 30, 25</td> </tr> </table> <p>506/5151 From/Thru Dates</p> <table> <tr> <td>From 1</td> <td>From 2</td> <td>Thru</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	May 30, 2024	May 30, 2024	Jul 1, 24	Jun 30, 25	From 1	From 2	Thru			
N	10 % PP Penalty																				
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Owner YOUNG MARJORIE GATEWOOD & STANLEY EUGENE
Mailing Address 832 VISTA LN
IONE CA 95640-5425

TaxBill Days	365	Print R/C Wks	C
R/C Date	Nov 1, 2024	Print R/C Letter	C
Created By	TM	R/C Completed	C

Situs 832 VISTA LN
IONE CA 95640

Bill Comments PROP 19 BASE YEAR TRANSFER

Appraiser	_____	_____	_____	_____
	Initials	Date		
Supv Appr	_____	_____	Asmt Clerk	_____
	Initials	Date		Initials Date
Chief Appr	_____	_____	Off Mgr	_____
	Initials	Date		Initials Date

Assessor _____ Date _____ Auditor _____ Date _____ County Counsel _____ Date _____
Signature Signature Signature

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GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642
LOCATION: 12200-B Airport Road, Martell, CA 95654
PHONE: (209) 223-6377 **E-MAIL:** dwhitaker@amadorgov.org



MEMORANDUM

TO: Board of Supervisors

FROM: Danielle Whitaker, Support Services Director 

DATE: November 4, 2024

SUBJECT: Dispense with the Formal RFP Procedures for the Purchase and Installation of a Mezzanine System at the Sheriff's Office Hangars

Background: Panel Built Incorporated was awarded the General Services Administration (GSA Advantage) contract GS-07F-0186X for Pre-Engineered & Prefabricated Mezzanine Systems (attached). The GS-07F-0186X contract, held by Panel Built Incorporated, is a Multiple Award Schedule (MAS) awarded by the U.S. General Services Administration (GSA) under the Facilities (FAC) Category. With Panel Built Incorporated as the lead agency, this contract provides compliance assurance, cost-effective pre-negotiated pricing, and high-quality standards, allowing federal and government agencies to maintain their facilities efficiently, safely, and reliably.

The Amador County Sheriff's Office would like to utilize contract GS-07F-0186X with Panel Built Incorporated for the purchase and installation of a Mezzanine System utilizing grant funds, see attached memo from the Sheriff's Office. As a participant, other agencies may take advantage of this contract pricing under MAS. MAS satisfies the competitive bidding requirements for California and local agencies.

Subject or Key Issue: Dispense with the formal bidding process and authorize the Purchasing Agent to facilitate the purchase and installation of a Mezzanine System at the Sheriff's Office Hangars.

Alternatives: Facilitate the formal bidding process for the purchase or elect not to proceed with the purchase.

Fiscal or Staffing Impacts: Budgeted-Grant Funded-BSCC13-01-24.

4/5ths vote: Yes, required.

Recommendation: 1) Dispense with the formal RFP procedures and authorize the Purchasing Agent to facilitate the purchase and installation of a Mezzanine System at the Sheriff's Office Hangars, in the amount not to exceed \$140,000.00 to Panel Built Incorporated utilizing the GSA Advantage MAS contract GS-07F-0186X; 2) Authorize Purchasing agent to sign any Agreements with GSA Advantage MAS as well as any other needed documents to proceed with this purchase.

Cc: Chuck Iley, CAO
Jon Hopkins, GSA Director
Greg Gillott, County Counsel
Jim Cardoza, Captain
file

Attachments: Quote from Panel Built Inc.
Memo from Sheriff's Office
GSA Advantage MAS Contract



INTER-OFFICE MEMORANDUM

TO: J. HOPKINS, GSA DIRECTOR
FROM: J. CARDOZA, CAPTAIN *JC*
SUBJECT: BID PROCESS EXCEPTION
DATE: OCTOBER 29, 2024
CC:

The Sheriff's Office is currently engaged in the construction of two warehouses within airport property. One of those two buildings will be used as evidence storage and processing. In order to maximize space and efficiency, we have identified the installation of a steel mezzanine inside the evidence building to meet our current and future needs.

We have also identified a mezzanine supplier that has a current Federal GSA multiple award schedule to include fixed pricing. The supplier is Panel Built Inc. and the contract number is GS-07F-0186X. The funding source for this project was acquired through the already approved and fully executed BSCC SCIP grant, number BSCC 1301-24. The cost of this project is not to exceed \$140,000.

I hereby authorize the Amador County General Services to dispense with the formal bid process and move forward with the project with Panel Built Inc.



Office: 800.636.3873 Cell: 678-283-3288

Fax: 800.594.3245

Email: sbrinkman@panelbuilt.com



Manufacturer of Structural Panelized Buildings, and Structural Steel Mezzanines

TO: Jim C.

JOB: Amador County Sheriff's Department

PROPOSAL NO: 148553-E

DATE: November 1, 2024

MEZZANINE (GSA)

- **Contract #: GS-07F-0186X**
- **SAM EUI: Z37SPQ1A4I17**

BASE AMOUNT OF PROPOSAL: \$ 58,800.00

Prevailing Wage Installation: ADD \$ 32,000.00

Structural Stamped Drawings: ADD \$ 2,000.00 (if required for permitting)

Footer Calculations: ADD \$ 1,500.00

Shipping & Handling to CA: ADD \$ 7,500.00

OPTION

1. **Offload and Stage with Rental Equipment for Installation: ADD \$ 9,200.00**

Estimated Sales Tax

Proposal Base Amount:	\$ 58,800.00	\$ 4,557.00	
Rental Equipment	\$ 9,200.00	\$ 713.00	
Stamped Drawings	\$ 2,000.00	\$ 155.00	
Footer Calculations	\$ 1,500.00	\$ 116.25	
Prevailing Wage installation	\$ 32,000.00		
Shipping	\$ 7,500.00		
Total Proposal Estimate	\$ 111,000.00	\$ 5,541.25	\$ 116,541.25

CLARIFICATIONS & EXCLUSIONS:

- **Permitting (If Required) By Others**
- **Foundations and/or Footers By Others**
- **Unloading/Staging is By Others**
- **Equipment Rental Provided By Customer (Please inquire what equipment will be necessary)**
- **Dumpster Rental / Disposal Provided By Customer**
- **Plus, applicable Sales/Use Tax to be invoiced at time of shipment and installation if required**

Shipment: Approximately 6-8 weeks after Panel Built's receipt of signed approvals.

Dear Jim,

We are pleased to present this proposal for your consideration. Below are the details and specifications for your project, as well as our standard terms and conditions. If you have any questions, need any changes, or would like to see any additional options, please give me a call – I'm here to help!

Thank you,

SEISMIC MEZZANINE STRUCTURE AND LOAD RATING: 125 PSF – L / 360

CLEAR HEIGHT: 84" DECK HEIGHT: 110 ¼" COLUMN LOADING: 42,000 POUNDS

The mezzanine floor support and loading shall consist of 7" x 7" x 1/4" square columns with 3/4" thick X 14" square plates as bases. Column loading represents the maximum weight placed on the existing floor if the mezzanine is loaded to its maximum capacity on each square foot. The end user should verify that their floor has adequate strength to support the column loading. The perimeter and intermediate support beams shall be structural beams. Joists shall consist of properly sized bar joists.

STEEL DECKING SUB-FLOORING: 1,298 SQUARE FEET

Decking shall be composed of no less than 20 Gauge 1 1/2", galvanized metal b-decking as a sub-surface.

RESIN DEK FLOOR DECKING: 1,298 SQUARE FEET

3/4" T & G Resindek LD with Gray Diamond Seal shall be used as an overlay attached by screws. Resindek LD supports live and dead pallet jack loads up to 2,000 lbs. Also available in Unfinished and Clear Diamond Seal®. This decking will include a 20-gauge galvanized b-deck sub-surface.

STAIR SYSTEMS & HANDRAILS

IBC FACTORY AND STORAGE STAIR SYSTEM: 1 EACH

Application – The stairs listed below meet the standards for FACTORY and STORAGE USE GROUPS with occupancies of 50 or fewer people.

Treads shall be 42" wide with closed risers. Tread rise shall be a maximum of 7" and tread run shall be a minimum of 11". Tread material to be Grip Strut steel. Stair railing shall be constructed of 1 1/2" vertical posts and 1 1/2" horizontal tubes. Stair railings shall be 36" tall and shall be spaced to allow a sphere no larger than 21" diameter to pass through any opening.

Landings shall be sized appropriately to meet code requirements. The landing floor is to be constructed of steel diamond plate. The landing railing shall be constructed of 1 1/2" vertical posts and 1 1/2" horizontal tubes. Landing railings shall be 42" tall and shall be spaced to allow a sphere no larger than 21" diameter to pass through any opening. All landing railing shall include a 4" tall toe plate.

OSHA 2-RAIL HANDRAIL: 178 LF

The handrail shall consist of 42" tall 1 1/2" tubular uprights with 1 1/2" tubular cross members. 4" tall 12-gauge

kick plate will also be supplied with the system. All handrails shall be powder coated safety yellow.

PIVOT SAFETY GATE: 1 @ 6 FT WIDE

The gate shall consist of 42" tall 1-1/2" tubular uprights with 1-1/2" tubular cross members. Gate shall be constructed to allow a sphere no larger than 21" diameter to pass through any opening. Gate shall include a 4" tall, 14 Ga. steel, kick plate.

FASTENERS:

All wedge anchors, bolts, nuts; washers, and screws shall be supplied with the system. No additional fasteners will be needed to complete the structure.

FINISH:

All structural beams, columns, landings, and gates are powder coated in our standard colors. Bar joists are primed gray and are not powder coated. Special colors and powder coating on the bar joists can be quoted upon request. All handrails shall be painted safety yellow.

STRUCTURAL STAMPED DRAWINGS: SEE OPTION

Structural stamped drawings include a review of the structural integrity of the building and/or mezzanine components. All panel-built mezzanines and/or buildings are designed to the structural requirements of the international building code. The structural review does not include any architectural review for code items that are specific to your state or municipality. Such architectural items include egress, ADA, fire codes, etc. Structural stamped drawings are not a complete permit submittal package. Please consult with your municipality to determine what additional drawings or services would be required to obtain a building permit.

INSTALLATION NOT INCLUDED: SEE OPTION

Installation to include only materials provided by Panel Built. The installation option assumes reasonable access to the work area and typical working hours (8-5 M-F). Work area and lay down areas shall be broom cleaned daily so as not to interfere with ongoing work in and around the warehouse facility. The onsite work area is to be free & clear of any existing obstructions so that the crew can work quickly & efficiently. Panel Built will utilize either in-house installation crews or one of our regionally approved subcontractors to perform installations, as distance, timing, and other circumstances dictate. Forklift and/ or Heavy Equipment (if needed for the installation) and unloading of material are not included. **EQUIPMENT MUST BE PROVIDED BY THE CUSTOMER (PLEASE ASK PANEL BUILT WHAT EQUIPMENT WILL BE NECESSARY). DUMPSTER RENTAL / DISPOSAL MUST BE PROVIDED BY THE CUSTOMER.**

SHIPPING & HANDLING NOT INCLUDED: SEE OPTION

All the above, including all connectors, installation/shop drawings, and bill of materials shall be shipped. The shipping method shall be determined by Panel Built and is dependent on the type, size, and weight of the material.

****Due to the volatile nature of fuel and transportation costs this estimate is subject to change based on market conditions at the time of shipment.**

TERMS & CONDITIONS

In reading our proposal you will find that Panel-Built provides a comprehensive package for your convenience and a successful project. A few tasks that Panel-Built will perform for you are as follows:

- Panel-Built's exclusive "RED LINE" policy. A full set of approval drawings are mailed to you for YOUR approval. We do not produce until you are happy with the layout, and any details. We also send out colors, schedules, and site questions.
- A full set of installation drawings for your files in case you later decide to take advantage of the unlimited flexibility of our modular wall systems.
- Our crews are fully insured and if needed Panel-Built can arrange for any bonding that the job may require.

- *Panel-Built offers a full one-year warranty on the product and the workmanship, as well as extended warranties upon request.*

MATERIAL ESCALATION: The Proposal Price has been calculated based on the current prices for the component materials. However, the markets for raw materials are currently considered to be volatile, and sudden price increases could occur. Panel Built, Inc. agrees to use our best efforts to obtain the lowest possible prices from available material suppliers but should there be an increase in the prices of component materials greater than 10% that are purchased 90 days after acceptance of this proposal, Panel Built will alert our customer to this and provide an updated price.

PANEL BUILT, INC. STANDARD PAYMENT TERMS:

All sales are subject to final approval by the finance department and may require alternate payment methods or terms. Each Order shall be considered a separate and independent transaction. Should Buyer default on the payment of Order and Panel Built Inc. should employ an attorney to enforce any provision hereof or to collect damages for breach of Terms, Buyer agrees to pay Panel Built, Inc. its reasonable attorney fees and all other costs incurred by Panel Built, Inc. in connection with such suit and legal rate of interest and penalties as set forth below.

Standard Terms are as follows based on customer credit worthiness:

1. Sales under \$20,000 are standard net 30 days after shipment, or a 1% discount if paid within 10 days.
2. All pre-assembled structures require a 50% deposit and balance net 30 days after shipment.
3. Projects over \$20,000 will require partial payments determined by finance.
 - a. Projects requiring install, terms are 40% of material, professional design/engineering, and bonding at time of placing order. Remaining materials, professional design/engineering, taxes, and freight upon shipment. 100% installation cost will be invoiced upon installation acceptance.
 - b. If the customer is responsible for installation, the terms are 40% upon acceptance and 60% upon shipment, Net 30.
4. Projects outside the continental USA will require a down payment and payment in full before shipment.
5. Panel Built does not accept retainage on projects.
6. If payment terms are not met, the purchaser agrees to pay interest at the rate of 1% per month on the unpaid balance, and any legal or collection fees incurred by the seller.

Cancellation Charges: Please note that if the project is canceled then all costs including but not limited to engineering, administrative purchased materials, and labor incurred will be charged. Please contact your salesperson with any questions.

This proposal is good for 30 days. For pricing beyond this period, we ask that you call our office.

Please note that unless specifically addressed the price quoted does not include:

- . *Unloading and staging of materials at work site*
- i. *Equipment Rental (as needed for installation)*
- ii. *Dumpster Rental / Disposal (if necessary)*
- iii. *Permits, licenses, or fees as required by governing agencies*
- iv. *Relocation or modification of existing buildings or structures*
- v. *Running condensate lines and/or drains further than the edge of our structures*
- vi. *Final connection to any utilities*
- vii. *Site work, foundation work, and/or footers*
- viii. *Compliance with appropriate building codes is the responsibility of the purchaser of the building*

Field installation for the modular building in this proposal is based upon the following assumptions:

- ix. This is a non-union installation and permits or licenses if required are the customer's responsibility.
- x. Price does not include prevailing wage rates unless specifically noted.
- xi. Coordination with inspectors for inspections and sign-off is the customer's responsibility.
- xii. The available working hours are to be flexible, typically 7 AM to 6 PM and they are not restricted.
- xiii. A typical workday is ten hours but may be extended at the option of our installation manager.
- xiv. There will be no work stoppage or delays of the installation crew (e.g., waiting for other contractors to perform work, city inspections, etc.).
- xv. Weekend or holiday work time is available but is not part of the base price. However, these hours can be worked at the discretion of the installation manager.

- xvi. There are no restrictions on metal cutting, drilling, etc. in the area where the building is assembled.
- xvii. Installation is only for products supplied by Panel-Built and specified in the written quotation.
- xviii. Electrical wiring, hookups to/into the service, or breaker panel is not included.
- xix. Floor area where the building will be installed is a flat, level concrete floor.
- xx. There is no finished floor installation unless specifically mentioned.
- xxi. Area is clear and free of any obstructions such as columns, equipment, inventory, etc.
- xxii. There are no field modifications or special cuts necessary other than quoted.
- xxiii. Some minor field modifications to the material may be required on-site.
- xxiv. Written notification on all special instructions and prohibited procedures, materials, etc. shall be provided by the customer before the crew arrives.
- xxv. Damage caused by customer will be charged price equal to quote plus additional shipping or man hours involved to correct.
- xxvi. Change orders shall be in writing and may affect completion dates.
- xxvii. Unless specifically stated, the quotation does not include customer-required safety training classes or escorts around the work area.

Our structure as quoted shall be built to conform to industrialized building industry standards, but they may not conform to specific state or local building energy codes if required. Certain states allow industrialized buildings that are not certified under a Third-Party inspection program to be inspected by state or local authorities having jurisdiction. You would need to verify this with your local AHJ (Authority Having Jurisdiction). Typically, they will require PE stamped drawings that we can provide as an added service with a cost and lead time impact. Our standard PE stamped drawings charge covers a PDF copy only. Our PE charges extra for each hard copy set of the shop drawings and calculations if they are required.

We can also provide as an added service, a 3rd Party State Label which is to have a DAPIA* confirm compliance to local, state, and energy codes. We will make the necessary modifications, and have it inspected and certified with an affixed state label by the DAPIA. This added service and any necessary modifications will have a cost and lead time impact.

*DAPIA (Design Approval Primary Inspection Agency) – 3rd Party State Label – These are third-party independent agencies that review and approve our industrialized buildings’ engineering and designs for compliance with the state, local building, and energy codes.

As much as we are the building experts, we quote and build to specific codes and loads based on the data we have. However, during the PE and/or 3rd Party review process, it may be determined that certain design changes need to be made to reach certain wind, snow, and seismic loads or to meet a specific building or energy code. These changes may have cost impacts on the prices of component materials that are purchased after acceptance of this proposal. The Customer agrees to pay that cost increase.

I accept the terms and conditions of this quotation:

Signed _____

Name _____ Title _____

Company _____

Bill to Address _____

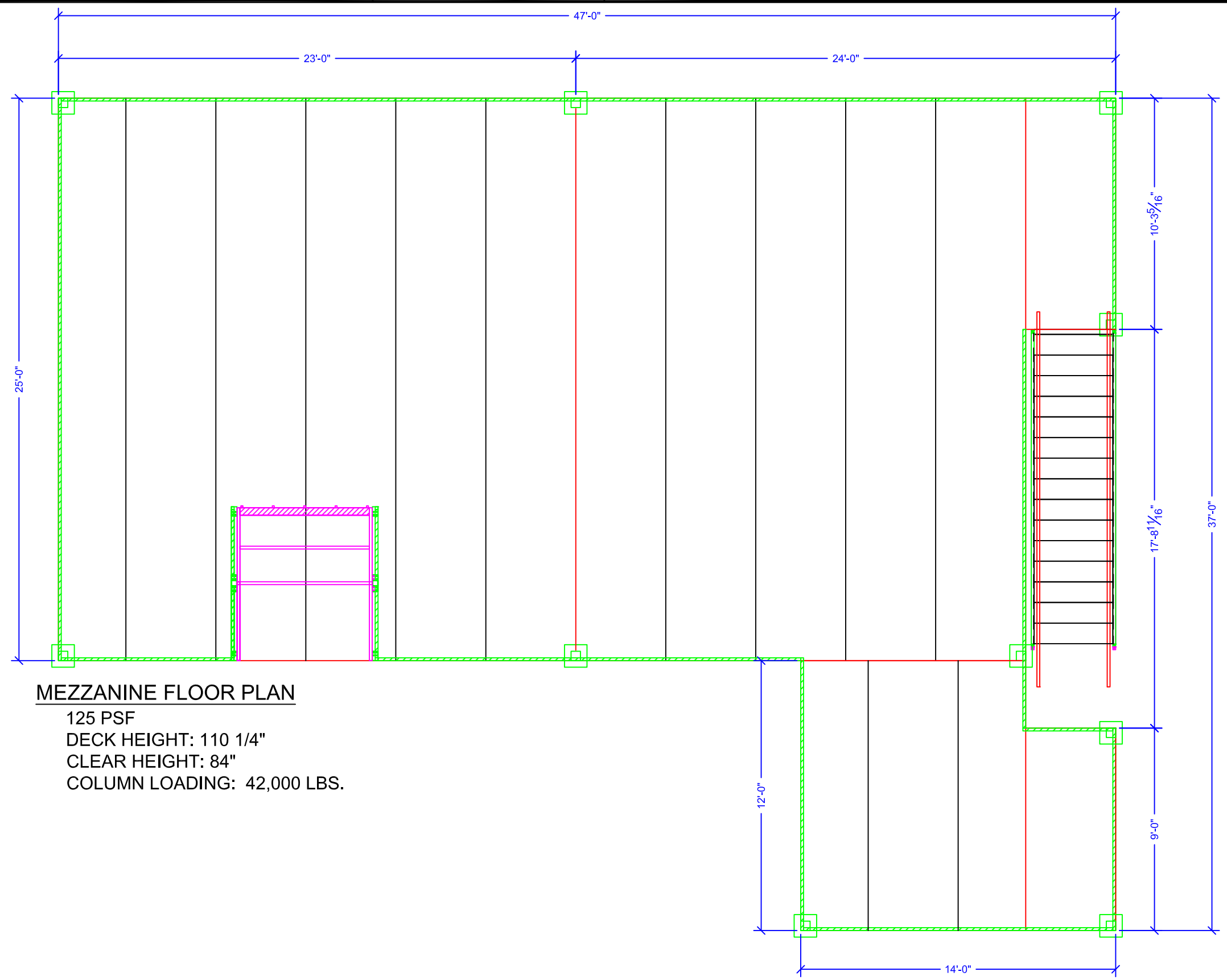
Purchase Order No. _____



Ship to Address _____

PLEASE CIRCLE THE OPTIONS ON PAGE ONE THAT YOU WISH TO TAKE FOR THIS PROJECT.

YOUR ACCEPTANCE OF ANY PRODUCTS SUPPLIED BY PANEL BUILT, INC. OR ON PANEL BUILT, INC.’S BEHALF, SHALL, WITHOUT LIMITATION, CONSTITUTE ACCEPTANCE OF ALL TERMS AND CONDITIONS STATED ABOVE.



MEZZANINE FLOOR PLAN

125 PSF
 DECK HEIGHT: 110 1/4"
 CLEAR HEIGHT: 84"
 COLUMN LOADING: 42,000 LBS.

PANEL BUILT INCORPORATED
 302 BEASLEY STREET
 BLAIRSVILLE, GA 30512
 CONTACT US AT 800-636-3873 OR www.panelbuilt.com

QUOTE NUMBER: **148553 E** DEALER: Amador County Sheriff's Office
 DRAWN BY: K. Putnam END USER: **MEZZANINE**

GENERAL NOTES
 This drawing is the property of Panel-Built, Inc. and may not be used without express written permission of Panel-Built, Inc. All information shown on this drawing is the property of Panel-Built, Inc. and may not be used in whole or part without specific written permission of Panel-Built, Inc. Written approval of this drawing by the customer, or by the customer's authorized representative, constitutes the customer's permission to proceed with fabrication of the contractual work agreed upon between the customer and PANEL-BUILT INC, per the information herein contained on this drawing. It is the customer's responsibility to ensure that all building permits (if required), are secured, prior to installation of material. It is the customer's responsibility to ensure that all information contained on this drawing, conforms to all local and other applicable codes. It is the customer's responsibility to ensure that the existing floor slab, or footings will support the additional loads of this structure. Erector to review drawings thoroughly prior to the start of installation. All structural bolts must be tightened to 80 ft. lbs. of torque (minimum). All anchor bolts must have a minimum of 2 1/4" embedment. All framing is designed to be installed plumb and square, unless noted otherwise. If bridging is required for bar joists, it must be installed completely before any loads are placed on the bar joists. Any deviation from the design shown on this drawing, MUST be approved by PANEL-BUILT INC. in writing, prior to commencement of the work.

LEGEND	
	STANDARD LADDER
	COLUMN
	STANDARD LANDING
	HANDRAIL
	I BEAM (STRUCTURAL)
	K-SERIES BAR JOIST

STAIR SECTION

DESIGN CRITERIA	
MAXIMUM ALLOWABLE LIVE LOAD DEFLECTION:	L/360
MAXIMUM ALLOWABLE TOTAL LOAD DEFLECTION:	L/240
UNIFORM DEAD LOAD:	10 PSF
UNIFORM LIVE LOAD:	125 PSF
DECK HEIGHT:	110 1/4"
CLEAR HEIGHT:	84"
COLUMN LOADING:	42,000 LBS
TYPE OF DECKING:	B-DECKING & RESINDEK
DECK SUPPLIED BY:	PANEL BUILT INC.

QUOTE DRAWING NOT FOR CONSTRUCTION

LIGHTS AND LOAD CENTER LOCATION TO BE DETERMINED AT TIME OF APPROVAL

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GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAvantage.gov.

Multiple Award Schedule

FSC Group: FACILITIES

Contract number: GS-07F-0186X

Contract period: JANUARY 1, 2011 - DECEMBER 31, 2025

PANEL BUILT, INC.

302 BEASLEY ST.

BLAIRSVILLE, GA 30512

PHONE: 706-745-6540 OR TOLL FREE: 800-636-3873

FAX: 800-594-3245

WWW.PANELBUILT.COM

MAILING ADDRESS:

P.O. BOX 2658

BLAIRSVILLE, GA 30514

JULIE A. MCPHERSON

800-636-3873 X287

JAMCPHERSON@PANELBUILT.COM

Business size: Small

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Modification PO-0044, effective 4/7/2022

*This is the MOST RECENTLY awarded Contractor Initiated Modification and does NOT include any Mass Modifications

Prices Shown Herein are Net (discount deducted)



CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
332311P	332311PRC	PRE-ENGINEERED AND PREFABRICATED BUILDINGS AND STRUCTURES FOR STORAGE SOLUTIONS
238910	238910RC	INSTALLATION AND SITE PREPARATION SERVICES

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:

SINs	MFGPART	GSA PRICE
332311P	690999	\$.045
238910	INSTPCSA, INSTPCSB, CPLBA, and CPLBB	VARIES

1c. Hourly rates: N/A

2. Maximum order: \$250,000

3. Minimum order: N/A

4. Geographic coverage (delivery area): 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.

5. Point(s) of production (city, county, and State or foreign country): Blairsville, GA (Union County), Blue Ridge, GA (Fannin County), Athens, TN (McMinn County)

6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted.)

7. Quantity discounts: An additional discount of 2% for orders over \$100,000 or an additional 3% for orders over \$500,000



8. Prompt payment terms: 1%-15 Net 30 days. Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days or other negotiated prompt payment terms

9. Foreign items: N/A

10a. Time of delivery: 10-84 days ARO

10b. Expedited Delivery: Items available for expedited delivery are noted in this price list.

10c. Overnight and 2-day delivery: Contact contractor

10d. Urgent Requirements: Contact Contractor. Customers can also contact the Contractor's representative to effect a faster delivery.

11. F.O.B. point(s): Origin, prepay and add.

12a. Ordering address(es): 302 BEASLEY ST.
BLAIRSVILLE, GA 30512

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es): PANEL BUILT, INC.
ATTN: GSA CONTRACTOR
P.O. BOX 2658
BLAIRSVILLE, GA 30514

14. Warranty provision: Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty. A restocking policy is not offered.

15. Export packing charges: N/A

16. Terms and conditions of rental, maintenance, and repair: N/A

17. Terms and conditions of installation (if applicable):

The work performed under these SINs shall be associated with existing SINs that are part of this Schedule. Ancillary Repair and Alterations shall not be the primary purpose of the work ordered but be an integral part of the total solution offered. Ancillary repair and alteration services may only be ordered in conjunction with or in support of products or services purchased under the Federal Supply Schedule contract.



The ordering agency is responsible for defining and issuing the statement of work for ancillary services. Accurate definition of the scope and statement of work is essential to facilitate realistic quotations. The statement of work shall also inform the contractor of any applicable insurance requirements.

Field installation/assembly for Panel Built, Inc. structures is based upon the following assumptions:

- Assembly is only for products supplied by Panel Built and specified in written quotation.
- Coordination with inspectors for the purpose of inspections and sign off are the customer's responsibility.
- Available working hours are to be flexible, typically 7 AM to 6 PM.
- A typical workday is ten hours but may be extended at the option of our installation manager.
- There will be no work stoppage or delays of the installation crew (e.g., waiting for other contractors to perform work, city inspections, etc.).
- Weekend or holiday work time is available but is not part of the base price. However, these hours can be worked at the discretion of the installation manager.
- There are no restrictions of metal cutting, drilling, etc. in the area where the building is assembled. Floor area where building will be assembled is a flat, level concrete floor.
- There is no finished floor installation unless specifically mentioned.
- Area is clear and free of any obstructions such as columns, equipment, inventory, etc. There are no field modifications or special cuts necessary other than quoted.
- Unless specifically mentioned, equipment rental (i.e., forklift, scissor lift, etc.) is not included. Assembly is based upon use of customer supplied equipment.
- Unloading the product upon arrival (a forklift required) and staging at site is by the customer.
- Materials must be kept dry and may not be exposed to the weather. A dock height door is recommended for unloading.
- Written notification on all special instructions and prohibited procedures, materials, etc. shall be provided by the customer before the crew arrives.
- Damage caused by customer will be charged price equal to quote plus additional freight or man hours involved to correct.
- Change orders shall be in writing and may affect completion dates.
- Unless specifically stated, quotation does not include customer required safety training classes or escorts around work area.
- Utilities will be terminated at a point as specified in the scope of work as or no further than the perimeter of the structure. Final connection to any utilities is the responsibility of the customer



Panel Built, Inc., may subcontract any ancillary services ordered under these SINs. Panel Built shall be responsible, accountable, and liable for all work performed by any subcontractor and shall honor all warranties. Compliance with all agencies', local, state, and Federal laws, regulations, and ordinances is the responsibility of Panel Built. All orders and payments must be placed with the prime contractor.

All travel expenses and per diem charges to provide services under these SINs are at a task order level. Costs for transportation, lodging, meals, and incidental expenses incurred by the contractor's personnel on official company business are allowable subject to the limitations contained in the Federal Travel Regulation (FTR).

Davis Bacon wage rates, when applicable, will be incorporated at the task order level. Additional costs incurred due to unique Government requirements not priced on this contract will be addressed at the task order level as open market items. These items must be identified as "Open Market Items" in all quotes, orders, and invoices.

Pricing includes the following:

- Assembly/installation for products supplied by Panel Built and specified in written quotation.
- All labor and industry standard materials meeting local codes. Pricing does not include the following, unless stated in accepted quote:
- Unloading and staging materials at work site. Equipment rental (i.e., forklift, scissor lift, etc.)
- Relocation or modification of existing buildings or structures.
- Customer required safety training classes or escorts around work area. Final connection to any utilities.

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A

18b. Terms and conditions for any other services: N/A

19. List of service and distribution points: N/A

20. List of participating dealers: N/A

21. Preventive maintenance: N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) : N/A



22b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

23. Unique Entity Identifier (UEI) number: DUNS: 884472135; SAM UEI: Z37SPQ1A4LL7

24. Notification regarding registration in System for Award Management (SAM) database:
Contractor registered and active in SAM



PRICE LIST

SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	INSTPCSA	8345	Install/Assembly of Product at Customer Site	Install/Assembly of Product at Customer Site - INSTPCSA - Percentage of the total. Applied w/o discount. *Cost is based on total materials cost. Applied without discount. *	TOTAL	-	30.00%	-
332311P	PANEL BUILT, INC.	INSTPCSB	8345	Install/Assembly of Product at Customer Site	Install/Assembly of Product at Customer Site - INSTPCSB - Percentage of the total. Applied w/o discount. *Cost is based on total materials cost. Applied without discount. *	TOTAL	-	30.00%	-
332311P	PANEL BUILT, INC.	CPLBA	8350	Cost of Permits, Licenses, Bonding	Cost of Permits, Licenses, Bonding - CPLBA - Percentage of the total. Applied w/o discount. *Cost is based on total materials cost. Applied without discount. *	TOTAL	-	1.50%	-
332311P	PANEL BUILT, INC.	CPLBB	8350	Cost of Permits, Licenses, Bonding	Cost of Permits, Licenses, Bonding - CPLBB - Percentage of the total. Applied w/o discount. *Cost is based on total materials cost. Applied without discount. *	TOTAL	-	1.50%	-



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	GGLF8W	1000	8' G/G WALL	8' G/G Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 45.62	\$ 52.04
332311P	PANEL BUILT, INC.	GGLF9W	1005	9' G/G WALL	9' G/G Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 48.00	\$ 54.76
332311P	PANEL BUILT, INC.	GGLF10W	1010	10' G/G WALL	10' G/G Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 50.11	\$ 57.16
332311P	PANEL BUILT, INC.	GGLF12W	1015	12' G/G WALL	12' G/G Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 54.79	\$ 62.50
332311P	PANEL BUILT, INC.	SSLF8W	1020	8' S/S WALL	8' S/S Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 79.33	\$ 90.50
332311P	PANEL BUILT, INC.	SSLF9W	1025	9' S/S WALL	9' S/S Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 85.95	\$ 98.05
332311P	PANEL BUILT, INC.	SSLF10W	1030	10' S/S WALL	10' S/S Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 92.79	\$ 105.86
332311P	PANEL BUILT, INC.	SSLF12W	1035	12' S/S WALL	12' S/S Wall-VC Wall Panels - Inplant/Interi or Inplant Offices - Accessories	LF	13.00%	\$ 106.44	\$ 121.43
332311P	PANEL BUILT, INC.	18PB	1100	18" POST	18" Post-VC	EA	13.00%	\$ 50.70	\$ 57.84
332311P	PANEL BUILT, INC.	42PB	1105	42" POST	42" Post-VC	EA	13.00%	\$ 74.75	\$ 85.27



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	BONNELL ALUMINUM	AWS8	1200	8' EXTRUDED ALUMINUM WALL START	8' Extruded Aluminum Wall Start-VC	EA	13.00%	\$ 30.91	\$ 35.26
332311P	BONNELL ALUMINUM	AWS10	1205	10' EXTRUDED ALUMINUM WALL START	10' Extruded Aluminum Wall Start-VC	EA	13.00%	\$ 34.99	\$ 39.92
332311P	BONNELL ALUMINUM	AWS11	1210	12' EXTRUDED ALUMINUM WALL START	12' Extruded Aluminum Wall Start-VC	EA	13.00%	\$ 39.06	\$ 44.56
332311P	BONNELL ALUMINUM	ACP8	1215	8' EXTRUDED ALUMINUM CORNER POST	8' Extruded Aluminum Corner Post-VC	EA	13.00%	\$ 76.26	\$ 87.00
332311P	BONNELL ALUMINUM	ACP10	1220	10' EXTRUDED ALUMINUM CORNER POST	10' Extruded Alum Corner Post-VC	EA	13.00%	\$ 89.62	\$ 102.24
332311P	BONNELL ALUMINUM	ACP12	1225	12' EXTRUDED ALUMINUM CORNER POST	12' Extruded Aluminum Corner Post-VC	EA	13.00%	\$ 102.96	\$ 117.46
332311P	PANEL BUILT, INC.	T1X2X8	1300	8'-1"X2" STEEL TUBE INSIDE BP ON WIDE OR	8'-1"x2" Steel Tube inside BP on wide or load bearing roofs (ea)-RM Roofing Materials	EA	13.00%	\$ 22.03	\$ 25.13
332311P	PANEL BUILT, INC.	T1X2X10	1305	10'-1"X2" STEEL TUBE INSIDE BP ON WIDE O	10'-1"x2" Steel Tube inside BP on wide or load bearing roofs (ea)-RM Roofing Materials	EA	13.00%	\$ 26.37	\$ 30.08
332311P	PANEL BUILT, INC.	T1X2X12	1310	12'-1"X2" STEEL TUBE INSIDE BP ON WIDE O	12'-1"x2" Steel Tube inside BP on wide or load bearing roofs (ea)-RM Roofing Materials	EA	13.00%	\$ 30.70	\$ 35.02
332311P	PANEL BUILT, INC.	8TGPLY3	1315	3/4" - T&G ADVANTEK (SF)	3/4" - T&G Advantek (SF)-RM Roofing Materials	SF	13.00%	\$ 1.06	\$ 1.21
332311P	TELL MANUFACTURING	TELL-FLUSH-3070	1400	3-0 X 7-0 HOLLOW CORE METAL DOOR	3-0 x 7-0 Hollow Core Metal Door-VC	EA	13.00%	\$ 369.42	\$ 421.44
332311P	TELL MANUFACTURING	TELL-HG-3070	1405	3-0 X 7-0 HOLLOW CORE METAL DOOR W/ 1/2	3-0 x 7-0 Hollow Core Metal Door w/ 1/2 Glass-VC	EA	13.00%	\$ 465.56	\$ 531.11



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	TELL MANUFACTURING	TELL-HG-3068	1410	3-0 X 6.8 HOLLOW CORE METAL DOOR W/ 1/2	3-0 x 6.8 Hollow Core Metal Door w/ 1/2 Glass-VC	EA	13.00%	\$ 1,012.01	\$ 1,154.50
332311P	MP DOORS	G5068R00201	1415	SLIDING PATIO DOOR (BP OR DS)	Sliding Patio Door (BP or DS)-VC	EA	13.00%	\$ 1,309.01	\$ 1,493.32
332311P	PANEL BUILT, INC.	PB-SP1/4TBP	1500	PICTURE WINDOW, SINGLE PANE, 1/4" TEMPER	Picture Window, Single Pane, 1/4" Tempered (PBI)-VC	EA	13.00%	\$ 89.22	\$ 101.78
332311P	PANEL BUILT, INC.	PB-SP1/4TDS	1505	PICTURE WINDOW, SINGLE PANE, 1/4" TEMPER	Picture Window, Single Pane, 1/4" Tempered Divider Strip (PBI)-VC	EA	13.00%	\$ 205.30	\$ 234.21
332311P	PANEL BUILT, INC.	PB-11/2TDS	1510	PICTURE WINDOW, INSULATED, 1/2" TEMPERED	Picture Window, Insulated, 1/2" Tempered (PBI)-VC	EA	13.00%	\$ 107.37	\$ 122.49
332311P	HL SIMS	HSW4436	1515	HORIZONTAL SLIDING, WINDOW 44"x36"	Horizontal Sliding, Window 44"x36"-VC	EA	13.00%	\$ 404.73	\$ 461.72
332311P	STEEL CITY	DVSTV-WH	1600	STANDARD SWITCH PREP, DUPLEX, COMPUTER B	Standard Switch Prep, Duplex, Computer BP-VC Electrical	EA	13.00%	\$ 5.88	\$ 6.71
332311P	LITHONIA	S/O SKU# 364585	1605	4/40 FLOURESCENT FIXTURE (TROFFER LAY-IN)	4/40 Fluorescent Fixture (Troffer Lay-In)-VC Electrical	EA	13.00%	\$ 54.99	\$ 62.73
332311P	LITHONIA	LITBLC2X44000LM40K	1610	T-5, FLOURESCENT FIXTURE (TROFFER LAY-IN)	T-5, Fluorescent Fixture (Troffer Lay-In)-VC Electrical	EA	13.00%	\$ 183.49	\$ 209.33
332311P	LUTEC	6290XL	1615	CONTRACTOR LIGHT	Contractor Light-VC Electrical	EA	13.00%	\$ 438.29	\$ 500.00
332311P	LITHONIA	205431625	1620	3-BULB LIGHT (TROFFER LAY-IN)	3-Bulb Light (Troffer Lay-In)-VC Electrical	EA	13.00%	\$ 43.83	\$ 50.00
332311P	GENERAL ELECTRIC	TLM812SCUDP	1625	125 AMP, 8-SPACE LOAD CENTER	125 AMP, 8-Space Load Center-VC Electrical	EA	13.00%	\$ 59.14	\$ 67.47
332311P	GENERAL ELECTRIC	TLM1212CCUP	1635	125 AMP, 14-SPACE LOAD CENTER	125 AMP, 14-Space Load	EA	13.00%	\$ 82.21	\$ 93.79



