

# Amador Municipal Service Review Progress Report

By Burr Consulting

Feb. 18, 2008

## Summary

All but one of the local agencies are cooperating with the MSR project. The majority of the service providers have not been as quick to respond to LAFCO and consultant requests as was originally anticipated. The MSR was originally expected to be presented to LAFCO in May 2008. At this time, the MSR is not expected to be adopted by LAFCO until its June or July 2008 meeting.

## MSR Steps and Timing

### **1. Outreach**

- Presentation delivered and outreach materials were disseminated Nov. 5, 2007

### **2. Initial Request for Information (RFI)**

- Questionnaire was mailed Nov. 6, 2007
- Requested liaison, service configuration, agency documents
- Agency responses were requested within 2 weeks
- Median agency response time was 5.5 weeks, arriving just before the holidays

### **3. Interview**

- Consultant reviewed documents provided in response to Step 2 for information of interest, and interviewed for remaining questions
- Cities, fire districts and AWA were interviewed Jan. 16-17, 2008
- Other districts and providers were interviewed Jan. 28-30

### **4. Agencies Respond to Requests Made at Interviews**

- Cities and AWA responses have been slower than anticipated. LAFCO letters on Feb. 14 requested response by Feb. 22.
- Other districts have mostly responded within 2 weeks, but some have not provided information (as of 3 weeks post-interview)
- Some responses have been incomplete
- Substantial water and wastewater information has not yet been provided

### **5. Agency Profiles Prepared**

- Fire, police, streets, drainage, parks, cemetery services reviewed
- Profiles for fire districts were prepared (except Sutter Creek FPD)
- Portions of profiles for cities and the County have been prepared
- Consultant target date for completion of profiles is March 10

### **6. Agency Review of Profiles**

- Agencies will be asked to review the profiles within a 2-week period
- Consultant target date for completion of this step is March 24

### **7. Administrative Draft MSR**

- The administrative draft MSR is due to LAFCO within 40 days of Step 6 (May 3)
- Consultant will attempt to complete this step more quickly

### **8. Public Review Draft MSR**

- The public review draft MSR is due to be released within 14 days of LAFCO review and comment on the Administrative Draft MSR (by May 24)
- The public review comment period will be 3 weeks

## 9. Draft Final MSR

- The draft final MSR is due to be released within 10 days of the close of the public review comment period (by June 25)

## 10. LAFCO Presentation

- Consultant is expected to present findings to LAFCO at the next LAFCO presentation (June 19 or July 17)
- LAFCO may adopt the MSR resolution at that meeting

## 11. Final MSR

- The final MSR will be released within 10 days of LAFCO adoption

## MSR Status by Service Provider

Local Agency	RFI Part 1 Sent	RFI Part I Received	Interview	Interview Requests Received	Status Note
<b>Backbone Service Providers - Major</b>					
Amador	11/5/2007	11/21/2007	1/16/2008	Some	pending interview requests
Ione	11/5/2007	11/21/2007	1/16/2008	Some	pending interview requests
Jackson	11/5/2007	12/3/2007	1/16/2008	No	pending interview requests
Plymouth	11/5/2007	12/30/2007	1/17/2008	Some	pending interview requests
Sutter Creek	11/5/2007	12/14/2007	1/17/2008	Mostly	pending interview requests
Amador Water Agency	11/5/2007	11/14/2007	1/17/2008	No	pending interview requests
Amador Fire Protection District	11/5/2007	11/26/2007	1/17/2008	Yes	profile drafted
Jackson Valley Fire Protection	11/5/2007	1/20/2008 <sup>1</sup>	1/16/2008	Need financials	pending 11/2007 document request
Lockwood Fire Protection	11/5/2007	1/20/2008	1/17/2008	Yes	profile drafted
Sutter Creek Fire Protection	11/5/2007	No	No	No	agency no-show at interview 1/2007
CAL FIRE	1/10/2008	1/16/2008	1/16/2008	Yes	profile drafted
<b>Backbone Service Providers - Minor</b>					
Drytown County Water	11/5/2007	12/14/2007	1/29/2008	No	pending interview requests
Fiddletown Community Services	11/5/2007	11/13/2007	1/29/2008	No	pending interview requests
Jackson Valley Irrigation	11/5/2007	11/19/2007	1/28/2008	Mostly	pending interview requests
Kirkwood Meadows PUD	11/5/2007	1/8/2008	2/12/2008	No	pending interview requests
Mule Creek State Prison	1/9/2008	1/28/2008	1/28/2008	No	pending interview requests
Pine Grove Community Services	11/5/2007	11/28/2007	1/29/2008	Mostly	pending interview requests
Rabb Park Community Services	11/5/2007	11/16/2007	1/30/2008	En Route	pending interview requests
River Pines Public Utility	11/5/2007	1/7/2008	1/28/2008	No	pending interview requests
Volcano Community Services	11/5/2007	12/18/2007	1/30/2008	Mostly	pending interview requests
<b>Non-Backbone Service Providers</b>					
Amador Resource Conservation	12/7/2007	1/29/2008 <sup>1</sup>	1/29/2008	No	pending 12/2007 document request
Ione Memorial District	11/5/2007	12/19/2007	1/29/2008	Yes	profile draft in progress
Pine Acres Community Services	11/5/2007	11/24/2007	1/30/2008	Yes	profile draft in progress
Ranch House Estates Community Services	12/7/2007	1/4/2008	1/30/2008	Yes	profile draft in progress
Ridgewood Acres Community Services	12/7/2007	1/28/2008	1/28/2008	Yes	profile draft in progress
Sunset Heights Community Services	11/5/2007	12/14/2007 <sup>1</sup>	1/29/2008	Need financials	pending 11/2007 document request
Township Cemetery No. 2	11/5/2007	12/24/2007	1/28/2008	Yes	profile draft in progress
County of Amador	1/24/2008	1/29/2008	1/29/2008	No	profile draft in progress
County Service Areas	11/5/2007	11/16/2007	2/15/2008	Pending	pending interview requests
U.S. Forest Service	1/10/2008	1/20/2008	NA	Yes	profile drafted

Note: 1) Partial response with missing documents to RFI Part I to date.