



**Todd D. Riebe**  
District Attorney

## Amador County District Attorney Bad Check Restitution Program

### REGISTRATION FORM

Business or individual's Name

Division, Store Location or Number

Address

City State Zip code

Primary Contact Person

Phone Fax Cell Phone (Optional)

Signature DATE

If a check is dishonored by the bank because of "Insufficient Funds," "Non-sufficient Funds," or "Stop Payment" where there was no "good faith" dispute, you should first contact the check writer to demand payment of the check (as well as the bank's posted service fee for handling returned checks). If the check was returned by the bank marked "No Account," "Closed Account," "Refer to Maker" or "Unable to Locate", the Bad Check Restitution Program cannot accept the check.

Check writers should be allowed at least five (5) days from the date they receive notice to comply with your request. If the check writer fails to comply, you may send the ORIGINAL or a BANK GENERATED SUBSTITUTE check(s) - and all supporting information - to the Bad Check Restitution Program.

To refer a check to the Program, you must complete a Check Complaint form for each check writer, attach the ORIGINAL or BANK GENERATED SUBSTITUTE check(s) to the form and forward all materials within 90 days of the date of the check(s) to the Bad Check Restitution Program.

Once a check has been turned over to the Program, you cannot accept payment for that check directly from the check writer. Restitution and the associated fees must be made to the Program. Any check writer who wishes to pay a check should be directed to call the Program at 1-866-668-4690.

Bad checks may not first be submitted to a collection agency or other similar entities for collection before being submitted to the Program. However, if the program is unsuccessful, you may wish to pursue the matter through a collection agency, small claims court or other civil action.

Restitution for bad checks received by the program will be mailed to the victim within seven days of the date it is received. If the check writer does not comply with the requirements of the Program, he or she faces potential prosecution. If this should be the case, you will be contacted about what action you may be required to take as part of that prosecution. However, not all checks will result in prosecution.

Once a check has been turned over to the Program, you may not commence civil proceedings without the expressed written consent of the Program.

If the Program is unable to secure restitution and the check cannot be successfully prosecuted it will be held in inactive status at the Program office. If additional checks from the check writer or subsequent new information are received, your check case can be reactivated. You may also request that the check be returned to you for further action by a private attorney, in small claims court, or through a collection agency.

This agreement may be amended from time to time by the District Attorney's Office, and such amendments will be effective upon mailing of a notice to a merchant.

By signing and returning the attached Registration form, you acknowledge the requirements of the Program and agree to abide by them. Failure to abide by this agreement may cause a merchants or individual's participation in the Program to be discontinued.

This information is used only by the Amador County District Attorney's Office to manage bad check cases.