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Center-VC Electrical				
332311P	GENERAL ELECTRIC	TLM2412CCUP	1645	125 AMP, 20-SPACE LOAD CENTER	125 AMP, 20-Space Load Center-VC Electrical	EA	13.00%	\$ 163.00	\$ 185.95
332311P	POWER AND COMMUNICATIONS	MW<400BP	1655	MODULAR WIRING (<400SF) PER DROP (BINDER	Modular Wiring (<400sf) per drop (Binder Post)-VC Electrical	EA	13.00%	\$ 93.77	\$ 106.97
332311P	POWER AND COMMUNICATIONS	MW>400BP	1660	MODULAR WIRING (>400SF) PER DROP (BINDER	Modular Wiring (>400sf) per drop (Binder Post)-VC Electrical	EA	13.00%	\$ 100.58	\$ 114.74
332311P	PANEL BUILT, INC.	AASF8	2005	A/A PANELS (SF) - 8' TALL	A/A Panels (sf) - 8' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.91	\$ 10.17
332311P	PANEL BUILT, INC.	AASF9	2010	A/A PANELS (SF) - 9' TALL	A/A Panels (sf) - 9' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.57	\$ 9.78
332311P	PANEL BUILT, INC.	AASF10	2015	A/A PANELS (SF) - 10' TALL	A/A Panels (sf) - 10' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C	SF	13.00%	\$ 8.28	\$ 9.45



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AASF12	2020	A/A PANELS (SF) - 12' TALL	A/A Panels (sf) - 12' tall - STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 7.82	\$ 8.92
332311P	PANEL BUILT, INC.	ABASF8	2030	A/BA PANELS (SF) - 8' TALL	A/BA Panels (sf) - 8' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.43	\$ 10.76
332311P	PANEL BUILT, INC.	ABASF9	2035	A/BA PANELS (SF) - 9' TALL	A/BA Panels (sf) - 9' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.04	\$ 10.31
332311P	PANEL BUILT, INC.	ABASF10	2040	A/BA PANELS (SF) - 10' TALL	A/BA Panels (sf) - 10' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) -	SF	13.00%	\$ 8.73	\$ 9.96



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABASF11	2045	A/BA PANELS (SF) - 12' TALL	A/BA Panels (sf) - 12' tall - STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.29	\$ 9.46
332311P	PANEL BUILT, INC.	ABBASF8	2055	AB/BA PANELS (SF) - 8' TALL	AB/BA Panels (sf) - 8' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 10.24	\$ 11.68
332311P	PANEL BUILT, INC.	ABBASF9	2060	AB/BA PANELS (SF) - 9' TALL	AB/BA Panels (sf) - 9' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.76	\$ 11.13
332311P	PANEL BUILT, INC.	ABBASF10	2065	AB/BA PANELS (SF) - 10' TALL	AB/BA Panels (sf) - 10' tall- STD Standard Buildings -	SF	13.00%	\$ 9.34	\$ 10.65



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABBASF12	2070	AB/BA PANELS (SF) - 12' TALL	AB/BA Panels (sf) - 12' tall - STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.98	\$ 10.24
332311P	PANEL BUILT, INC.	ABBSF8	2080	AB/BG PANELS (SF) - 8' TALL	AB/BG Panels (sf) - 8' tall - STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.15	\$ 10.44
332311P	PANEL BUILT, INC.	ABBSF9	2085	AB/BG PANELS (SF) - 9' TALL	AB/BG Panels (sf) - 9' tall - STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.68	\$ 9.90



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	ABBGSF10	2090	AB/BG PANELS (SF) - 10' TALL	AB/BG Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.27	\$ 9.43
332311P	PANEL BUILT, INC.	ABBGSF12	2095	AB/BG PANELS (SF) - 12' TALL	AB/BG Panels (sf) - 12' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 7.95	\$ 9.07
332311P	PANEL BUILT, INC.	ABFRPSF8	2105	AB/FRP PANELS (SF) - 8' TALL	AB/FRP Panels (sf) - 8' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.49	\$ 10.83
332311P	PANEL BUILT, INC.	ABFRPSF9	2110	AB/FRP PANELS (SF) - 9' TALL	AB/FRP Panels (sf) - 9' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C	SF	13.00%	\$ 9.10	\$ 10.38



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABFRPSF10	2115	AB/FRP PANELS (SF) - 10' TALL	AB/FRP Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.79	\$ 10.03
332311P	PANEL BUILT, INC.	ABFRPSF12	2120	AB/FRP PANELS (SF) - 12' TALL	AB/FRP Panels (sf) - 12' tall -STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.50	\$ 9.70
332311P	PANEL BUILT, INC.	AFRPSF8	2130	A/FRP PANELS (SF) - 8' TALL	A/FRP Panels (sf) - 8' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.72	\$ 9.95
332311P	PANEL BUILT, INC.	AFRPSF9	2135	A/FRP PANELS (SF) - 9' TALL	A/FRP Panels (sf) - 9' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) -	SF	13.00%	\$ 8.40	\$ 9.58



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AFRPSF10	2140	A/FRP PANELS (SF) - 10' TALL	A/FRP Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.12	\$ 9.26
332311P	PANEL BUILT, INC.	AFRPSF12	2145	A/FRP PANELS (SF) - 12' TALL	A/FRP Panels (sf) - 12' tall - STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 7.83	\$ 8.93
332311P	PANEL BUILT, INC.	ABBFPSF8	2155	AB/B-FRP PANELS (SF) - 8' TALL	AB/B-FRP Panels (sf) - 8' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 10.35	\$ 11.81
332311P	PANEL BUILT, INC.	ABBFPSF9	2160	AB/B-FRP PANELS (SF) - 9' TALL	AB/B-FRP Panels (sf) - 9' tall-STD Standard Buildings -	SF	13.00%	\$ 9.88	\$ 11.27



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABBFRPSF10	2165	AB/B-FRP PANELS (SF) - 10' TALL	AB/B-FRP Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.46	\$ 10.79
332311P	PANEL BUILT, INC.	ABBFRPSF12	2170	AB/B-FRP PANELS (SF) - 12' TALL	AB/B-FRP Panels (sf) - 12' tall -STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.25	\$ 10.55
332311P	PANEL BUILT, INC.	ABGSF8	2175	A/BG PANELS (SF) - 8' TALL	A/BG Panels (sf) - 8' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.53	\$ 9.73



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	ABGSF9	2180	A/BG PANELS (SF) - 9' TALL	A/BG Panels (sf) - 9' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.14	\$ 9.29
332311P	PANEL BUILT, INC.	ABGSF10	2185	A/BG PANELS (SF) - 10' TALL	A/BG Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 7.84	\$ 8.94
332311P	PANEL BUILT, INC.	ABGSF12	2190	A/BG PANELS (SF) - 12' TALL	A/BG Panels (sf) - 12' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 7.44	\$ 8.49
332311P	PANEL BUILT, INC.	AGGASF8	2195	AG/GA PANELS (SF) - 8' TALL	AG/GA Panels (sf) - 8' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C	SF	13.00%	\$ 9.92	\$ 11.32



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AGGASF9	2200	AG/GA PANELS (SF) - 9' TALL	AG/GA Panels (sf) - 9' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.43	\$ 10.76
332311P	PANEL BUILT, INC.	AGGASF10	2205	AG/GA PANELS (SF) - 10' TALL	AG/GA Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.13	\$ 10.42
332311P	PANEL BUILT, INC.	AGGASF12	2210	AG/GA PANELS (SF) - 12' TALL	AG/GA Panels (sf) - 12' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.79	\$ 10.03
332311P	PANEL BUILT, INC.	FRPFRPSF8	2215	FRP/FRP PANELS (SF) - 8' TALL	FRP/FRP Panels (sf) - 8' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) -	SF	13.00%	\$ 8.42	\$ 9.60



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	FRPFRPSF9	2220	FRP/FRP PANELS (SF) - 9' TALL	FRP/FRP Panels (sf) - 9' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.09	\$ 9.23
332311P	PANEL BUILT, INC.	FRPFRPSF10	2225	FRP/FRP PANELS (SF) - 10' TALL	FRP/FRP Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 7.81	\$ 8.91
332311P	PANEL BUILT, INC.	FRPFRPSF12	2230	FRP/FRP PANELS (SF) - 12' TALL	FRP/FRP Panels (sf) - 12' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 7.66	\$ 8.74
332311P	PANEL BUILT, INC.	FRPBFRPSF8	2235	FRP-B/B-FRP PANELS (SF) - 8' TALL	FRP-B/B-FRP Panels (sf) - 8' tall-STD Standard Buildings -	SF	13.00%	\$ 9.97	\$ 11.37



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	FRPBFRPSF9	2240	FRP-B/B-FRP PANELS (SF) - 9' TALL	FRP-B/B-FRP Panels (sf) - 9' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.50	\$ 10.84
332311P	PANEL BUILT, INC.	FRPBFRPSF10	2245	FRP-B/B-FRP PANELS (SF) - 10' TALL	FRP-B/B-FRP Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.09	\$ 10.37
332311P	PANEL BUILT, INC.	FRPBFRPSF12	2250	FRP-B/B-FRP PANELS (SF) - 12' TALL	FRP-B/B-FRP Panels (sf) - 12' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.04	\$ 10.31



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	SBGSF8	2255	S/BG PANELS (SF) - 8' TALL	S/BG Panels (sf) - 8' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.97	\$ 10.23
332311P	PANEL BUILT, INC.	SBGSF9	2260	S/BG PANELS (SF) - 9' TALL	S/BG Panels (sf) - 9' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.58	\$ 9.79
332311P	PANEL BUILT, INC.	SBGSF10	2265	S/BG PANELS (SF) - 10' TALL	S/BG Panels (sf) - 10' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 8.28	\$ 9.45
332311P	PANEL BUILT, INC.	SBGSF12	2270	S/BG PANELS (SF) - 12' TALL	S/BG Panels (sf) - 12' tall-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C	SF	13.00%	\$ 7.90	\$ 9.01



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SSSF8	2275	S/S PANELS (SF) - 8' TALL	S/S Panels (sf) - 8' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.77	\$ 11.15
332311P	PANEL BUILT, INC.	SSSF9	2280	S/S PANELS (SF) - 9' TALL	S/S Panels (sf) - 9' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.44	\$ 10.77
332311P	PANEL BUILT, INC.	SSSF10	2285	S/S PANELS (SF) - 10' TALL	S/S Panels (sf) - 10' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 9.16	\$ 10.45
332311P	PANEL BUILT, INC.	SSSF12	2290	S/S PANELS (SF) - 12' TALL	S/S Panels (sf) - 12' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) -	SF	13.00%	\$ 8.71	\$ 9.94



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SBBSSF8	2295	SB/BS PANELS (SF) - 8' TALL	SB/BS Panels (sf) - 8' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 11.12	\$ 12.68
332311P	PANEL BUILT, INC.	SBBSSF9	2300	SB/BS PANELS (SF) - 9' TALL	SB/BS Panels (sf) - 9' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 10.65	\$ 12.15
332311P	PANEL BUILT, INC.	SBBSSF10	2305	SB/BS PANELS (SF) - 10' TALL	SB/BS Panels (sf) - 10' tall- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 10.23	\$ 11.67
332311P	PANEL BUILT, INC.	SBBSSF12	2310	SB/BS PANELS (SF) - 12' TALL	SB/BS Panels (sf) - 12' tall- STD Standard Buildings -	SF	13.00%	\$ 9.88	\$ 11.27



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	STRUCTALL BUILDING SYSTEMS	RP3" A/SF	2315	3" A/A ROOF PANELS (SF) INCLUDES SEALING	3" A/A Roof Panels (sf) includes sealing tape, solar seal, fan beam-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 12.55	\$ 14.32
332311P	STRUCTALL BUILDING SYSTEMS	RP4" A/SF	2320	4" A/A ROOF PANELS (SF) INCLUDES SEALING	4" A/A Roof Panels (sf) includes sealing tape, solar seal, fan beam-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 13.08	\$ 14.92
332311P	STRUCTALL BUILDING SYSTEMS	RP4" ABSF	2325	4" AB/A ROOF PANELS (SF)	4" AB/A Roof Panels (sf)STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices	SF	13.00%	\$ 11.66	\$ 13.30



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	STRUCTALL BUILDING SYSTEMS	RPINSULSF	2330	INSULATION ADDED TO ROOF PANELS (SF)	Insulation added to Roof Panels (sf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 1.21	\$ 1.38
332311P	BONNELL ALUMINUM	HCLF	2335	H CHANNEL (LF)	H Channel (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 3.77	\$ 4.30
332311P	BONNELL ALUMINUM	PBI-19	2340	STEEL CHANNEL FOR WALL OR ROOF PANELS	Steel Channel for Wall or Roof Panels-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	EA	13.00%	\$ 3.42	\$ 3.90
332311P	PANEL BUILT, INC.	AALF8	2345	A/A WALL - 8' HIGH (LF)	A/A Wall - 8' high (lf)-STD Standard Buildings - Components	LF	13.00%	\$ 71.33	\$ 81.37



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AALF9	2350	A/A WALL - 9' HIGH (LF)	A/A Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 77.16	\$ 88.03
332311P	PANEL BUILT, INC.	AALF10	2355	A/A WALL - 10' HIGH (LF)	A/A Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 82.83	\$ 94.49
332311P	PANEL BUILT, INC.	AALF11	2360	A/A WALL - 11' HIGH (LF)	A/A Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 88.79	\$ 101.29
332311P	PANEL BUILT, INC.	AALF12	2365	A/A WALL - 12' HIGH (LF)	A/A Wall - 14' high (lf)-STD	LF	13.00%	\$ 93.88	\$ 107.10



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AALF14	2370	A/A WALL - 14' HIGH (LF)	A/A Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 105.15	\$ 119.95
332311P	PANEL BUILT, INC.	AGLF8	2375	A/G WALL - 8' HIGH (LF)	A/G Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 66.13	\$ 75.44
332311P	PANEL BUILT, INC.	AGLF9	2380	A/G WALL - 9' HIGH (LF)	A/G Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 71.52	\$ 81.59



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	AGLF10	2385	A/G WALL - 10' HIGH (LF)	A/G Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 76.73	\$ 87.53
332311P	PANEL BUILT, INC.	AGLF12	2390	A/G WALL - 12' HIGH (LF)	A/G Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 87.33	\$ 99.63
332311P	PANEL BUILT, INC.	AGLF14	2395	A/G WALL - 14' HIGH (LF)	A/G Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 98.26	\$ 112.09
332311P	PANEL BUILT, INC.	ABALF8	2400	AB/A WALL - 8' HIGH (LF)	AB/A Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C	LF	13.00%	\$ 75.46	\$ 86.09



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABALF9	2405	AB/A WALL - 9' HIGH (LF)	AB/A Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 81.35	\$ 92.80
332311P	PANEL BUILT, INC.	ABALF10	2410	AB/A WALL - 10' HIGH (LF)	AB/A Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 87.27	\$ 99.56
332311P	PANEL BUILT, INC.	ABALF11	2415	AB/A WALL - 11' HIGH (LF)	AB/A Wall - 11' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 112.45	\$ 128.28
332311P	PANEL BUILT, INC.	ABALF12	2420	AB/A WALL - 12' HIGH (LF)	AB/A Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) -	LF	13.00%	\$ 99.51	\$ 113.52



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABALF14	2425	AB/A WALL - 14' HIGH (LF)	AB/A Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 111.79	\$ 127.53
332311P	PANEL BUILT, INC.	ABGLF8	2430	AB/G WALL - 8' HIGH (LF)	AB/G Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 68.22	\$ 77.82
332311P	PANEL BUILT, INC.	ABGLF9	2435	AB/G WALL - 9' HIGH (LF)	AB/G Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 73.26	\$ 83.57
332311P	PANEL BUILT, INC.	ABGLF10	2440	AB/G WALL - 10' HIGH (LF)	AB/G Wall - 10' high (lf)- STD Standard Buildings -	LF	13.00%	\$ 78.34	\$ 89.37



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABGLF12	2445	AB/G WALL - 12' HIGH (LF)	AB/G Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 89.32	\$ 101.90
332311P	PANEL BUILT, INC.	ABGLF14	2450	AB/G WALL - 14' HIGH (LF)	AB/G Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 100.47	\$ 114.62
332311P	PANEL BUILT, INC.	ABBALF8	2455	AB/BA WALL - 8' HIGH (LF)	AB/BA Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 81.88	\$ 93.41



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	ABBALF9	2460	AB/BA WALL - 9' HIGH (LF)	AB/BA Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 87.82	\$ 100.18
332311P	PANEL BUILT, INC.	ABBALF10	2465	AB/BA WALL - 10' HIGH (LF)	AB/BA Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 93.36	\$ 106.51
332311P	PANEL BUILT, INC.	ABBALF11	2470	AB/BA WALL - 11' HIGH (LF)	AB/BA Wall - 11' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 120.34	\$ 137.28
332311P	PANEL BUILT, INC.	ABBALF12	2475	AB/BA WALL - 12' HIGH (LF)	AB/BA Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C	LF	13.00%	\$ 107.70	\$ 122.86



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABBALF14	2480	AB/BA WALL - 14' HIGH (LF)	AB/BA Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 121.19	\$ 138.25
332311P	PANEL BUILT, INC.	ABBGLF8	2485	AB/BG WALL - 8' HIGH (LF)	AB/BG Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 73.21	\$ 83.52
332311P	PANEL BUILT, INC.	ABBGLF9	2490	AB/BG WALL - 9' HIGH (LF)	AB/BG Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 78.12	\$ 89.12
332311P	PANEL BUILT, INC.	ABBGLF10	2495	AB/BG WALL - 10' HIGH (LF)	AB/BG Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) -	LF	13.00%	\$ 82.64	\$ 94.28



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABBGLF12	2500	AB/BG WALL - 12' HIGH (LF)	AB/BG Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 95.38	\$ 108.81
332311P	PANEL BUILT, INC.	ABBGLF14	2505	AB/BG WALL - 14' HIGH (LF)	AB/BG Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 107.37	\$ 122.49
332311P	PANEL BUILT, INC.	GGLF8	2510	G/G WALL - 8' HIGH (LF)	G/G Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 45.91	\$ 52.37
332311P	PANEL BUILT, INC.	GGLF9	2515	G/G WALL - 9' HIGH (LF)	G/G Wall - 9' high (lf)-STD Standard Buildings - Components Wall and	LF	13.00%	\$ 47.30	\$ 53.96



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	GGLF10	2520	G/G WALL - 10' HIGH (LF)	G/G Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 48.46	\$ 55.28
332311P	PANEL BUILT, INC.	GGLF12	2525	G/G WALL - 12' HIGH (LF)	G/G Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 51.40	\$ 58.64
332311P	PANEL BUILT, INC.	GGLF14	2530	G/G WALL - 14' HIGH (LF)	G/G Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 50.93	\$ 58.10
332311P	PANEL BUILT, INC.	AGGLF8	2535	AG/G WALL - 8' HIGH (LF)	AG/G Wall - 8' high (lf)- STD	LF	13.00%	\$ 61.61	\$ 70.29



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AGGLF9	2540	AG/G WALL - 9' HIGH (LF)	AG/G Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 65.73	\$ 74.98
332311P	PANEL BUILT, INC.	AGGLF10	2545	AG/G WALL - 10' HIGH (LF)	AG/G Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 70.91	\$ 80.89
332311P	PANEL BUILT, INC.	AGGLF12	2550	AG/G WALL - 12' HIGH (LF)	AG/G Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips	LF	13.00%	\$ 80.15	\$ 91.43



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					and Fasteners				
332311P	PANEL BUILT, INC.	AGGLF14	2555	AG/G WALL - 14' HIGH (LF)	AG/G Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 94.07	\$ 107.32
332311P	PANEL BUILT, INC.	AGGALF8	2560	AG/GA WALL - 8' HIGH (LF)	AG/GA Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 79.42	\$ 90.60
332311P	PANEL BUILT, INC.	AGGALF9	2565	AG/GA WALL - 9' HIGH (LF)	AG/GA Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 84.91	\$ 96.86
332311P	PANEL BUILT, INC.	AGGALF10	2570	AG/GA WALL - 10' HIGH (LF)	AG/GA Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base	LF	13.00%	\$ 91.31	\$ 104.17



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					& Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AGGALF11	2575	AG/GA WALL - 11' HIGH (LF)	AG/GA Wall - 11' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 120.70	\$ 137.70
332311P	PANEL BUILT, INC.	AGGALF12	2580	AG/GA WALL - 12' HIGH (LF)	AG/GA Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 105.47	\$ 120.32
332311P	PANEL BUILT, INC.	AGGALF14	2585	AG/GA WALL - 14' HIGH (LF)	AG/GA Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 127.18	\$ 145.09
332311P	PANEL BUILT, INC.	FRPBFRPLF8	2590	FRP-B/B-FRP WALL - 8' HIGH (LF)	FRP-B/B-FRP Wall - 8' high (lf)-STD Standard Buildings - Components Wall and	LF	13.00%	\$ 79.73	\$ 90.96



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	FRPB BFRPLF9	2595	FRP-B/B-FRP WALL - 9' HIGH (LF)	FRP-B/B-FRP Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 85.53	\$ 97.57
332311P	PANEL BUILT, INC.	FRPB BFRPLF10	2600	FRP-B/B-FRP WALL - 10' HIGH (LF)	FRP-B/B-FRP Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 90.94	\$ 103.74
332311P	PANEL BUILT, INC.	FRPB BFRPLF12	2605	FRP-B/B-FRP WALL - 12' HIGH (LF)	FRP-B/B-FRP Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 108.48	\$ 123.76
332311P	PANEL BUILT, INC.	FRPB BFRPLF14	2610	FRP-B/B-FRP WALL - 14' HIGH (LF)	FRP-B/B-FRP Wall - 14' high (lf)-STD	LF	13.00%	\$ 119.49	\$ 136.31



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	FRPGGFRPLF 8	2615	FRP-G/G-FRP WALL - 8' HIGH (LF)	FRP-G/G-FRP Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 73.61	\$ 83.97
332311P	PANEL BUILT, INC.	FRPGGFRPLF 9	2620	FRP-G/G-FRP WALL - 9' HIGH (LF)	FRP-G/G-FRP Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 78.50	\$ 89.55
332311P	PANEL BUILT, INC.	FRPGGFRPLF 10	2625	FRP-G/G-FRP WALL - 10' HIGH (LF)	FRP-G/G-FRP Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips	LF	13.00%	\$ 84.31	\$ 96.18



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					and Fasteners				
332311P	PANEL BUILT, INC.	FRPGGFRPLF 12	2630	FRP-G/G-FRP WALL - 12' HIGH (LF)	FRP-G/G-FRP Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 100.77	\$ 114.96
332311P	PANEL BUILT, INC.	FRPGGFRPLF 14	2635	FRP-G/G-FRP WALL - 14' HIGH (LF)	FRP-G/G-FRP Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 119.07	\$ 135.84
332311P	PANEL BUILT, INC.	FRPFRPLF8	2640	FRP/FRP WALL - 8' HIGH (LF)	FRP/FRP Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 67.34	\$ 76.82
332311P	PANEL BUILT, INC.	FRPFRPLF9	2645	FRP/FRP WALL - 9' HIGH (LF)	FRP/FRP Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base	LF	13.00%	\$ 72.81	\$ 83.06



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					& Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	FRPFRPLF10	2650	FRP/FRP WALL - 10' HIGH (LF)	FRP/FRP Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 78.09	\$ 89.09
332311P	PANEL BUILT, INC.	FRPFRPLF12	2655	FRP/FRP WALL - 12' HIGH (LF)	FRP/FRP Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 91.91	\$ 104.85
332311P	PANEL BUILT, INC.	FRPFRPLF14	2660	FRP/FRP WALL - 14' HIGH (LF)	FRP/FRP Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 100.23	\$ 114.34
332311P	PANEL BUILT, INC.	ABFRPLF8	2665	AB/FRP WALL - 8' HIGH (LF)	AB/FRP Wall - 8' high (lf)- STD Standard Buildings - Components Wall and	LF	13.00%	\$ 75.96	\$ 86.66



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABFRPLF9	2670	AB/FRP WALL - 9' HIGH (LF)	AB/FRP Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 81.92	\$ 93.46
332311P	PANEL BUILT, INC.	ABFRPLF10	2675	AB/FRP WALL - 10' HIGH (LF)	AB/FRP Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 87.92	\$ 100.30
332311P	PANEL BUILT, INC.	ABFRPLF12	2680	AB/FRP WALL - 12' HIGH (LF)	AB/FRP Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 102.06	\$ 116.43
332311P	PANEL BUILT, INC.	ABFRPLF14	2685	AB/FRP WALL - 14' HIGH (LF)	AB/FRP Wall - 14' high (lf)- STD	LF	13.00%	\$ 113.38	\$ 129.35



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	AFRPLF8	2690	A/FRP WALL - 8' HIGH (LF)	A/FRP Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 67.41	\$ 76.90
332311P	PANEL BUILT, INC.	AFRPLF9	2695	A/FRP WALL - 9' HIGH (LF)	A/FRP Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 75.58	\$ 86.22
332311P	PANEL BUILT, INC.	AFRPLF10	2700	A/FRP WALL - 10' HIGH (LF)	A/FRP Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips	LF	13.00%	\$ 81.20	\$ 92.63



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					and Fasteners				
332311P	PANEL BUILT, INC.	AFRPLF12	2705	A/FRP WALL - 12' HIGH (LF)	A/FRP Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 93.92	\$ 107.14
332311P	PANEL BUILT, INC.	AFRPLF14	2710	A/FRP WALL - 14' HIGH (LF)	A/FRP Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 104.01	\$ 118.65
332311P	PANEL BUILT, INC.	ABBFRPLF8	2715	AB/B-FRP WALL - 8' HIGH (LF)	AB/B-FRP Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 82.85	\$ 94.51
332311P	PANEL BUILT, INC.	ABBFRPLF9	2720	AB/B-FRP WALL - 9' HIGH (LF)	AB/B-FRP Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base	LF	13.00%	\$ 88.91	\$ 101.43



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					& Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	ABBFRPLF10	2725	AB/B-FRP WALL - 10' HIGH (LF)	AB/B-FRP Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 94.59	\$ 107.91
332311P	PANEL BUILT, INC.	ABBFRPLF12	2730	AB/B-FRP WALL - 12' HIGH (LF)	AB/B-FRP Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 110.94	\$ 126.56
332311P	PANEL BUILT, INC.	ABBFRPLF14	2735	AB/B-FRP WALL - 14' HIGH (LF)	AB/B-FRP Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 123.59	\$ 140.99
332311P	PANEL BUILT, INC.	SBBFRPLF8	2740	SB/BFRP WALL - 8' HIGH (LF)	SB/BFRP Wall - 8' high (lf)-STD Standard Buildings - Components Wall and	LF	13.00%	\$ 86.05	\$ 98.17



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SBBFRPLF9	2745	SB/BFRP WALL - 9' HIGH (LF)	SB/BFRP Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 92.60	\$ 105.64
332311P	PANEL BUILT, INC.	SBBFRPLF10	2750	SB/BFRP WALL - 10' HIGH (LF)	SB/BFRP Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 98.75	\$ 112.66
332311P	PANEL BUILT, INC.	SBBFRPLF12	2755	SB/BFRP WALL - 12' HIGH (LF)	SB/BFRP Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 116.07	\$ 132.41
332311P	PANEL BUILT, INC.	SBBFRPLF14	2760	SB/BFRP WALL - 14' HIGH (LF)	SB/BFRP Wall - 14' high (lf)- STD	LF	13.00%	\$ 129.67	\$ 147.93



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SBFRPLF8	2765	SB/FRP WALL - 8' HIGH (LF)	SB/FRP Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 79.48	\$ 90.67
332311P	PANEL BUILT, INC.	SBFRPLF9	2770	SB/FRP WALL - 9' HIGH (LF)	SB/FRP Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 85.92	\$ 98.02
332311P	PANEL BUILT, INC.	SBFRPLF10	2775	SB/FRP WALL - 10' HIGH (LF)	SB/FRP Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips	LF	13.00%	\$ 92.40	\$ 105.41



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					and Fasteners				
332311P	PANEL BUILT, INC.	SBFRPLF12	2780	SB/FRP WALL - 12' HIGH (LF)	SB/FRP Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 107.49	\$ 122.63
332311P	PANEL BUILT, INC.	SBFRPLF14	2785	SB/FRP WALL - 14' HIGH (LF)	SB/FRP Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 119.78	\$ 136.65
332311P	PANEL BUILT, INC.	SBGLF8	2790	SB/G WALL - 8' HIGH (LF)	SB/G Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 71.73	\$ 81.83
332311P	PANEL BUILT, INC.	SBGLF9	2795	SB/G WALL - 9' HIGH (LF)	SB/G Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C	LF	13.00%	\$ 77.25	\$ 88.13



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SBGLF10	2800	SB/G WALL - 10' HIGH (LF)	SB/G Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 82.82	\$ 94.48
332311P	PANEL BUILT, INC.	SBGLF12	2805	SB/G WALL - 12' HIGH (LF)	SB/G Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 94.77	\$ 108.11
332311P	PANEL BUILT, INC.	SBGLF14	2810	SB/G WALL - 14' HIGH (LF)	SB/G Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 106.87	\$ 121.92
332311P	PANEL BUILT, INC.	SBSLF8	2815	SB/S WALL - 8' HIGH (LF)	SB/S Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices	LF	13.00%	\$ 82.81	\$ 94.47



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SBSLF9	2820	SB/S WALL - 9' HIGH (LF)	SB/S Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 89.66	\$ 102.28
332311P	PANEL BUILT, INC.	SBSLF10	2825	SB/S WALL - 10' HIGH (LF)	SB/S Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 96.54	\$ 110.13
332311P	PANEL BUILT, INC.	SBSLF12	2830	SB/S WALL - 12' HIGH (LF)	SB/S Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 110.69	\$ 126.28
332311P	PANEL BUILT, INC.	SBSLF14	2835	SB/S WALL - 14' HIGH (LF)	SB/S Wall - 14' high (lf)-STD Standard Buildings - Components Wall and	LF	13.00%	\$ 124.89	\$ 142.48



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SBBSLF8	2840	SB/BS WALL - 8' HIGH (LF)	SB/BS Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 88.93	\$ 101.45
332311P	PANEL BUILT, INC.	SBBSLF9	2845	SB/BS WALL - 9' HIGH (LF)	SB/BS Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 95.82	\$ 109.31
332311P	PANEL BUILT, INC.	SBBSLF10	2850	SB/BS WALL - 10' HIGH (LF)	SB/BS Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 102.32	\$ 116.73
332311P	PANEL BUILT, INC.	SBBSLF12	2855	SB/BS WALL - 12' HIGH (LF)	SB/BS Wall - 12' high (lf)- STD	LF	13.00%	\$ 118.57	\$ 135.27



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SBBSLF14	2860	SB/BS WALL - 14' HIGH (LF)	SB/BS Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 133.98	\$ 152.84
332311P	PANEL BUILT, INC.	SFRPLF8	2865	S/FRP WALL - 8' HIGH (LF)	S/FRP Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 73.38	\$ 83.71
332311P	PANEL BUILT, INC.	SFRPLF9	2870	S/FRP WALL - 9' HIGH (LF)	S/FRP Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips	LF	13.00%	\$ 79.63	\$ 90.84



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					and Fasteners				
332311P	PANEL BUILT, INC.	SFRPLF10	2875	S/FRP WALL - 10' HIGH (LF)	S/FRP Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 85.69	\$ 97.76
332311P	PANEL BUILT, INC.	SFRPLF12	2880	S/FRP WALL - 12' HIGH (LF)	S/FRP Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 99.32	\$ 113.31
332311P	PANEL BUILT, INC.	SFRPLF14	2885	S/FRP WALL - 14' HIGH (LF)	S/FRP Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 110.31	\$ 125.84
332311P	PANEL BUILT, INC.	SGLF8	2890	S/G WALL - 8' HIGH (LF)	S/G Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top	LF	13.00%	\$ 68.62	\$ 78.28



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SGLF9	2895	S/G WALL - 9' HIGH (LF)	S/G Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 74.49	\$ 84.98
332311P	PANEL BUILT, INC.	SGLF10	2900	S/G WALL - 10' HIGH (LF)	S/G Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 80.18	\$ 91.47
332311P	PANEL BUILT, INC.	SGLF12	2905	S/G WALL - 12' HIGH (LF)	S/G Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 91.74	\$ 104.66
332311P	PANEL BUILT, INC.	SGLF14	2910	S/G WALL - 14' HIGH (LF)	S/G Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top	LF	13.00%	\$ 103.63	\$ 118.22



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SGGLF8	2915	SG/G WALL - 8' HIGH (LF)	SG/G Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 65.45	\$ 74.66
332311P	PANEL BUILT, INC.	SGGLF9	2920	SG/G WALL - 9' HIGH (LF)	SG/G Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 70.04	\$ 79.90
332311P	PANEL BUILT, INC.	SGGLF10	2925	SG/G WALL - 10' HIGH (LF)	SG/G Wall - 10' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 75.00	\$ 85.56
332311P	PANEL BUILT, INC.	SGGLF12	2930	SG/G WALL - 12' HIGH (LF)	SG/G Wall - 12' high (lf)- STD Standard Buildings - Components Wall and Roof Panels	LF	13.00%	\$ 85.89	\$ 97.98



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					(per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SGGLF14	2935	SG/G WALL - 14' HIGH (LF)	SG/G Wall - 14' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 100.78	\$ 114.97
332311P	PANEL BUILT, INC.	SGGSLF8	2940	SG/GS WALL - 8' HIGH (LF)	SG/GS Wall - 8' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 86.46	\$ 98.63
332311P	PANEL BUILT, INC.	SGGSLF9	2945	SG/GS WALL - 9' HIGH (LF)	SG/GS Wall - 9' high (lf)- STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 92.90	\$ 105.98
332311P	PANEL BUILT, INC.	SGGSLF10	2950	SG/GS WALL - 10' HIGH (LF)	SG/GS Wall - 10' high (lf)- STD Standard	LF	13.00%	\$ 100.27	\$ 114.39



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SGGSLF12	2955	SG/GS WALL - 12' HIGH (LF)	SG/GS Wall - 12' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 116.34	\$ 132.72
332311P	PANEL BUILT, INC.	SGGSLF14	2960	SG/GS WALL - 14' HIGH (LF)	SG/GS Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 139.97	\$ 159.68
332311P	PANEL BUILT, INC.	SGGSLF8MW	2965	SG/GS WALL - 8' HIGH MINERAL WOOL CORE (SG/GS Wall - 8' high mineral wool core (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips	LF	13.00%	\$ 95.49	\$ 108.93



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					and Fasteners				
332311P	PANEL BUILT, INC.	SGGSLF9MW	2970	SG/GS WALL - 9' HIGH MINERAL WOOL CORE (SG/GS Wall - 9' high mineral wool core (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 102.73	\$ 117.19
332311P	PANEL BUILT, INC.	SGGSLF10M W	2975	SG/GS WALL - 10' HIGH MINERAL WOOL CORE	SG/GS Wall - 10' high mineral wool core (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 109.98	\$ 125.46
332311P	PANEL BUILT, INC.	SGGSLF12M W	2980	SG/GS WALL - 12' HIGH MINERAL WOOL CORE	SG/GS Wall - 12' high mineral wool core (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 124.11	\$ 141.59
332311P	PANEL BUILT, INC.	SGGSLF14M W	2985	SG/GS WALL - 14' HIGH MINERAL WOOL CORE	SG/GS Wall - 14' high mineral wool core (lf)-STD Standard Buildings - Components Wall and	LF	13.00%	\$ 138.54	\$ 158.05



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SSLF8	2990	S/S WALL - 8' HIGH (LF)	S/S Wall - 8' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 78.16	\$ 89.17
332311P	PANEL BUILT, INC.	SSLF9	2995	S/S WALL - 9' HIGH (LF)	S/S Wall - 9' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 84.97	\$ 96.93
332311P	PANEL BUILT, INC.	SSLF10	3000	S/S WALL - 10' HIGH (LF)	S/S Wall - 10' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 91.58	\$ 104.47
332311P	PANEL BUILT, INC.	SSLF12	3005	S/S WALL - 12' HIGH (LF)	S/S Wall - 12' high (lf)-STD Standard Buildings - Components Wall and	LF	13.00%	\$ 104.55	\$ 119.27



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	SSLF14	3010	S/S WALL - 14' HIGH (LF)	S/S Wall - 14' high (lf)-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	LF	13.00%	\$ 117.73	\$ 134.31
332311P	PANEL BUILT, INC.	PB-PCP	3015	POWDER COATING PANELS	Powder Coating Panels-STD Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	SF	13.00%	\$ 2.98	\$ 3.40
332311P	PANEL BUILT, INC.	PWSP	3100	PICTURE WINDOW, SINGLE PANE, 1/4" TEMPER	Picture Window, Single Pane, 1/4" Tempered (PBI)-SW Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	EA	13.00%	\$ 205.48	\$ 234.41



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	PWSP45	3105	PICTURE WINDOW, SINGLE PANE, 1/4" TEMPER	Picture Window, Single Pane, 1/4" Tempered Wire, 45 Min Fire (PBI)-SW Standard Windows (divider strips) (per each) Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider St	EA	13.00%	\$ 277.92	\$ 317.05
332311P	PANEL BUILT, INC.	PWIT	3110	PICTURE WINDOW, INSULATED, TEMPERED (PB	Picture Window, Insulated, Tempered (PBI)-SW Standard Windows (divider strips) (per each) Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	EA	13.00%	\$ 248.91	\$ 283.96
332311P	WINTech	G753636VIH T	3115	HORIZONTAL SLIDING WINDOW, (LAMINATED 36	Horizontal Sliding Window, (Laminated 36"x36")-SW Standard Windows (divider strips) (per each) Standard Buildings - Components Wall and Roof Panels (per SF) -	EA	13.00%	\$ 352.85	\$ 402.53



