

ACTION MINUTES

LAND USE & COMMUNITY DEVELOPMENT COMMITTEE

June 18, 2009

MEMBERS PRESENT: Louis Boitano, Supervisor, District IV
John Plasse, Supervisor, District 1

Supervisor Boitano called the meeting to order at 9:10 a.m.

AGENDA: Approved

CORRESPONDENCE: None.

APPROVAL OF MINUTES: The minutes of the May 21, 2009 meeting were approved as submitted.

PUBLIC MATTERS NOT ON THE AGENDA: Mike Israel, Environmental Health, presented the new Organized Camp Inspection Form the Department will be utilizing this summer.

ITEM 1. DISCUSSION AND RECOMMENDATION TO BOARD OF SUPERVISORS REGARDING EL CAMPO CASA RESORT MOTEL'S APPEAL OF ENVIRONMENTAL HEALTH'S REQUIREMENT TO INSTALL A MAIN SWIMMING POOL DRAIN OR CLOSE THE POOL AT THE END OF THE 2009 SEASON--Environmental Health
(Present: Mike Israel, Environmental Health; Howard Blethen, El Campo Casa Resort Motel)

Mike Israel described the swimming pool main drain situation at the El Campo Casa Resort Motel and explained the State and Federal requirements, including the Virginia Graeme Baker Act, affecting main drains. Mr. Blethen, in his appeal letter, stated that San Mateo County has advised "drain disablement" as a remedy. Mr. Israel, therefore, contacted San Mateo County and they indicated in this situation they would probably require the main drain be installed to code the next time major repairs are done to the pool. This solution was acceptable to Mr. Blethen.

Committee Action: The Committee agreed to allow the El Campo Casa Resort Motel to install a main drain in their pool at the time of the next major repair/remodel of the pool. The Administrative/Appeal Hearing fee in the amount of \$192 paid by Mr. Blethen was waived and he is to receive a refund.

ITEM 2. PRESENTATION OF PROPOSED ALTERNATIVE SEWAGE DISPOSAL SYSTEM POLICY--Environmental Health
(Present: Mike Israel, Environmental Health)

Mike Israel, Environmental Health, reviewed with the Committee the Department's current policy regarding high groundwater problems which consists of a matrix developed in 2006 as a result of a Land Use and Community Development Committee meeting. Mr. Israel presented a draft policy, to replace the matrix which was initially intended as a temporary solution, which establishes definitions of certain terms, performance expectations for alternative systems, and procedures to follow in the event noncompliant conditions are observed.

In his presentation, Mr. Israel gave scenarios and examples of past situations. Supervisor Plasse requested "groundwater separation" be defined. Mr. Israel also answered the Committee's questions regarding terminology, practices and procedures.

Mr. Israel said he has provided the draft policy to local engineers and is awaiting input from them. He will bring back the policy with any revisions for Committee review prior to going to the Board of Supervisors.

ITEM 3. DISCUSSION REGARDING A PROPOSED AGRICULTURAL BUILDING PERMIT EXEMPTION ORDINANCE--Building Department
(Present: Larry Perez, Building Department; Kristin Bengyel, County Administration; and Mike Israel, Environmental Health)

A draft of the Proposed Agricultural Building Permit Exemption Ordinance indicating the changes requested by the Committee was distributed (see attached). Kristin Bengyel, County Administration, said the next steps in the process are to put the draft into ordinance format and create an application form.

Ms. Bengyel said in a conversation outside of the Committee meeting, Doug Ketron, Civil Engineer, suggested developing a set of specifications rather than plans. Mr. Ketron may be willing to draw a couple sets of plans which could be reviewed and approved by the Building Department for use as agricultural buildings. There was discussion regarding the validity of an engineer's stamp on plans used after the expiration of the engineer's registration. The Building Department will need to discuss this with and get an opinion from County Counsel.

Discussion took place regarding possibly entering into a MOU with the City of Jackson for engineering services.

Committee Action: The Committee directed Kristin Bengyel to coordinate with the Building Department and:

- Contact Doug Ketron in regard to developing a set of specifications;
- Determine whether or not there should be a maximum square footage (60' x 40' was suggested);
- Draft a catalog of plans;
- Develop requirements for snow load; and
- Develop an application form.

The meeting adjourned at 10:02 a.m.