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners				
332311P	PANEL BUILT, INC.	HSW7836	3120	HORIZONTAL SLIDING WINDOW, 78"W X 36"H	Horizontal Sliding Window, 78"w x 36"h- SW Standard Windows (divider strips) (per each) Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	EA	13.00%	\$ 607.73	\$ 693.30
332311P	PANEL BUILT, INC.	HSW9036	3125	HORIZONTAL SLIDING WINDOW, 90"W X 36"H	Horizontal Sliding Window, 90"w x 36"h- SW Standard Windows (divider strips) (per each) Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	EA	13.00%	\$ 669.94	\$ 764.27
332311P	PANEL BUILT, INC.	HSWIT14	3130	HORIZONTAL SLIDING WINDOW, INSULATED, TE	Horizontal Sliding Window, Insulated, Tempered 1/4"-SW Standard Windows (divider strips) (per	EA	13.00%	\$ 370.19	\$ 422.32



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					each) Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasten				
332311P	PANEL BUILT, INC.	HSWIT12	3135	HORIZONTAL SLIDING WINDOW, INSULATED, TE	Horizontal Sliding Window, Insulated, Tempered 1/2"-SW Standard Windows (divider strips) (per each) Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasten	EA	13.00%	\$ 257.63	\$ 293.91
332311P	HOOTIES	PWT	3140	WINDOW, TINTED (ADD FOR EACH PICTURE WIN	Window, Tinted (add for each picture window)-SW Standard Windows (divider strips) (per each) Standard Buildings - Components Wall and Roof Panels (per SF) - Wall prices include: Base & Top Channel, C Connectors, Divider Strips and Fasteners	EA	13.00%	\$ 17.53	\$ 20.00
332311P	LEVITON	CSB1-20	3200	STANDARD SWITCH PREP	Standard Switch Prep-	EA	13.00%	\$ 38.46	\$ 43.88



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					SE Standard Electrical (per each)				
332311P	LEVITON	CR20	3205	STANDARD DUPLEX PREP	Standard Duplex Prep-SE Standard Electrical (per each)	EA	13.00%	\$ 39.05	\$ 44.55
332311P	STEEL CITY	2X4 SQUARE EDGE	3210	COMPUTER/ TELEPHONE/ DATA PREP (NO DEVICE)	Computer/Telephone/Data Prep (No Device)-SE Standard Electrical (per each)	EA	13.00%	\$ 38.46	\$ 43.88
332311P	STEEL CITY	4X4 SQUARE EDGE	3215	STANDARD QUAD PREP	Standard Quad Prep-SE Standard Electrical (per each)	EA	13.00%	\$ 48.11	\$ 54.88
332311P	LEVITON	CSB3-20	3220	3-WAY OR 4-WAY SWITCH PREP	3-Way or 4-Way Switch Prep-SE Standard Electrical (per each)	EA	13.00%	\$ 38.59	\$ 44.02
332311P	LEVITON	7899-HGW	3225	GFCI RECEPTACLE	GFCI Receptacle-SE Standard Electrical (per each)	EA	13.00%	\$ 47.79	\$ 54.52
332311P	LEVITON	107-5821-WSP S02-05821-0WS	3230	220V RECEPTACLE	220V Receptacle -SE Standard Electrical (per each)	EA	13.00%	\$ 42.36	\$ 48.32
332311P	LITHONIA	2GT8432120	3235	4/40 FLOURESCEN T FIXTURE (TRIFFER LAY-IN	4/40 Fluorescent Fixture (Triffer Lay-In)-SE Standard Electrical (per each)	EA	13.00%	\$ 54.99	\$ 62.73
332311P	LITHONIA	LB 2 54T5HO MVOLT MVP	3240	T-5, FLOURESCEN T FIXTURE (TROFFER LAY-IN	T-5, Fluorescent Fixture (Troffer Lay-In)-SE Standard Electrical (per each)	EA	13.00%	\$ 183.49	\$ 209.33
332311P	LITHONIA	2LB 2 32 MVOLT GEB10IS	3245	4-TUBE FLOURESCEN T FIXTURE (SURFACE MOUN	4-Tube Fluorescent Fixture (Surface Mount)-SE Standard Electrical (per each)	EA	13.00%	\$ 90.58	\$ 103.33
332311P	GENERAL ELECTRIC	TLM812FCUD P	3250	125 AMP, 8-SPACE LOAD CENTER	125 AMP, 8-Space Load Center-SE Standard	EA	13.00%	\$ 59.14	\$ 67.47



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Electrical (per each)				
332311P	GENERAL ELECTRIC	TM1212CCU 2K	3255	125 AMP, 12-SPACE LOAD CENTER	125 AMP, 12-Space Load Center-SE Standard Electrical (per each)	EA	13.00%	\$ 85.37	\$ 97.39
332311P	GENERAL ELECTRIC	TM1020CCU 2K	3260	100 AMP, 20-SPACE LOAD CENTER	100 AMP, 20-Space Load Center -SE Standard Electrical (per each)	EA	13.00%	\$ 163.00	\$ 185.95
332311P	GENERAL ELECTRIC	TLM1212CCU G4K	3265	125 AMP, 12-SPACE LOAD CENTER, MAIN LUG	125 AMP, 12-Space Load Center, Main Lug-SE Standard Electrical (per each)	EA	13.00%	\$ 140.04	\$ 159.76
332311P	GENERAL ELECTRIC	TM1224CCU 2K	3270	125 AMP, 24-SPACE LOAD CENTER, MAIN BREA	125 AMP, 24-Space Load Center, Main Breaker-SE Standard Electrical (per each)	EA	13.00%	\$ 369.46	\$ 421.48
332311P	SQUARE D	DU323	3275	DISCONNECT, 100 AMP, INDOOR, NON-FUSIBLE	Disconnect, 100 AMP, Indoor, Non-Fusible, Square D DU323-SE Standard Electrical (per each)	EA	13.00%	\$ 211.82	\$ 241.64
332311P	SQUARE D	DU324	3280	DISCONNECT, 200 AMP, INDOOR, NON-FUSIBLE	Disconnect, 200 AMP, Indoor, Non-Fusible, Square D DU324-SE Standard Electrical (per each)	EA	13.00%	\$ 285.53	\$ 325.73
332311P	GOOD EARTH MODEL	G9124D-T8-WHI	3285	8', TWO TUBE FLOURESCEN T STRIP FIXTURE (8', Two Tube Flourescent Strip Fixture (For Under Mezzanines)-SE Standard Electrical (per each)	EA	13.00%	\$ 134.76	\$ 153.73
332311P	LITHONIA	AFN-EXT	3290	EMERGENCY LIGHT LITHONIA #: AFN-EXT	Emergency Light Lithonia #: AFN-EXT-SE Standard Electrical (per each)	EA	13.00%	\$ 347.05	\$ 395.92
332311P	LITHONIA	ELT16N	3295	EMERGENCY LIGHT LITHONIA ELT16N	Emergency Light Lithonia ELT16N-SE Standard	EA	13.00%	\$ 178.48	\$ 203.61



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Electrical (per each)				
332311P	LITHONIA	ELM2 LED M12 QUANTUM	3300	ELM2 EMERGENCY LIGHT WITH BATTERY	Elm2 Emergency Light with Battery-SE Standard Electrical (per each)	EA	13.00%	\$ 46.71	\$ 53.29
332311P	LITHONIA	LQMSW3R	3305	EXIT SIGN, LITHONIA LQMSW3R	Exit Sign, Lithonia LQMSW3R-SE Standard Electrical (per each)	EA	13.00%	\$ 90.42	\$ 103.15
332311P	LITHONIA	LQMSW3R120/277ELNM6	3310	EXIT SIGN	Exit Sign -SE Standard Electrical (per each)	EA	13.00%	\$ 72.48	\$ 82.68
332311P	POWER AND COMMUNICATIONS	PC1PD3-8	3320	MODULAR WIRING (<400SF) PER DROP (BINDER	Modular Wiring (<400sf) per drop (Binder Post)-SE Standard Electrical (per each)	EA	13.00%	\$ 93.77	\$ 106.97
332311P	POWER AND COMMUNICATIONS	PC1PD3-10	3325	MODULAR WIRING (>400SF) PER DROP (BINDER	Modular Wiring (>400sf) per drop (Binder Post)-SE Standard Electrical (per each)	EA	13.00%	\$ 100.58	\$ 114.74
332311P	POWER AND COMMUNICATIONS	PC1PD3-12	3330	MODULAR WIRING (<400SF) PER DROP (DIVIDE	Modular Wiring (<400sf) per drop (Divider Strip)-SE Standard Electrical (per each)	EA	13.00%	\$ 150.21	\$ 171.36
332311P	POWER AND COMMUNICATIONS	PC1PD3-15	3335	MODULAR WIRING (>400SF) PER DROP (DIVIDE	Modular Wiring (>400sf) per drop (Divider Strip)-SE Standard Electrical (per each)	EA	13.00%	\$ 157.03	\$ 179.14
332311P	PANEL BUILT, INC.	AGGA1HRSF14	3400	A-G/G-A ONE HOUR FIRE WALL - UP TO 14' H	A-G/G-A One Hour Fire Wall - up to 14' high (SF.)-1H One Hour Fire Rated Panels	SF	13.00%	\$ 14.44	\$ 16.47
332311P	PANEL BUILT, INC.	AGGB1HRSF14	3420	A-G/G-B ONE HOUR FIRE WALL - UP TO 14' H	A-G/G-B One Hour Fire Wall - up to 14' high (SF.)-1H One Hour	SF	13.00%	\$ 11.72	\$ 13.37



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Fire Rated Panels				
332311P	PANEL BUILT, INC.	BGGB1HRSF14	3440	B-G/G-B ONE HOUR FIRE WALL - UP TO 14' H	B-G/G-B One Hour Fire Wall - up to 14' high (SF.)-1H One Hour Fire Rated Panels	SF	13.00%	\$ 10.89	\$ 12.42
332311P	PANEL BUILT, INC.	BGGFRP1HRSF14	3460	B-G/G-FRP ONE HOUR FIRE WALL - UP TO 14'	B-G/G-FRP One Hour Fire Wall - up to 14' high (SF.)-1H One Hour Fire Rated Panels	SF	13.00%	\$ 11.81	\$ 13.47
332311P	PANEL BUILT, INC.	FRPGGFRP1HRSF14	3480	FRP-G/G-FRP ONE HOUR FIRE WALL - UP TO 1	FRP-G/G-FRP One Hour Fire Wall - up to 14' high (SF.)-1H One Hour Fire Rated Panels	SF	13.00%	\$ 13.77	\$ 15.71
332311P	PANEL BUILT, INC.	AGGFRP1HRSF14	3500	A-G/G-FRP ONE HOUR FIRE WALL - UP TO 14'	A-G/G-FRP One Hour Fire Wall - up to 14' high (SF.) -1H One Hour Fire Rated Panels	SF	13.00%	\$ 13.99	\$ 15.96
332311P	PANEL BUILT, INC.	SGGS1HRSF14	3520	S-G/G-S ONE HOUR FIRE WALL - UP TO 14' H	S-G/G-S One Hour Fire Wall - up to 14' high (SF.)-1H One Hour Fire Rated Panels	SF	13.00%	\$ 15.59	\$ 17.78
332311P	BONNELL ALUMINUM	AWSFW8	3600	8' HIGH STEEL WALL START FOR FIRE WALLS	8' high Steel Wall Start for Fire Walls-EFR Extrusions for Fire Rated (per each)	EA	13.00%	\$ 97.52	\$ 111.25
332311P	BONNELL ALUMINUM	AWSFW10	3605	10' HIGH STEEL WALL START FOR FIRE WALLS	10' high Steel Wall Start for Fire Walls-EFR Extrusions for Fire Rated (per each)	EA	13.00%	\$ 115.05	\$ 131.25
332311P	BONNELL ALUMINUM	ACPFW8	3610	8' HIGH CORNER POST FOR FIRE WALLS	8' high Corner Post for Fire Walls-EFR Extrusions for Fire Rated (per each)	EA	13.00%	\$ 162.17	\$ 185.00
332311P	BONNELL ALUMINUM	ACPFW10	3615	10' HIGH CORNER POST FOR FIRE WALLS	10' high Corner Post for Fire Walls-EFR Extrusions	EA	13.00%	\$ 202.71	\$ 231.25



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					for Fire Rated (per each)				
332311P	PANEL BUILT, INC.	FRSC24	3700	FIRE RATED SUSPENDED CEILING	Fire Rated Suspended Ceiling - RMFR Roofing Materials for Fire Rated (per sf)	SF	13.00%	\$ 2.13	\$ 2.43
332311P	KNAUF	690999	3705	6" BATT INSULATION (ABOVE SUSPENDED CEIL	6" Batt Insulation (above suspended ceiling)- RMFR Roofing Materials for Fire Rated (per sf)	SF	12.99%	\$ 0.45	\$ 0.51
332311P	PANEL BUILT, INC.	1HRSSG	3710	ONE HOUR ROOF SYTEM (INCLUDES: SUPPORT S	One Hour Roof Sytem (Includes: Support structure up to 20' width, b-deck, 2 layers 5/8" gypsum)- RMFR Roofing Materials for Fire Rated (per sf)	SF	13.00%	\$ 13.15	\$ 15.00
332311P	TELL MANUFACTU RING	TELL-HG-3070-FR	3800	3-0 X 7-0 HOLLOW CORE METAL ONE HOUR DOO	3-0 x 7-0 Hollow Core Metal One Hour Door with Closer- 1H One Hour Fire Rated Doors (per each)	EA	13.00%	\$ 473.70	\$ 540.40
332311P	TELL MANUFACTU RING	TELL-HG-3070-FR1010	3805	3-0 X 7-0 HOLLOW CORE METAL ONE HOUR DOO	3-0 x 7-0 Hollow Core Metal One Hour Door with 10x10 Glass with Closer - 1H One Hour Fire Rated Doors (per each)	EA	13.00%	\$ 520.18	\$ 593.42
332311P	BEST CORE	93K7AB15C-S3-626	3810	BEST CORE LEVERSET WITH CONSTRUCTI ON COR	Best Core Leverset with Construction Core-1H One Hour Fire Rated Doors (per each)	EA	13.00%	\$ 297.06	\$ 338.89
332311P	PANEL BUILT, INC.	PWSP1445	3900	PICTURE WINDOW, SINGLE	Picture Window, Single Pane,	EA	13.00%	\$ 277.92	\$ 317.05



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
				PANE, 1/4" TEMPER	1/4" Tempered Wire, 45 Min Fire (PBI)-FR 45 minute Fire Rated Windows				
332311P	ARMSTRONG	51899	5000	1/8" VINYL COMPOSITIO N TILE (SF)	1/8" Vinyl Composition Tile (SF)-SV Standard & Value Core Flooring	SF	13.00%	\$ 1.17	\$ 1.34
332311P	PLASTIC EXTRUSION TECH.	P1515PBI	5005	4" VINYL COVE MOLDING (LF)	4" Vinyl Cove Molding (LF)-SV Standard & Value Core Flooring	LF	13.00%	\$ 1.16	\$ 1.32
332311P	AMERICAN CARPET WHOLESALER S	CAR20SF	5010	CARPET, 20 OZ. COMMERCIA L (SF)	Carpet, 20 oz. Commercial (SF)-SV Standard & Value Core Flooring	SF	13.00%	\$ 1.49	\$ 1.70
332311P	AMERICAN STANDARD	091-2125	5100	TOILET & WAX SEAL - ELJER PATRIOT 17"	Toilet & Wax Seal - Eljer Patriot 17"-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 210.14	\$ 239.73
332311P	AMERICAN STANDARD	161-1190	5105	URINAL & VALVE KIT - ELJER BEDFORDSHIRE	Urinal & Valve Kit - Eljer Bedfordshire -SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 262.97	\$ 300.00
332311P	AMERICAN STANDARD	13-0010-ADA	5110	VANITY & SINK, WHITE, SHIPPED KD	Vanity & Sink, White, Shipped KD-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 258.17	\$ 294.52
332311P	BOBRICK	B-2111	5115	SOAP DISPENSER - BOBRICK #B-2111	Soap Dispenser - Bobrick #B-2111-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 35.87	\$ 40.92
332311P	BOBRICK	B-273	5120	TISSUE DISPENSER - BOBRICK #B-273	Tissue Dispenser - Bobrick #B-273-SV Standard &	EA	13.00%	\$ 21.40	\$ 24.41



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Value Plumbing Accessories (per each)				
332311P	BOBRICK	B-262	5125	TOWEL DISPENSER - BOBRICK #B262	Towel Dispenser - Bobrick #B262-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 40.29	\$ 45.96
332311P	LASCO	1363C	5130	LASC MODEL 1363C SHOWER STALL & FAUCET (Lasc Model 1363C Shower Stall & Faucet (Alcove application)-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 456.30	\$ 520.55
332311P	BOSCH	7736500684	5135	POWER STREAM INSTANT WATER HEATER MODEL	Power Stream Instant Water Heater Model RPI-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 305.59	\$ 348.62
332311P	GLACIER BAY	81185	5140	MIRROR	Mirror-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 62.61	\$ 71.43
332311P	SPECIALTY METALS	2823K48	5145	GRAB BARS (ADA COMPLIANT)	Grab Bars (ADA Compliant)-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 21.29	\$ 24.29
332311P	PANEL BUILT, INC.	PLADA	5146	PLUMBING (ADA COMPLIANT) FOR PREASSEMBLE	Plumbing (ADA Compliant) for PreAssembled Only-SV Standard & Value Plumbing Accessories (per each)	EA	13.00%	\$ 2,003.60	\$ 2,285.72
332311P	PANEL BUILT, INC.	SPRSF	5200	SPRINKLER SYSTEM (SF) INCLUDES INSTALLAT	Sprinkler System (SF) includes installation but not final	SF	13.00%	\$ 9.06	\$ 10.33



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					tie-in-SV Standard & Value Core Sprinkler Systems				
332311P	HLSIMS	LAMCOLF	5300	LAMINATE COUNTERTOP P (LF)	Laminate Countertop (LF)-SV Standard & Value Core Counter Tops	LF	13.00%	\$ 41.80	\$ 47.69
332311P	PANEL BUILT, INC.	ACPK	5400	A/C PREPARATION KIT (FACTORY INSTALLED)	A/C Preparation Kit (Factory Installed) (No PBI A/C supplied) -SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 163.01	\$ 185.96
332311P	AMANA	AE123G35AX-1K	5420	12,000/11,100 BTU AC WITH ELECTRIC HEAT	12,000/11,100 BTU AC with Electric Heat AE123E35AX (Installation Kit Included)-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 564.79	\$ 644.32
332311P	AMANA	AH093E35AX	5435	9,000/11,100 HEAT PUMP AH093E35AX (INSTA	9,000/11,100 Heat Pump AH093E35AX (Installation Kit Included)-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 572.20	\$ 652.77
332311P	AMANA	AE183G35AX	5445	18,000/11,100 HEAT PUMP AH183E35AX (INST	18,000/11,100 Heat Pump AH183E35AX (Installation Kit Included) -SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 804.05	\$ 917.26
332311P	COLEMAN	48203C966SV	5470	COLEMAN ROOF MOUNT HVAC, 13,500 COOLING,	Coleman Roof Mount HVAC, 13,500 Cooling, 5,000 Heating-SV Standard &	EA	13.00%	\$ 785.17	\$ 895.73



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Value Core HVAC Systems (per each)				
332311P	FANTECH	RVF4XL180	5475	EXHASUT FAN, 180 CFM, EXTERIOR, FANTECH,	Exhasut Fan, 180 CFM, Exterior, Fantech, RVF4XL-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 288.30	\$ 328.89
332311P	BROAN	B511	5480	8" ROOM-TO-ROOM FAN, 180 CFM, INTERIOR,	8" Room-to-Room Fan, 180 CFM, Interior, Grainger #4C708, Broan 511-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 138.53	\$ 158.03
332311P	BARD	35TVACP	5505	3.5 TON UNIT A/C PREP KIT INCLUDED	3.5 Ton Unit A/C Prep Kit Included-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 2,194.49	\$ 2,503.48
332311P	BARD	4TUACP	5510	4 TON UNIT A/C PREP KIT INCLUDED	4 Ton Unit A/C Prep Kit Included-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 2,420.27	\$ 2,761.06
332311P	BARD	5TUACP	5515	5 TON UNIT A/C PREP KIT INCLUDED	5 Ton Unit A/C Prep Kit Included-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 2,725.75	\$ 3,109.55
332311P	BARD	PROUNIT	5520	ADD FOR PROGRAMMABLE UNIT	Add for Programmable Unit-SV Standard & Value Core HVAC Systems (per each)	EA	13.00%	\$ 159.38	\$ 181.82
332311P	BARD	DWSF	5525	DUCT WORK (BUILDING SIZE SF) (PER SF)	Duct Work (Building Size SF) (per sf)-SV Standard & Value Core HVAC	SF	13.00%	\$ 3.32	\$ 3.79



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Systems (per each)				
332311P	BONNELL ALUMINUM	PBI-18	5600	EXTERIOR BASE CHANNEL (LF)	Exterior Base Channel (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 8.10	\$ 9.24
332311P	PANEL BUILT, INC.	BFLF	5605	BASE FLASHING (LF)	Base Flashing (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 3.69	\$ 4.21
332311P	BONNELL ALUMINUM	PBI-8	5610	TAPERED EAVE CONNECTOR (LF)	Tapered Eave Connector (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 7.14	\$ 8.15
332311P	BONNELL ALUMINUM	PBI-9	5615	STRAIGHT EAVE CONNECTOR (LF)	Straight Eave Connector (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 7.14	\$ 8.15
332311P	BONNELL ALUMINUM	PBI-5; PBI-6; PBI-7	5620	RIDGE BEAM (LF)	Ridge Beam (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 15.15	\$ 17.28
332311P	BONNELL ALUMINUM	PBI-10	5625	FASCIA (LF)	Fascia (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 8.08	\$ 9.22
332311P	PANEL BUILT, INC.	FACEA	5630	FASCIA CORNERS (EA)	Fascia Corners (ea)-SV Standard & Value Core Extrusions	EA	13.00%	\$ 15.34	\$ 17.50
332311P	POLYMERSH APES	PV-2.4375X5; PV-3.4375X5; PV-2X5; PV-3X5	5635	POP IN VINYL (LF)	Pop In Vinyl (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 0.98	\$ 1.12
332311P	BONNELL ALUMINUM	PBI-1	5640	EXTERIOR CORNER POSTS (LF)	Exterior Corner Posts (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 9.47	\$ 10.80
332311P	PANEL BUILT, INC.	RBEEA	5645	RIDGE BEAM ENDS (EA)	Ridge Beam Ends (ea)-SV Standard & Value Core Extrusions	EA	13.00%	\$ 15.28	\$ 17.43
332311P	PANEL BUILT, INC.	RBCEA	5650	RIDGE BEAM CONNECTOR S (EA)	Ridge Beam Connectors (ea)-SV Standard & Value Core Extrusions	EA	13.00%	\$ 65.74	\$ 75.00
332311P	PANEL BUILT, INC.	WINBEA	5655	WIND BEAMS (EA)	Wind Beams (ea)-SV Standard &	EA	13.00%	\$ 1,026.33	\$ 1,170.84



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Value Core Extrusions				
332311P	MD METAL SOURCE	VR002234W H288	5660	DIVIDER STRIPS (LF)	Divider Strips (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 0.61	\$ 0.70
332311P	AMERICAN DOUGLAS	CCONLF	5665	"C" CONNECTOR S (LF)	"C" Connectors (lf)-SV Standard & Value Core Extrusions	LF	13.00%	\$ 1.00	\$ 1.14
332311P	NUCOR	VC22BDECK-SV	5805	22 GAUGE STEEL ROOF DECKING (SF) (B-DECK)	22 Gauge Steel Roof Decking (SF) (B-Deck) / VC22BDECK-SV Standard & Value Core Roofing Materials	SF	13.00%	\$ 1.98	\$ 2.26
332311P	NUCOR	VC22NDECK-SV	5810	22 GAUGE STEEL ROOF DECKING (SF) (N-DECK)	22 Gauge Steel Roof Decking (SF) (N-Deck) / VC22NDECK-SV Standard & Value Core Roofing Materials	SF	13.00%	\$ 2.71	\$ 3.09
332311P	PANEL BUILT, INC.	NDFLASH	5815	N DECK FLASHING (LF) / NDFLASH	N Deck Flashing (LF) / NDFLASH-SV Standard & Value Core Roofing Materials	LF	13.00%	\$ 31.01	\$ 35.38
332311P	UNITED STATES GYPSUM CORPORATION	R2310	5820	ACCOUSTICAL SUSPENDED CEILING 2'X4' TILE	Accoustical Suspended Ceiling 2'x4' Tiles (SF)-SV Standard & Value Core Roofing Materials	SF	13.00%	\$ 1.53	\$ 1.75
332311P	UNITED STATES GYPSUM CORPORATION	R2110	5825	ACCOUSTICAL SUSPENDED CEILING 2'X2' TILE	Accoustical Suspended Ceiling 2'x2' Tiles (SF)-SV Standard & Value Core Roofing Materials	SF	13.00%	\$ 1.67	\$ 1.91
332311P	UNITED STATES GYPSUM CORPORATION	56091	5830	CLEAN ROOM SUSPENDED CEILING (SF)	Clean Room Suspended Ceiling (SF)-SV Standard & Value Core Roofing Materials	SF	13.00%	\$ 3.66	\$ 4.17
332311P	KNAUF	690999BI	5840	6" BATT INSULATION (ABOVE)	6" Batt Insulation (above)	SF	12.99%	\$ 0.45	\$ 0.51



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
				SUSPENDED CEIL	suspended ceiling)-SV Standard & Value Core Roofing Materials				
332311P	REW MATERIALS	MW2	5845	MINERAL WOOL 2" THICK FOR SOUND	Mineral Wool 2" thick for sound-SV Standard & Value Core Roofing Materials	SF	13.01%	\$ 0.53	\$ 0.60
332311P	PANEL BUILT, INC.	RSBLF	5850	ROOF SUPPOER BEAM (USED FOR OVER 12' WID	Roof Suppoer Beam (used for over 12' width roof) (LF)-SV Standard & Value Core Roofing Materials	LF	13.00%	\$ 20.99	\$ 23.94
332311P	PANEL BUILT, INC.	STCWRP	5855	SG/G WALL - 8' HIGH (LF)	Steel Channel for Wall or Roof Panels-SV Standard & Value Core Roofing Materials	LF	13.00%	\$ 3.42	\$ 3.90
332311P	PANEL BUILT, INC.	RHLF	5860	ROOF HEADER (USED FOR ROOF TO EXISTING W	Roof Header (used for roof to existing wall)-SV Standard & Value Core Roofing Materials	LF	13.00%	\$ 3.24	\$ 3.70
332311P	BUILDERS FIRST SOURCE	8TGPLY4	5865	3/4" T & G PLYWOOD FOR ROOF DECKING (SF)	3/4" T & G Plywood for Roof Decking (SF) -SV Standard & Value Core Roofing Materials	SF	13.00%	\$ 1.03	\$ 1.18
332311P	TELL MANUFACTU RING	TELL-HG1/2-3068	5900	3-0 X 6-8 HOLLOW CORE METAL DOOR WITH 1/	3-0 x 6-8 Hollow Core Metal Door with 1/2 Glass EXT-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 1,171.94	\$ 1,336.96
332311P	TELL MANUFACTU RING	TELL-FLUSH-3070EXT	5905	3-0 X 7-0 HOLLOW CORE METAL	3-0 x 7-0 Hollow Core Metal Door with EXT-SV	EA	13.00%	\$ 428.22	\$ 488.51



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
				DOOR WITH EX	Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset				
332311P	TELL MANUFACTURING	TELL-HG-3070EXT	5910	3-0 X 7-0 HOLLOW CORE METAL DOOR WITH 1/	3-0 x 7-0 Hollow Core Metal Door with 1/2 Glass EXT-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 538.95	\$ 614.84
332311P	TELL MANUFACTURING	TELL-FLUSH-DBL-6070	5915	6-0 X 7-0 HOLLOW CORE METAL DOOR WITH EX	6-0 x 7-0 Hollow Core Metal Door with EXT-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 775.15	\$ 884.30
332311P	TELL MANUFACTURING	TELL-HG-DBL-6070	5920	6-0 X 7-0 HOLLOW CORE METAL DOOR WITH 1/	6-0 x 7-0 Hollow Core Metal Door with 1/2 Glass EXT-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 996.63	\$ 1,136.96
332311P	TELL MANUFACTURING	600BCHD	5925	HEAVY DUTY DOOR CLOSER (S. PARKER 955 BC	Heavy Duty Door Closer (S. Parker 955 BC AL)-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 38.44	\$ 43.85



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	SBS ASSOCIATES	L700RX	5930	12" X 12" DOOR LOUVER	12" x 12" Door Louver-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 116.51	\$ 132.92
332311P	MCMASTER CARR	2823K47	5935	PANIC BAR	Panic Bar-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 133.39	\$ 152.17
332311P	BEST CORE	93K7AB15C-S3-626CC	5940	BEST CORE LEVERSET WITH CONSTRUCTION COR	Best Core Leverset with Construction Core-SV Standard & Value Core Doors (per each) *Door Prices include: Door, Frame, Hinges, Entry Lockset	EA	13.00%	\$ 297.06	\$ 338.89
332311P	TELL MANUFACTURING	TELL-HG-2070	6000	2-0 X 7-0 HOLLOW CORE METAL DOOR WITH 1/	2-0 x 7-0 Hollow Core Metal Door with 1/2 Glass EXT-SD Specialty Doors (per each) Door prices include: Painted Door and Frame	EA	13.00%	\$ 736.03	\$ 839.67
332311P	TELL MANUFACTURING	TELL-FLUSH-2668	6005	2-6 X 6-8 HOLLOW CORE METAL DOOR	2-6 x 6-8 Hollow Core Metal Door-SD Specialty Doors (per each) Door prices include: Painted Door and Frame	EA	13.00%	\$ 763.43	\$ 870.92
332311P	TELL MANUFACTURING	TELL-FLUSH-3880	6010	3-8 X 8-0 HOLLOW CORE METAL DOOR	3-8 x 8-0 Hollow Core Metal Door-SD Specialty Doors (per each) Door prices include:	EA	13.00%	\$ 1,129.41	\$ 1,288.44



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Painted Door and Frame				
332311P	TELL MANUFACTURING	TELL-HG-0470	6015	4-0 X 7-0 HOLLOW CORE METAL DOOR WITH 1/	4-0 x 7-0 Hollow Core Metal Door with 1/2 Glass EXT-SD Specialty Doors (per each) Door prices include: Painted Door and Frame	EA	13.00%	\$ 838.74	\$ 956.84
332311P	TELL MANUFACTURING	TELL-HG-6080	6020	6-0 X 8-0 HOLLOW CORE METAL DOOR WITH 1/	6-0 x 8-0 Hollow Core Metal Door with 1/2 Glass EXT-SD Specialty Doors (per each) Door prices include: Painted Door and Frame	EA	13.00%	\$ 1,540.73	\$ 1,757.67
332311P	TELL MANUFACTURING	TELL-FLUSH-6090	6025	6-0 X 9-0 HOLLOW CORE METAL DOOR	6-0 x 9-0 Hollow Core Metal Door-SD Specialty Doors (per each) Door prices include: Painted Door and Frame	EA	13.00%	\$ 2,152.65	\$ 2,455.75
332311P	MP DOORS	SPDBPDS	6030	SLIDING PATIO DOOR (BP OR DS)	Sliding Patio Door (BP or DS)-SD Specialty Doors (per each) Door prices include: Painted Door and Frame	EA	13.00%	\$ 1,309.01	\$ 1,493.32
332311P	ARCH-1-TECH DOORS	37SPWD	6035	3-0 X 7-0 SIX PANEL WOOD DOOR PRIMED WHI	3-0 x 7-0 Six Panel Wood Door Primed White-SD Specialty Doors (per each) Door prices include: Painted Door and Frame	EA	13.00%	\$ 553.00	\$ 630.87
332311P	ARCH-1-TECH DOORS	37GWDB	6040	3-0 X 7-0 1/2 GLASS WOOD DOOR, BIRCH, CL	3-0 x 7-0 1/2 Glass Wood Door, Birch, Clear Finish-SD Specialty Doors (per each) Door	EA	13.00%	\$ 619.80	\$ 707.07



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					prices include: Painted Door and Frame				
332311P	ASTA DOOR CORPORATION	2010808	6100	8'X8' ROLL-UP DOOR	8'x8' Roll-Up Door- OD Overhead Doors (per each) Door Prices are for chain operator and include: Opening Framed with Exterior Base Channel and Steel Framework	EA	13.00%	\$ 990.29	\$ 1,129.73
332311P	ASTA DOOR CORPORATION	2011010	6105	10'X10' ROLL-UP DOOR	10'x10' Roll-Up Door-OD Overhead Doors (per each) Door Prices are for chain operator and include: Opening Framed with Exterior Base Channel and Steel Framework	EA	13.00%	\$ 1,023.42	\$ 1,167.52
332311P	ASTA DOOR CORPORATION	2011012	6110	10'X12' ROLL-UP DOOR	10'x12' Roll-Up Door-OD Overhead Doors (per each) Door Prices are for chain operator and include: Opening Framed with Exterior Base Channel and Steel Framework	EA	13.00%	\$ 1,438.56	\$ 1,641.12
332311P	ASTA DOOR CORPORATION	2011212	6115	12'X12' ROLL-UP DOOR	12'x12' Roll-Up Door-OD Overhead Doors (per each) Door Prices are for chain operator and include: Opening Framed with Exterior Base Channel and Steel Framework	EA	13.00%	\$ 1,529.88	\$ 1,745.29



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	SD25K	6200	STAMPED DRAWINGS WITH CALCULATIONS (<\$25	Stamp Drawings with Calculations (<\$25,000)-SI Specialty Items (per each unless noted)	EA	13.00%	\$ 1,168.76	\$ 1,333.33
332311P	PANEL BUILT, INC.	SD75K	6210	STAMPED DRAWINGS WITH CALCULATIONS (\$50,	Stamp Drawings with Calculations (\$50,000- \$75,000)-SI Specialty Items (per each unless noted)	EA	13.00%	\$ 2,045.34	\$ 2,333.33
332311P	PANEL BUILT, INC.	SD100K	6215	STAMPED DRAWINGS WITH CALCULATIONS (\$75,	Stamp Drawings with Calculations (\$75,000- \$100,000) -SI Specialty Items (per each unless noted)	EA	13.00%	\$ 2,337.53	\$ 2,666.67
332311P	PANEL BUILT, INC.	8X8FLB	7000	8'X8' STEEL FORKLIFTABLE BASE	8'x8' Steel Forkliftable Base-PA Pre- Assembled Steel Bases (per each)	EA	13.00%	\$ 1,340.45	\$ 1,529.19
332311P	PANEL BUILT, INC.	8X10FLB	7005	8'X10' STEEL FORKLIFTABLE BASE	8'x10' Steel Forkliftable Base-PA Pre- Assembled Steel Bases (per each)	EA	13.00%	\$ 1,449.92	\$ 1,654.07
332311P	PANEL BUILT, INC.	8X12FLB	7010	8'X12' STEEL FORKLIFTABLE BASE	8'x12' Steel Forkliftable Base-PA Pre- Assembled Steel Bases (per each)	EA	13.00%	\$ 1,766.62	\$ 2,015.37
332311P	PANEL BUILT, INC.	10X10FLB	7015	10'X10' STEEL FORKLIFTABLE BASE	10'x10' Steel Forkliftable Base-PA Pre- Assembled Steel Bases (per each)	EA	13.00%	\$ 1,991.25	\$ 2,271.63
332311P	PANEL BUILT, INC.	10X12FLB	7020	10'X12' STEEL FORKLIFTABLE BASE	10'x12' Steel Forkliftable Base-PA Pre- Assembled Steel Bases (per each)	EA	13.00%	\$ 2,151.57	\$ 2,454.52
332311P	PANEL BUILT, INC.	12X12FLB	7025	12'X12' STEEL FORKLIFTABLE BASE	12'x12' Steel Forkliftable Base-PA Pre- Assembled	EA	13.00%	\$ 2,053.67	\$ 2,342.84



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Steel Bases (per each)				
332311P	PANEL BUILT, INC.	48TREAD	8000	48" TREADS/48T READ	48" Treads/48TR EAD-MC Mezzanine Components	EA	13.00%	\$ 21.25	\$ 24.24
332311P	PANEL BUILT, INC.	BGTREAD	8005	BAR GRATING TREADS/BGT READ	Bar Grating Treads/BGTR EAD-MC Mezzanine Components	EA	13.00%	\$ 36.30	\$ 41.41
332311P	PANEL BUILT, INC.	OSHA136	8010	OSHA STAIR 1" TO 36" (SET) OSHA1	OSHA Stair 1" to 36" (set) OSHA1-MC Mezzanine Components	ST	13.00%	\$ 666.25	\$ 760.06
332311P	PANEL BUILT, INC.	OSHA3772	8015	OSHA STAIR 37" TO 72" (SET) OSHA37	OSHA Stair 37" to 72" (set) OSHA37-MC Mezzanine Components	ST	13.00%	\$ 938.19	\$ 1,070.29
332311P	PANEL BUILT, INC.	OSHA73108	8020	OSHA STAIR 73" TO 108" (SET) OSHA73	OSHA Stair 73" to 108" (set) OSHA73-MC Mezzanine Components	ST	13.00%	\$ 1,332.36	\$ 1,519.96
332311P	PANEL BUILT, INC.	OSHA109144	8025	OSHA STAIR 109" TO 144" (SET) OSHA109	OSHA Stair 109" to 144" (set) OSHA109 - MC Mezzanine Components	ST	13.00%	\$ 1,606.80	\$ 1,833.05
332311P	PANEL BUILT, INC.	IBC136	8030	IBC MERCANTILE STAIR 1" TO 36" (SET) IBC	IBC Mercantile Stair 1" to 36" (set) IBCMST1-MC Mezzanine Components	ST	13.00%	\$ 1,096.67	\$ 1,251.09
332311P	PANEL BUILT, INC.	IBC3772	8035	IBC MERCANTILE STAIR 37" TO 72" (SET) IB	IBC Mercantile Stair 37" to 72" (set) IBCMST37-MC Mezzanine Components	ST	13.00%	\$ 1,679.90	\$ 1,916.44
332311P	PANEL BUILT, INC.	IBC73108	8040	IBC MERCANTILE STAIR 73" TO 108" (SET) I	IBC Mercantile Stair 73" to 108" (set) IBCMST73 - MC Mezzanine Components	ST	13.00%	\$ 2,438.05	\$ 2,781.34
332311P	PANEL BUILT, INC.	IBC109144	8045	IBC MERCANTILE STAIR 109" TO 144" (SET) IBC	IBC Mercantile Stair 109" to 144" (set) IBCMST109 - MC Mezzanine Components	ST	13.00%	\$ 3,046.63	\$ 3,475.61



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
				STAIR 109" TO 144" (SET)	144" (set) IBCMST109-MC Mezzanine Components				
332311P	PANEL BUILT, INC.	IBCFST136	8050	IBC FACTORY & STORAGE STAIR 1" TO 36" (S)	IBC Factory & Storage Stair 1" to 36" (set) IBCFST1 -MC Mezzanine Components	ST	13.00%	\$ 816.95	\$ 931.98
332311P	PANEL BUILT, INC.	IBCFST3772	8055	IBC FACTORY & STORAGE STAIR 37" TO 72" (IBC Factory & Storage Stair 37" to 72" (set) IBCFST37 - MC Mezzanine Components	ST	13.00%	\$ 1,229.47	\$ 1,402.58
332311P	PANEL BUILT, INC.	IBCFST73108	8060	IBC FACTORY & STORAGE STAIR 73" TO 108"	IBC Factory & Storage Stair 73" to 108" (set) IBCFST73-MC Mezzanine Components	ST	13.00%	\$ 1,909.44	\$ 2,178.30
332311P	PANEL BUILT, INC.	IBCFST109144	8065	IBC FACTORY & STORAGE STAIR 109" TO 144"	IBC Factory & Storage Stair 109" to 144" (set) IBCFST109-MC Mezzanine Components	ST	13.00%	\$ 2,333.24	\$ 2,661.77
332311P	PANEL BUILT, INC.	6SWING	8070	6' SWING GATE OSHA OR BOCA/6SWING	6' Swing Gate OSHA or BOCA/6SWING -MC Mezzanine Components	EA	13.00%	\$ 361.98	\$ 412.95
332311P	PANEL BUILT, INC.	6SLSWNG	8075	6' SPRING LOADED SWING GATE / 6SLSWNG	6' Spring Loaded Swing Gate / 6SLSWNG-MC Mezzanine Components	EA	13.00%	\$ 427.19	\$ 487.34
332311P	PANEL BUILT, INC.	5SLIDE	8080	SLIDE GATE, 5' OPENING, 7' LEAF/SLIDE	Slide Gate, 5' Opening, 7' Leaf/SLIDE-MC Mezzanine Components	EA	13.00%	\$ 506.39	\$ 577.69
332311P	PANEL BUILT, INC.	4RAILIBCLOGATE	8085	4' LIFT OUT GATE - OSHA OR BOCA/4LOGATE	4' Lift Out Gate - OSHA or BOCA/4LOGATE-MC Mezzanine Components	EA	13.00%	\$ 160.68	\$ 183.31
332311P	PANEL BUILT, INC.	6RAILIBCLOGATE	8090	6' LIFT OUT GATE - OSHA OR	6' Lift Out Gate - OSHA or	EA	13.00%	\$ 238.71	\$ 272.32



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
				BOCA/6LOGATE	BOCA/6LOGATE-MC Mezzanine Components				
332311P	PANEL BUILT, INC.	8RAILBCLOGATE	8095	8' LIFT OUT GATE - OSHA OR BOCA/8LOGATE	8' Lift Out Gate - OSHA or BOCA/8LOGATE-MC Mezzanine Components	EA	13.00%	\$ 293.76	\$ 335.12
332311P	PANEL BUILT, INC.	6RAILBCRAIL OSHA	8100	6' SECTION ONE PIECE HANDRAIL - OSHA/6RA	6' Section One Piece Handrail - OSHA/6RAIL OSHA-MC Mezzanine Components	EA	13.00%	\$ 210.85	\$ 240.54
332311P	PANEL BUILT, INC.	6RAILBCRAIL BOCA	8105	6' SECTION ONE PIECE HANDRAIL - BOCA/6RA	6' Section One Piece Handrail - BOCA/6RAILBOCA-MC Mezzanine Components	EA	13.00%	\$ 243.15	\$ 277.39
332311P	PANEL BUILT, INC.	6RAILBCM	8110	6' SECTION ONE PIECE HANDRAIL - IBC MERC	6' Section One Piece Handrail - IBC Mercantile/6RAILBC-MC Mezzanine Components	EA	13.00%	\$ 311.29	\$ 355.12
332311P	PANEL BUILT, INC.	6RAILBCF	8115	6' SECTION ONE PIECE HANDRAIL - IBC 2003	6' Section One Piece Handrail - IBC 2003 Factory & OSHA Round Tube/6RAILBCM-MC Mezzanine Components	EA	13.00%	\$ 308.12	\$ 351.51
332311P	PANEL BUILT, INC.	6RAILBCMEM	8120	6' SECTION ONE PIECE HANDRAIL - IBC MERC	6' Section One Piece Handrail - IBC Mercantile - 1/2 Expanded Metal (LHM)/6RAILBCM-MC Mezzanine Components	EA	13.00%	\$ 342.35	\$ 390.55
332311P	PANEL BUILT, INC.	44LAND	8125	44" X 48" LANDING/44LAND	44" x 48" Landing/44LAND-MC Mezzanine Components	EA	13.00%	\$ 1,001.13	\$ 1,142.09
332311P	PANEL BUILT, INC.	48LAND90	8130	48"X60" 90 DEGREE INTERMEDIATE LANDING/4	48"x60" 90 Degree Intermediate Landing/48LAND90-MC	EA	13.00%	\$ 1,138.68	\$ 1,299.01



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Mezzanine Components				
332311P	PANEL BUILT, INC.	48LANDST	8135	48"X56" STRAIGHT INTERMEDIATE LANDING/48	48"X56" Straight Intermediate Landing/48L ANDST-MC Mezzanine Components	EA	13.00%	\$ 1,094.98	\$ 1,249.16
332311P	PANEL BUILT, INC.	48LANDU	8140	48"X96" U-TURN LANDING/48 LANDU	48"X96" U-turn Landing/48L ANDU-MC Mezzanine Components	EA	13.00%	\$ 1,257.49	\$ 1,434.55
332311P	PANEL BUILT, INC.	RAILOSHA	8145	OSHA HANDRAIL (LF)/RAILOSHA	OSHA Handrail (lf)/RAILOSHA-MC Mezzanine Components	LF	13.00%	\$ 19.32	\$ 22.04
332311P	PANEL BUILT, INC.	RAILBOCA	8150	BOCA HANDRAIL (LF)/RAILBOCA	BOCA Handrail (lf)/RAILBOCA-MC Mezzanine Components	LF	13.00%	\$ 22.86	\$ 26.08
332311P	NUCOR	15B22DECKP	8155	1.5B 22 GAUGE STEEL ROOF DECKING - PRIME	1.5B 22 Gauge Steel Roof Decking - Prime (sf)/15B22DECKP-MC Mezzanine Components	SF	13.00%	\$ 1.52	\$ 1.73
332311P	NUCOR	15B22DECKG	8160	1.5B 22 GAUGE STEEL ROOF DECKING - GALVA	1.5B 22 Gauge Steel Roof Decking - Galvanized (sf)/15B22DECKG-MC Mezzanine Components	SF	13.00%	\$ 2.45	\$ 2.80
332311P	NUCOR	15B20DECKP	8165	1.5B 20 GAUGE STEEL ROOF DECKING - PRIME	1.5B 20 Gauge Steel Roof Decking - Prime (sf)/15B20DECKP-MC Mezzanine Components	SF	13.00%	\$ 2.09	\$ 2.38
332311P	NUCOR	322NDECKP	8170	3" 22 GAUGE STEEL N-DECK - PRIME (SF)/32	3" 22 Gauge Steel N-Deck - Prime (sf)/322NDECKP-MC Mezzanine Components	SF	13.00%	\$ 2.31	\$ 2.63
332311P	BUILDERS FIRSTSOURCE	8TGPLY1	8175	3/4" X 4' X 8' T&G PLYWOOD (SF)/8TGPLY	3/4" x 4' x 8' T&G Plywood (sf)/8TGPLY-MC Mezzanine Components	SF	13.00%	\$ 1.40	\$ 1.60



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	BUILDERS FIRSTSOURCE	8TGPLY2	8180	3/4" X 4' X 8' T&G ADVANTEK (SF)/8TGPLY	3/4" x 4' x 8' T&G Advantek (sf)/8TGPLY-MC Mezzanine Components	SF	13.00%	\$ 0.75	\$ 0.85
332311P	BUILDERS FIRSTSOURCE	8TGPYRO	8185	3/4" X 4' X 8' T&G PYROGUARD FR PLYWOOD	3/4" x 4' x 8' T&G PyroGuard FR Plywood (sf)/8TGPYRO-MC Mezzanine Components	SF	13.00%	\$ 1.67	\$ 1.90
332311P	CORNERSTONE	48RESINLD	8190	RESINDECK LD (SF)/RESINLD	ResinDeck LD (sf)/RESINLD-MC Mezzanine Components	SF	13.00%	\$ 2.64	\$ 3.01
332311P	PANEL BUILT, INC.	KBRACE	8195	KNEE BRACING/KBRACE	Knee Bracing/KBRACE-MC Mezzanine Components	EA	13.00%	\$ 53.28	\$ 60.78
332311P	PANEL BUILT, INC.	CBRACE	8200	CROSS BRACING/CBRACE	Cross Bracing/CBRACE-MC Mezzanine Components	EA	13.00%	\$ 227.74	\$ 259.81
332311P	PANEL BUILT, INC.	44316LFC	8205	COLUMN - (LF) 4X4X3/16	Column - (lf) 4x4x3/16-MC Mezzanine Components	LF	13.00%	\$ 22.35	\$ 25.50
332311P	PANEL BUILT, INC.	55316LFC	8210	COLUMN - (LF) 5X5X3/16	Column - (lf) 5x5x3/16-MC Mezzanine Components	LF	13.00%	\$ 21.19	\$ 24.17
332311P	PANEL BUILT, INC.	66316LFC	8215	COLUMN - (LF) 6X6X3/16	Column - (lf) 6x6x3/16-MC Mezzanine Components	LF	13.00%	\$ 29.69	\$ 33.87
332311P	PANEL BUILT, INC.	W69LFB	8220	BEAM - (LF) W6X9	Beam - (lf) W6x9-MC Mezzanine Components	LF	13.00%	\$ 17.35	\$ 19.79
332311P	PANEL BUILT, INC.	W810LFB	8225	BEAM - (LF) W8X10	Beam - (lf) W8x10-MC Mezzanine Components	LF	13.00%	\$ 16.50	\$ 18.82
332311P	PANEL BUILT, INC.	W1012LFB	8230	BEAM - (LF) W10X12	Beam - (lf) W10x12-MC Mezzanine Components	LF	13.00%	\$ 17.99	\$ 20.52
332311P	PANEL BUILT, INC.	W1214LFB	8235	BEAM - (LF) W12X14	Beam - (lf) W12x14-MC Mezzanine Components	LF	13.00%	\$ 19.48	\$ 22.22
332311P	PANEL BUILT, INC.	W1426LFB	8240	BEAM - (LF) W14X26	Beam - (lf) W14x26-MC Mezzanine Components	LF	13.00%	\$ 34.06	\$ 38.86



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
332311P	PANEL BUILT, INC.	W1626LFB	8245	BEAM - (LF) W16X26	Beam - (lf) W16x26-MC Mezzanine Components	LF	13.00%	\$ 34.41	\$ 39.25
332311P	PANEL BUILT, INC.	10K1J	8250	JOIST - (LF) 10K1	Joist - (lf) 10K1-MC Mezzanine Components	LF	13.00%	\$ 8.30	\$ 9.47
332311P	PANEL BUILT, INC.	14K1J	8255	JOIST - (LF) 14K1	Joist - (lf) 14K1-MC Mezzanine Components	LF	13.00%	\$ 8.60	\$ 9.81
332311P	PANEL BUILT, INC.	16K4J	8260	JOIST - (LF) 16K4	Joist - (lf) 16K4-MC Mezzanine Components	LF	13.00%	\$ 11.26	\$ 12.85
332311P	PANEL BUILT, INC.	20K4J	8265	JOIST - (LF) 20K4	Joist - (lf) 20K4-MC Mezzanine Components	LF	13.00%	\$ 12.15	\$ 13.86
332311P	PANEL BUILT, INC.	2BR	8300	2' RAIL	2' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 39.26	\$ 44.79
332311P	PANEL BUILT, INC.	3BR	8305	3' RAIL	3' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 46.54	\$ 53.09
332311P	PANEL BUILT, INC.	4BR	8310	4' RAIL	4' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 53.31	\$ 60.82
332311P	PANEL BUILT, INC.	5BR	8315	5' RAIL	5' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 60.59	\$ 69.12
332311P	PANEL BUILT, INC.	6BR	8320	6' RAIL	6' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 69.64	\$ 79.45
332311P	PANEL BUILT, INC.	7BR	8325	7' RAIL	7' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 76.92	\$ 87.75
332311P	PANEL BUILT, INC.	8BR	8330	8' RAIL	8' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 83.69	\$ 95.47
332311P	PANEL BUILT, INC.	9BR	8335	9' RAIL	9' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 90.96	\$ 103.77
332311P	PANEL BUILT, INC.	10BR	8340	10' RAIL	10' Rail-BR Barrier Rail (per each)	EA	13.00%	\$ 97.74	\$ 111.50
332311P	KLOECKNER METALS	ARMALLOY 500L8	9300	BALLISTIC UL 752 LEVEL 8 PLATE STEEL @ 8	Ballistic UL 752 Level 8 Plate Steel @ 8' Tall-BC Ballistic Components	EA	13.00%	\$ 323.00	\$ 368.48
332311P	KLOECKNER METALS	ARMALLOY 500L3	9301	BALLISTIC UL 752 LEVEL 3 PLATE STEEL @ 8	Ballistic UL 752 Level 3 Plate Steel @ 8' Tall-BC Ballistic Components	EA	13.00%	\$ 110.00	\$ 125.49
332311P	DLUBAK INC.	SP311L3PW	9302	BALLISTIC UL 752 LEVEL 3 PICTURE WINDOW	Ballistic UL 752 Level 3 Picture Window Per	SF	13.00%	\$ 66.00	\$ 75.29



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					SF-BC Ballistic Components				
332311P	DLUBAK INC.	DBP08L8PW	9303	BALLISTIC UL 752 LEVEL 8 PICTURE WINDOW	Ballistic UL 752 Level 8 Picture Window Per SF-BC Ballistic Components	SF	13.00%	\$ 121.00	\$ 138.04
332311P	KLOECKNER METALS	ARMALLOY 500L3SD	9304	BALLISTIC UL 752 LEVEL 3 SLIDING DOOR (I	Ballistic UL 752 Level 3 Sliding Door (includes hardware)-BC Ballistic Components	EA	13.00%	\$ 3,899.00	\$ 4,448.00
332311P	KLOECKNER METALS	ARMALLOY 500L8SD	9305	BALLISTIC UL 752 LEVEL 8 SLIDING DOOR (I	Ballistic UL 752 Level 8 Sliding Door (includes hardware)-BC Ballistic Components	EA	13.00%	\$ 4,885.00	\$ 5,572.83
332311P	DLUBAK INC.	SP311L3SW	9306	BALLISTIC UL 752 LEVEL 3 SLIDING WINDOW	Ballistic UL 752 Level 3 Sliding Window-BC Ballistic Components	EA	13.00%	\$ 3,899.00	\$ 4,448.00
332311P	DLUBAK INC.	DBP08L8SW	9307	BALLISTIC UL 752 LEVEL 8 SLIDING WINDOW	Ballistic UL 752 Level 8 Sliding Window-BC Ballistic Components	EA	13.00%	\$ 4,885.00	\$ 5,572.83
332311P	KLOECKNER METALS	ARMALLOY 500L3SWD	9308	BALLISTIC UL 752 LEVEL 3 SWING DOOR	Ballistic UL 752 Level 3 Swing Door-BC Ballistic Components	EA	13.00%	\$ 2,579.00	\$ 2,942.14
332311P	KLOECKNER METALS	ARMALLOY 500L8HS	9309	BALLISTIC UL 752 LEVEL 8 SWING DOOR	Ballistic UL 752 Level 8 Swing Door-BC Ballistic Components	EA	13.00%	\$ 3,565.00	\$ 4,066.97
332311P	SHURESAFE	670149	9310	BALLISTIC UL 752 LEVEL 3 THRU WALL TRANS	Ballistic UL 752 Level 3 Thru Wall Transaction Drawer-BC Ballistic Components	EA	13.00%	\$ 2,180.00	\$ 2,486.95
332311P	SHURESAFE	670150	9311	BALLISTIC UL 752 LEVEL 8 THRU WALL TRANS	Ballistic UL 752 Level 8 Thru Wall Transaction Drawer -BC Ballistic Components	EA	13.00%	\$ 3,235.00	\$ 3,690.50
332311P	KLOECKNER METALS	ARMALLOY 500L3HS	9312	BALLISTIC UL 752 LEVEL 3 HVAC SHROUD	Ballistic UL 752 Level 3 HVAC Shroud-BC	EA	13.00%	\$ 1,324.50	\$ 1,511.00



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Ballistic Components				
332311P	COLEMAN	48203C966	9400	ROOF MOUNT A/C 13K BTU 110V COOLING ONLY	Roof Mount A/C 13K BTU 110V Cooling Only-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 1,389.00	\$ 1,584.58
332311P	AMANA	AE093G35AX	9401	THRU WALL A/C 9,900 BTU 110V COOLING ONL	Thru Wall A/C 9,900 BTU 110V Cooling Only-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 1,057.00	\$ 1,205.83
332311P	FANTECH	RVF4XL	9402	EXHAUST FAN THROUGH WALL	Exhaust Fan Through Wall-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 396.00	\$ 451.76
332311P	RYOBI	RY906300LP	9403	GENERATOR 5,500 WATTS	Generator 5,500 Watts-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 925.00	\$ 1,055.24
332311P	BERKO	VFK404	9404	HEAVY DUTY HEATER 10K BTU	Heavy Duty Heater 10K BTU -WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 565.00	\$ 644.55
332311P	AMANA	AE123G35AX	9405	THRU WALL A/C 11,600 BTU 230/208V (INSTA	Thru Wall A/C 11,600 BTU 230/208V (Install Kit Included) - WC Welded Building Components (not ballistic)-BC	EA	13.00%	\$ 1,057.00	\$ 1,205.83



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Ballistic Components				
332311P	MCELROY METALS	MAXIMA 1.5	9406	STANDING SEAM ROOF (STANDARD STYLE & COL	Standing Seam Roof (Standard Style & Color) Per SF-WC Welded Building Components (not ballistic)-BC Ballistic Components	SF	13.00%	\$ 49.00	\$ 55.90
332311P	GLOBAL INDUSTRIAL	T9F249374BK	9407	STORAGE DRAWER	Storage Drawer-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 185.00	\$ 211.05
332311P	TELL DOORS&WIN DOWS, LLC.	500L8HS	9408	SLIDING DOOR	Sliding Door-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 1,125.00	\$ 1,283.41
332311P	TELL DOORS&WIN DOWS, LLC.	SPARTANSW D	9409	3-0 X 7-0 SWING DOOR	3-0 x 7-0 Swing Door-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 661.00	\$ 754.07
332311P	WINTech INC.	G753636VIH TSW	9410	SLIDING WINDOW INSULATED GLASS	Sliding Window Insulated Glass-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 450.00	\$ 513.36
332311P	PANEL BUILT, INC.	SLWSP	9411	SLIDING WINDOW SINGLE PANE	Sliding Window Single Pane-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 325.00	\$ 370.76
332311P	AMERICAN INSULATED GLASS	1/4" CLEAR	9412	WINDOWS, TINTED (ADD	Windows, Tinted (Add for Each	EA	13.00%	\$ 20.00	\$ 22.82



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
				FOR EACH PICTURE WI	Picture Window)-WC Welded Building Components (not ballistic)-BC Ballistic Components				
332311P	K & K MANUFACTURING, INC	82"X114" DECK	9413	TRAILER TWIN AXEL	Trailer Twin Axel-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 6,550.00	\$ 7,472.27
332311P	SHURESAFE	670198	9414	THRU WALL TRANSACTION DRAWER	Thru Wall Transaction Drawer-WC Welded Building Components (not ballistic)-BC Ballistic Components	EA	13.00%	\$ 2,225.00	\$ 2,538.29
332311P	INTERSTATE STEEL	3X3X3/16	9415	TUBULAR STEEL FRAMING PER LF	Tubular Steel Framing Per LF-WC Welded Building Components (not ballistic)-BC Ballistic Components	LF	13.00%	\$ 120.00	\$ 136.90
332311P	SHERWIN WILLIAMS	AXALTA MATCH	9416	CUSTOM PAINT PER SF	Custom Paint Per SF-WC Welded Building Components (not ballistic)-BC Ballistic Components	SF	13.00%	\$ 3.00	\$ 3.42
332311P	INTERSTATE STEEL	GALVANEAL	9417	EXTERIOR VENEER PER SF	Exterior Veneer Per SF-WC Welded Building Components (not ballistic)-BC Ballistic Components	SF	13.00%	\$ 28.00	\$ 31.94
332311P	BETTER LIFE TECHNOLOGY	G-FLOOR	9418	RUBBER FLOOR TILE PER SF	Rubber Floor Tile Per SF-WC Welded Building Components (not ballistic)-BC	SF	13.00%	\$ 12.00	\$ 13.69



SIN	MFGNAME	MFGPART	VENDPART	PRODNAME	PRODESC	ISSCODE	GSA DISCOUNT %	GSAPRICE W/ IFF	MLP
					Ballistic Components				
332311P	EAST TENNESEE LASER	316SS	9419	STAINLESS STEEL COUNTER PER LF	Stainless Steel Counter Per LF-WC Welded Building Components (not ballistic)-BC Ballistic Components	LF	13.00%	\$ 40.00	\$ 45.63



MODEL EXAMPLES

Panel Built offers a complete line of custom modular in-plant and multi-story office systems, steel mezzanines, rail and stair systems, guard towers, pre-assembled modular and exterior building systems.

Below are a few models with GSA pricing (includes basic discounts and IFF added). They can be configured in numerous ways according to your project requirements. Call us today for expert help in designing a structure that meets your needs at 800-636-3873 or visit us online for more details and information on our NEW lift-out barrier rail system, www.panelbuilt.com.

8' x 8' Modular Office (Model # 0808MO): \$2,616.04			
Description: Modular pre-fabricated in-plant office with 4 Corner Posts, 1 ½" glass door with hardware, 3 Duplex receptacles, 1 light switch, 1 light fixture, 1- 125 amp 12 space load center, 64 square feet of 22 gauge "B" Deck and 64 square feet of drop ceiling tile and grid.			
QTY	Item #	Product Description/Item #	GSA TOTAL w/ IFF
32	1000	8' G/G Wall	\$ 1,459.74
4	1215	8' Extruded Aluminum Corner Post	\$ 305.05
1	1405	3-0 X 7-0 Hollow Core Metal Door with 1/2 Glass	\$ 465.56
4	1600	Standard Switch Prep, Duplex, Computer BP	\$ 23.53
1	1605	4/40 Fluorescent Fixture (Troffer Lay-In)	\$ 54.99
1	1635	125 AMP, 12-Space Load Center	\$ 82.21
64	5805	22 Gauge Steel Roof Decking (SF) (B-Deck) / VC22BDECK	\$ 126.79
64	5820	Acoustical Suspended Ceiling, 2' X 4' Tiles (SF)	\$ 98.18
TOTAL			\$ 2,616.04

8' x 12' Modular Office with Fork Lifiable Base (Model # 0812MOSB): \$4,915.07			
Description: Modular office 8' x 12' x 8' with 4 Corner Posts, 1 ½" glass door with hardware, 3 duplex receptacles, 1 light switch, 1 light fixture, 1- 125 amp 12 space load center, 96 square feet of 22 gauge "B" Deck, 96 square feet of drop ceiling tile and grid, and fork liftable base.			
QTY	Item #	Product Description/Item #	GSA TOTAL
40	1000	8' G/G Wall	\$ 1,824.68
4	1215	8' Extruded Aluminum Corner Post	\$ 305.05
1	1405	3-0 X 7-0 Hollow Core Metal Door with 1/2 Glass	\$ 465.56
4	1600	Standard Switch Prep, Duplex, Computer BP	\$ 23.53
2	1605	4/40 Fluorescent Fixture (Troffer Lay-In)	\$ 109.98
1	1635	125 AMP, 12-Space Load Center	\$ 82.21
96	5805	22 Gauge Steel Roof Decking (SF) (B-Deck) / VC22BDECK	\$ 190.18



96	5820	Acoustical Suspended Ceiling, 2' X 4' Tiles (SF)	\$ 147.26
1	7010	8' X 12' Steel Forkliftable Base	\$ 1,766.62
TOTAL			\$ 4,915.07

8' x 12' Modular Restroom (Model # 0812MB): \$6,724.67			
<p>Description: Modular office 8' x 12' x 8' with 4 Corner Posts, solid CORE door with hardware, 3 duplex receptacles, 1 light switch, 2 light fixture, 1 - 125 amp space load center, 96 square feet of 22 gauge "B" Deck and 96 square feet of drop ceiling tile and grid. Urinal, toilet, hot water tank and vanity are included.</p>			
QTY	Item #	Product Description/Item #	GSA TOTAL w/ IFF
4	1215	8' Extruded Aluminum Corner Post	\$ 305.05
1	1400	3-0 X 7-0 Hollow Core Metal Door	\$ 369.42
4	1600	Standard Switch Prep, Duplex, Computer BP	\$ 23.53
2	1605	4/40 Fluorescent Fixture (Troffer Lay-In)	\$ 109.98
1	1635	125 AMP, 12-Space Load Center	\$ 82.21
40	2640	FRP/FRP Wall - 8' High (lf)	\$ 2,693.54
1	5100	Toilet & Wax Seal - Eljer Patriot 17"	\$ 210.14
1	5105	Urinal & Valve Kit - Eljer Bedfordshire	\$ 262.97
1	5110	Vanity & sink, White, Shipped KD	\$ 258.17
1	5135	Power Stream Instant Water Heater Model RP1	\$ 305.59
96	5805	22 Gauge Steel Roof Decking (SF) (B-Deck) / VC22BDECK	\$ 190.18
96	5820	Acoustical Suspended Ceiling, 2' X 4' Tiles (SF)	\$ 147.26
1	7010	8' X 12' Steel Forkliftable Base	\$ 1,766.62
TOTAL			\$ 6,724.67

12' x 20' x 10' Mezzanine (Model # 1220MEZZ): \$ 7,669.80			
<p>Description: 12' x 20' x 10' Tall Mezzanine with IBC factory stairs, landing, OSHA handrail, 1.5B 22-gauge steel decking, T&G Advantek, knee bracing, columns, beams, joist.</p>			
QTY	Item #	Product Description/Item #	GSA TOTAL w/ IFF
1	8065	IBC Factory & Storage Stair, 109" to 144" (set)/IBCST109	\$ 2,333.24
1	8130	48" X 60" 90 Degree Intermediate Landing/48LAND90	\$ 1,138.68
48	8145	OSHA Handrail (lf)/RAIOSHA	\$ 927.35
240	8155	1.5B 22 Gauge Steel Roof Decking - Prime (sf)/15B22DECKP	\$ 363.95
240	8180	3/4" X 4' X 8' T & G Advantek (sf)/8TGADV	\$ 178.82
8	8195	Knee Bracing/KBRACE	\$ 426.23
32	8210	Column - (lf) 5 X 5 X 3/16	\$ 677.98
24	8230	Beam - (lf) W10 X 12	\$ 431.70



40	8235	Beam - (lf) W12 X 14	\$	779.10
48	8255	Joist - (lf) 14K1	\$	412.76
			TOTAL	\$ 7,669.80

20' x 40' x 12' Modular Office w/ Roll Up Door (Model # 2040MO1012RD): \$17,440.57				
Description: Modular office 20' x 40' x 12' with 4 Corner Posts, 1 - ½" glass door with hardware, 12 duplex receptacles, 1 light switch, 12 light fixture, 1- 125 amp 12 space load center, 800 square feet of 22 gauge "B" Deck and 800 square feet of drop ceiling tile and grid and a 10' x 12' manual roll up door.				
QTY	Item #	Product Description/Item #	GSA TOTAL w/ IFF	
120	1015	12' G/G Wall	\$	6,574.31
4	1225	12' Extruded Aluminum Corner Post	\$	411.85
1	1405	3-0 X 7-0 Hollow Core Metal Door with 1/2 Glass	\$	465.56
13	1600	Standard Switch Prep, Duplex, Computer BP	\$	76.46
12	1605	4/40 Fluorescent Fixture (Troffer Lay-In)	\$	659.85
1	1635	125 AMP, 12-Space Load Center	\$	82.21
800	5805	22 Gauge Steel Roof Decking (SF) (B-Deck) / VC22BDECK	\$	1,584.85
800	5820	Acoustical Suspended Ceiling, 2' X 4' Tiles (SF)	\$	1,227.20
120	5850	Roof Support Beam (used for over 12' width roof) (LF)	\$	2,518.22
120	5855	Steel Channel for Wall or Roof Panels (LF)	\$	410.24
1	6110	10' X 12' Roll-Up Door	\$	1,438.56
1	7015	10' X 10' Steel Forkliftable Base	\$	1,991.25
			TOTAL	\$ 17,440.57

8' x 8' Modular Office w/ Forkliftable Base (Model # 0808MOSB): \$3,956.49				
Description: Modular office 8' x 8' x 8' with 4 Corner Posts, 1 ½" glass door with hardware, 3 duplex receptacles, 1 light switch, 1 light fixture, 1- 125 amp 12 space load center, 64 square feet of 22 gauge "B" Deck, 64 square feet of drop ceiling tile and grid, and forkliftable base.				
QTY	Item #	Product Description/Item #	GSA TOTAL w/ IFF	
32	1000	8' G/G Wall	\$	1,459.74
4	1215	8' Extruded Aluminum Corner Post	\$	305.05
1	1405	3-0 X 7-0 Hollow Core Metal Door with 1/2 Glass	\$	465.56
4	1600	Standard Switch Prep, Duplex, Computer BP	\$	23.53
1	1605	4/40 Fluorescent Fixture (Troffer Lay-In)	\$	54.99
1	1635	125 AMP, 12-Space Load Center	\$	82.21
64	5805	22 Gauge Steel Roof Decking (SF) (B-Deck) / VC22BDECK	\$	126.79
64	5820	Acoustical Suspended Ceiling, 2' X 4' Tiles (SF)	\$	98.18



1	7000	8' X 8' Steel Forkliftable Base	\$	1,340.45
			TOTAL	\$ 3,956.49

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GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642

LOCATION: 12200-B Airport Road, Martell, CA

PHONE: (209) 223-6744 FAX: (209) 223-0749 E-MAIL: kwarburton@amadorgov.org



SUMMARY MEMORANDUM

TO: Board of Supervisors
FROM: Karen Warburton, GSA Senior Administrative Analyst *KW*
DATE: November 12, 2024
SUBJECT: Budget Increase Request for Economic Development

Background: As part of our participation in the Community Development Block Grant (CDBG) funding the mobile food truck for the Interfaith Food Bank, recent administration costs have been apportioned for \$896.96. This money was provided to cover administrative costs incurred by the County. Reimbursement for this staff time is being issued by the State, which will assist us with additional funding for economic development/grant projects.

Subject or Key Issue: Approval of budget increases for Economic Development.

Analysis: These funds were provided to reimburse costs for administrative work related to the CDBG grant.

Alternatives: N/A

Fiscal or Staffing Impacts: N/A

4/5ths vote: Yes

Recommendation(s): Approve the attached Budget Increase Request form.

Attachments: Budget Increase Request form

c: Chuck Iley, CAO
Jon Hopkins, GSA Director
file

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AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Director of Transportation and Public Works 

DATE: November 12, 2024

SUBJECT: Amendment to Utility Agreement and Supplemental Utility Agreement with the Amador Water Agency (AWA) for the Pine Grove Corridor Improvement Project

CONTACT: Richard Vela (223-6457)

Overview

The Amador County Department of Transportation and Public Works has been working on the design of roadway improvements along the SR 88 corridor in Pine Grove. The revised Phase A has been developed that will provide operational improvements and congestion relief corridor-wide on SR 88 from Irish Town Road to just past Pine Grove Elementary School in the town of Pine Grove in Amador County, California. The primary components of the State Route 88/Pine Grove Improvement Project are as follows:

- Widening SR 88 to provide 8-foot shoulders and 12-foot lanes from Ridge Road to just past Pine Grove Elementary School.
- Relocation of egress from Pine Grove Elementary School onto Pine Grove Volcano Road
- Signalization of the SR 88/Pine Grove Volcano Road intersection.
- Providing a new pedestrian crossing near the Pine Grove Town Hall, just east of Irish Town Road.
- Constructing new sidewalks along SR 88 from Irish Town Road to Pine Grove Elementary School.

On January 12, 2023, the County entered into Utility Agreement No. 4004.51 and Supplemental Utility Agreement with AWA for the relocation of sewer facilities within the limits of the Pine Grove Corridor Improvement Project. The approval to enter into these agreements occurred at the December 20, 2022 Board of Supervisors meeting. With the subsequent reduction of project scope, less infrastructure will be impacted and an amendment to the utility agreement is necessary.

The County acknowledges 100% AWA liability for the work within the existing road right of way. The work consists of the following: adjust five (5) sanitary sewer valve frame and covers, adjust one (1) sanitary sewer manhole frame and cover, adjust six (6) sanitary sewer connection access boxes, remove five (5) sanitary sewer pull boxes, install five (5) sanitary sewer pull boxes, remove one (1) sanitary sewer air release valve, and install one (1) sanitary sewer air release valve as shown on the contract plans for the improvement of SR 88. The cost to AWA for this work is estimated to be \$74,500.

The Supplemental Utility Agreement stipulates that the County will not invoice AWA for its cost of their system improvements prior to July 2025. This is a really a non-issue as these improvements most likely will not be completed prior to mid-2025. The Supplemental Agreement also stipulates that the County will be responsible for Buy America compliance for any materials associated with the AWA system improvements. Again, this is a non-issue as the County will be overseeing Buy America compliance for the entire construction contract.

AWA is scheduled to approve these agreements at its November 14, 2024 Board meeting.

Requested Actions:

1. Approve First Amendment to Utility Agreement #4004.51 and the Supplemental Utility Agreement; and
2. Authorize Chairman to sign both agreements by wet signature.

Fiscal Impact

This work is funded with revenue from the Regional Transportation Improvement Program (RTIP). The Amador County Transportation Commission (ACTC) is the Project Sponsor. Funding is currently programmed by ACTC accordingly in the RTIP. Amador County (County) is receiving reimbursement for eligible project expenses by invoicing California Department of Transportation directly in arrears. The project is included in the adopted Department budget.

Attachments:

Amendment to Utility Agreement No. 4004.51 with AWA
Supplemental Utility Agreement with AWA

Amendment to Utility Agreement No 4004.51
Page 1 of 2

DISTRICT 10	COUNTY Amador	ROUTE 88	POST MILE 23.2/23.6	EA 10-0G550
FEDERAL AID NO. HIPL-5926(066)		UTILITY OWNER Amador Water Agency		
FEDERAL PARTICIPATION				
On The Project <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		On The Utilities <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

FIRST AMENDMENT TO UTILITY AGREEMENT No. 4004.51

WHEREAS, the County of Amador, hereafter called "LOCAL AGENCY", in cooperation with the California Department of Transportation ("Caltrans), and Amador Water Agency (AWA), hereinafter called OWNER, have entered into that certain Utility Agreement No. 4004.51, dated 01/12/2023, which Agreement sets forth the terms and conditions pursuant to which LOCAL AGENCY shall adjust OWNER's thirteen (13) sanitary sewer valve frame and covers, adjust one (1) sanitary sewer manhole, adjust six (6) sanitary access boxes, remove eleven (11) sanitary sewer pull boxes, install eleven (11) pull boxes, remove one (1) sewer air release valve, remove four (4) sewer service connections and boxes, install four (4) sewer connection and boxes, and install one (1) sewer air release valve as shown on LOCAL AGENCY's contract plans for the improvement of State Route 88, EA 10-0G550 to accommodate LOCAL AGENCY's construction on Route 88, Project No. 1000000047; and,

WHEREAS, in the performance of said work, changes in scope of the work require an amendment to this Agreement.

NOW, THEREFORE, it is agreed between the parties as follows:

1. The WORK TO BE DONE as set forth in the first sentence of Section 1 of said Agreement is hereby amended to read:

In accordance with Revised Notice to Owner No. 4004.51 dated 10/18/2024, LOCAL AGENCY shall adjust OWNER's five (5) sanitary sewer valve frame and covers, adjust one (1) sanitary sewer manhole frame and cover, adjust six (6) sanitary sewer connection access boxes, remove five (5) sanitary sewer pull boxes, install five (5) sanitary sewer pull boxes, remove one (1) sanitary sewer air release valve, and install one (1) sanitary sewer air release valve as shown on LOCAL AGENCY's contract plans for the improvement of State Route 88, EA 10-0G550 which by this reference are made a part hereof. OWNER hereby acknowledges review of LOCAL AGENCY's plans for work and agrees to the construction in the manner proposed.

2. The LIABILITY FOR WORK as set forth in said Agreement is hereby amended to read:

The existing facilities are located within the STATE and LOCAL AGENCY's right of way under permit and will be relocated at OWNER's expense under the provisions of Section 673 and 680 of the Streets and Highways Code.

3. The estimated cost to the OWNER of \$111,400 as set forth in said Agreement is hereby amended to read \$74,500.

4. All other terms and conditions of said Agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Utility Agreement No. 4004.51
this ____ day of _____, ____.

COUNTY OF AMADOR:

AMADOR WATER AGENCY:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Distribution:

**SUPPLEMENTAL UTILITY AGREEMENT
SR-88/PINE GROVE IMPROVEMENT PROJECT**

This SUPPLEMENTAL UTILITY AGREEMENT is made and entered into as of this ____ day of _____, 2024, by and between the COUNTY OF AMADOR, hereinafter called "COUNTY", a political subdivision of the State of California, and the AMADOR WATER AGENCY, hereinafter called "AWA".

RECITALS

WHEREAS, COUNTY, in cooperation with the California Department of Transportation, hereinafter called "CALTRANS", proposes to construct standard 8-foot shoulders and sidewalk improvements on SR-88, in and near the Town of Pine Grove ("Project");

WHEREAS, such construction requires the relocation of various utility facilities affected by the Project;

WHEREAS, as required by CALTRANS, COUNTY and AWA entered into a Utility Agreement No. 4004.51 on _____, 2024 ("Caltrans Agreement"); and

WHEREAS, COUNTY and AWA desire to supplement the Caltrans Agreement by clarifying the terms of the agreement, the timing of billing and each party's respective obligations with respect to compliance with federal Buy America requirements.

NOW, THEREFORE, COUNTY and AWA hereby agree as follows:

1. AWA acknowledged review of COUNTY plans for work and agreement to the construction in the manner proposed consists of only COUNTY Project utility plans, consisting of 3 sheets, being sheets U-1 through U-3, dated September 16, 2024, a copy of which is on file in the AWA office at 12800 Ridge Road, Sutter Creek, CA 95685.
2. Upon completion of the work by COUNTY, AWA agrees to accept ownership and maintenance of only the constructed or relocated sanitary sewer facilities described in the Project utility plans referenced above.
3. COUNTY will not send AWA a bill, as described in Section IV of the Caltrans Agreement, before July 1, 2025, which bills shall only consist of AWA's portion of the actual and necessary cost and expense incurred and charged for the herein described work.
4. The COUNTY shall submit a final bill to AWA within 360 days after the completion of the work described in Section I of the Caltrans Agreement. If AWA has not received a final bill within 360 days after notification of completion of COUNTY's work described in Section I of the Caltrans Agreement, and COUNTY has delivered AWA fully executed Director's Deeds, Consent to Common Use or Joint Use Agreements for AWA's facilities (if required), AWA will provide written notification to COUNTY of its intent to close its file within 30 days. COUNTY hereby acknowledges, to the extent allows by law, that all remaining costs will be deemed to have been abandoned. If AWA processes a final bill for payment more than 360 days after notification of completion of COUNTY's work, payment of the late bill may be subject to allocation and/or approval by the California Transportation commission.
5. The final billing shall be in the form of a detailed itemized statement of the total costs charged to the project, less the credits provided for in the Caltrans Agreement, and less any amounts covered by progress billings. However, AWA shall not pay final bills which exceed the estimated cost of this Agreement without documentation of the reason for the increase of said cost from the COUNTY and approval of documentation by AWA. Except, if the final bill exceeds the COUNTY's estimated costs solely as the result of a revised Notice to Owner as

provided for in Section I of the Caltrans Agreement, a copy of said Notice to Owner shall suffice as documentation. In either case, payment of the amount over the estimated cost of the Caltrans Agreement may be subject to allocation and/or approval by the California Transportation Commission.

6. In any event if the final bill exceeds 125% of the estimated cost of this Agreement, an Amended Agreement shall be executed by the parties to this Agreement prior to the payment of the County's final bill. Any and all increases in costs that are the direct result of deviations from the work described in Section I of the Caltrans Agreement shall have the prior concurrence of AWA.
7. Detailed records from which the billing is compiled shall be retained by the COUNTY for a period of three years from the date of the final payment and will be available for audit by State and/or Federal auditors. In performing work under the Caltrans Agreement, AWA agrees to comply with the Uniform System of Accounts for Public Utilities found at 18 CFR, Parts 101, 201, et al., to the extent they are applicable to AWA doing work on the project that is the subject of this agreement, the contract cost principles and procedures as set forth in 48 CFR, Chapter 1, Subpart E, Part 31, et seq., 23 CFR, Chapter 1, Part 645 and 2 CFR, Part 200, et al. If a subsequent State and/or Federal audit determines payment to be unallowable, AWA agrees to reimburse AGENCY upon receipt of COUNTY billing. If AWA is subject to repayment to comply with applicable laws, regulations, and ordinances, then COUNTY will ensure that AWA is compensated for actual cost in performing work under the Caltrans Agreement.
8. COUNTY, not AWA, will demonstrate Buy America compliance by collecting written certification(s) from the vendor(s) or by collecting written certification(s) from the manufacturer(s) as required in the Caltrans Agreement, as more particularly described in Section V of the Caltrans Agreement.
9. COUNTY, not AWA, will hold all documents obtained to demonstrate Buy American compliance as required in Section V of the Caltrans Agreement.
10. Except as otherwise provided in this Amendment, all other provisions of the Caltrans Agreement shall remain in full force and effect and be fully binding.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first written below.

COUNTY OF AMADOR

AMADOR WATER AGENCY

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

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AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 4, 2024

SUBJECT: Agenda Item November 12, 2024 Board Agenda Consent Agenda
General Services Administration – New Classification and Reclassification

The role of the current General Services Administration Senior Administrative Analyst has transitioned to primarily focus on grants administration. In alignment with the County's objectives, a new classification Grants Program Manager/Analyst has been established, effective July 1, 2024. The new classification will be at Range 3664 Step A at \$41.22 and Step E at \$50.10.

Given this change, we respectfully request the reclassification of Karen Warburton, who is currently serving as the Senior Administrative Analyst, to the newly established position of Grants Program Manager/Analyst (Range 3664, Step A at \$41.22) effective July 1, 2024.

Should the Board not approve the adoption of this new classification, job description and reclassification, Ms. Warburton would be performing duties outside of her current classification.



FLSA: COVERED
EEO: 1
AUGUST 2024

GRANTS PROGRAM MANAGER/ANALYST

DEFINITION

Under general direction of the County Administrative Officer or Department Head, the incumbent performs a wide variety of professional, technical, analytical and administrative duties and coordinates the preparation and development of grant and contract proposals and progress reports; provides fiscal process review, effort management, closeout and reporting oversight, and maintains grant management tracking systems; and performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS

This is specialized classification within the Confidential Unit that supports multiple, specialized programs and provides administrative support throughout the County. Incumbents act with considerable independence handling confidential and sensitive information, and are expected to have developed skills and knowledge of all facets of State and Federal grant submission, tracking, and reporting.

REPORTS TO

County Administrative Officer and/or General Services Administration Director.

CLASSIFICATIONS SUPERVISED

None

EXAMPLES OF DUTIES

The following are the duties performed by employees in this classification. However, employees may perform other related duties at an equivalent level. Each individual in the classification does not necessarily perform all the duties listed.

In general, this specialized position has responsibilities relative to public and departmental administration, grants or program oversight, contract monitoring, budget tracking, annual fund reporting and monitoring, and organizational and fiscal studies. The position prepares reports, manuals, policies, legislative analyses, correspondence, surveys, present reports to the Board of Supervisors, and may represent the County or Department Head with community agencies, commissions, committees, and other public groups.

- Coordinates all aspects of grants, including applications, submission, administration and closeout procedures for grants; prepares budgets and budget justification; ensures proposal compliance with County and grantor policies and procedures, as well as those of subcontracting/sub-recipient agencies.
- Guides staff in the development of project budgets that include project-appropriate costs and ascertaining use of current fringe benefit rates and facilities/administrative costs.
- Provides budget forecasting; ongoing monitoring of fund statements; and functioning as liaison to federal and non-federal grantor agencies and subcontracting institutions.
- Communicates with Auditor/Controller, Human Resources, and other departments/agencies as needed for resolution of errors or identification of charges.
- Maintains timely coordination and communication with involved parties regarding grants management issues.
- Serves as liaison between the services and internal and external groups to manage programs and funds.
- Facilitates implementation of grant awards by obtaining fund/budget unit/cost center numbers and tracking of salary assignments to grants.
- Functions as resource person in clarification of policies; and works with multiple agencies to achieve compliance.
- Advises regarding the allow-ability of costs to be charged to programs.
- Identifies and interprets cost-sharing issues and/or opportunities.
- Reviews appropriateness of transactions and budget reallocations against funding source guidelines.
- Works with program staff to approve all purchases and contracts.
- Assigns expenditures to funds as necessary.
- Coordinates the identification and prevention of projected overruns and for the resolution of projects in deficit situation.
- Initiates mechanisms of budget control and assist in implementation on short and long-term basis.
- Responsible for the timely closeout of all expired projects through the coordination of fiscal resources.
- Attends regional, state and/or national grants administration conferences and workshops to keep up-to-date on latest sponsor requirements and federal regulations, network with professionals at other institutions, and participate in workshop to bring knowledge to the next level.
- Responsible for proactively keeping agencies apprised of changes in policies and regulations of federal and non-federal grantor agencies.
- Participates in office sponsored programs and committees that shape policy.

ESSENTIAL QUALIFICATIONS

Knowledge of:

- Federal, state or local agencies and their requirements (including on-line submission of grant proposals).
- Regulations related to grants and contracts.
- The grant application process.
- Account administration; internet researching and use of sponsored online programs.
- Multi-tasking complex transactions.
- Principles and procedures for working with confidential information.
- Spreadsheet software for budget development/review/verification and record keeping and word processing software for correspondence and electronic forms
- The structure and content of the English language including the meaning and spelling of words, rules of composition and grammar.
- Administrative and clerical procedures and systems such as word processing, managing files and records, designing forms, and other office procedures and terminology.

Ability to:

- Read, write, understand and communicate in the English language sufficiently to perform the essential functions of the position.
- Work independently; analyze information and evaluate results to choose the best course of action in addressing an issue.
- Act decisively using sound judgment skills; make formal presentations both orally and in writing; develop specific goals, and plan to prioritize, organize, and manage a heavy, deadline-sensitive workload.
- Demonstrate professionalism and a positive attitude with colleagues, management, and other staff; and foster an environment that supports teamwork, collaboration, and high-quality customer service.

TYPICAL PHYSICAL REQUIREMENTS

Sits for extended periods; frequently stands and walks; normal dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of office equipment, including computers, telephones, calculators, copiers, and FAX machine.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; continuous contact with staff and the public.

TRAINING AND EXPERIENCE

Any combination of training which would likely provide the required knowledge and experience is qualifying. A typical way to obtain the required knowledge and abilities would be:

Education

Equivalent to graduation from an accredited college or university with major course work in Public or Business Administration, Government, Finance, Accounting, Economics, Administration of Justice, Planning, Public Policy, education or a closely related field. AND

Experience

Two (2) years of experience and training in grant/contract administration and/or governmental accounting, budget tracking, and contract management and/or analytical work in a government setting. Four years of directly related progressively responsible experience may substitute for the education requirement.

SPECIAL REQUIREMENTS

Possession of an appropriate California Driver's License issued by the Department of Motor Vehicles.

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Requested by:
BOARD OF SUPERVISORS
When recorded return to:
SURVEYING & ENGINEERING

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION OF INTENTION TO VACATE A RESOLUTION NO.
PUBLIC UTILITY EASEMENT FOR
WILLIAM C. LINDSEY

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that said Board hereby declares its intention to direct the County Surveyor to execute (vacate) by notice and public hearing for the abandonment of a public utility easement (see Exhibit "B").

BE IT FURTHER RESOLVED that said vacation is proceeding pursuant to Chapter 4 (commencing with Article 2 Procedure [8335-8336]) of Part 3 of Division 9 of the Streets and Highway Code; and

BE IT FURTHER RESOLVED that a public hearing to consider said vacation will be held at the County Administration Center, 810 Court Street, Jackson, California on November 26, 2024, at 10:30 a.m. or as soon thereafter as the matter may be heard, at which time any and all interested persons may come and be heard thereon.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof held on the 12th of November, 2024, by the following vote:

AYES:
NOES:
ABSENT:

Chairperson, Board of Supervisors

ATTEST:
JENNIFER BURNS,
Clerk of the Board of Supervisors,
Amador County, California

NOTICE OF PUBLIC HEARING

The County Surveyor hereby gives notice of proposed vacation of a public utility easement in relation to a Certificate of Merger requested by William C. Lindsey. The properties involved in said merger are located off McKenzie Drive at the intersection of Bonnie Way and Debbie Court, Lots 118 and 119 of Sierra Highlands Unit 3 as recorded in Book 2 of Subdivision Maps at Page 2. Assessor's Parcel No.'s 033-420-024 and 033-420-025.

A Public Hearing to consider said Merger will be held at the County Administration Building, Board of Supervisor Chambers, 810 Court Street, Jackson, California 95642, on November 12, 2024 at 10:30 a.m. or as soon thereafter as the matter may be heard, at which time any and all interested persons may come and be heard thereon.

If you have any questions, or desire further information, please contact Surveying (209) 223-6371.



SIERRA HIGHLANDS UNIT NO. 2
See Book 1 of Subdivision Maps at Page 53

See Book 1 of Subdivision Maps at Page 53

See Sheet 4 for Sheet Index

SIERRA HIGHLANDS
SUBDIVISION UNIT NO. 3
LOTS 68-73 & 76-80
GRETZINGER & MIMINI
SCALE: 1"=50'
SHEET 2 OF 6 SHEETS

U.S.A.

U.S.A. N 88° 22' 50" W

U.S.A. N 68° 15' 50" W

U.S.A. S 80° 15' 50" E

U.S.A. S 80° 15' 50" E

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U.S.A. S 80° 15' 50" E

U.S.A. S 80° 15' 50" E

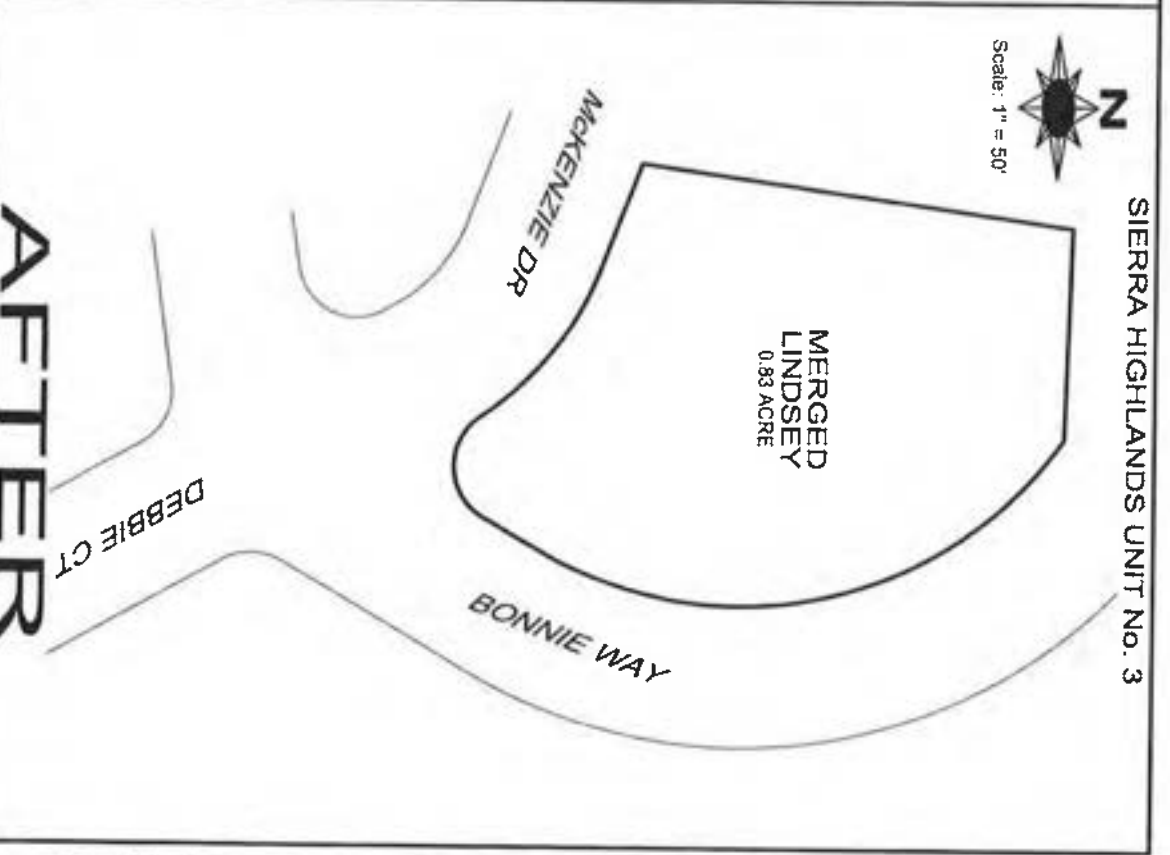
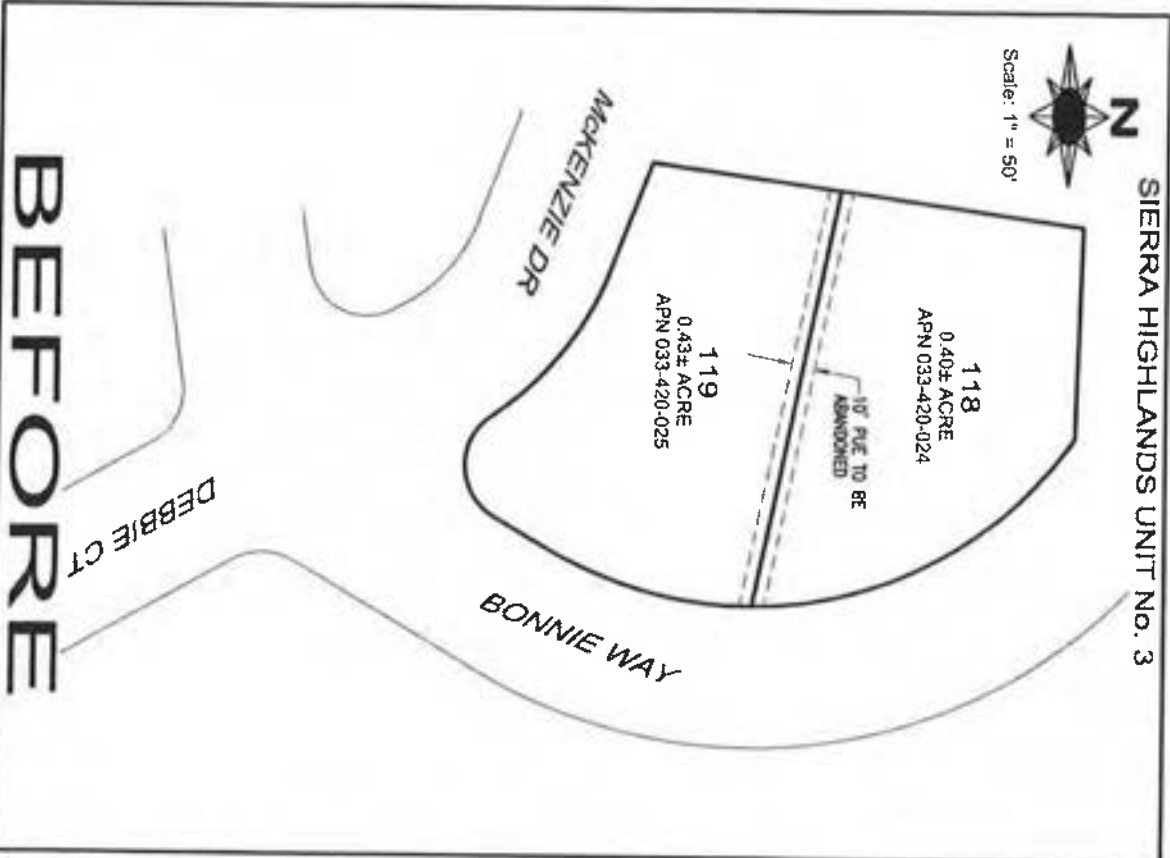
U.S.A. S 80° 15' 50" E

NOTES AND LEGEND

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BEFORE

AFTER



DATE: 10.04.2024
 SCALE: 1" = 50'
 DRAWN BY: QMW
 JOB NO.: 2408-08
 SHEET 1
 OF 1 SHEET

EXHIBIT MAP
LINDSEY
 PROPOSED MERGER
 PORTION OF SECTION 23, T. 7 N., R. 13 E., M. D. M.
 AMADOR COUNTY, CALIFORNIA

TOMA & ASSOCIATES INC.
 ENGINEERING · SURVEYING · PLANNING
 41 Summit Street, Jackson, CA 95642
 (209) 223-0156

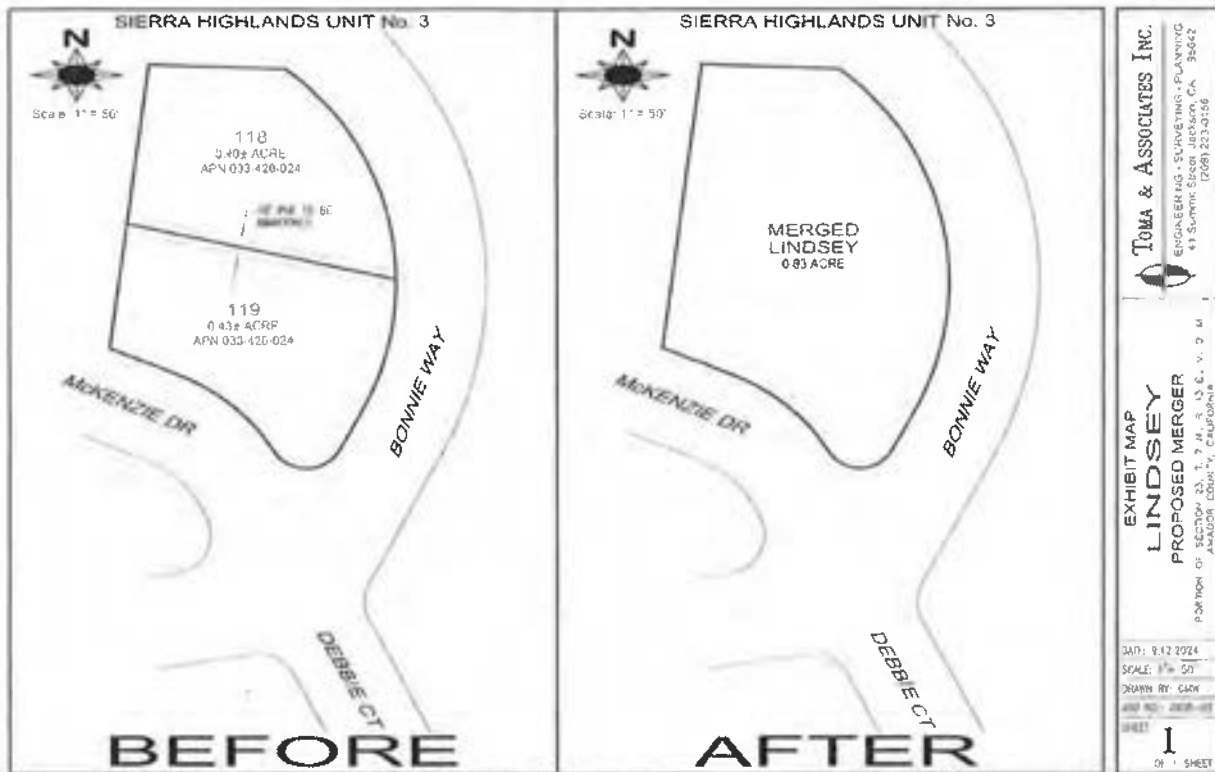
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AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT

• **Benefits** • **Personnel** • **Risk Management**
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 5, 2024

SUBJECT: Agenda Item November 12, 2024 Board Agenda Consent Agenda
Sheriff's Office – Addition of a New Classification

The Sheriff is requesting the addition of a new classification for a Sheriff's Office Program Technician position within the Sheriff's Office Association (SOA). This position will be fully funded through grants, with no impact to the Sheriff's Office or General Fund budget.

The new classification will be placed at Range 2621, with compensation at Step A (\$30.79/hour) and Step E (\$37.43/hour). The position will be limited-term, contingent on current and future grant funding.

The primary responsibilities of this position will include supporting the Sheriff's Office Program Manager and the Emergency Services Program Manager. Duties will involve assisting with program development, implementation, monitoring, evaluation, coordination, community outreach, and other related tasks as assigned.

If the Board does not approve the addition of this new classification and new job description the Sheriff's Office will lack the necessary staffing to support existing programs and future initiatives.



FLSA: COVERED
EEO: 6
NOVEMBER 2024

SHERIFF'S OFFICE PROGRAM TECHNICIAN

DEFINITION

Under general supervision, provides assistance with analysis, planning and administrative activities related to the development, implementation, and evaluation of Sheriff's Office programs, performs duties associated with public outreach and education; prepares reports; develops operating procedures; assists with operational responsibility for grants or programs; and performs related duties as required. This includes, but is not limited to, assisting with program development, program implementation, program monitoring and evaluation, and program service coordination.

DISTINGUISHING CHARACTERISTICS

This incumbent classification assists in the administration of the Sheriff's Office law enforcement and Office of Emergency Services based grant programs including researching, planning, applying for, training, program management, recordkeeping, budget, policy development, grant management and program evaluation. This incumbent will liaison with in-county and out-of-county entities to establish programs and services that may be required to fulfill grant requirements. This incumbent may be exposed to inmates working within a custody setting. The incumbent reports to the Sheriff's Office Program Manager, Emergency Services Program Manager, Administrative Lieutenant and the Sheriff's Office Administration.

REPORTS TO

Sheriff's Office Program Manager, Emergency Services Program Manager, Administrative Lieutenant, Captain, Undersheriff, Sheriff.

CLASSIFICATIONS SUPERVISED

This classification may exercise functional direction over other staff members as it relates to Sheriff's Office or Office of Emergency Services programs, otherwise, this classification does not supervise staff.

EXAMPLES OF DUTIES

The following are the duties performed by employees in this classification. However, employees may perform other related duties at an equivalent level. Each individual in the classification does not necessarily perform all the duties listed.

- Keeps Sheriff's Office and Office of Emergency Services program managers updated and informed of all critical issues related to the program.
- Collaborates with stakeholders in planning, assigning, and reviewing the work of the programs, the assignment of program objectives and activities, the delivery of assigned deliverables from grant programs, and the required reporting to State or federal entities.
- Assists in budget preparation and administration of programs.
- Assists in the preparation of federal, state and local grant proposals: assists with administering grants. prepares grant reports and monitors performance objectives and other grant requirements.
- Prepares program work plans and management, productivity, and funding reports in a thorough and timely basis for program management purposes and for all program funding sources.
- Assists in developing policies and procedures for programs and ensures compliance and continuous quality improvement through regular monitoring and reports.
- Assist in the development of policies & procedures necessary to monitor the progress of programs.
- Researches, prepares, and maintains a variety of technical, statistical, administrative and narrative reports, and correspondence.
- Stays informed on latest developments in methods, techniques, equipment and facilities regarding law enforcement programs.
- Ensure compliance with federal & state laws, regulations, policies & procedures.
- Performs special tasks and projects as assigned by direct supervisors and the Sheriff's Office Administration.
- Assists in the implementation of a public outreach and community engagement strategies that strengthen the County's collaboration with key stakeholders and partnerships with public and private sector service providers.
- Assists staff with recordkeeping, instructional assistance, and interaction and communication with clients, staff, parole agents, probation officers, and other agencies.
- Performs related duties as assigned.

ESSENTIAL QUALIFICATIONS

Knowledge of:

- Program development principles, including the design and implementation of community needs assessments, planning, and implementation.
- Federal/State grant requirements including application and reporting processes.
- Community organizations' services, county departments' functions, and other resources pertinent to the operation of the program(s).
- Application of quality assurance and program evaluation.
- Legislative and administrative rules and regulations pertaining to law enforcement operations.

Ability to:

- Establish and maintain effective working relationships with city, special districts, county agencies, state, federal, community based organizations and other service groups having a role in law enforcement programs.
- Recognize and respect limit of authority and responsibility.
- Conduct training in the various phases of the Sheriff's Office management program.
- Prepare clear, concise and accurate narrative/statistical reports, correspondence, plan elements, procedures, case files, media information and other written materials.
- Communicate and interact effectively (verbally and in writing) with colleagues, supervisors, department managers, the general public, outside agencies, and all other groups involved in the activities of the department.
- Communicate effectively with people of diverse socioeconomic backgrounds and temperaments.
- Secure cooperation and teamwork among professional and support staff.
- Demonstrate tact and diplomacy.
- Exercise independent judgment and initiative in solving technical problems or issues.
- Work well under pressure with changing issues.
- Collect, interpret, and analyze data to identify trends, establish/identify needs.
- Evaluate program effectiveness.
- Draw logical conclusions.
- Make appropriate recommendations.
- Recognize and respond appropriately to problems of a sensitive or political nature.

TYPICAL PHYSICAL REQUIREMENTS

The incumbent must have mobility to work in a standard office environment; use standard office equipment and attend off-site meetings; physical ability to sit or otherwise remain stationary at work post for long periods of time; manual dexterity to use standard office equipment and supplies and to manipulate both single sheets of paper and large document holders (binders, manuals, etc.); vision to read handwritten and printed materials and a computer screen; hearing and speech to communicate in person and by telephone.

TYPICAL WORKING CONDITIONS

Work is performed in an office environment and in meetings in the community; some out of town travel required; continuous contact with staff and the public.

TRAINING AND EXPERIENCE

Any combination of training which would likely provide the required knowledge and experience is qualifying. A typical way to obtain the required knowledge and abilities would be:

Education

Equivalent to an Associate's Degree in business administration, public administration, health education or a related field.

OR:

Experience

Four (4) years of progressively responsible administrative experience working in community outreach, health promotion, community relations, health education, or program coordination performing work in any of the following areas: general administrative, analytical, fiscal, program coordination, or grant administration.

SPECIAL REQUIREMENTS

Possession of valid California Driver's license issued by the California Department of Motor Vehicles. Ability to pass a law enforcement background check

APPENDIX B SHERIFF'S OFFICE ASSOCIATION CLASSIFICATIONS AND WAGES

3% Wage Increase

Effective 10/01/2024

(Amended 11/12/2024)

Range	Classification	Step A	Step B	Step C	Step D	Step E	FLSA
	SAFETY POSITIONS						
2298	Correctional Officer I	27.56	28.94	30.38	31.90	33.50	C
2600	Correctional Officer II	30.58	32.11	33.71	35.40	37.17	C
2727	Correctional Corporal	31.85	33.44	35.11	36.87	38.71	C
3105	Correctional Sergeant	35.63	37.41	39.28	41.25	43.31	C
2600	Sheriff's Security Officer	30.58	32.11	33.71	35.40	37.17	C
	MISCELLANEOUS POSITIONS						
1609	Correction Assistant	20.67	21.70	22.79	23.93	25.12	C
2121	Dispatcher (Training)	25.79	27.08	28.43	29.86	31.35	C
2351	Dispatcher-EMD	28.09	29.49	30.97	32.52	34.14	C
2642	Dispatcher-Lead	31.00	32.55	34.18	35.89	37.68	C
2958	Dispatcher-Supervising	34.16	35.87	37.66	39.54	41.52	C
2351	Property/Evidence Technician	28.09	29.49	30.97	32.52	34.14	C
2621	Sheriff's Office Program Technician	30.79	32.33	33.95	35.64	37.43	C
1969	Transportation Officer	24.27	25.48	26.76	28.10	29.50	C
Fair Labor Standards Act (FLSA). The FLSA sets minimum wage, overtime pay, equal pay, record-keeping, and child labor standards for employees who are covered by the act and are not exempt from specific provisions.							
Under FLSA column							
C = Covered employees who are entitled to overtime and or compensatory time off (CTO) for hours worked pursuant to the FLSA.							
E = Exempt employees who are not covered by the FLSA and are not entitled to overtime and or compensatory time off (CTO) for hours worked pursuant to the FLSA.							

APPENDIX B SHERIFF'S OFFICE ASSOCIATION CLASSIFICATIONS AND WAGES

3% Wage Increase
*** 5% Wage Increase**

Effective 10/01/2025

Range	Classification	Step A	Step B	Step C	Step D	Step E	FLSA
	SAFETY POSITIONS						
2381	Correctional Officer I	28.39	29.81	31.30	32.86	34.51	C
2692	Correctional Officer II	31.50	33.08	34.73	36.47	38.29	C
2823	Correctional Corporal	32.81	34.45	36.17	37.98	39.88	C
3211	Correctional Sergeant	36.69	38.52	40.45	42.47	44.60	C
2692	Sheriff's Security Officer	31.50	33.08	34.73	36.47	38.29	C
	MISCELLANEOUS POSITIONS						
1671	Correction Assistant	21.29	22.35	23.47	24.65	25.88	C
2250	*Dispatcher (Training)	27.08	28.43	29.86	31.35	32.92	C
2492	*Dispatcher-EMD	29.50	30.98	32.52	34.15	35.86	C
2797	*Dispatcher-Lead	32.55	34.18	35.89	37.68	39.56	C
3128	*Dispatcher-Supervising	35.86	37.65	39.54	41.51	43.59	C
2435	Property/Evidence Technician	28.93	30.38	31.90	33.49	35.16	C
2713	Sheriff's Office Program Technician	31.69	33.27	34.94	36.69	38.52	C
2042	Transportation Officer	25.00	26.25	27.56	28.94	30.39	C
<u>Fair Labor Standards Act (FLSA).</u> The FLSA sets minimum wage, overtime pay, equal pay, record-keeping, and child labor standards for employees who are covered by the act and are not exempt from specific provisions.							
<u>Under FLSA column</u>							
C = Covered employees who are entitled to overtime and or compensatory time off (CTO) for hours worked pursuant to the FLSA.							
E = Exempt employees who are not covered by the FLSA and are not entitled to overtime and or compensatory time off (CTO) for hours worked pursuant to the FLSA.							



INTER-OFFICE MEMORANDUM

TO: GARY W. REDMAN, SHERIFF *GR*
FROM: JEREMY MARTIN, CAPTAIN *JM*
SUBJECT: SHERIFF'S OFFICE PROGRAM TECHNICIAN
DATE: 10/09/2024
CC: JARRET BENOVA, UNDERSHERIFF

Sir,

In October of 2023, the Sheriff's Office implemented two program manager positions with the intention to seek out grant funding for projects within the Sheriff's Office and in the community. Due to the hard work and dedication of the program managers, I can report we have secured several grants over the last year and are beginning to fully implement several projects within the custody setting and in the community. This success has developed the need for an additional team member to assist with the programs we have in place and future projects. Currently, both program managers are fully allocated in some, but not all, current programs thus resulting in a need for an additional member of the team.

Attached you will find the job description for the position of Sheriff's Office Program Technician as well as a proposed pay scale for the position. The Program Technician will be a non-supervisory position that will be limited term based on available grant funding. At this time there is enough funding in the current grants to fully fund this position with no impact to the Sheriff's Office or General Fund budget. The Sheriff's Office Program Technician would be a member of the Sheriff's Office Association. The Sheriff's Office Association has been made aware of the new position and has no opposition. It is my recommendation we create and hire for this position as soon as possible to further strengthen our current projects and the projects in the future.

AMADOR COUNTY HUMAN RESOURCES

REQUEST FOR POSITION TO BE ADDED OR RECLASSIFIED

****MUST COMPLETE ALL THREE (3) PAGES****

DATE:
10/21/2024

DEPARTMENT:
Sheriff's Office - Office of Emergency Services

BUDGET NUMBER:
2750

DEPARTMENT HEAD NAME:
Gary W. Redman

DEPARTMENT HEAD TITLE:
Sheriff

RECLASSIFICATION ADD NEW POSITION EFFECTIVE DATE:

CURRENT CLASSIFICATION: N/A

TITLE OF PROPOSED CLASSIFICATION:
Sheriff's Office Program Technician

NAME OF EMPLOYEE:

PROPOSED SALARY: (in some cases a salary survey may be required)

PROPOSED RANGE:
\$30.79 - \$37.43

REASON FOR THE NEW POSITION TO BE ADDED OR RECLASSIFIED

The following information is required for all reclassifications and new position requests:

- Significant and permanent changes in the assigned responsibilities
- Permanent increased workload – reason for increase _____
- Change in level of supervision received and/or exercised
- Department reorganization
- Other Grant funding has been secured requiring additional staffing for current and future programs.

Please describe the reason for the request, providing additional details about the selection(s) above (e.g. describe reason for reorganization and/or increased workload):

The Sheriff's Office Grants Division has secured several grants requiring additional staffing

to implement projects. This Sheriff's Office Program Technician will be a limited term position based

on current and future grant funding.

REQUEST FOR POSITION TO BE ADDED OR RECLASSIFIED

Do you have other classifications with similar level duties as the proposed reclassification or position you wish to add? If so, have you considered redistributing the duties?

No other classification at the Sheriff's Office exists with similar level duties.

Please explain what evaluations have been performed to justify this request?

Additional grant funding has expanded the scope of Sheriff's Office programs beyond current staffing capabilities.

Essential duties of the position to be added or reclassified. Please include the most important and frequently performed duties:

Under general supervision, provides assistance with analysis, planning and administrative activities related to the development, implementation, and evaluation of Sheriff's Office programs, performs duties associated with public outreach and education; prepares reports, develops operating procedures assists with operational responsibility for grants or programs; and performs related duties as required.

This includes, but is not limited to, assisting with program development, program implementation, program monitoring and evaluation, and program service coordination. This incumbent may be exposed to inmates working within a custody setting.

REQUEST FOR POSITION TO BE ADDED OR RECLASSIFIED

ATTACHMENTS

- Prior job description
- Revised job description
- Proposed new job description
- Organizational Chart
- Other

Requestor Signature: _____

Director of Human Resources Signature: _____

HUMAN RESOURCES USE ONLY

Date Received: _____

Accepted Rejected

Recommendation:

Approve Deny

Comments:

Budget Analyst/Director Copy Yes No

Budget Year _____



INTER-OFFICE MEMORANDUM

TO: TACY ONETO ROUEN - AUDITOR
FROM: JARRET BENOVA - UNDERSHERIFF *JB*
SUBJECT: BUDGET INCREASE 2750
DATE: 10/24/2024
CC: CHUCK ILEY, CAO
KIM LONG – SHERIFF FISCAL OFFICER

Please increase the below department and expenditure lines totaling \$53,502.74. These funds are for a Sheriff Office Program Technician. Funding is coming from CalAIM grant that has been awarded to the Amador County Sheriff's Office.

Department: 2750

Expenditure Line

50100 \$32,021.60
50300 \$3,109.30
50304 \$6,328.55
50310 \$2,449.65
50400 \$9,593.64

BUDGET TRANSFER REQUEST
 OR (CHECK ONLY ONE)
 BUDGET INCREASE REQUEST

DATE: 10/24/2024

REQUESTED BY: J. Benov - Undersheriff

DEPARTMENT: 2750

APPROVED BY:

ADMINISTRATIVE OFFICER: _____

Date: _____

ADMINISTRATIVE COMMITTEE: _____

Date: _____

BOARD OF SUPERVISORS: _____

Date: _____

AUDITOR/CONTROLLER: _____

Date: _____

Journal No.: _____

BUDGET APPROPRIATIONS				REVENUE APPROPRIATIONS			
DEPARTMENT #	ACCOUNT #	INCREASE \$	DECREASE \$	FUND/DEPT #	REVENUE #	INCREASE \$	DECREASE \$
2750	50100	32,021.60					
2750	50300	3,109.30					
2750	50304	6,328.55					
2750	50310	2,449.65					
2750	50400	9,593.64					

REASON FOR THE REQUEST:

Please increase the above expenditure lines for a Sheriff Office Program Technician. Expenditures will be funded by the CalAIM grant that has been awarded to the Amador County Sheriff's Office.

BUDGET TRANSFER:

TRANSFERS BETWEEN OBJECTS: SALARIES & BENEFITS TO SERVICES & SUPPLIES - COUNTY ADMINISTRATOR APPROVAL

TRANSFERS WITHIN OBJECTS: OFFICE EXPENSE TO TRAVEL - COUNTY ADMINISTRATOR APPROVAL

FIXED ASSETS: COUNTY ADMINISTRATOR APPROVAL - UNLESS NON BUDGETED FUNDS ARE REQUIRED, THEN BOARD OF SUPERVISORS APPROVAL

BUDGET INCREASE:

TOTAL DOLLARS BUDGET INCREASE - BOARD OF SUPERVISORS APPROVAL

REVENUE APPROPRIATIONS:

IF REVENUE IS BEING TRANSFERRED FROM A DIFFERENT FUND OR A TRUST FUND, IN ADDITION TO THIS FORM, A JOURNAL IS NEEDED TO EXECUTE THE TRANSFER

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AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT

• **Benefits** • **Personnel** • **Risk Management**
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 5, 2024

SUBJECT: Agenda Item November 12, 2024 Board Agenda Consent Agenda
Confidential Resolution Regarding Salaries and Fringe Benefits

The Confidential Resolution Regarding Salaries and Fringe Benefits has been amended to include the following:

- Effective July 1, 2024,
 - Establish a new position of Grants Program Manager/Analyst with a pay range of 3664, Step A at \$41.22 and Step E at \$50.10
- Effective September 29, 2024:
 - Implement a 5.75% increase in the base wage rate for all classifications represented by the Confidential Unit. This increase follows a previous 4% adjustment, resulting in a total increase of 5.75%.
 - Discontinue the 7% stipend for the Grants Program Manager/Analyst position assigned to the General Services Agency, which was provided for additional responsibilities associated with a specific assignment in the Economic & Development Program.
- Effective September 30, 2024
 - Adjust the pay range and rate for the Grants Program Manager/Analyst to Range 4206, Step A at \$46.64 and Step E at \$56.69, inclusive of the 5.75% base wage increase.

If the Board does not adopt and authorize the chairman to sign the proposed pay increases these agreed-upon changes will not be implemented.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION REGARDING)
SALARIES AND FRINGE BENEFITS)
FOR CONFIDENTIAL EMPLOYEES)

RESOLUTION NO. 24-xxx

BE IT RESOLVED that this resolution is being adopted to address the following:

Effective July 1, 2024:

- Establish a new position of Grants Program Manager/Analyst with a pay range of 3664, Step A at \$41.22 and Step E at \$50.10.

Effective September 29, 2024:

- Implement a 5.75% increase in the base wage rate for all classifications represented by the Confidential Unit. This increase follows a previous 4% adjustment, resulting in a total increase of 5.75%.
- Discontinue the 7% stipend for the Grants Program Manager/Analyst position assigned to the General Services Agency, which was provided for additional responsibilities associated with a specific assignment in the Economic & Development Program.

Effective September 30, 2024:

- Adjust the pay range and rate for the Grants Program Manager/Analyst to Range 4206, Step A at \$46.64 and Step E at \$56.69, inclusive of the 5.75% base wage increase

TERMS AND CONDITIONS

1. Employees herein identified serve at the pleasure of their respective Agency/Department Head or Elected Official, with the concurrence of the CAO. However, in the event of a proposed action that could result in demotion, reduction in hours, loss of pay, or termination, the concurrence of the Board of Supervisors shall be required if either the department head or the employee requests same. Such request(s) shall be made in writing within seven (7) working days of written notice of the proposed action.
2. Confidential employees are covered by the Fair Labor Standards Act (FLSA) as it relates to wages, overtime (based upon hours worked in excess of a regularly scheduled 8-hour workday or 40 hours per week), record keeping, and equal pay standards, with the exception of the following classifications:
 - A. Budget Analyst
 - B. Deputy County Counsel I
 - C. Deputy County Counsel II
 - D. Deputy County Counsel III
 - E. Risk Analyst
 - F. Payroll Manager
3. The exempt employees listed in number two (#2) above are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions. Exempt employees are not eligible for overtime.
4. Confidential employees are eligible for, and will receive, step increases under the same terms and conditions as the County's General Unit bargaining group.
5. Effective July 1, 2024, through September 29, 2024, the Grants Program Manager/Analyst assigned to the General Services Agency will receive a 7% stipend in recognition of additional responsibilities associated with a specific assignment within the Economic & Development Program. This stipend will

be discontinued on September 29, 2024.

6. The salaries reflected above include a five percent (5%) differential above the County's General Unit bargaining group for confidential status.

Current Classification and Wage Plan and listed as Appendix A

BENEFIT PACKAGE

7. **Longevity:**

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5), ten (10), fifteen (15), twenty (20), and twenty-five (25), thirty (30), thirty-five (35), and forty (40), years of years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20, 25, 30, 35, and 40 years), the employee shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*
25	13.150%*
30	15.650%*
35	18.150%*
40	20.650%*

**These amounts do not "stack" or "combine". Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.*

8. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, or rescind their previous request for a voluntary reduced work schedule. Employee's seniority, benefits and leave accruals will not be affected. Employees have the option of working a 36 hour work week or work 72 hours every two weeks (40 hours one week and 32 hours the next week). Employees do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.
9. **Retirement Program:** Employees herein shall receive the same Public Employees' Retirement System program offered to the County's General bargaining group, as such program may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:
 - A. All Classic employees shall pay the full seven percent (7%) of the EPMC for PERS Miscellaneous employees.
 - B. All employees hired as new members according to PERS regulations, and pursuant to the Public Employee Pension Reform Act of 2013 ("PEPRA"), as amended, shall pay one-half (1/2) of the Normal Cost as determined by PERS.
 - C. Deductions of employee pension contributions shall be by payroll on a pre-tax basis to the extent allowed by law.

10. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County's General Unit Bargaining Group.
- A. The premium cost share will be 87.5% paid by the employer and 12.5% paid by the employee for all
 - B. Confidential employees retiring from County service shall be granted the right to continue participation in the group health insurance programs provided for active Confidential employees, to the extent said insurance programs allow, **at the retired employee's expense.**
 - C. For full-time Confidential employees, a cash payment of \$233.04 per pay period (based on 24 pay periods annually) shall be paid to all Mid-Management employees in lieu of major medical insurance other than the County's, after proof of other major medical insurance has been obtained. The County shall retain the remainder of the premium it otherwise would have paid to that employee. If the employee opts to waive all benefits except life insurance, the cash payment will be 253.04 per 24 pay period based on (24) pay periods annually. Part-time Mid-Management employees are eligible for a pro-rated cash payment in lieu of major medical insurance, subject to the same terms and conditions as listed above. . If the employee waives all benefits, except life insurance the cash total is \$3.16 per hour worked and will be paid based on twenty-four (24) pay periods.
11. **Sick Leave:** Employees herein shall accrue sick leave at the same rate as the County's General Unit bargaining group as follows:
- A. Regular full-time and regular part-time employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
 - B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
 - C. Unused sick leave shall accrue from year to year.
 - D. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours **may**, upon request of the employee, be paid in cash for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours, with the balance of unused sick leave going toward PERS service credit.
12. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (all other terms and conditions shall be the same as the County's General Unit bargaining group):
- A. **Years 1-9:** For the first through the ninth continuous years of service, vacation leave shall be earned and accrued at the rate of 4.9230 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 128 hours per year . Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued in regular increments of 4.9230 each pay period for every 72 hours worked up to a maximum of 128 hours per year.
 - B. **Years 10 Plus:** For the tenth and succeeding continuous years of service, vacation leave shall be earned and accrued at the rate of 6.4615 hours in regular increments each pay

period for every eighty (80) hours worked up to a maximum of 168 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 6.4615 in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 168 hours per year.

- C. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued vacation leave is below the maximum allowed accrual.
 - D. Employees in this unit may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in Amador County #2-230 has been met.
13. **Holiday Leave:** Confidential employees will receive the same paid holiday leave as the County's General Unit bargaining group. Employees taking the voluntary reduced work schedule, will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation and/or CTO leave. If vacation and/or CTO are not available, employees will be docked the difference in pay.
14. **Administrative Leave:** Exempt professional classifications (*i.e.* Deputy County Counsel I, II and III) shall earn and accrue Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year.
- A. An eligible employee may accrue Administrative leave up to a maximum amount equal to twice their current annual Administrative accrual rate (*i.e.*, 10 days). Accrual of Administrative leave shall cease when the maximum amount of Administrative leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued Administrative leave is below the maximum allowed accrual.
 - B. Eligible employees must pass their probationary period before leave can be utilized.
 - C. The probationary period for Administrative employees, for purposes of Administrative leave benefits, shall be twelve (12) months.
 - D. Part-time employees will have the leave pro-rated based on the number of hours worked.
 - E. An eligible employee who separates from County employment will not be paid in cash for any unused Administrative leave. However, if an employee transfers to another unit that has no Administrative leave, the employee will be paid off in cash.
15. **Miscellaneous Stipends:** Sheriff's Office employees in the Confidential Unit will receive will receive a monthly stipend of \$40.00 (\$18.46 per pay period) for the care, maintenance and replacement of required work attire. Initial clothing is purchased by Sheriff's Department.
16. **Bar Dues:** The County shall pay for employees the cost of the State Bar Association dues necessary for the employee to practice law in California. The County shall pay for the minimum cost of the dues only (referred to on State Bar Membership Statement as membership fees) and shall not pay for any additional options such as CDCBA, CSCHS, lobbying, etc.

The County shall make the payment each year on or before the annual renewal due date specified by the State Bar for an employee who has been employed as an Amador County Deputy County Counsel as of January 1 of the year for which the dues are paid. The employee shall provide their invoice to

the Auditor's Office one month before the due date of each year to ensure his/her dues will be paid before the due date.

17. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. The County will contribute \$23.08 per pay period (based on 26 pay periods per year) up to \$600.00 annually to the section 457 deferred compensation account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.
18. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to non-smoking Confidential employees who participate in an organized fitness program or organized weight-reduction program.

INTERNSHIP PROGRAM

On March 28, 2023, the Board of Supervisors adopted the Use of Interns Policy #2-244, which authorized County departments to hire interns as temporary employees. All placements are contingent upon departmental budget appropriations and County Administrative Officer approval of such requests for temporary help.

Internships are temporary positions within this Unit. They are designed to provide job training. No intern may work more than 999 hours per fiscal year. Interns do not receive seniority, vacation, sick leave, holiday pay, health benefits, or any other type of benefits or incentives unless required under state and federal law. Duties will vary widely based on the training assignment and department needs.

No interns may be paid in excess of state minimum wage per hour, with the exception of legislative or legal interns.

EFFECTIVE DATE

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of November, 2024 by the following vote:

AYES: Brian Oneto, Patrick Crew, Richard M. Forster, Frank Axe
and Jeff Brown

NOES: None

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

APPENDIX A
CONFIDENTIAL UNIT CLASSIFICATION AND WAGE PLAN
5.75% INCREASE - EFFECTIVE 9/29/2024
(Amended 11/12/2024)

Pay ranges for nonexempt classifications are as set forth below:

Range	Classification	Step A	Step B	Step C	Step D	Step E
2735	Accountant I - Confidential	31.93	33.53	35.20	36.96	38.81
2396	Administrative Supervisor (SO) - Confidential	28.54	29.97	31.47	33.04	34.69
2880	Clerk Of the Board	33.38	35.05	36.80	38.64	40.57
1656	Deputy Board Clerk I	21.14	22.20	23.31	24.47	25.70
1869	Deputy Board Clerk II	23.27	24.43	25.66	26.94	28.28
2162	Deputy Board Clerk III	26.20	27.51	28.89	30.33	31.85
3235	Executive Legal Assistant	36.93	38.78	40.72	42.75	44.89
4206	Grants Program Manager/Analyst	46.64	48.97	51.42	53.99	56.69
2854	Human Resource Specialist	33.12	34.78	36.51	38.34	40.26
2371	Human Resource Technician	28.29	29.70	31.19	32.75	34.39
2980	Paralegal (CC)	34.38	36.10	37.90	39.80	41.79
2389	Payroll Specialist I	28.47	29.89	31.39	32.96	34.61
2793	Payroll Specialist II	32.51	34.14	35.84	37.63	39.52
2467	Records and Volunteer Administrator	29.25	30.71	32.25	33.86	35.55
1546	Records Management Assistant	20.04	21.04	22.09	23.20	24.36
3235	Senior Administrative Analyst	36.93	38.78	40.72	42.75	44.89

Pay ranges for exempt classifications are as set forth below:

Range	Classification	Step A	Step B	Step C	Step D	Step E
4121	Budget Analyst	45.79	48.08	50.48	53.01	55.66
4529	Dep County Counsel I	49.87	52.36	54.98	57.73	60.62
5028	Dep County Counsel II	54.86	57.60	60.48	63.51	66.68
5574	Dep County Counsel III	60.32	63.34	66.50	69.83	73.32
3442	Payroll Manager	39.00	40.95	43.00	45.15	47.40
3493	Risk Analyst	39.51	41.49	43.56	45.74	48.02

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**ORDINANCE REPEALING A PORTION OF COUNTY CODE SECTION 17.89.020
REGARDING THE MERGING OF PARCELS**

The Board of Supervisors of the County of Amador ordains as follows:

SECTION I. Section 17.89.020 (Merging Parcels) is hereby amended to delete subsection B in its entirety.

17.89.020 Merging parcels.

~~A.~~ A boundary line adjustment shall be permitted for the merger and any subsequent resubdivision of parcels of land into a lesser number of parcels and a parcel map shall be filed for that purpose.

~~B.~~ ~~For parcels located in subdivisions for which there are mandatory assessments for homeowners associations, mutual water companies or common facilities, the applicant shall, prior to submittal of the parcel map, either execute a document in favor of the association, mutual water company or other appropriate entity indicating that required assessments for each previously existing parcel shall be maintained, or submit a letter from any such entity waiving this requirement.~~

SECTION II. Except as set forth above, the remainder of Section 17.89.020 is unaffected by this ordinance and remains in effect.

SECTION III. This ordinance, or a summary thereof shall be published within fifteen days after the date hereof in a newspaper of general circulation printed and published in the County of Amador, State of California, and shall become effective thirty days after the date hereof.

The foregoing ordinance was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the ____ day of _____ 2024, by the following vote:

AYES:

NOES:

ABSENT:

Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County, California

Deputy



GREGORY GILLOTT
County Counsel

LESLEY BARLOW, DEPUTY
GLENN SPITZER, DEPUTY
SABRINA PIERCE, DEPUTY
ANGELA CREACH, LEGAL ASST.

STAFF REPORT

TO: Board of Supervisors
FROM: Greg Gillott
County Counsel
DATE: October 17, 2024
RE: Ordinance repealing in part section 17.89.020 regarding the merger of parcels

Section 17.89.020, subsection B, of the Amador County Code has been identified for amendment in order to make it consistent with California law. Subsection B purports to require anyone attempting to merge parcels located in a subdivision that has mandatory assessments, such as imposed by a HOA, to either agree to continue paying the assessments based on the original number of parcels, or must provide a letter from the appropriate authority waiving that obligation. According to staff, this particular provision has not been enforced by the Surveying Department for many years, likely not since 2000 when Government Code section 66412 first became law.

Section 64412(d) expressly limits what the County can consider in connection with parcel mergers, and in doing so, it excludes enforcement of that particular portion of County Code. Section 66412 states, “[a] local advisory agency shall limit its review and approval to a determination of whether or not the parcels resulting from the lot line adjustment will conform to the local general plan, any applicable specific plan, [...], and zoning and building ordinance.

Surveying can, and generally does inform boundary line adjustment applicants that additional covenants, conditions, and restriction may apply; however, enforcement of these declarations will fall to the HOA. (Civ. Code. § 5975.)

ACTION:

If the Board wants to move forward with this amendment, the following action is recommended:

STAFF REPORT

TO: Board of Supervisors
DATE: November 6, 2024
PAGE: 2

Waive the reading of the proposed amendment to Amador County Code Section 17.89.020 regarding the merging of parcels, and schedule the proposed amendment for adoption on the Consent Agenda for November 12, 2024.

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GENERAL SERVICES ADMINISTRATION

MAIL: 12200-B Airport Road, Jackson, CA 95642
LOCATION: 12200-B Airport Road, Martell, CA 95654
PHONE: (209) 223-6377 **E-MAIL:** dwhitaker@amadorgov.org



MEMORANDUM

TO: Board of Supervisors

FROM: Danielle Whitaker, Support Services Director 

DATE: November 6, 2024

SUBJECT: Dispense with the Formal RFP Procedures for the purchase of personal safety devices for the Social Services, Public Health & Behavioral Health Departments

Background: The OMNIA Contract #159469, awarded to Safeware, Inc., enables agencies to utilize products and services from Safeware, Inc., a partner under this agreement. OMNIA Partners is a cooperative purchasing organization, providing access to competitively solicited contracts that deliver significant cost savings and streamlined procurement for public agencies. As a participant, other agencies may take advantage of this contract pricing under Omnia. Omnia satisfies the competitive bidding requirements for California and local agencies.

Subject or Key Issue: Dispense with the formal bidding process and authorize the Purchasing Agent to facilitate the purchase of personal safety devices for the Social Services, Public Health & Behavioral Health Departments.

Alternatives: Facilitate the formal bidding process for the purchase or elect not to proceed with the purchase.

Fiscal or Staffing Impacts: Budgeted

4/5ths vote: Yes, required.

Recommendation: 1) Dispense with the formal RFP procedures and authorize the Purchasing Agent to facilitate the purchase of personal safety devices for the Social Services, Public Health & Behavioral Health Departments, in the amount not to exceed \$75,000.00 to Safeware Inc., utilizing contract #159469; 2) Authorize Purchasing Agent to sign any agreements with Safeware Inc., as well as any other needed documents to proceed with this purchase.

Cc: Chuck Iley, CAO
Jon Hopkins, GSA Director
Greg Gillott, County Counsel
Anne Watts, Director of Social Services
file

Attachments: Quote from Safeware, Inc.
Memo from Director of Social Services
Omnia Contract
Signed Exemption Request



GENERAL SERVICES ADMINISTRATION

DEPARTMENT OF GENERAL SERVICES CONTRACT & PURCHASING SERVICES DIVISION

EXEMPTION REQUEST TO COMPETITIVE BID/PROPOSAL & DISCLOSURE STATEMENT

Purpose: You must complete this form for any acquisition where the basis for the vendor/contractor is:

1. There is only one specific supply or service that can reasonably meet your needs.
2. There is only one vendor/contractor who can reasonably provide that supply or service.

Requesting Department: Social Services **Date of Request:** 11/05/2024
Contact Name: Emma Brettle **Phone:** 209 223 6737
Estimated Total Cost: \$74,188 **Proposed Vendor:** Safeware, Inc

This form must accompany the purchase requisition whenever an exception to State and local laws/policies subject to the competitive bidding/proposal process is requested. Requests for goods and/or services from a specific vendor, or limited to a specific brand, where substitutes to the recommended vendor or brand are unacceptable, must be accompanied by a written justification explaining the circumstances that make competition or alternatives unacceptable. The employee signing the justification must disclose in writing whether or not he/she has a potential or actual conflict of interest. County employees who have a business relationship with or financial interest in the recommended vendor/contractor must disclose the conflict of interest. Any employee with an actual or potential conflict of interest may not participate in the purchase decision.

The Purchasing Agent or authorized designee will determine whether the justification is appropriate. Requests for exception must be supported by factual statements.

Sole Source: Item is available from only one vendor. Item is one-of-a-kind item and is not sold through distributors. Manufacturer is a sole distributor.

Sole Brand: Various vendors can supply the specified model and brand and competitive bid/proposal will be solicited for the brand requested only.

Exceptions Services or goods of a unique nature where competition would for any reason be impractical, impossible and not in the public's best interest: Check those that apply.
 Expert or specialized professional services Legal printing
 Legal services Emergency Existing public contract
 Insurance Existing contract Other, define below

INSTRUCTIONS

1. Please check all applicable categories (a. through i.) below and provide additional information where indicated.

- a. The requested product is an integral repair part or accessory compatible with existing equipment.
- b. The requested product has unique design/performance specifications or quality requirements that are not available in comparable products.
- c. The requested product is standardized in accordance with Section 3.08.260 and the use of another brand/model would require considerable time and funding to evaluate and change.
- d. The requested product is one in which I (and/or my staff) have specialized training and/or extensive expertise.

Retraining would incur substantial cost in time and/or funding.

- e. The requested product is used or demonstration equipment available at a lower-than-new cost.
- e. The requested product is used or demonstration equipment available at a lower-than-new cost.
- f. Repair/Maintenance service is available only from manufacturer or designated service representative.
- g. Upgrade to or enhancement of existing software is available only from manufacturer.
- h. Service proposed by vendor/contractor is unique; therefore, competitive bids/proposals are not reasonable or applicable. Describe below the unique qualifications, rights, licenses, etc. this vendor/contractor possesses and the distinctive service to be provided
- i. Other factors (provide detailed explanation in #2 below).

2. Provide a detailed explanation and pertinent documentation for each category checked in item 1 above. Attach additional sheets if necessary:

1i) Three quotes were obtained, and one selected. The services of the chosen vendor are more suited to the business across Social Services, Behavioral Health and Public Health needs for two primary reasons. 1) the discretion of the physical device; when staff are faced with a potentially volatile situation and need to make a call for emergency help this device is designed to be small and simple. Just the press of the button will call for services. This does not alert any threat to the fact that back up has been requested and therefore does not escalate any situation in the meantime. 2) the vendor has assured good service in our geographical area, using GPS for location and having a 14-day battery life from a full charge. The evaluating panel felt this was the strongest solution for all three department's needs. Vestige can be purchased through OMNIA PoP Contract # 159469.

3. Was an evaluation of other equipment, products, or services performed? Yes No
Attached.

4. List below the name of each individual who was involved in the evaluation, if conducted, and in making the recommendation to procure this product or service. Attach additional information, if any potential Conflict of Interest is known.

Anne Watts, Melissa Cranfill and Joanne Hasson No evaluating party has any association with the vendors evaluated and no conflict of interest was identified.

CERTIFICATION:

I am aware of Amador County policies and laws concerning purchasing procedures and requisitioning. As an approved department representative, I have gathered technical information and have made a concentrated effort to review comparable/equal equipment and/or services. This is documented in this justification. I further declare there is no real or potential Conflict of Interest and have: 1) received no income or gifts from this vendor/contractor and; 2) no financial interests in this company and; 3) no other type of business relationship with this vendor/contractor and; 4) to the best of my knowledge no member of my staff or near relative has any financial interest in this company. I hereby certify as to the validity of the information and feel confident this justification for sole source/sole brand/exception is accurate and appropriate for this acquisition.

This form was completed by:

DEPARTMENT APPROVAL: Anne Watts 11/5/24
Dept. Head (or Auth. Rep.) / Date

PROCUREMENT APPROVAL: [Signature] 11/6/24
Procurement Officer / Date

Procurement Officer Use Only	
<input checked="" type="checkbox"/>	Contract
<input type="checkbox"/>	Purchase Order
<input type="checkbox"/>	On Account
<input checked="" type="checkbox"/>	BOS Approval Required



DEPARTMENT OF SOCIAL SERVICES

10877 Conductor Blvd. Sutter Creek, CA 95685 209-223-6550

Date: November 6, 2024

To: Jon Hopkins, Director, General Services Administration

From: Anne Watts, Director, Department of Social Services

A handwritten signature in cursive script, appearing to read "AW", is written over the name "Anne Watts" in the "From:" line.

Re: Justification to purchase personal safety devices

The Amador County Departments of Social Services, Behavioral Health, and Public Health would like to purchase personal safety devices for employees who conduct fieldwork. Staff feeling unsafe in their work is a common cause of staff turnover. Our staff enter homes and other locations, often without law enforcement, where they may encounter dangerous and unpredictable situations. Their safety is one of our top priorities.

The selected product, the PERSA Duress Solution, is a wearable device that can be used to silently request help if a dangerous situation arises. When the PERSA duress button is pressed by the worker, a live monitoring center requests immediate 911 emergency dispatch to the worker's location and notifies people in our organization.

Social Services will be engaging in the agreement with Safeware, Inc. Public Health and Behavioral Health will then reimburse Social Services monthly.



QUOTATION

Safeware, Inc.
 4403 Forbes Blvd.
 Lanham, MD 20706-4328
 USA
 301-683-1234
 www.safewareinc.com

Order Number	
10183031	
Order Date	Page
11/05/2024 10:22:22	1 of 1

Quote Expires On: 12/05/2024

Contract No: OMNIA PoP Contract #159469

Bill To: Customer ID: 151367
 Amador County Dept of Social Services
 10877 Conductor Blvd., Suite 200
 Sutter Creek, CA 95685

Ship To:
 Amador County Dept of Social Services
 10877 Conductor Blvd., Suite 200
 Sutter Creek, CA 95685

209-233-6737

Requested By: Emma Brettle

PO Number	Taker	Email
Duress/GPS 36 month lease	Channa Chhouk	cchhouk@safewareinc.com
Freight Terms	Phone	Fax
Freight Paid		
Sales Representative		
Annie Green		

Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				
1.00	0.00	1.00	EA		OMNIA POP	EA	0.00	0.00
				1.0	OMNIA Contract #159469 Lead Agency: Port of Portland Public Safety, Emergency Preparedness, Safety Equipment and Solutions April 1, 2021 - April 1, 2026 Standard freight PAID, all HAZMAT/expedited freight billed. *Register with OMNIA at www.omniapartners.com/publicsector	1.0		
36.00	0.00	36.00	EA	1.0	VES DURESS/GPS TRACKING	EA	1,401.88	50,467.68
					Duress/GPS Tracking Includes device, holster and service in the monthly price	1.0		
36.00	0.00	36.00	EA	1.0	VES MONTHLY MONITORING	EA	550.00	19,800.00
					Optional Live Monitoring Service	1.0		

Total Lines: 3

SUB-TOTAL: 70,267.68

TAX: 3,911.25

AMOUNT DUE: 74,178.93

Actual freight added per freight terms

Port of Portland, OR

Contract # 159469

for

Public Safety, Preparedness, Safety Equipment and Solutions

with

Safeware, Inc.

Effective: April 1, 2021

The following documents comprise the executed contract between the Port of Portland and Safeware, Inc., effective April 1, 2021:

- I. Vendor Contract – Price Agreement: Goods & Services
- II. Supplier’s Response to the RFP, incorporated by reference

Contract No. 159469
This number must appear
on all invoices

PORT OF PORTLAND

PRICE AGREEMENT – GOODS & SERVICES

Public Safety, Preparedness, Safety Equipment and Solutions.

Parties:	Port of Portland P.O. Box 3529 Portland, Oregon 97208	("Port")
	Safeware, Inc. 4403 Forbes Blvd Lanham, MD 20706	("Provider")

RECITALS

- A.** The Port issued a Request for Proposals, No. 2020-9189 (the "Solicitation"), inviting offers from potential providers for Public Safety, Preparedness, Safety Equipment and Solutions.
- B.** Provider submitted an offer in response to the Solicitation, offering to provide the item or items described on the attached Schedule 1, Pricing, collectively the ("Goods & Services") under the terms and conditions of this Price Agreement (the "Contract").
- C.** The Port evaluated all offers and selected Provider as a provider for the Goods and Services.
- D.** The Port of Portland has partnered with OMNIA Partners, Public Sector ("OMNIA Partners") to make the Contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program.

AGREEMENT

1 NATURE OF CONTRACT

1.1 This Contract is for Provider's supply of the Goods and Services to the Port, on an as-required basis upon the Port's order. The Port does not guarantee the purchase of any specific quantity of Goods under this Contract and reserves the right to order similar goods and services from other suppliers if it is in the Port's best interests to do so.

1.2 Similar items purchased but not listed Schedule 1 shall be supplied at a minimum 41% discount from the Provider's published list(s) price for goods and a 10% discount for Services.

2 TERM

The term of this Contract shall commence on April 1, 2021 or the date that this Contract is fully executed by both parties, whichever is later, and shall expire on April 1, 2026, unless sooner terminated under the provisions of this Contract. The Port shall have 2 options, exercisable sequentially and unilaterally by the Port, in its sole discretion, to extend the term of this Contract for one year at a time. The Port may exercise an option to extend the term by giving Provider written notice no later than fourteen calendar days prior to the then-current expiration date. Expiration of the Contract term does not excuse Provider's duty to deliver Goods and Services that were ordered prior to expiration. The Provider shall have the right to enter local "service" agreements with Participating Public Agencies ("PPA") accessing the contract through OMNIA Partners, so long as the effective date of such agreement is prior to the expiration of the Contract. All local agreements may have a full potential term (any combination of initial and renewal periods) not to exceed seven years.

3 PROVIDER'S OBLIGATIONS

Provider's obligations under this Contract include, but are not limited to, the following:

3.1 To sell, furnish, and deliver the Goods and Services anywhere the Port may designate within the greater Portland, Oregon metropolitan area, FOB destination, as specified in the attached Schedule 1, Pricing, and Attachment A, Specifications, upon Provider's receipt of an authorized order from the Port.

3.2 To submit reports of all sales activity under this Contract, including descriptions, quantities supplied, and prices charged, in an MS Excel spreadsheet format to the Port's Manager of Contracts and Procurement upon request; and

3.3 To provide the Port's Contract Administrator for this Contract, Bobbi Matthews,, 503-415-6590, Bobbi.Matthews@portofportland.com a minimum of two (2) contact names for Provider including 24 hour-accessible phone numbers (office, home, cellular and/or pager), with full authority to make all necessary shipping arrangements for Goods. The Port will identify the Port representatives which are authorized to place orders against this Contract.

3.4 To comply with all federal, state, and local laws, regulations, and ordinances applicable to this Contract or to Provider's obligations under this Contract, as they may be adopted or amended from time to time.

4 COMPENSATION

4.1 Basis of Compensation

The Port will pay for Goods & Services on a price-per-unit basis, as set forth on Schedule 1. Provider acknowledges that such prices include all delivery costs, tariffs, import charges, duties, and all local, State or Federal taxes required to deliver the Goods & Services in accordance with this Contract.

4.2 Total Compensation

The total compensation payable under this Contract shall not exceed \$100,000.00 per contract year without a written amendment signed by authorized representatives of both parties.

5 PAYMENT

Payment will be made within 30 days of receipt of a properly completed invoice delivered pursuant to an authorized order under this Contract. Provider shall include the Contract number on all invoices and shall submit invoices to Accounts Payable, Port of Portland, PO Box 3529, Portland, OR 97208. Invoices may also be submitted to Accounts Payable via email to portinvoices@portofportland.com.

6 DUTY TO INFORM

Provider shall give prompt written notice to the Port if, at any time during the performance of this Contract, Provider becomes aware of actual or potential problems, faults, or defects in the Goods, any non-conformance with the Contract, or with any federal, state, or local law, rule, or regulation, or has any objection to any decision or order made by the Port. Any delay or failure on the part of the Port to provide a written response to Provider shall constitute neither agreement with nor acquiescence in Provider's statement or claim and shall not constitute a waiver of any of the Port's rights.

6.1 Representations and Warranties

All express and implied warranties that are applicable to goods under ORS Chapter 72 apply to Goods delivered under this Contract. Provider represents and further warrants to the Port that:

6.1.1 the Goods will conform to the specifications set forth in this Contract and be free from material defects;

6.1.2 the Goods will comply with all applicable federal health and safety standards; and

6.1.3 Provider has good title to the Goods, and that Provider conveys the Goods to the Port free from any restriction or condition, and free from any encumbrance, including but not limited to any security interest or lien. Provider will defend title to the Goods against the rightful claim of any person.

The warranties specified in this Section 6.1 are in addition to, and not in lieu of, any other warranties provided in this Contract. All warranties are cumulative and shall be interpreted broadly to give the Port the greatest warranty protection available.

6.2 Manufacturer Warranties

At no charge to the Port, Provider shall transfer or cause the transfer of all manufacturers' warranties for Goods and component parts, if any, to the Port for the Port's benefit when Provider delivers Goods to the Port. If a conflict or inconsistency exists between a manufacturer's warranty and Provider's warranty, the warranty that provides the greatest benefit and protection to the Port shall prevail.

7 INDEMNIFICATION

Provider shall indemnify, defend, reimburse, and hold harmless the Port and the Port's commissioners, officers, employees, and agents for, from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including without limitation reasonable attorney fees, accountant fees, paralegal fees, expert witness fees, escrow fees, fines, environmental costs, and penalties resulting from, arising out of, or in any way connected with the acts or omissions of Provider or Provider's partners, directors, officers, employees, subcontractors, invitees, or agents under this Contract.

8 DAMAGE TO PORT PROPERTY

Provider shall fully compensate the Port for harm to the Port's real or personal property caused by the acts or omissions, negligent or not, of Provider or Provider's partners, directors, officers, employees, subcontractors, invitees, or agents under this Contract.

9 INSURANCE

9.1 Liability Insurance

Provider shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of Provider, the Port, its commissioners, employees, and agents. Coverage shall include personal injury, bodily injury, including death, and broad form property damage, including loss of use of property, occurring during or in any way related to Provider's operations, in an amount not less than \$1,000,000 combined single limit per occurrence. Such insurance shall reference the Contract number and shall name the Port, its Commissioners, employees, and agents as additional insureds.

9.2 Workers' Compensation Coverage; Employers' Liability Coverage

Provider shall maintain workers compensation and employers' liability coverage for all Provider's employees who are subject to Oregon's Workers' Compensation statute (and/or Provider's domicile state, if different), either as a carrier-insured employer or as a self-insured employer as provided by ORS 656.407. If Provider's domicile state is a monopolistic state, employers stop gap liability insurance may be substituted for employers' liability coverage

9.3 Certificates

9.3.1 Certificates Required

Prior to full execution of this Contract, Provider shall furnish the Port with:

- a)** certificates referencing this Contract (by number, if known), coverage dates, amount, and type of insurance required by this Contract; and
- b)** a copy of the endorsement or policy provision providing additional insured status under the commercial general liability and automobile liability policies.

9.3.2 Certificate Management; Notice Requirement

When the period of Provider's performance under this Contract exceeds the coverage period stated on a certificate, prior to the certificate expiration date Provider or its insurer must furnish updated certificates demonstrating continuous coverage. Provider or its insurer must give the Port not less than thirty (30) days' written notice before cancellation, non-renewal, or material change of any policy (except ten (10) days for non-payment of premium).

10 BREACH OF CONTRACT

10.1 Generally

Provider acknowledges that its breach of its obligation to deliver promised quantities of Goods within the time periods set forth in this Contract may result in curtailment or cessation of critical Port operations, and that such curtailment or cessation may cause substantial harm to the Port including without limitation incidental and consequential damages

10.2 Cure; Remedies

Provider must cure any breach of this Contract within the shortest reasonable time after Provider first has actual notice of the breach or the Port notifies Provider of the breach, whichever is earlier. If Provider fails to cure a breach in accordance with this subsection, the Port may exercise one or more of the following remedies:

10.3 Substitute Goods

The Port may terminate that part of this Contract affected by the breach upon written notice to Provider, may obtain substitute goods in a reasonable manner, and may recover from Provider the amount by which the price for those substitute goods exceeds the price for the terminated Goods.

10.4 Suspension of Orders

Pending a decision to terminate all or part of this Contract under this Section, the Port may unilaterally order Provider to suspend all or part of the ordered Goods. If the Port terminates all or part of this Contract after such a suspension, Provider shall be entitled to compensation only for Goods accepted by the Port and delivered as required by this Contract prior to the date of termination but not for any Goods delivered after the Port-ordered suspension date. If the Port suspends certain orders and later requires Provider to resume the delivery of those Goods, Provider shall be entitled to reasonable damages incurred, if any, as a result of the suspension.

10.5 Default

If the breach is material, the Port may declare Provider in default, and the Port may pursue any remedy available for a default.

10.6 Recovery of Amounts Due for Breach

To recover any amounts Provider owes to the Port due to Provider's material or non-material breach of this Contract, the Port may withhold such amounts from any Port payments to Provider, including but not limited to payments made under this Contract or under any other agreement between the parties. Provider's default under this Contract will be, at the Port's option, a default under any other agreement between the parties.

10.7 Contractual Remedies Not Exclusive

The Port shall have all remedies available to the Port under this Contract, at law, and in equity, including reasonable attorneys' fees and costs incurred in any action to enforce the Port's rights under this Contract. All available remedies are cumulative and may be exercised singularly or concurrently.

11 TERMINATION FOR CONVENIENCE

The Port may terminate all or part of this Contract at any time for its own convenience by written notice to Provider. Upon termination under this Section, Provider shall be entitled to compensation for all Goods & Services delivered to and accepted by the Port prior to Provider's actual notice of the termination or the receipt of the written notice of termination, whichever is earlier, plus Provider's reasonable costs actually incurred in closing out the Contract. Provider shall not be entitled to compensation for any Goods & Services ordered but not yet delivered and accepted by Port prior to Provider's actual notice of the termination or receipt of written notice of termination.

12 STATUTORILY-REQUIRED PROVISIONS

12.1 Taxes

Provider represents and warrants that Provider has complied with the tax laws of the State of Oregon or a political subdivision of the State of Oregon, including but not limited to ORS 305.620 and ORS chapters 316, 317 and 318. Provider covenants that Provider will continue to comply with the tax laws of the State of Oregon or a political subdivision of the State of Oregon during the term of this Contract. Provider's failure to comply with the tax laws of the State of Oregon or a political subdivision of the State of Oregon before Provider executed this Contract or during the term of this Contract will be a default for which the Port may terminate the Contract and seek damages and other relief available under the terms of this Contract and under applicable law. [Required by ORS 279B.045]

12.2 Payment for Labor or Material

As a condition of this Contract, Provider shall make payment promptly, as due, to all persons supplying to Provider labor or material for Provider's performance under this Contract. [Required by ORS 279B.220(1)]

12.3 Contributions to the Industrial Accident Fund

As a condition of this Contract, Provider shall pay all contributions or amounts due the Industrial Accident Fund from Provider or Provider's subcontractor incurred in the performance of this Contract. [Required by ORS 279B.220(2)]

12.4 Income Tax Withholding

As a condition of this Contract, Provider shall pay to the Oregon Department of Revenue all sums withheld from employees pursuant to ORS 316.167. [Required by ORS 279B.220(4)]

12.5 Workers' Compensation

As a condition of this Contract, all subject employers performing services under this Contract are either employers that will comply with ORS 656.017 or employers that are exempt under ORS 656.126. [Required by ORS 279B.230(2)]

12.6 Medical Care for Employees

As a condition of this Contract, Provider shall promptly, as due, make payment to any person, co-partnership, association or corporation, furnishing medical, surgical and hospital care services or other needed care and attention, incident to sickness or injury, to the employees of Provider, of all sums that Provider agrees to pay for such services and all moneys and sums that Provider collected or deducted from the wages of employees under any law, contract or agreement for the purpose of providing or paying for such services. [Required by ORS 279B.230(1)]

12.7 Liens and Claims Prohibited

As a condition of this Contract, Provider shall not permit any lien or claim to be filed or prosecuted against the Port, the state, any county, any school district, any municipality, any municipal corporation, or any subdivision thereof, on account of any labor or material furnished. [Required by ORS 279B.220(3)]

13 MISCELLANEOUS PROVISIONS

13.1 Time of Essence

Time is of the essence with respect to all dates and time periods in this Contract.

13.2 Contingencies

Neither party will be responsible for failure to perform the party's obligations under this Contract due to contingencies beyond the party's reasonable control, including but not limited to earthquakes, floods, tornadoes, and other acts of nature, fires, epidemics, wars, riots, revolutions, acts of civil or military authorities, sabotage, or nuclear incidents. If any obligation of a party will be delayed by a contingency, the party will promptly notify the other party. Each party will use commercially reasonable efforts to remove the contingency as soon as practicable.

13.3 Law of Oregon; Venue

ORS 15.320 provides that Oregon law applies to this Contract. The parties also agree that Oregon law applies to this Contract, even if ORS 15.320 is determined to be inapplicable or invalid, without reference to any conflict of laws provision that would call for the application of the law of any other jurisdiction. Any suit, action, or other proceeding arising out of or related to this Contract shall only be brought in a state or federal court located in Multnomah County, Oregon, which court's jurisdiction shall be exclusive. To the fullest extent permitted by applicable law, Provider shall be deemed to have irrevocably waived any objections to personal jurisdiction, venue, and objections based on forum non convenienc, and further agrees to appear and submit to the jurisdiction of such courts in connection with any suit, action or other proceeding arising out of or related to this Contract.

13.4 Successors and Assigns

This Contract shall bind the parties and their permitted assignees.

13.5 Provider Identification

Provider shall furnish to the Port Provider's employer identification number, as designated by the Internal Revenue Service.

13.6 No Waiver of Legal Rights

A waiver by a party of any breach by the other shall not be deemed to be a waiver of any subsequent breach.

13.7 Modification

This Contract may be modified only by a writing signed by both parties. No oral modification shall be effective.

13.8 Attorney Fees

The prevailing party on a claim shall be entitled to reasonable attorney fees with respect to the claim at trial and on appeal in an action brought with respect to this Contract.

13.9 Permissive Cooperative Procurement Allowed

Other public contracting agencies may establish contracts or price agreements under the terms, conditions, and prices of this Contract. Provider agrees to extend the terms, conditions, and prices of this Contract to any purchasing contracting agency, as that term is defined at ORS 279A.200 (1)(h). Contracts or price agreements between Provider and purchasing public contracting agencies are entirely independent of and have no effect upon this Contract.

13.10 Counterparts, Execution, Electronic Signatures

This Contract may be executed in counterparts. This Contract may be executed using original signatures, facsimile signatures, or only with the Port's prior approval, Electronic Signatures as defined in the Electronic Signatures in Global and National Commerce Act, that can be authenticated. Under ORS 84.014, Provider's consent is not required for this Contract to be executed using Electronic Signatures. Even if ORS 84.014 is determined to be inapplicable or invalid, Provider grants such consent.

13.11 Integration

This Contract contains the entire agreement between the parties regarding the subject matter of this Contract and supersedes all prior written or oral discussions or agreements regarding the subject matter of this Contract.

13.12 Attachments

Any exhibits, schedules, and other attachments referenced in this Contract are part of this Contract.

13.13 Authority of Signers

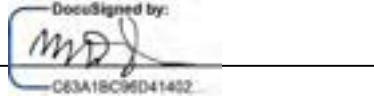
The individuals signing below warrant that they have full authority to execute this Contract on behalf of the party for which they sign.

[Signature page follows]

Provider:

Safeware, Inc.

By:


C63A18C96D41482

Print name: Daric Simons

As its: COO

Date signed: 3/31/2021

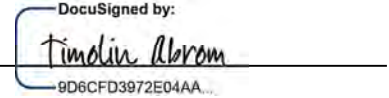
Phone: 3016831234

Email: dsimons@safewareinc.com

Port:

Port of Portland

By:


9D6CFD3972E04AA...

Print name: Timolin Abrom

As its: Contracts and Procurement Mgr.

Date signed: 3/31/2021

Approved as to legal sufficiency for the
Port of Portland


Eric J. Aust
Counsel for the Port of Portland

ATTACHMENT A

DETAILED SPECIFICATIONS FOR PUBLIC SAFETY CATEGORIES

PUBLIC SAFETY, EMERGENCY PREPAREDNESS, SAFETY EQUIPMENT AND SOLUTIONS

1. Personal Protective Equipment

Equipment worn to protect the individual from hazardous materials and contamination in the workplace, including a chemical/biological threat environment. Examples include the following: respirators, such as N95 and SCBA; gloves such as medical nitrile gloves and cryogenic gloves; protective clothing, such as isolation gowns and wildland firefighting gear, eye protection, helmets, safety footwear, respiratory protective equipment, SCBA's, and all other protective items worn on the person.

2. Explosive Device Mitigation and Remediation Equipment

Equipment providing for the mitigation and remediation of explosive devices in a CBRNE environment such as:

- Bomb Search Protective Ensemble for Chemical/Biological Response
- Chemical/Biological Undergarment for Bomb Search Protective Ensemble
- Cooling Garments to manage heat stress
- Robots; Robot Upgrades
- Ballistic Threat Body Armor & Helmets
- Blast and Ballistic Threat Eye Protection
- Blast and Overpressure Threat Ear Protection
- Fire Resistant Gloves
- Disarmer/Disrupter
- Real Time X-Ray Unit, Portable X-Ray Unit
- CBRNE Compatible Total Containment Vessel (TCV)
- CBRNE Upgrades for Existing TCV
- Fiber Optic Kit (inspection or viewing)
- Tents, standard or air inflatable for chem/bio protection
- Inspection mirrors
- Ion Tract Explosive Detector
- Z Ray Equipment

- All other EOD Equipment

3. CBRNE Operational and Search and Rescue Equipment

Equipment providing a technical search and rescue capability for a CBRNE environment, such as:

- Hydraulic tools; hydraulic power unit
- Listening devices, hearing protection
- Search cameras (Including thermal and infrared imaging)
- Night Vision
- Radiological isotope identifying detectors
- Breaking devices (Including spreaders, saws, and hammers)
- Lifting devices (including air bag systems, hydraulic rams, jacks, ropes, and block and tackle)
- Blocking and bracing materials
- Evacuation chairs (for evacuation of disabled personnel)
- Ventilation fans
- All other CBRNE operational and search and rescue equipment

4. Information Technology

Equipment and services providing Information Technology, such as:

- Servers
- Switches
- Software
- Monitors and wall displays for Real time Crime Centers
- Cloud services
- All other Information Technology for Emergency and Public Preparedness

5. Cyber Security Enhancement Equipment and Services

Equipment and services providing cyber security enhancement, such as:

- Secure appliances
- Filter switches
- Filters
- Securer cloud services
- All other cyber security enhancement equipment and services for Emergency and Public Preparedness

6. Interoperable Communications Equipment

Equipment and systems providing connectivity and electrical interoperability between local and interagency organizations to coordinate CBRNE response operations. This includes system design, installation, service, and maintenance. Products include:

- CAD / RMS fusion equipment
- Software and services
- Land/Mobile. Two-way in-suit communications (secure, hands-free, fully duplex, optional), including air-to-ground capability (as required)
- Antenna systems
- Personnel Alert Safety System (PASS) - (location and physiological monitoring systems optional)
- Personnel Accountability Systems
- Individual/portable radios, software radios, portable repeaters, radio interconnect systems, satellite phones, batteries, chargers, and battery conditioning systems
- Computer systems designated for use in an integrated system to assist with detection and communication efforts (must be linked with integrated software packages designed specifically for chemical and/or biological agent detection and communication purposes)
- Portable Meteorological Station (monitors temperature, wind speed, wind direction and barometric pressure at a minimum)
- Commercially available crisis management software
- Mobile Display Terminals
- All other interoperable communications equipment

7. Detection Equipment

Equipment to sample, detect, identify, quantify, and monitor for chemical, biological, radiological/nuclear, and explosive agents throughout designated areas or at specific points. Such items include:

- Bioassays
- PID
- Radiation Detection
- PCR
- All other detection equipment

8. Decontamination Equipment

Equipment and material used to clean, remediate, remove, or mitigate chemical and biological contamination. Such items include:

- Decontamination system for individual and mass application with environmental controls, water heating system, showers, lighting, and transportation (trailer)
- Decon7/Extraction Litters/roller systems
- Runoff Containment Bladder(s), decontamination shower waste collection with intrinsically-safe evacuation pumps, hoses, connectors, scrub brushes, nozzles
- Spill containment devices
- Overpack drums
- Cadaver bags
- Hand carts
- Waste water classification kits/strips
- HEPA vacuum for dry decontamination
- Disinfectants
- Shelters
- Modesty kits
- All other decontamination equipment

9. Medical

Medical supplies, such as:

- Trauma kits
- Tourniquets
- Tactical medical kits
- AED's (Portable, personal, and medical automatic external defibrillators, AED trainers, accessories, and replacement parts)
- First aid kits, refills, and blood borne pathogen response kits
- Burn care
- Medicinals such as antacids, aspirin, non-aspirin pain relief, cold and sinus medication
- Skin care products such as heavy-duty cleansers, medicated and protective skin creams, insect repellents, poison ivy relief, sunscreen
- Heat-Stress relief such as fluid replacement drinks and coolers
- All other medical supplies related to emergency and public preparedness

10. Power

Equipment used to provide power, such as:

- Generators
- Batteries
- All other equipment to provide power

11. CBRNE Reference Materials

Reference materials designed to assist emergency first responders in preparing for and responding to a CBRNE incident. This includes but is not limited to the following:

- Jane's books
- Training books, including but not limited to, NFPA Guide to hazardous materials, NIOSH Hazardous Materials Pocket Guide, North American Emergency Response Guide, First Responder Job Aids, etc.
- Reference and training videos
- All other CBRNE reference materials

12. CBRNE Incident Response Vehicles

Any emergency and public preparedness vehicles, including: Command vehicles, hazmat rigs, bomb trucks, armored vehicles, ATV's, and all other CBRNE incident response vehicles.

13. Terrorism Incident Prevention Equipment

Any emergency and public preparedness terrorism incident prevention equipment including: area monitoring, situational awareness equipment, CWA, stand-off detection, and all other terrorism incident prevention equipment

14. Physical Security Enhancement Equipment

Any equipment, such as CCTV, access control, LPR, radar and all other physical security enhancement equipment, including installation necessary to enhance the physical security of critical infrastructure such as system design, installation, service, and maintenance

15. Inspection and Screening Systems

- Millimeter
- X Ray
- Gamma Ray
- Thermal
- Infrared
- Proximity
- All other inspection and screening systems

16. Animal and Plants

Any animal and plants such as bomb sniffing dogs, drug sniffing dogs and all other animal and plants for the provision of emergency and public preparedness.

17. CBRNE Prevention and Response Watercraft

Watercraft equipment and any services such as CBRNE boats, box boats and all other CBRNE prevention and response watercraft.

18. CBRNE Aviation Equipment

Aviation equipment and any services such as helicopters and associated maintenance, UAV, UAW and accessories, drones, aviation mapping, software and all other CBRNE aviation equipment.

19. CBRNE Logistical Support Equipment

Logistical support equipment and any services such as control and command vehicles, NIMS accessories, traffic control items and all other CBRNE logistical support equipment.

20. Intervention Equipment

- Ballistic protection
- Situational awareness equipment
- All other intervention equipment

21. Related Products and Services

Any related emergency and public preparedness equipment, supplies, and services offered by supplier.

22. All Other Non-Listed Emergency and Public Preparedness, Law Enforcement, and Fire Equipment available through Supplier

Equipment, supplies, materials, and services supplier offers but does not appear specifically in the above categories.

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BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF

AUTHORIZATION TO APPLY FOR AND ACCEPT, IF) 24-0XX
AWARDED, FISCAL YEAR 2025-2026 BOATING)
SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM)
FUNDING FROM THE STATE OF CALIFORNIA DEPARTMENT)
OF PARKS AND RECREATION, DIVISION OF BOATING AND)
WATERWAYS IN THE ANTICIPATED AMOUNT OF \$104,136.00)

WHEREAS, funding from the Boating and Safety and Enforcement Financial Aid Program helps support the provision of necessary law enforcement services on the waterways of Amador County; and

WHEREAS, Harbors and Navigation Code Section 663.7 and California Code of Regulations Section 6593 together require that certain assurance be provided as a condition of receiving such financial aid; and

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the Amador County Sheriff, or his designee, is hereby authorized and directed on behalf of the COUNTY OF AMADOR, a political subdivision of the State of California, to submit an application to the California Department of Parks and Recreation, Division of Boating and Waterways for the Boating Safety and Enforcement Financial Aid Program for Fiscal Year 2025-26, and accept, if awarded, funding in the anticipated amount of \$104,136.00, and to have signature authority on all program-related documents, and to do and perform everything necessary to carry out the purpose of this Resolution; and

BE IT FURTHER RESOLVED that the County is authorized to participate in the Fiscal Year 2025-26 Boating Safety and Enforcement Financial Aid Program, that it shall expend on boating safety program not less than an amount equal to 100% of the amount received by the county from personal property taxes on vessels, and that the County Auditor is authorized to certify the amount of prior year vessel taxes received by the County.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of November 2024 by the following vote:

AYES:

NOES:

ABSENT:

Chairman, Board of Supervisors

ATTEST:

Jennifer Burns, Clerk of the Board



Exhibit I

GENERAL DESCRIPTION OF BOATING SAFETY
AND ENFORCEMENT PROGRAM (BS&E)

The geographical make-up of Amador County dictates the need for one full-time deputy sheriff during the fiscal year and the addition of part-time deputy sheriffs during the summer months, weekends and holidays.

Amador County has seven reservoirs and twelve miles of Wild River. The high elevation lakes allow for all types of water activities. There are Boy Scout camps located at each of these lakes during the summer months. The low elevation lakes vary in their usage and year round activity. The largest, Lake Camanche, allows for all water activities and is open to the public year round. Lake Amador allows for fishing and swimming and is open to the public year round. Lake Pardee, which is a primary water source for the East Bay Municipal Utility District (EBMUD) only allows for fishing and is closed during the winter months. Security and water quality are a high priority within the EBMUD law enforcement section, which the Amador County Sheriff's Office plays an integral part in through a contract for law enforcement services. Thus the Amador County Sheriff's Office still patrols Lake Pardee on a routine basis year round.

A full-time deputy sheriff assisted by part-time deputies (summer months) conducts patrols by boat of Amador County waterways. The patrol of waterways is on a regular non-scheduled basis. Patrol of Amador County's waterways is conducted to gain compliance with boating statues and boating safety.

Department deputies conduct all scuba activities along with search and rescue operations under the direction of a department captain.

Presentations concerning boating safety are made at community gatherings throughout the county as well as in the county school system year round.

It is the desire of the Amador County Sheriff's Office to educate the public, provide boating safety, and enhance the public's boating experience through the continued participation in the Boating Safety and Enforcement Program.

PROUD TO SERVE • READY TO PROTECT

700 COURT STREET • JACKSON, CA 95642 • (209) 223-6500 • FAX (209) 223-1609
ADMINISTRATION (209) 223-6515 • EMERGENCY SERVICES (209) 223-6384 • CIVIL (209) 223-6544
CORONER (209) 223-6754 • JAIL (209) 223-6522



Fiscal Year 2025-2026

Agency Amador County Sheriff

County Amador

Total estimated costs are offset by the estimated prior year vessel taxes received by the county to determine the maximum amount of financial aid you are eligible for. Vessel taxes received by the county represent 100% of the amount received by the county from the share of personal property taxes on vessels allocated to the County General Fund for boating safety and enforcement activities. Report on line 1 the estimated amount of prior year vessel taxes you anticipate you will receive.

1. Estimated boat tax revenues from prior fiscal year \$ 26,008.07

C e r t i f i c a t i o n

I attest that I am a duly authorized representative of the auditor's office of
Amador county/city;
and that this calculation results in the best estimate of boat tax revenues
for the fiscal year noted.

Tacy Oneto Rouen
SIGNATURE

11/04/2024
DATE

Tacy Oneto Rouen, Auditor-Controller
TYPED NAME AND TITLE

209-223-6363
TELEPHONE



Application for Financial Aid -- 801 Fiscal Year 2025-2026

Agency Amador County Sheriff

County Amador

Address 700 Court Street, Jackson, CA 95642

General Description of Boating Safety and Enforcement Programs:

(Give a comprehensive description of all programs in the County. If more space is needed, please attach a separate sheet).

Listed and attached in exhibit 1.

Waterways to be Patrolled					Estimated Density by Quarter ^{a/}			
Lakes, Open Ocean	Area in Square Miles	Primary Usage ^{b/}	Type(s) of Patrols ^{c/}	FT or PT ^{d/}	1st	2nd	3rd	4th
1. Lake Camanche	12	B	On water	FT	400	50	50	400
2. Lake Pardee	4	A	On water	PT	200	100	250	250
3. Lake Amador	1	B	On water	PT	50	30	60	70
4. Bear River Reservoir	2	B	On water	PT	30	10	1	20
5. Silver Lake	2	B	On water	PT	30	10	1	20
6. Salt Springs Reservoir	2	B	On water	PT	5	5	1	5
7. Lake Tabeaud	1	B	On water	PT	10	5	3	10
8.								
9.								
10.								
11.								
12.								
13.								
14.								
Rivers	Length in Miles	Primary Usage ^{b/}	Type(s) of Patrols ^{c/}	FT or PT ^{d/}	1st	2nd	3rd	4th
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

a/ Enter the highest number of boats on the waterway at any one time on any one day in each quarter, excluding holidays and holiday weekends.
 b/ A = Fishing; B = Combined recreational boating activities (fishing, water skiing, pleasure boating, etc.)
 c/ On-water, foot, truck/vehicle, and/or air
 d/ FT = Full-time; PT = Part-time. If less than full-time, specify patrol schedule on a separate sheet.



**Boating Safety and Enforcement Aid Program
Proposed Program Costs -- 801.1
Fiscal Year 2025-2026**

Agency Amador County Sheriff

Address 700 Court Street, Jackson, CA 95642

County Amador

Proposed Program Costs

1. Personnel (Form 801.2)	\$129,556.49
2. Operations, Maintenance and Equipment (Form 801.3) ^{a/}	\$27,015.00
3. Total direct BS&E proposed program cost (2+3)	\$156,571.49
4. Administrative costs ^{b/}	\$1,395.00
5. Total BS&E proposed program costs (3+4)	\$157,966.49
6. Less: Boat Taxes (Form 801.4)	\$26,008.07
7. Total Net Proposed Program Cost (5-6)	\$131,958.42

a/ New applicant agencies should use 30% of personnel costs to estimate operations, maintenance and equipment costs in lieu of form 801.3.

b/ Administrative costs cannot exceed five percent of direct BS&E proposed program cost (line 3).

County Authorized Representative:

SIGNATURE

DATE

TYPED NAME AND TITLE

TELEPHONE



**Boating Safety and Enforcement Aid Program
Proposed Personnel Costs -- 801.2
Fiscal Year 2025-2026**

Agency Amador County Sheriff County Amador

Proposed Personnel Costs

Employee Compensation

	Title (NO NAMES)	Grade	No. Hours or Months	Pay per Hour or Month	Total Compensation
1.	Marine Deputy	E	1,305.00	\$45.16	\$58,933.80
2.	Extra Help	C	370.00	\$61.44	\$22,732.80
3.	Extra Help	C	90.00	\$61.44	\$5,529.60
4.	Extra Help	C	90.00	\$61.44	\$5,529.60
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13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.	Total		1,855.00		\$92,725.80

22. Average Customary Fringe Benefit Percent 39.72000000%

23. Total Proposed Personnel Costs \$129,556.49





Boating Safety and Enforcement Aid Program Proposed Operations, Maintenance and Equipment Costs -- 801.3 Fiscal Year 2025-2026

	Agency <u>Amador County Sheriff</u>	County <u>Amador</u>	
<i>Patrol Vessels:</i>	Fuel <u>\$4,500.00</u> + Repair <u>\$8,500.00</u> + Storage <u>\$2,400.00</u> = \$		<u>15,400.00</u>
<i>Vehicles:</i>	Miles <u>4,500</u>	Mileage Allowance <u>0.67</u> =	<u>3,015.00</u>

LIST OTHER O&M AND EQUIPMENT

1. Radio Maintenance Contract for Marine Program	\$ <u>1,500.00</u>
2. Miscellaneous Boating Equipment	\$ <u>4,500.00</u>
3. Utilities	\$ <u>2,000.00</u>
4. Insurance for (2) boats and (2) PWCs	\$ <u>600.00</u>
5.	\$ _____
6.	\$ _____
7.	\$ _____
8.	\$ _____
9.	\$ _____
##	\$ _____
11.	\$ _____
12.	\$ _____
13.	\$ _____
14.	\$ _____
15.	\$ _____
16.	\$ _____
17.	\$ _____
18.	\$ _____
19.	\$ _____
20.	\$ _____
21.	\$ _____
22.	\$ _____
23.	\$ _____
24.	\$ _____
25.	\$ _____
Total	\$ <u>27,015.00</u>



Fiscal Year 2025-2026

Agency Amador County Sheriff

County Amador

Total estimated costs are offset by the estimated prior year vessel taxes received by the county to determine the maximum amount of financial aid you are eligible for. Vessel taxes received by the county represent 100% of the amount received by the county from the share of personal property taxes on vessels allocated to the County General Fund for boating safety and enforcement activities. Report on line 1 the estimated amount of prior year vessel taxes you anticipate you will receive.

1. Estimated boat tax revenues from prior fiscal year \$ _____

C e r t i f i c a t i o n

I attest that I am a duly authorized representative of the auditor's office of _____ county/city;
and that this calculation results in the best estimate of boat tax revenues for the fiscal year noted.

SIGNATURE

DATE

TYPED NAME AND TITLE

TELEPHONE

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AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Director of Transportation and Public Works 

DATE: November 12, 2024

SUBJECT: State Route 88 Pine Grove Corridor Improvement Project;
Amendment to Purchase Agreement with Sunrise Square Corporation
APN: 030-200-077

CONTACT: Richard Vela (223-6457)

Overview

In general, the State Route 88 Pine Grove Corridor Improvement Project (Project) will improve the State Route 88 corridor through the town of Pine Grove. These planned improvements will include: construction of sidewalks, shoulder widening and bicycle lanes, installation of signals, intersection modifications, construction of additional turn lanes, and reconstructing various portions of the highway to make geometric improvements. The implementation of these corridor improvements will meet the long-term operational, congestion, and safety needs while advancing the broad community development goals of the region, County and Pine Grove.

On February 19, 2021 the County entered into a Purchase Agreement with Sunrise Square Corporation for a Temporary Construction Easement (TCE) to facilitate the Project improvements. As a result of delays in funding for the project, the County was not able to start construction of the Project within the time period as referenced in the Purchase Agreement dated February 19, 2021. As described in the amended Purchase Agreement, the County will pay an additional \$6,800 to extend the TCE for an additional 22 months to December 21, 2027.

Requested Actions:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

Fiscal Impact

This work is funded with revenue from the Regional Transportation Improvement Program (RTIP). The Amador County Transportation Commission (ACTC) is the Project Sponsor. Funding is currently programmed by ACTC accordingly in the RTIP. Current funding is for Right-of-way Appraisal and Acquisition (R/W) component phase work only. Amador County (County) is receiving reimbursement for eligible project expenses by invoicing California Department of Transportation directly in arrears. The project is included in the current fiscal year Adopted Department Budget.

Attachments:
BRI Transmittal
Amended Purchase Agreement



**BENDER
ROSENTHAL
INCORPORATED**

TRANSMITTAL

Date: October 30, 2024

via FedEx

To: Richard Vela

From: Rebekah Green

RE: Pine Grove Improvement Project / Sunrise Square
APN: 030-200-077

Enclosed are the following documents for signatures:

1. Amendment to Temporary Construction Easement
2. W-9

Please issue a check for \$6,800 made payable to Sunrise Square Corporation.

Please mail me the check and executed Amendment to the Temporary Construction Easement at the address below.

Should you have any questions, please feel free to contact me at (916) 716-5285 or via email: r.green@benderrosenthal.com

Sincerely,


Rebekah Green
Project Manager

Enclosures:

AMENDMENT TO TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

Assessor Parcel #	Caltrans Parcel #	Owner	Site Address	Project
030-200-077	17093	Sunrise Square Corporation	20022 State Route 88, Pine Grove, CA 95666	State Route 88/Pine Grove Improvement Project

WHEREAS, Sunrise Square Corporation, ("Grantor") and the County of Amador, a political subdivision of the State of California ("County"), have heretofore entered into that certain Purchase Agreement for a Temporary Construction Easement dated February 19, 2021 which contract sets forth the terms and conditions under which the County acquired certain rights for the State Route 88/Pine Grove Improvement Project and the area required is referenced hereto as Exhibit "A".

WHEREAS, Subsequent to entering into said contract the County now desires to perform the work of constructing the State Route 88/Pine Grove Improvement Project as provided in paragraph 5 of said Purchase Agreement.

WHEREAS, By reasons of the foregoing it is now the desire of the parties hereto to amend said Purchase Agreement.

NOW, THEREFORE, It is agreed by and between the parties hereto as follows:

As a result of delays in funding for the project, the County was not able to start the construction of the aforementioned State Route 88/Pine Grove Improvement Project within the time period as referenced in the Purchase Agreement dated February 19, 2021, and described in clause 5 of the Purchase Agreement. The County shall pay the Grantor an additional sum of SIX THOUSAND EIGHT HUNDRED DOLLARS (\$6,800) to extend the Temporary Construction Easement for an additional 22 months beginning February 21, 2026, and terminate on December 21, 2027.

The parties to this contract shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the USDOT-Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R Part 21 and 28 C.F.R Section 50.3.

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this contract.

All other terms and conditions of the Purchase Agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this ___ day of _____, 2024

Grantor: Sunrise Square Corporation

By: Sharon J. Lundgren
 Name: SHARON J LUNDGREN
 Its: PRESIDENT

APPROVED:

By: _____, Chairman
 Amador County Board of Supervisors

ATTEST:
 CLERK OF THE BOARD OF SUPERVISORS
 AMADOR COUNTY

By: _____
 Clerk of the Board of Supervisors

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AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Director of Transportation and Public Works 

DATE: November 12, 2024

SUBJECT: State Route 88 Pine Grove Corridor Improvement Project;
Amendment to Purchase Agreement with Pine Grove Community Services District
APN: 030-200-131

CONTACT: Richard Vela (223-6457)

Overview

In general, the State Route 88 Pine Grove Corridor Improvement Project (Project) will improve the State Route 88 corridor through the town of Pine Grove. These planned improvements will include: construction of sidewalks, shoulder widening and bicycle lanes, installation of signals, intersection modifications, construction of additional turn lanes, and reconstructing various portions of the highway to make geometric improvements. The implementation of these corridor improvements will meet the long-term operational, congestion, and safety needs while advancing the broad community development goals of the region, County and Pine Grove.

On July 2, 2020 the County entered into a Purchase Agreement with Pine Grove Community Services District for a Temporary Construction Easement (TCE) to facilitate the Project improvements. As a result of delays in funding for the project, the County was not able to start construction of the Project within the time period as referenced in the Purchase Agreement dated July 3, 2020. As described in the amended Purchase Agreement, the County will pay an additional \$4,900 to extend the TCE for an additional 19 months to January 11, 2028.

Requested Actions:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

Fiscal Impact

This work is funded with revenue from the Regional Transportation Improvement Program (RTIP). The Amador County Transportation Commission (ACTC) is the Project Sponsor. Funding is currently programmed by ACTC accordingly in the RTIP. Current funding is for Right-of-way Appraisal and Acquisition (R/W) component phase work only. Amador County (County) is receiving reimbursement for eligible project expenses by invoicing California Department of Transportation directly in arrears. The project is included in the current fiscal year Adopted Department Budget.

Attachments:
BRI Transmittal
Amended Purchase Agreement

TRANSMITTAL

Date: October 30, 2024

via FedEx

To: Richard Vela

From: Rebekah Green

RE: Pine Grove Improvement Project / Pine Grove Community Services District
APN: 030-200-131

Enclosed are the following documents for signatures:

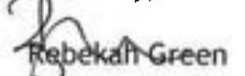
1. Amendment to Temporary Construction Easement
2. W-9

Please issue a check for \$4,900 payable to Pine Grove Community Services District.

Please mail me the check and executed Amendment to the Temporary Construction Easement at the address below.

Should you have any questions, please feel free to contact me at (916) 716-5285 or via email: r.green@benderrosenthal.com

Sincerely,


Rebekah Green
Project Manager

Enclosures:

AMENDMENT TO TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

Assessor Parcel #	Caltrans Parcel #	Owner	Site Address	Project
030-200-131	17083	Pine Grove Community Services District, a Public District, organized and operating under and by virtue of the laws of The State of California	14186 Irishtown Road, Pine Grove, CA 95665	State Route 88/Pine Grove Improvement Project

WHEREAS, Pine Grove Community Services District, a Public District, organized and operating under and by virtue of the laws of The State of California ("Grantor") and the County of Amador, a political subdivision of the State of California ("County"), have heretofore entered into that certain Purchase Agreement for a Temporary Construction Easement dated July 3, 2020 which contract sets forth the terms and conditions under which the County acquired certain rights for the State Route 88/Pine Grove Improvement Project and the area required is referenced hereto as Exhibit "A".

WHEREAS, Subsequent to entering into said contract the County now desires to perform the work of constructing the State Route 88/Pine Grove Improvement Project as provided in paragraph 5 of said Purchase Agreement.

WHEREAS, By reasons of the foregoing it is now the desire of the parties hereto to amend said Purchase Agreement.

NOW, THEREFORE, It is agreed by and between the parties hereto as follows:

As a result of delays in funding for the project, the County was not able to start the construction of the aforementioned State Route 88/Pine Grove Improvement Project within the time period as referenced in the Purchase Agreement dated July 3, 2020, and described in clause 5 of the Purchase Agreement. The County shall pay the Grantor an additional sum of FOUR THOUSAND NINE HUNDRED DOLLARS (\$4,900) to extend the Temporary Construction Easement for an additional 19 months beginning June 11, 2026, and terminate on January 11, 2028.

The parties to this contract shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the USDOT-Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R Part 21 and 28 C.F.R Section 50.3.

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this contract.

All other terms and conditions of the Purchase Agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this 31 day of July, 2024

Grantors: Pine Grove Community Services District, a Public District, organized and operating under and by virtue of the laws of The State of California

By: PGCSD

Name: Richard Schultz

Its: [Signature]

County: Amador County, a political subdivision of the State of California

APPROVED:

By: _____, Chairman
Amador County Board of Supervisors

ATTEST:
CLERK OF THE BOARD OF SUPERVISORS
AMADOR COUNTY

By: _____
Clerk of the Board of Supervisors

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AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Director of Transportation and Public Works 

DATE: November 12, 2024

SUBJECT: State Route 88 Pine Grove Corridor Improvement Project;
Amendment to Purchase Agreement with Volcano Telephone Company
APN: 030-200-076-508 and 030-200-078-508

CONTACT: Richard Vela (223-6457)

Overview

In general, the State Route 88 Pine Grove Corridor Improvement Project (Project) will improve the State Route 88 corridor through the town of Pine Grove. These planned improvements will include: construction of sidewalks, shoulder widening and bicycle lanes, installation of signals, intersection modifications, construction of additional turn lanes, and reconstructing various portions of the highway to make geometric improvements. The implementation of these corridor improvements will meet the long-term operational, congestion, and safety needs while advancing the broad community development goals of the region, County and Pine Grove.

On July 2, 2021 the County entered into a Purchase Agreement with Volcano Telephone Company for a Temporary Construction Easement (TCE) to facilitate the Project improvements. As a result of delays in funding for the project, the County was not able to start construction of the Project within the time period as referenced in the Purchase Agreement dated July 2, 2021. As described in the amended Purchase Agreement, the County will pay an additional \$4,000 to extend the TCE for an additional 17 months to December 2, 2026.

Requested Actions:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

Fiscal Impact

This work is funded with revenue from the Regional Transportation Improvement Program (RTIP). The Amador County Transportation Commission (ACTC) is the Project Sponsor. Funding is currently programmed by ACTC accordingly in the RTIP. Current funding is for Right-of-way Appraisal and Acquisition (R/W) component phase work only. Amador County (County) is receiving reimbursement for eligible project expenses by invoicing California Department of Transportation directly in arrears. The project is included in the current fiscal year Adopted Department Budget.

Attachments:
BRI Transmittal
Amended Purchase Agreement



**BENDER
ROSENTHAL
INCORPORATED**

TRANSMITTAL

Date: October 30, 2024

via FedEx

To: Richard Vela

From: Rebekah Green

RE: Pine Grove Improvement Project / Volcano Telephone
APN: 030-200-076-508 & 030-200-078-508

Enclosed are the following documents for signatures:

1. Amendment to Temporary Construction Easement
2. W-9

Please issue a check for \$4,000 made payable to Volcano Telephone Company.

Please mail me the check and executed Amendment to the Temporary Construction Easement at the address below.

Should you have any questions, please feel free to contact me at (916) 716-5285 or via email: r.green@benderrosenthal.com

Sincerely,


Rebekah Green
Project Manager

Enclosures:

AMENDMENT TO TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

Assessor Parcel #	Caltrans Parcel #	Owner	Site Address	Project
030-200-076-508 & 030-200-078-508	17092-1	Volcano Telephone a Corporation	20000 & 20004 State Highway 88, Pine Grove, CA 95665	State Route 88/Pine Grove Improvement Project

WHEREAS, Volcano Telephone Company, a Corporation, ("Grantor") and the County of Amador, a political subdivision of the State of California ("County"), have heretofore entered into that certain Purchase Agreement for a Temporary Construction Easement dated July 2, 2021 which contract sets forth the terms and conditions under which the County acquired certain rights for the State Route 88/Pine Grove Improvement Project and the area required is referenced hereto as Exhibit "A".

WHEREAS, Subsequent to entering into said contract the County now desires to perform the work of constructing the State Route 88/Pine Grove Improvement Project as provided in paragraph 7 of said Purchase Agreement.

WHEREAS, By reasons of the foregoing it is now the desire of the parties hereto to amend said Purchase Agreement.

NOW, THEREFORE, It is agreed by and between the parties hereto as follows:

As a result of delays in funding for the project, the County was not able to start the construction of the aforementioned State Route 88/Pine Grove Improvement Project within the time period as referenced in the Purchase Agreement dated July 2, 2021, and described in clause 7 of the Purchase Agreement. The County shall pay the Grantor an additional sum of FOUR THOUSAND ZERO DOLLARS (\$4,000) to extend the Temporary Construction Easement for an additional 17 months beginning July 2, 2025, and terminate on December 2, 2026.

The parties to this contract shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the USDOT-Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R Part 21 and 28 C.F.R Section 50.3.

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this contract.

All other terms and conditions of the Purchase Agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this __ day of _____, 2024

Grantors: Volcano Telephone Company, a Corporation

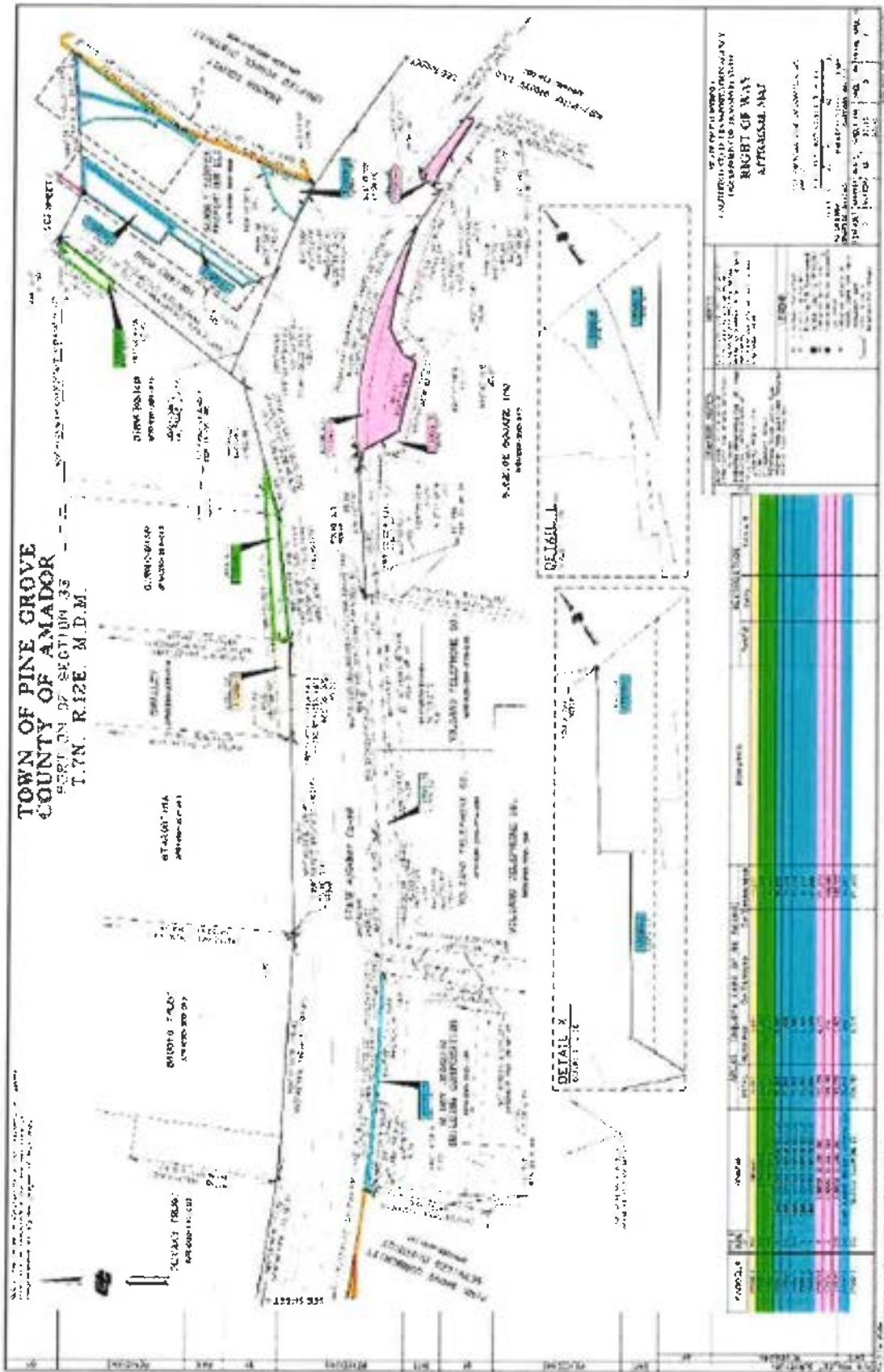
By: Sharon J. Lundgren
 Name: Sharon J. Lundgren
 Its: President

APPROVED:

By: _____, Chairman
 Amador County Board of Supervisors

ATTEST:
 CLERK OF THE BOARD OF SUPERVISORS
 AMADOR COUNTY

By: _____
 Clerk of the Board of Supervisors



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AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

PHONE: (209) 223-6429

FAX: (209) 223-6395


WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Director of Transportation and Public Works 

DATE: November 12, 2024

SUBJECT: State Route 88 Pine Grove Corridor Improvement Project;
Amendment to Purchase Agreement with Brett Birmingham
APN: 030-200-015 and 030-200-016

CONTACT: Richard Vela (223-6457)

Overview

In general, the State Route 88 Pine Grove Corridor Improvement Project (Project) will improve the State Route 88 corridor through the town of Pine Grove. These planned improvements will include: construction of sidewalks, shoulder widening and bicycle lanes, installation of signals, intersection modifications, construction of additional turn lanes, and reconstructing various portions of the highway to make geometric improvements. The implementation of these corridor improvements will meet the long-term operational, congestion, and safety needs while advancing the broad community development goals of the region, County and Pine Grove.

On March 9, 2021 the County entered into a Purchase Agreement with Brett Birmingham for a Temporary Construction Easement (TCE) to facilitate the Project improvements. As a result of delays in funding for the project, the County was not able to start construction of the Project within the time period as referenced in the Purchase Agreement dated March 9, 2021. As described in the amended Purchase Agreement, the County will pay an additional \$3,200 to extend the TCE for an additional 33 months to January 8, 2028.

Requested Actions:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

Fiscal Impact

This work is funded with revenue from the Regional Transportation Improvement Program (RTIP). The Amador County Transportation Commission (ACTC) is the Project Sponsor. Funding is currently programmed by ACTC accordingly in the RTIP. Current funding is for Right-of-way Appraisal and Acquisition (R/W) component phase work only. Amador County (County) is receiving reimbursement for eligible project expenses by invoicing California Department of Transportation directly in arrears. The project is included in the current fiscal year Adopted Department Budget.

Attachments:
BRI Transmittal
Amended Purchase Agreement



**BENDER
ROSENTHAL
INCORPORATED**

TRANSMITTAL

Date: October 30, 2024

via FedEx

To: Richard Vela

From: Rebekah Green

RE: Pine Grove Improvement Project / Birmingham
APN: 030-200-015 & 030-200-016

Enclosed are the following documents for signatures:

1. Amendment to Temporary Construction Easement
2. W-9

Please issue a check for \$3,200 made payable to Brett Birmingham.

Please mail me the check and executed Amendment to the Temporary Construction Easement at the address below.

Should you have any questions, please feel free to contact me at (916) 716-5285 or via email: r.green@benderrosenthal.com

Sincerely,



Rebekah Green
Project Manager

Enclosures:

AMENDMENT TO TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

Assessor Parcel #	Caltrans Parcel #	Owner	Site Address	Project
030-200-015	17089-1	Brett J. Birmingham, an unmarried man	19999 and 20005 State Highway 88 Pine Grove, CA 95665	State Route 88/Pine Grove Improvement Project
030-200-016	17089-2			

WHEREAS, Brett J. Birmingham, an unmarried man (“Grantor”) and the County of Amador, a political subdivision of the State of California (“County”), have heretofore entered into that certain Purchase Agreement for a Temporary Construction Easement dated March 9, 2021 which contract sets forth the terms and conditions under which the County acquired certain rights for the State Route 88/Pine Grove Improvement Project and the area required is referenced hereto as Exhibit “A”.

WHEREAS, Subsequent to entering into said contract the County now desires to perform the work of constructing the State Route 88/Pine Grove Improvement Project as provided in paragraph 7 of said Purchase Agreement.

WHEREAS, By reasons of the foregoing it is now the desire of the parties hereto to amend said Purchase Agreement.

NOW, THEREFORE, It is agreed by and between the parties hereto as follows:

As a result of delays in funding for the project, the County was not able to start the construction of the aforementioned State Route 88/Pine Grove Improvement Project within the time period as referenced in the Purchase Agreement dated March 9, 2021, and described in clause 7 of the Purchase Agreement. The County shall pay the Grantor an additional sum of THREE THOUSAND TWO HUNDRED DOLLARS (\$3,200) to extend the Temporary Construction Easement for an additional 33 months beginning April 8, 2025, and terminate on January 8, 2028.

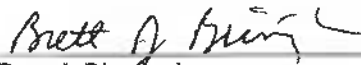
The parties to this contract shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the USDOT-Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R Part 21 and 28 C.F.R Section 50.3.

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this contract.

All other terms and conditions of the Purchase Agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this 31 day of July 31, 2024

Grantors: Brett J. Birmingham, an unmarried man


Brett J. Birmingham

County: Amador County, a political subdivision of the State of California

APPROVED:

By: _____, Chairman
Amador County Board of Supervisors

ATTEST:
CLERK OF THE BOARD OF SUPERVISORS
AMADOR COUNTY

By: _____
Clerk of the Board of Supervisors

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AMADOR COUNTY COMMUNITY DEVELOPMENT AGENCY
TRANSPORTATION & PUBLIC WORKS

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WEBSITE: www.amadorgov.org

EMAIL: PublicWorks@amadorgov.org

COUNTY ADMINISTRATION CENTER • 810 COURT STREET • JACKSON, CA 95642-2132

MEMORANDUM

TO: Board of Supervisors

FROM: Richard Vela, Director of Transportation and Public Works 

DATE: November 12, 2024

SUBJECT: State Route 88 Pine Grove Corridor Improvement Project;
Amendment to Purchase Agreement with Miner Joaquin Building Corporation
APN: 030-200-139

CONTACT: Richard Vela (223-6457)

Overview

In general, the State Route 88 Pine Grove Corridor Improvement Project (Project) will improve the State Route 88 corridor through the town of Pine Grove. These planned improvements will include: construction of sidewalks, shoulder widening and bicycle lanes, installation of signals, intersection modifications, construction of additional turn lanes, and reconstructing various portions of the highway to make geometric improvements. The implementation of these corridor improvements will meet the long-term operational, congestion, and safety needs while advancing the broad community development goals of the region, County and Pine Grove.

On April 26, 2021 the County entered into a Purchase Agreement with Miner Joaquin Building Corporation for a Temporary Construction Easement (TCE) to facilitate the Project improvements. As a result of delays in funding for the project, the County was not able to start construction of the Project within the time period as referenced in the Purchase Agreement dated April 26, 2021. As described in the amended Purchase Agreement, the County will pay an additional \$1,000 to extend the TCE for an additional 29 months to January 12, 2028.

Requested Actions:

1. Approve Amended Purchase Agreement; and
2. Authorize Chairman to sign agreement; and
3. Authorize issuance of check as specified in BRI Transmittal.

Fiscal Impact

This work is funded with revenue from the Regional Transportation Improvement Program (RTIP). The Amador County Transportation Commission (ACTC) is the Project Sponsor. Funding is currently programmed by ACTC accordingly in the RTIP. Current funding is for Right-of-way Appraisal and Acquisition (R/W) component phase work only. Amador County (County) is receiving reimbursement for eligible project expenses by invoicing California Department of Transportation directly in arrears. The project is included in the current fiscal year Adopted Department Budget.

Attachments:
BRI Transmittal
Amended Purchase Agreement



TRANSMITTAL

Date: October 30, 2024

via FedEx

To: Richard Vela

From: Rebekah Green

RE: Pine Grove Improvement Project / Miner Joaquin Building (Bank of Stockton)
APN: 030-200-139

Enclosed are the following documents for signatures:

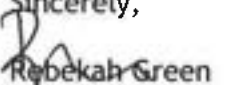
1. Amendment to Temporary Construction Easement
2. W-9

Please issue a check for \$1,000 made payable to the Bank of Stockton.

Please mail me the check and executed Amendment to the Temporary Construction Easement at the address below.

Should you have any questions, please feel free to contact me at (916) 716-5285 or via email: r.green@benderrosenthal.com

Sincerely,


Rebekah Green
Project Manager

Enclosures:

AMENDMENT TO TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

Assessor Parcel #	Caltrans Parcel #	Owner	Site Address	Project
030-200-139	17091	Miner Joaquin Building Corporation, a California Corporation	19892 State Route 88, Pine Grove CA 95665	State Route 88/Pine Grove Improvement Project

WHEREAS, Miner Joaquin Building Corporation ("Grantor") and the County of Amador, a political subdivision of the State of California ("County"), have heretofore entered into that certain Purchase Agreement for a Temporary Construction Easement dated April 26, 2021 which contract sets forth the terms and conditions under which the County acquired certain rights for the State Route 88/Pine Grove Improvement Project and the area required is referenced hereto as Exhibit "A".

WHEREAS, Subsequent to entering into said contract the County now desires to perform the work of constructing the State Route 88/Pine Grove Improvement Project as provided in paragraph 5 of said Purchase Agreement.

WHEREAS, By reasons of the foregoing it is now the desire of the parties hereto to amend said Purchase Agreement.

NOW, THEREFORE, It is agreed by and between the parties hereto as follows:

As a result of delays in funding for the project, the County was not able to start the construction of the aforementioned State Route 88/Pine Grove Improvement Project within the time period as referenced in the Purchase Agreement dated April 26, 2021, and described in clause 5 of the Purchase Agreement. The County shall pay the Grantor an additional sum of ONE THOUSAND DOLLARS (\$1,000) to extend the Temporary Construction Easement for an additional 29 months beginning August 12, 2025, and terminate on January 12, 2028.

The parties to this contract shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the USDOT-Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R Part 21 and 28 C.F.R Section 50.3.

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this contract.

All other terms and conditions of the Purchase Agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this 27 day of September, 2024

Grantor: Miner Joaquin Building Corporation, a California Corporation

By: John F Dentoni

Name: John F Dentoni

Its: CFO

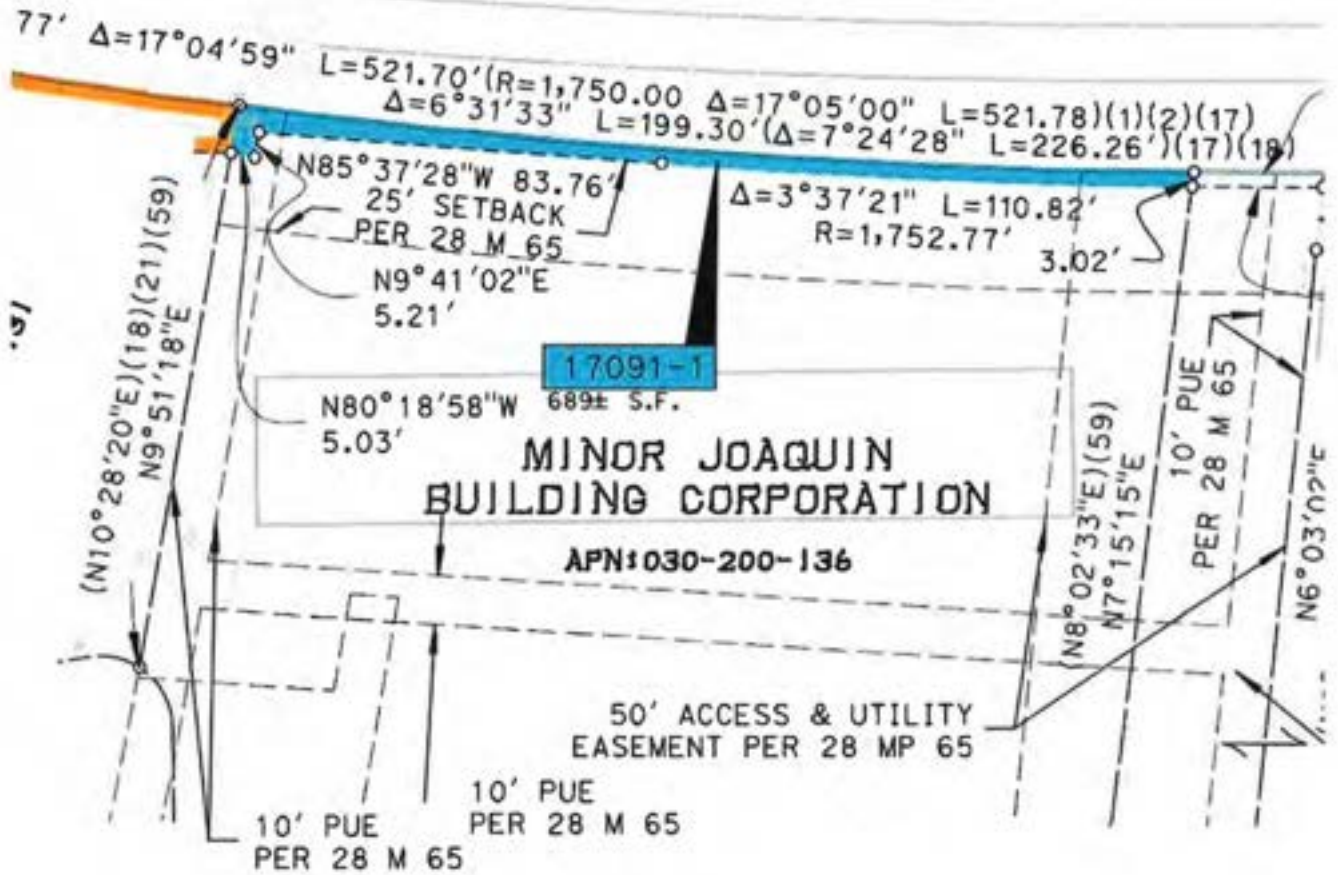
County: Amador County, a political subdivision of the State of California

APPROVED:

By: _____, Chairman
Amador County Board of Supervisors

ATTEST:
CLERK OF THE BOARD OF SUPERVISORS
AMADOR COUNTY

By: _____
Clerk of the Board of Supervisors



Parcel #	Code	Grantor	Total	Required	Remainder
17091-1	TTE	MINOR JOAQUIN BUILDING CORPORATION	35,446	689	34,757

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Frank Axe <faxe@amadorgov.org>

BHAB Appointee

3 messages

Jarret Benov <jbenov@amadorgov.org>
To: Frank Axe <faxe@amadorgov.org>

Tue, Nov 5, 2024 at 1:43 PM

Supervisor Axe,

Lt. Joshua Cazadd will be our new appointee to attend the BHAB meetings. He is out of the office this week, but will be back the following week. Could you please add him to the mailing list? jcazadd@amadorgov.org (phone ext. 509).

Jarret

Undersheriff Jarret Benov
Amador County Sheriff's Office
700 Court Street
Jackson CA 95642
209-223-6542 (Desk)
209-223-1609 (FAX)

Frank Axe <faxe@amadorgov.org>
To: Jarret Benov <jbenov@amadorgov.org>

Tue, Nov 5, 2024 at 1:45 PM

Hi Jarret,

Thank you.

Frank
[Quoted text hidden]

Frank Axe
Supervisor, District 4
810 Court St.
Jackson, CA 95642-2132
(209) 223-6494 (office)
(209) 210-7516 (cell)

Jarret Benov <jbenov@amadorgov.org>
To: Frank Axe <faxe@amadorgov.org>

Tue, Nov 5, 2024 at 1:46 PM

You're welcome.
[Quoted text hidden]

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AMADOR COUNTY
HUMAN RESOURCES DEPARTMENT
• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 4, 2024

SUBJECT: Agenda Item November 12, 2024 Board Agenda Consent Agenda
Management Resolution Regarding Salaries and Fringe Benefits

The Management Resolution Regarding Salaries and Fringe Benefits has been amended to include the following:

- Effective September 30, 2024
 - Increase the base wage rate for all classifications represented by Management Unit by 5.75%. This adjustment follows a prior 4% increase, resulting in a cumulative total increase of 5.75%. Additionally, the salary for the County Administrative Officer (CAO) will be calculated based on a rate equivalent to 5% more than the combined salary and longevity pay of any employee that reports directly to the CAO in the Management Unit.
- Effective the pay period that encompasses November 1, 2024:
 - Adjust the pay rate for the Air Pollution Control Officer to \$59.37. This was approved by the Amador Air District Board at their October 22, 2024 Board Meeting.

If the Board does not adopt and authorize the chairman to sign the proposed pay increases these agreed-upon changes will not be implemented.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION RELATIVE TO) RESOLUTION NO. 24-xxx
SALARIES AND FRINGE BENEFITS)
FOR MANAGEMENT EMPLOYEES)

BE IT RESOLVED that this resolution is being adopted to reflect the following changes:

- **Effective September 30, 2024**
 - Increase the base wage rate for all classifications represented by Management Unit by 5.75%. This adjustment follows a prior 4% increase, resulting in a cumulative total increase of 5.75%. Additionally, the salary for the County Administrative Officer (CAO) will be calculated based on a rate equivalent to 5% more than the combined salary and longevity pay of any employee that reports directly to the CAO in the Management Unit.
- **Effective the pay period that encompasses November 1, 2024:**
 - Adjust the pay rate for the Air Pollution Control Officer to \$59.37. This was approved by the Amador Air District Board at their October 22, 2024 Board Meeting.

TERMS AND CONDITIONS

1. Employees herein serve at the pleasure of the Board of Supervisors with the exception of the Chief Assistant District Attorney, who serves at the pleasure of the District Attorney; Chief Probation Officer, who is appointed and removed by the presiding judge; the County Counsel, who is appointed by the Board of Supervisors to a four-year term; and the Undersheriff, whose tenure is discussed in paragraph 3.B below. These employees shall adhere to all policies and procedures applicable to other County management employees.
2. Personnel covered by this resolution are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions.
3. The following terms and conditions apply only to the position of Undersheriff:
 - A. The salary shall be equal to or above the salary established for the position of Captain.
 - B. The Undersheriff shall be eligible to receive all education, POST, and longevity incentives that are afforded to the Sheriff's Office Mid-Management Unit as well as all uniform allowances that are afforded to the Sheriff's Office Mid-Management Unit.
 - C. The Undersheriff's employment shall begin upon his/her effective date of appointment and shall terminate upon the appointing Sheriff's leaving office for any reason and a new Sheriff taking office. The Undersheriff's position shall automatically terminate without notice or hearing upon the appointing Sheriff's leaving office and his/her successor taking office. Any Undersheriff whose employment terminates as a result of the appointing Sheriff's leaving office shall have bumping rights to any position in the Sheriff's Office, including the highest position which was previously held before becoming the Undersheriff at the appropriate step based upon the duration of the Undersheriff's length of County employment in all positions within the Sheriff's Office.
 - D. The Undersheriff shall be required at the time of his/her appointment to have all of the professional qualifications of the Sheriff.
 - E. The Undersheriff shall act as the Chief Deputy of the Sheriff and as the Executive Officer of the Sheriff's Office working under the direction and control of the Sheriff.

- F. The Undersheriff shall be an at-will employee serving at the pleasure of the Sheriff. He/She shall adhere to all policies and procedures applicable to other County management employees and if, in the opinion of the Board of Supervisors, the Undersheriff violates any said policy and/or procedure creating the probability of substantial County liability and the Sheriff fails to impose appropriate discipline on the Undersheriff, the Board of Supervisors may discipline the Undersheriff up to, and including, termination of the Undersheriff without notice or hearing. The Board of Supervisors shall not have the right to discipline the Undersheriff for any other reason.

Classification and Wage Plan as listed as Appendix A

BENEFIT PACKAGE

4. **Longevity:**

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5), ten (10), fifteen (15), twenty (20), twenty-five (25), thirty (30), thirty-five (35) and forty (40) years of years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20, 25, 30, 35 and 40 years), the employee shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*
25	13.15%*
30	15.650%*
35	18.150%*
40	20.650%*

* These amounts do not “stack” or “combine”. Any special compensation shall be calculated on the combined rate of base pay PLUS longevity for employees eligible and so situated.

5. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly or rescind their previous request for a voluntary reduced work schedule. Employee’s seniority, benefits and leave accruals will not be affected. Employees do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.

Retirement Program: Employees herein shall receive the same Public Employees’ Retirement System program offered through the County (Local Safety Members for Undersheriff and Chief Probation Officer, Local Prosecutors for Chief Assistant District Attorney, and Local Miscellaneous Members for all other unit members), as such programs may be amended from time to time. The responsibility for certain Public Employees Retirement System (PERS) payments shall be as follows:

- A. All “Classic” members of PERS, regardless of hire date, shall pay the full seven percent (7%) PERS classic member contribution except for the Undersheriff, the Chief Probation Officer, and the Chief Assistant District Attorney. These employees will be paying seven percent (7%) of their EPMC and the County will be paying two percent (2%) of their

EPMC.

- B. All employees hired as new members according to PERS regulations, and pursuant to the Public Employee Pension Reform Act of 2013 (“PEPRA”), as amended, shall pay one-half (½) of the Normal Cost as determined by PERS.
 - C. Deductions of employee pension contributions shall be by payroll on a pre-tax basis to the extent allowed by law.
 - D. The reduction in EPMC listed above shall not apply to other employees whose benefits are the equivalent to those provided to Management members, such as the County Administrative Officer, or to elected officials, unless specifically adopted by contract or resolution dated after the effective date of this Resolution.
6. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County’s General Unit bargaining group except for the Undersheriff and the Chief Probation Officer, who shall be eligible for the same group health insurance programs provided to the County’s law enforcement bargaining units. .
- A. All employees shall contribute 2.5% of the total cost of the insurance premiums and the County will contribute 97.5 % of their insurance premiums
 - A. A cash payment of \$253.41 per pay period (based on 24 pay periods annually) shall be paid to all Management employees in lieu of major medical insurance benefits after proof of other major medical insurance has been obtained. Part-time Management employees are eligible for a pro-rated cash payment in lieu of major medical insurance, subject to the same terms and conditions as listed above. . If the employee waives all benefits, except life insurance the cash total is \$3.17 per hour worked and will be paid based on twenty-four (24) pay periods annually.
 - B.
 - C. Management employees retiring from County service shall be granted the right to continue participation in the group health insurance programs provided for active Management employees, to the extent said insurance programs allow, at the retired employee’s expense.
7. **Sick Leave:** Employees herein shall earn and accrue paid sick leave for illness or injury to the employee or the employee’s immediate family member.
- B. Employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
 - C. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
 - A. Unused sick leave shall accrue from year to year.
 - B. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours may, upon request of the employee, be paid in cash for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours, with the balance of unused sick leave going toward PERS service credit.
8. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (all other terms and conditions shall be the same as the County’s General bargaining group):
- A. Vacation leave shall be earned and accrued at a rate of 7.3846 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 192 hours per

- year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 7.3846 hours in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 192 hours
- B. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's vacation leave is below the maximum allowed accrual.
 - C. An employee may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in the Amador County Policies and Procedures Manual (#2-230) has been met.
9. **Holiday Leave:** Management employees will receive the same paid holiday leave as the County's General Unit bargaining group with the exception of the Undersheriff, Chief Probation Officer and Chief Assistant District Attorney. For employees taking the voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly, they will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation leave. If vacation leave is not available, employees will be docked the difference in pay
 10. **Management/Administrative Leave:** Management employees shall earn and accrue Management/Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Management/Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of forty (40) hours per year subject to the following conditions:
 - A. An employee may accrue Management/Administrative leave up to a maximum amount equal to twice their current annual Management/Administrative accrual rate.
 - B. Part-time Management/Administrative employees shall receive five (5) pro-rated days of leave each year based on the number of hours they work.
 - C. An employee shall not be eligible to utilize his/her Management/Administrative leave until after completion of six (6) continuous months of employment with the County.
 11. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods per year) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.
 12. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to Management employees who participate in an organized fitness program or organized weight-reduction program.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of November, 2024 by the following vote:

AYES: Brian Oneto, Patrick Crew, Richard M. Forster, Frank Axe
and Jeff Brown

NOES:

ABSENT:

Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

APPENDIX A
MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
5.75% Increase Effective 9/29/2024
(Amended 11/12/2024)

Classifications	Hourly Rate	Bi-weekly Salaries
Agricultural Commissioner	\$59.91	\$4,792.80
Air Pollution Control Officer*	\$59.37	\$4,749.60
Behavioral Health Director	\$72.64	\$7,411.20
Community Development Director**	\$84.14	\$6,730.77
County Counsel	\$95.18	\$7,614.40
County Librarian	\$57.25	\$4,580.00
Director of Social Services	\$72.64	\$5,811.20
Director of Solid Waste	\$66.34	\$5,307.20
Director of Transportation and Public Works	\$77.13	\$6,170.40
District Attorney, Chief Assistant	\$84.64	\$6,771.20
General Services Administration Director	\$87.32	\$6,985.60
Health and Human Services Director	\$84.64	\$6,771.20
Health Officer (Part-time position)	\$87.50	
Health Officer (Full-time position)	\$87.50	\$7,000.00
Human Resources Director	\$65.50	\$5,240.00
Information Technology Director	\$67.75	\$5,420.00
Probation Officer, Chief	\$84.64	\$6,771.20
Public Health Director	\$72.64	\$5,811.20
Public Services Director	\$53.08	\$4,246.40
Undersheriff	\$88.87	\$7,109.60
Veterans Services Officer	\$42.60	\$3,408.00

*effective 11/01/2024

**effective 10/8/2024

APPENDIX A
COUNTY ADMINISTRATIVE OFFICER WAGE PLAN
Effective 9/29/2024
 Amended (11/12/2024)

Classification	Hourly Rate	Bi-weekly Rate
County Administrative Officer	\$110.62	\$8,849.60

**5% base salary shall be adjusted to an amount equivalent to 5% more than the salary received plus longevity by any employee that reports directly to the CAO
 (adjustment based on General Services Administration Director classification)*

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AMADOR COUNTY

HUMAN RESOURCES DEPARTMENT

• *Benefits* • *Personnel* • *Risk Management*
(209) 223-6361 (209) 223-6456 (209) 223-6392

County Administration Center
810 Court Street
Jackson, California 95642
Facsimile: (209) 223-6426
Website: www.co.amador.ca.us

TO: Board of Supervisors

FROM: Lisa Gaebe, Human Resources Director

DATE: November 4, 2024

SUBJECT: Agenda Item November 12, 2024 Board Agenda Consent Agenda
Mid-Management Resolution Regarding Salaries and Fringe Benefits

The Mid-Management Resolution Regarding Salaries and Fringe Benefits has been amended to include the following:

- Effective September 30, 2024
 - Increase the base wage rate for all classifications represented by the Mid-Management Unit 5.75%. This increase follows a previous 4% adjustment, resulting in a total increase of 5.75%.

If the Board does not adopt and authorize the chairman to sign, the proposed pay increases these agreed-upon changes will not be implemented.

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION REGARDING) RESOLUTION NO. 24-xxx
SALARIES AND FRINGE BENEFITS)
FOR MID-MANAGEMENT EMPLOYEES)

BE IT RESOLVED that this resolution is being adopted to reflect the following changes:

- **Effective September 30, 2024**
 - **Increase the base wage rate for all classifications represented by the Mid-Management Unit 5.75%. This increase follows a previous 4% adjustment, resulting in a total increase of 5.75%.**

TERMS AND CONDITIONS

1. Employees herein identified serve at the pleasure of their respective Agency/Department Head or Elected Official, with the concurrence of the CAO. However, in the event of a proposed action that could result in demotion, reduction in hours, loss of pay, or termination, the concurrence of the Board of Supervisors shall be required if either the department head or the employee submits a request. Such request(s) shall be made in writing within seven (7) working days of written notice of the proposed action.
2. Personnel covered by this resolution are required to devote the appropriate amount of time at their place of work, either in the office or at other sites, necessary to complete the responsibilities and duties of their positions.
3. Mid-Management employees are *exempt* from the Fair Labor Standards Act (FLSA) as it relates to wages and overtime requirements. Exempt employees are not eligible for overtime

Classification and Wage Plan and listed as Appendix A

BENEFIT PACKAGE

4. **Longevity:**

- A. Employees shall receive longevity wage increases on their base pay when they have completed: five (5), ten (10), fifteen (15), twenty (20), twenty-five (25), thirty (30), thirty-five (35) and forty (40) years of years of regular and permanent County employment. At the completion of each of the benchmark years (i.e., 5, 10, 15, 20, 25, 30, 35 and 40 years), the employee shall receive the salary increase enumerated below for the applicable level of completed years of service:

Completed Years of Service	Base Salary Adjustment
5	2.500%*
10	5.063%*
15	7.700%*
20	10.390%*
25	13.15%*
30	15.650%*
35	18.150%*
40	20.650%*

**These amounts do not “stack” or “combine”. Any special compensation shall be calculated on*

the combined rate of base pay PLUS longevity for employees eligible and so situated.

5. **Voluntary Reduced Work Schedule:** Employees have the option to continue their voluntary reduced work schedule of 36 hours per or 72 hours bi-weekly, request a voluntary reduced work schedule of 36 hours per week or 72 hours bi-weekly or rescind their previous request for a voluntary reduced work schedule. Employee's seniority, benefits and leave accruals will not be affected. Employees have the option of working a 36 hour work week or a work 72 hours every two weeks (40 hours one week and 32 hours the next week). Employees who elect to take the reduced workweek do not need to submit a request each year to continue their reduced work schedule. If an employee elects to take the reduced workweek, they shall remain on the reduced workweek until the beginning of the following fiscal year. The County reserves the right to rescind the reduced workweek at any time.

6. **Retirement Program:** Employees herein shall receive the same Public Employees' Retirement System program offered to the County's General bargaining group; as such program may be amended from time to time. The Employer Paid Member Contribution (EPMC) shall be as follows:

- A. All Classic employees shall pay the full seven percent (7%) of the EPMC for PERS Miscellaneous employees or their full nine percent (9%) for PERS Safety/Local Prosecutor employees of the EPMC.
- B. All employees hired as new members according to PERS regulations, and pursuant to the Public Employee Pension Reform Act of 2013 ("PEPRA"), as amended, shall pay one-half (½) of the Normal Cost as determined by PERS.
- C. Deductions of employee pension contributions shall be by payroll on a pre-tax basis to the extent allowed by law.

7. **Health Insurance:** Employees herein shall be eligible for the same group health insurance programs provided to the County's General Unit bargaining group except for the Program Manager – Special Prosecutions Unit. This employee shall be eligible for the same group health plans provided to employees in the Amador County Deputy District Attorneys Association (ACDDAA).

- A. The premium cost share will be 87.5% paid by the employer and 12.5% paid by the employee for all employees except the Program Manager-Special Prosecutions Unit. This employee will receive the same cost share the ACDDAA employees receive.
- B. Mid-Management employees retiring from County service shall be granted the right to continue participation in the group health insurance programs provided for active Mid-Management employees, to the extent said insurance programs allow, **at the retired employee's expense.**
- C. For full-time Mid-Management employees, a cash payment of \$233.04 per pay period (based on 24 pay periods annually) shall be paid to all Mid-Management employees in lieu of major medical insurance other than the County's, after proof of other major medical insurance has been obtained. The County shall retain the remainder of the premium it otherwise would have paid to that employee. If the employee opts to waive all benefits except life insurance, the cash payment will be 253.04 per 24 pay period based on (24) pay periods annually. Part-time Mid-Management employees are eligible for a pro-rated cash payment in lieu of major medical insurance, subject to the same terms and conditions as listed above. . If the employee waives all benefits, except life insurance the cash total is \$3.16 per hour worked and will be paid based on twenty-four (24) pay periods annually.

8. **Sick Leave:** Employees herein shall accrue sick leave at the same rate as the County's General Unit bargaining group as follows:

- A. Regular full-time and regular part-time employees shall earn and accrue paid sick leave in regular increments of 3.6923 hours each pay period for every eighty (80) hours worked up to a maximum of 96 hours per year.
- B. Employees on a voluntary reduced work schedule shall earn and accrue paid sick leave in regular increments of 3.6923 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum of 96 hours per year.
- C. Unused sick leave shall accrue from year to year.
- D. Upon retirement only, an employee who has accrued a minimum of 500 sick leave hours shall have the cash value for one-half of the number of accrued sick leave hours up to a maximum payoff of 500 hours contributed to the Retirement Health Savings (RHS) plan for Mid-Management.

In the event that a retired employee dies, leaving a balance in their RHS account and there is no eligible spouse or dependent, the funds are forfeited. Forfeited funds shall be distributed equally among the accounts of other retired employees within the Mid-Management unit who have RHS accounts at the time of forfeiture.

9. **Vacation Leave:** Employees herein shall earn and accrue paid vacation leave in accordance with the following provisions (All other terms and conditions shall be the same as the County's General bargaining group):

- A. Vacation leave shall be earned and accrued at a rate of 6.4615 hours in regular increments each pay period for every eighty (80) hours worked up to a maximum of 168 hours per year. Employees on a voluntary reduced work schedule, vacation leave shall be earned and accrued at the rate of 6.4615 hours in regular increments each pay period for every seventy-two (72) hours worked up to a maximum of 168 hours per year.
- B. Employees will only be allowed to carry over a two (2) year vacation accrual maximum. Accrual of vacation leave shall cease when the maximum amount of vacation leave allowed has accrued and been unused by the employee, but shall recommence when the unused balance of an employee's accrued vacation leave is below the maximum allowed accrual.
- C. An employee may elect to be paid off in cash (up to 40 hours only); provided, however, that the criteria outlined in the Amador County Policies and Procedures Manual (Policy #2-230) has been met. An employee may elect to be paid off once a year at the end of the calendar year or at the end of the fiscal year.

10. **Holiday Leave:** Mid-Management employees will receive the same paid holiday leave as the County's General bargaining group. For employees taking the voluntary reduced work schedule, they will be paid eight (8) hours of holiday pay. Any difference in the number of hours used on that holiday can be taken from vacation leave. If vacation leave is not available, employees will be docked the difference in pay.

11. **Management/Administrative Leave:** Mid-Management employees shall earn and accrue Management/Administrative Leave in regular increments of 1.5384 hours each pay period for every eighty (80) hours worked up to a maximum of forty (40) hours per year. For employees on a voluntary reduced work schedule they shall earn and accrue paid Management/Administrative Leave in regular increments of 1.5384 hours paid sick leave each pay period for every seventy-two (72) hours worked up to a maximum

of forty (40)hours per year subject to the following conditions:

- A. An employee may accrue Management/Administrative leave up to a maximum amount equal to twice their current annual Management/Administrative accrual rate.
- B. Part-time Management/Administrative employees shall receive five (5) pro-rated days of leave each year based on the number of hours they work.
- C. An employee shall not be eligible to utilize his/her Management/Administrative leave until after completion of six (6) continuous months of employment with the County.

12. **Deferred Compensation Annuity Program:** Every regular employee may enroll in a Deferred Compensation Annuity Program offered by a carrier through the County, in accordance with the enrollment provisions established by the carrier. For contributions to such a program, the employee shall utilize monthly payroll deductions, which shall be authorized, in writing, by the employee at least thirty (30) days prior to the first deduction. At its sole discretion, the County may change Deferred Compensation Plans. The County will contribute their matching and/or discretionary \$23.08 per pay period (based on 26 pay periods) up to \$600.00 annually to a 401 (a) Plan account of each employee who contributes at least \$23.08 dollars per pay period (based on 26 pay periods per year) to their deferred compensation. In the years where there is an additional pay period (27 pay periods), the County will contribute \$22.22 per pay period up to \$600 annually to the section 457 deferred compensation account of each employee who contributes at least \$22.22 per pay period up to \$600 annually. However, if the employee ceases such contributions, the county match will no longer apply.

13. **Employee Wellness Program:** The County agrees to provide up to \$100.00 per calendar year cost reimbursement to non-smoking Mid-Management employees who participate in an organized fitness program or organized weight-reduction program.

EFFECTIVE DATE

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of November, 2024 by the following vote:

AYES:	Brian Oneto, Patrick Crew, Richard M. Forster, Jeff Brown, and Frank Axe
NOES:	None
ABSENT:	None

Chairman, Board of Supervisors

ATTEST:
JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County,
California

Deputy

APPENDIX A
MID-MANAGEMENT UNIT CLASSIFICATION AND WAGE PLAN
5.75% Increase 9/29/2024
(Amended 11/12/2024)

Classifications	Hourly Rate	Bi-Weekly Salaries
Animal Control Director	\$50.70	\$4,056.34
Assistant Assessor	\$50.49	\$4,038.96
Assistant Auditor-Controller	\$57.16	\$4,572.42
Assistant County Counsel	\$76.98	\$6,158.18
Budget Director	\$63.71	\$5,096.74
Chief Building Official	\$66.34	\$5,307.19
Chief Deputy Clerk/Recorder	\$48.91	\$3,912.68
Chief Deputy Registrar of Voters	\$48.91	\$3,912.68
Chief Deputy Treasurer/Tax Collector	\$44.16	\$3,532.94
County Surveyor (Part-time)	\$53.83	
County Surveyor (Full-time)	\$53.83	\$4,306.15
Deputy Ag Commissioner/Sealer of Weights and Measures	\$47.62	\$3,809.54
Deputy Director of Behavioral Health (Fiscal and Administrative Services)	\$54.90	\$4,392.16
Deputy Director of Social Services (Finance/Facilities/Administration)	\$54.90	\$4,392.16
Deputy Director of Social Services (Social Services Agency Programs)	\$55.61	\$4,448.89
Director of Environmental Health	\$66.34	\$5,307.19
Planning Director	\$66.34	\$5,307.19
Program Manager - Special Prosecutions Unit	\$78.53	\$6,282.62
Psychiatrist	\$206.29	\$16,503.55
Psychiatrist - Drug Medi-Cal Stipend***	\$233.33	
Public Works Maintenance Superintendent	\$53.65	\$4,291.76
Support Services Director	\$59.16	\$4,732.55